



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

AGENDA

To: Members of the Essex Board of Education
Subject: Board of Education meeting **March 12, 2020**
Time: Board meetings begin promptly at 7:00 p.m.
Place: Media Center, Essex Elementary School

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program.
We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order 7:00 p.m.** – Chair, Lon Seidman
- 2. Student report – General update by EES students**
- 3. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1. Minutes from the regular meeting of January 09, 2020 (*encl #1*)
 - 3.2. Minutes from budget workshop I of January 21, 2020 (*encl #2*)
 - 3.3. Minutes from budget workshop II of February 12, 2020 (*encl #3*)
 - 3.4. Minutes from budget workshop III of February 25, 2020 (*encl #4*)
 - 3.5. Accounts Payable Report (*encl #5*)
- 4. Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
- 5. Reports and Other Items:**
 - 5.1. Superintendent’s Report – *B. White*
 - a. District update
 - b. Information and communication
 - 5.2. Assistant Superintendent’s Report – *K. Martineau*
 - 5.3. Director of Pupil Services Report (as needed) – *S. Smalley*

5.4. Financial Status Report –

- a. Financial Status and Cafeteria Account Update (*encl #6*)
- b. Possible VOTE to approve transfer of funds in the amount of:
 - \$3,440 from Staff Training – Course Tuition Reimbursement (Object 5322);
 - \$3,095 from Professional Services – Testing/Evaluations (Object 5330);
 - \$1,357 from Instruction Supplies – Physical Education (Object 5611)
 - \$2,680 from Teacher Salary – Classroom Teacher (Object 5113)

TOTAL \$10,572 TO Professional Services-Special Education (Object 5330)

- c. Possible VOTE to approve transfer of funds in the amount of:
 - \$60,000 from Repairs Plant – Long Range Maintenance (Object 5430)
 - \$1,000 from General Supplies Principal’s Office – Computer Education (Object 5610)
 - \$9,925 from Other Employee Benefits – Retirement Plan 12 month employees (Object 5290)

TOTAL \$70,925 TO OOD Tuition in State (Object 5561)

- d. Possible VOTE to approve transfer of funds in the amount of:
 - \$96 from Professional Services – Testing/Evaluations (Object 5330)
 - \$22,019 from Other Employee Benefits – Retirement Plan 12 month employees (Object 5290)

TOTAL \$22,115 TO OOD Transportation in State (Object 5511)

5.5. Principal’s Update – *J. Tousignant*

5.6. Capital Requests Discussion – *J. Tousignant*

5.7. Presentation of proposed Essex Elementary 2020-21 budget

5.8. Possible VOTE to approve Essex Elementary 2020-21 budget in the amount of \$_____ to be presented to the Town of Essex.

5.9. Committee Reports (*Chair or designated representative of each Comm.*)

- a. Joint PK-12 Committees – Policy – *TBD*, Curriculum – *J. Stack*, Finance – *R. Daniels*

Finance	Policy	Curriculum
Jan. 27, 2020	Jan. 27, 2020	Jan. 16, 2020
Mar. 16, 2020	Mar. 16, 2020	Mar. 12, 2020
May 18, 2020	May 18, 2020	May 14, 2020
Sept. 21, 2020	Sept. 21, 2020	
Nov. 16, 2020	Nov. 16, 2020	

- b. Supervision District Committee update – *L. Seidman*

c. Other committee reports

- c.1 LEARN Committee update – *TBD*
- c.2 Joint BOE Ad Hoc School Security Advisory Committee – *DG Fitton*
- c.3 Discussion regarding any Pending Policies – *standing item*

None pending

6. Public comment - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

7. Future agenda items

- 7.1. Present proposed Essex BOE 2020-21 budget to Essex BOF/BOS March 24, 2020 @ 7:00 p.m. @ Essex Town Hall
- 7.2. Next Joint BOE meeting is April 02, 2020 @ 7:00 p.m. @ JWMS Library
- 7.3. Present proposed Essex BOE 2020-21 budget April 16, 2020 at Public Hearing @ 7:30 p.m. @ Essex Town Hall
- 7.4. Essex Town budget vote May 11, 2020 @ 7:30 p.m. @ Essex Town Hall
- 7.5. Next Essex BOE regular meeting is May 14, 2020 @ 7:00 p.m. @ EES Media Center
- 7.6. Evaluation of Superintendent (May)
- 7.7. Yearly BOE Self-evaluation (May)

8. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2019-20 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(TBD /Campbell) ES (Seidman/McCluskey)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Stack) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES (Johnston/Sweet)		
*Joint PK-12 Finance Sub-Committee	R4 (Clark/Daniels; Stack Alt.) CH (Pollock/Englert) DR (Hallden/Lewis) ES (Seidman/Watson)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 21 / Cavanaugh 21 / Stack 21) CH (Fearon 21 /Fitzgibbons 21 / Englert 21) DR (Weglarz 21 / Ferretti 21 / Morrissey 21) ES (Fitton 21 /McCluskey 21 / Seidman 21)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Fitton.) CH (TBD/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2020	9/2019
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2020	3/2020
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Clymas/Fitton) CH (Fitzgibbons, TBD) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2020	3/2020
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Weglarz/TBD)		
Technology	R4(TBD), CH(Englert), ES (Seidman), DR (TBD)		
School Calendar	R4(Brookhart/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(Brookhart; Cavanaugh Alt.), CH(Bernardoni), ES(TBD), DR(TBD)		
School Security Advisory Committee	R4(Fitton/Weglarz/Cavanaugh), CH(Greenberg-Ellis, Bibbiani), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(TBD), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)		
RFP Transportation Bid Review	R4(Clymas/Daniels/Fitton), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)		
RFP Legal Bid Review	R4(Clymas/Daniels/Fitton), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)		
Wellness Committee (Food Services)	R4(Brookhart), CH (Scherber), DR(Weglarz), ES(TBD)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Chester BOE			
Facilities	Englert		
Internal Marketing	TBD		
PTO	Greenberg-Ellis		
CATV Advisory Council (Cable TV)	For Discussion		
Deep River BOE			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz		
CATV Advisory Council (Cable TV)	TBD		
Essex BOE			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
Region 4 BOE			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Clymas/Daniels/Fitton	Expires 7/2020	3/2020
▪ R4 Custodians	Clymas/Daniels/Fitton	Expires 7/2021	3/2021
R4 Audit & Finance	TBD/TBD		
R4 Financial Task Force	Sandmann/Clark/Daniels/Clymas		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/Weglarz/Brookhart		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clymas/Fitton/Daniels (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Facilities Study Committee	TBD		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Loretta McCluskey, Secretary 2023 **Cassandra Sweet** 2025 **Lon Seidman, Chair** 2021
Nancy Johnston (appt. to fill vacancy until Nov. '21) 2021 **Mark Watson** (appt. to fill vacancy until Nov. '21) 2021 **DG Fitton, Vice-Chair** 2021
(for term ending 2023) (for term ending 2025)

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4
Kristina Martineau, Ed.D., Assistant Superintendent

Jennifer Tousignant, Principal

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION
January 9, 2020 7:00pm**

The regular meeting of the Essex Board of Education was held on Thursday, January 9, 2020 in the EES Media Center. DG Fitton, Nancy Johnston, Cassandra Sweet, Mark Watson and Loretta McCluskey were in attendance. Also in attendance were Brian White, Superintendent of Schools, Kristina Martineau, Assistant Superintendent, Sarah Smalley, Pupil Services and Jennifer Tousignant, Principal. Absent: Lon Seidman

CALL TO ORDER

The meeting was called to order by Mr. White at 7:00p.m.

STUDENT REPORT

Ms. Tousignant introduced the student leaders Kier Seidman, Aeryn Smith, Sophie Kumpitch, Nia Marchase, Tristan Spallone and Emily Bachand who presented their efforts in Coding and Warm the Children.

CONSENT AGENDA

Upon a motion duly made by Loretta McCluskey seconded by Mark Watson the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of November 14, 2019 and the Accounts Payable report.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent's Report

District Update

Mr. White noted that the budget process for EES will start on January 21st. The first Supervision District budget meeting was held last night. Input from the Board will be important.

Information and Communication

Transportation concerns about arrival times for buses at the school was discussed. A meeting was held with First Student and our interim Business Manager to improve the service. Bus ordering will be changed and individual routes will also be changed to help with this problem.

Assistant Superintendent's Report

Ms. Martineau discussed priority standards K-12. Work has been done on what a standards base report card is. Currently we are working on K-1 and Grade 2-3 review of English and Math grade level standards language. Language is being reviewed so that it is a meaningful tool for teachers, parents and students. Social and work habits will be moved into a separate section. By March a draft of the whole report card will be available.

Director of Pupil Services Report

Ms. Smalley discussed her activities this winter. Planning of the extended school year for regular education and special education students is being worked on. Transition for students moving between buildings is also being worked on. Buddy sports offer an opportunity for younger students to volunteer. This enhances our extracurricular sports activities for all students. Walter Bloom the director of the Connecticut Council of Developmental Disabilities will be speaking to parents about planning for life after high school.

