



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

Please Note: this meeting is set on a TUESDAY due to the Rosh Hashanah holiday

**REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION**

**AGENDA**

Date: August 27, 2013

To: Members of the Regional School District No. 4 Board of Education  
Subject: **Board of Education meeting TUESDAY Sept. 03 , 2013**  
Time: Board meetings begin promptly at 7:00 p.m.  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**1. Call to order 7:00 p.m.** – Board Chair, Linda Hall

**2. Consent agenda**

The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion

- 2.1. Minutes from the Regular meeting of May 02, 2013 (*encl #1*)
- 2.2. Minutes from the Special Meeting of May 06, 2013 (*encl #2*)
- 2.3. Minutes from the Annual Meeting of May 06, 2013 (*encl #3*)
- 2.4. Accounts Payable report (*enclosure #4*)

**3. Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

**4. Other Items**

- 4.1 Introduction of New Hires for JWMS and VRHS – *W. Duffy & K. Martineau*
- 4.2 Region 4 Senior Student Representatives Report
  - Middle School Representatives (rotating)
  - Seniors: Phoebe Petrovic and Emily LeGrand
  - Juniors: to be determined

**5. Reports**

5.2 Financial Status Report (G. Sawyer)

- a. Financial Status Updates
  - a.1 Financial Status Update (*encl #5*)
  - a.2 Cafeteria Account Update (*encl #6*)

5.3 Principal Updates

- a. Valley Regional High School – *Principal, Kristina Martineau*
  - a.1 Update on 2013-14 school year opening
- b. John Winthrop Middle School – *Principal, William Duffy*
  - b.1 Update on 2013-14 school year opening

5.4 Committee reports. (BOE chair)

Joint PK-12 Committees – Policy – E. Fitzgibbons, Curriculum – M-B. Harrigan, Finance – Chair (TBD)

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Nov. 27, 2012 canceled	Nov. 20, 2012 canceled	Nov. 20, 2012 canceled
Jan 28, 2013 Re-set to TBD	Jan. 16, 2013 Re-set to Jan 23 <sup>rd</sup>	Jan. 16, 2013 Re-set to Feb 26 <sup>th</sup>
Mar. 25, 2013 Moved to Mar. 11 <sup>th</sup>	Mar. 18, 2013 Cancelled due to weather	Mar. 18, 2013 Moved to 27 <sup>th</sup> Mar.
No May Mtg.	May 21, 2013 Special time @ 6 p.m.	May 21, 2013 Special time @ 6 p.m.
Sept. 24, 2013	Sept. 17, 2013 Re-set to Oct. 15, 2013	Sept. 17, 2013 Re-set to Oct. 15, 2013
Nov. 26, 2013	Nov. 19, 2013	Nov. 19, 2013

b. Other committee reports

- b.1 Region 4 Audit and Finance Committee Update – *Chair or Garth Sawyer*
- b.2 Supervision District Committee update – *L. Hall, M-B. Harrigan, E. Fitzgibbons*

5.5 Assistant Superintendent’s report - *J. Beekley*

- a. General update
  - a.1 CMT/CAPT Update – *R. Levy, J. Beekley*

5.6 Superintendent’s report – *R. Levy*

- a. District update
- b. Information and communication
  - b.1 Discussion and possible VOTE to accept \$500 donation from Connecticut River Ticks (*encl #7*)
  - b.2 Discussion and possible VOTE to approve the submittal of the technology grant
  - b.3 Transfer Information for class of 2012-13
  - b.4 Discussion and possible VOTE to ratify the Agreement between the Chester Board of Education, Deep River Board of Education, Essex Board of Education, Regional School District No. 4 Board of Education, and Local 1303-098 of Council No. 4 (Cafeteria Employees) for July 1, 2013 through June 30, 2017
  - b.5 Discussion and possible VOTES regarding Cooperative Agreement and Waiver of Conflict
  - b.6 Discussion and possible VOTE regarding addition of 1.0 Special Education Teacher and 0.2 School Psychologist

**6 Public comment**

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**7 Future Agenda Items**

- 7.1 Region 4 BOE Next Regular Meeting (Nov 07<sup>th</sup>, 2013 @ 7:00 p.m.)
- 7.2 Election of Board officers (Nov. or after seating of new members)
- 7.3 BOE and Community input for 2014-15 budget (on-going)
- 7.4 Presentation of Major Budget Drivers for 2014-15 (Nov.)
- 7.5 Profile of 2013 Graduation Class (Nov.)
- 7.6 BOE Self-evaluation (TBD)

**8 Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2013-14**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4 (Clark/Fitzgibbons) CH (Reyer/ Ruty) DR (Morrissey/Nelson-Oliveria) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/BerardisAlt.Grabowski) ES(Burzin/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Riley) CH (Savoie/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 13 / Hall 13 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 13 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 13)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Gates, Riley) CH (King, Fitzgibbons) DR (Morrissey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) - Cafeteria (all schools)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2015  Expires 6/2017	3/2015  3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (McCann) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Ruty), ES(TBD), DR(Grabowski)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	Ruty		
Internal Marketing	TBD		
PTO	Ruty		
School Improvement Team	Johnson		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Malcarne/Olson/ Morrissey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION

Welcome to tonight's meeting of the Regional 4 Board of Education. We appreciate your interest and attendance.

### WHO WE ARE:

We are fellow residents of Chester, Deep River and Essex, elected by the communities to serve 6-year terms without compensation.

<b>Elaine Fitzgibbons (CH)</b>	2015	<b>Linda Hall, Chair (DR)</b>	2013	<b>Chris Riley, Vice-Chair (ES)</b>	2015
<b>Ann Monaghan (CH)</b>	2015	<b>Duane Gates (DR)</b>	2013	<b>Mary-Beth Harrigan, Secretary (ES)</b>	2013
<b>Mario Gioco (CH), Treasurer</b>	2013	<b>Laurie Ann Tomlinson (DR)</b>	2015	<b>Jennifer Clark (ES)</b>	2015

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools

**Joanne D. Beekley, Ed.D.**, Assistant Superintendent of Schools

**Garth Sawyer**, Business Manager

**Tracy Johnston**, Director of Pupil Services

**Kristina Martineau**, Principal, VRHS

**William Duffy**, Principal, JWMS

And our student representatives:

Junior Student Representative: TBD

Junior Student Representative: TBD

Senior Student Representative: **Phoebe Petrovic**

Senior Student Representative: **Emily LeGrand**

Our board clerk is **Jennifer Bryan**

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Our regular meetings are normally held on the first Thursday of every other month, September through June. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4.