



**Regional School District #4
Chester – Deep River – Essex – Region 4**

REGIONAL SUPERVISION DISTRICT COMMITTEE

AGENDA

Date: Sept 18, 2014

To: Members of the Regional Supervision District Committee
Subject: **Committee meeting October 02, 2014**
Time: Committee meeting will begin at **6:30 p.m.**
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office- email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

- 1. Call to order. 6:30 p.m. – Christine Daniels – Chair (yearly rotation at December mtg. – goes to Deep River until Dec. 2014)**

- 2. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 2.1 Minutes from the Regular Meeting of August 21, 2014 (*encl # 1*)
 - 2.2 Accounts Payable report (*encl #2*)

- 3. Other Items –**
 - 3.1. Beginning of Year Transportation Semi-Annual Report by First Student – *F. Kulick*
 - 3.2. BOE and Community input on 2015-16 Supervision District budget

- 4. Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

- 5. Reports.**
 - 5.1 Financial Status Report (G. Sawyer)
 - a. Supv. Dist. Financial Status Update - Current Financial Status (*encl #3*)
 - 5.2 Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

5.3 Joint PK-12 Committees – Policy – *J. Clark*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*
(hold for Joint BOE meeting)

Finance	Curriculum	Policy
Sept. 24, 2013 Re-set to Oct 23 rd	Oct. 15, 2013	Oct. 15, 2013
Nov. 26, 2013 Cancelled	Nov. 19, 2013 Cancelled	Nov. 19, 2013 Cancelled
Jan 27, 2014 Set on Mon.	Jan. 21, 2014 Re-set to Jan 27	Jan. 21, 2014 Re-set to Jan 27
Mar. 25, 2014 To be re-set	Mar. 17, 2014 Set on Mon.	Mar. 17, 2014 Cancelled
May 28, 2014	May 20, 2014	May 20, 2014
Sept. 30, 2014	Sept. 16, 2014	Sept. 16, 2014 Sept 22, 2014
Nov. 25, 2014	Nov. 18, 2014	Nov. 18, 2014

5.4 **Assistant Superintendent’s report.**

a. District update. (hold for Joint BOE meeting)

5.5 **Superintendent’s report.**

a. District update. (hold for Joint BOE meeting)

b. Information and communication.

b.1 Declining Enrollment Task Force – *R. Levy*

b.2 First Reading and possible VOTE on District School Calendar for 2015-16 as recommended by Calendar Committee – *R. Levy*

b.3 Presentation of Major Budget Drivers (hold for Joint BOE meeting) – *R. Levy*

6. **Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. **Future agenda items**

7.1 Next regular Supervision District Committee meeting – December 04, 2014

7.2 Rotation of Supervision District Chair and election of officers (*Dec.*)

7.3 Second Reading and possible vote regarding Recommended District School Calendar for 2015-16 (*Dec.*)

7.4 BOE & Community Input on 2015-16 Budget (on-going)

7.5 Review/approval of Supervision District Audit Report for 2013-14 (*Dec.*)

7.6 Superintendent Presents draft Supervision District budget for 2015-16 (*Dec.*)

8. **Adjournment**



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2013-14 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Clark/Fitzgibbons/Alt. Riley) CH(Henick/TBD) DR(Kornacki/Andrews) ES (Seidman/McCluskey)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Wichtowski/Monaghan/ Cavanaugh Alt.) CH(Fitzgibbons/Bibbiani) DR(Berardis/Grabowski/ Grow Alt.) ES(Rotella/Conrad Alt.)		
*Joint PK-12 Finance Sub-Committee	R4 (Gioco/Rankin/ Tomlinson Alt.) CH (TBD/TBD) DR (Olson/Daniels) ES (Watson/Conrad)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Wichtowski 15 / Riley 15 / Fitzgibbons 15) CH (King 15 /Fitzgibbons 15 / Henick 15) DR (Daniels 15 / Olson 15 / Morrissey 15) ES (Fitton 15 /McCluskey 15 / Seidman 15)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (TBD/Riley) CH (King/ Fitzgibbons) DR (Morrissey / Daniels) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 6/2014 9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2014 3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (King/Alston) DR (Olson/Daniels) ES (Fitton/Watson)	Expires 6/2015 Expires 6/2017	3/2015 3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (King) ES (Seidman) DR (TBD)		
Transportation	As needed		
Technology	R4(TBD) CH(TBD) ES (Seidman) DR (Daniels)		
Cafeteria	R4(Riley) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King) ES (TBD) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Alston), ES(Rotella), DR(Grabowski)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Daniels/Olson/Morrissey		
PTO	Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/Tomlinson		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Tomlinson/Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	TBD (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

Wendy King (CH) 2015	Jim Olson (DR) 2013	Lon Seidman , Vice Chair (ES) 2015
David Fitzgibbons (CH) 2015	Christine Daniels , Chair (DR) 2013	Loretta McCluskey , Treasurer (ES) 2015
Arthur Henick (CH) 2015	Miriam Morrissey (DR) 2013	DG Fitton (ES) 2015
Elaine Fitzgibbons (R4) 2015	Chris Riley (R4) 2015	Lauri Wichtowski (R4) 2015

Our contact information is listed on the District web site: www.reg4.k12.ct.us Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Ruth I. Levy, Ed.D., Superintendent of Schools

Joanne D. Beekley, Ed.D., Assistant Superintendent of Schools

Garth Sawyer, Business Manager

Sarah Smalley, Director of Pupil Services

Our committee clerk is **Jennifer Bryan**.

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.