

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION
May 9, 2019 7:00pm**

The regular meeting of the Essex Board of Education was held on Thursday, May 9, 2019. In attendance were Lon Seidman, Carolyn Rotella, DG Fitton and Mark Watson. Also in attendance were Dr. Ruth Levy, Superintendent of Schools, Kim Allen, Business Manager, Jennifer Tousignant, Principal and Kelley Frazier, Clerk. Absent: Loretta McCluskey and Judie McCann

CALL TO ORDER

The meeting was called to order by Lon Seidman at 7:02p.m.

CONSENT AGENDA

Upon a motion duly made by DG Fitton and seconded by Mark Watson the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of March 14, 2019 and the Accounts Payable report.

STUDENT REPORT

Ms. Tousignant introduced Kaydence Chambers, Lyrical Hupkau and Charlie Leigus who discussed the inventions they created for the Invention Convention.

PUBLIC COMMENT

No Comment.

OTHER ITEMS:

Principal's Update

Ms. Tousignant discussed the activities which have happened this spring. There was an Evening of the Arts which included the spring concert. The volunteer breakfast was well attended. There were a number of Cultural Arts events. The Memorial Day ceremony is on May 24th and the parade is on the 27th. Outdoor Adventure days are coming up. The Summer Reading program will be presented by the librarians. SBAC testing is going well.

REPORTS:

Financial Status Report – Ms. Allen

Ms. Allen gave a brief update on the financial status for Essex Elementary School. Trends indicate a surplus at the end of the year. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

Upon a motion made by DG Fitton and seconded by Carolyn Rotella the Essex Board of Education unanimously **VOTED** to spend an amount not to exceed \$25,000 on security items.

Cafeteria Report – Ms. Allen

Ms. Allen gave an update on the status of the cafeteria budget.

Possible VOTE to Approve Recommended Budget Transfers

None at this time.

Committee Reports

Finance - Next meeting is May 28, 2019.

Curriculum – Next meeting is May 14, 2019.

Policy – Next meeting is May 20, 2019.

OTHER COMMITTEE REPORTS

Supervision District Committee Update

Region 4 budget passed.

LEARN

No report available.

Joint Ad Hoc School Security Advisory Committee

Mr. Fitton thanked the board for their support. Recommendations are complete. The Committee is working on a Five Year plan and a plan for the next action steps.

Assistant Superintendent's Report

General Update

Ms. Martineau has finished the K-12 priority standards meetings. The teachers understand the standards and the curriculum document. A curriculum cycle is being developed. Assessments are being reviewed so they are aligned to the priority standards. This is laying the groundwork for report card development which will be worked on this summer.

SUPERINTENDENT'S REPORT

District Update

Critical and Creative Problem Solving

No additional report.

Information and Communication

Discussion of Joint BOE Policy Committee's Recommendation of the Following Policies:

None to discuss.

Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program dated February 13, 2008*. The Original contract expires June 30, 2012 per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th.

Upon a motion made by DG Fitton and seconded by Carolyn Rotella, the Essex Elementary Board of Education unanimously **VOTED** to extend the site of the preschool for one year.

Discussion and Possible VOTE to renew YMCA afterschool Care Contract on Yearly Basis
This is a good partnership.

Upon a motion made by DG Fitton and seconded by Carolyn Rotella, the Essex Elementary Board of Education unanimously **VOTED** to renew the YMCA Afterschool Care Contract for one year. Ayes: Carolyn Rotella, Mark Watson and DG Fitton.
Abstentions: Mr. Seidman

PUBLIC COMMENT

No Comment.

EXECUTIVE SESSION –PERSONNEL-Evaluation of Superintendent and Exit Interview

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:10pm. Dr. Levy was invited to attend.

The Board came out of Executive Session at 9:12pm.

FUTURE AGENDA ITEMS

- Next Joint BOE meeting June 6, 2019
- Next Essex BOE Meeting is September 12, 2019 @ 7:00pm
- BOE Self-evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 9:13pm.

Respectfully Submitted,

Kelley Frazier, Secretary