Financial Status Report

Financial Status and Cafeteria Account Update

Mr. White stated that Mr. Richard Huot will be the Interim Business Manager. Mr. White credited his business office staff for their support during this transition. Mr. White discussed the report through November 29, 2019 and the new format being used. This reporting will be made available monthly when the agenda is available.

Principal's Update

Ms. Tousignant gave a brief update. On January 15th there will be a parent session on social emotional wellness at EES. The winter concert was great. The second annual gingerbread contest was held the same evening. The World Cultures program has started for Grade 2. Engineering with Legos and Makerspace programs have begun. The Chess Clinic will begin soon. PTO Square Art fundraiser is underway. Family night will be held on February 28th. The Invention Convention will be held in February.

Upon a motion made by Loretta McCluskey and seconded by Mark Watson the Essex Elementary Board of Education unanimously **VOTED** to add an item to the agenda to discuss accepting a donation of instruments and instrument accessories to the agenda.

Upon a motion made by Loretta McCluskey and seconded by Mark Watson the Essex Elementary Board of Education unanimously **VOTED** to accept a donation of instruments and instrumental accessories as discussed by the Ms. Tousignant.

Committee Reports

Finance - Next meeting is January 27, 2020

Curriculum – Next meeting is January 16, 2020

Policy – Next meeting is January 27, 2020

Supervision District:

No additional update.

Other Committee Reports

LEARN Committee Report

No report

Joint BOE Ad Hoc School Security Advisory Committee

This has been broken into two committees to discuss school climate and social development and well-being.

Discussion regarding and Pending Policies

Policy #5114 Suspension/Due Process

This policy has been updated as discussed with the addition of pepper spray.

PUBLIC COMMENT

A resident discussed the bus issues. He thanked the staff for addressing this.

FUTURE AGENDA ITEMS

7.1 Essex BOE Budget Workshop I is Tues Jan 21, 2020 @ 6:00pm @EES Media Center

7.2 Essex Budget Workshop II is Wed Feb 12, 2020 @ 6:00pm @EES Media Center

7.3 Next Joint BOE Meeting is February 20, 2020 @ 7:00pm @ JWMS Library

7.4 Essex Budget Workshop III is Tues Feb 25, 2020 @ 6:00pm @EES Media Center

7.5 Next Essex BOE Regular Meeting is March 12, 2020 @ 7:00pm @ EES Media Center

7.6 BOE Self-evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:45p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

Minutes
ESSEX BOARD of EDUCATION

Date: January 21, 2020

Committee: BUDGET WORKSHOP I

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>	
	Lon Seidman	√	Brian White	√	Kelly Sterner	√
√ = present	DG Fitton	√	Kristina Martineau	√		
	Loretta McCluskey	√	Richard Huot	√		
	Cassandra Sweet	√	Jennifer Tousignant	√		
	Nancy Johnston	√				
	Mark Watson					

Call To Order: approx. 6:00_p.m.

Items/Discussion:

The board reviewed information and shared recommendations regarding a proposed Essex Elementary budget for 2020-21.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at approx. 8:00 p.m.

Minutes
ESSEX BOARD of EDUCATION

Date: February 12, 2020

Committee: BUDGET WORKSHOP II

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>	
√ = present	Lon Seidman	√	Brian White	√	Kelly Sterner	√
	DG Fitton	√	Kristina Martineau	√		
	Loretta McCluskey	√	Richard Huot	√		
	Cassandra Sweet	√	Jennifer Tousignant	√		
	Nancy Johnston	√				
	Mark Watson	√				

Call To Order: approx. 6:00_p.m.

Items/Discussion:

The board reviewed and discussed the proposed Essex Elementary budget document for 2020-21.

There was time for public comment.

The next budget workshop will be held February 25, 2020 @ 6:00 p.m.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at approx. 8:10 p.m.

Minutes
ESSEX BOARD of EDUCATION

Date: February 25, 2020

Committee: BUDGET WORKSHOP III

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>	
√ = present	Lon Seidman	√	Brian White	√	Kelly Sterner	√
	DG Fitton	√	Kristina Martineau	√		
	Loretta McCluskey		Richard Huot	√		
	Cassandra Sweet	√	Jennifer Tousignant	√		
	Nancy Johnston	√				
	Mark Watson	√				

Call To Order: approx. 6:00_p.m.

Items/Discussion:

The board reviewed and discussed the proposed Essex Elementary budget document for 2020-21.

There was time for public comment.

The Board is scheduled to approve this budget at their March 12th regular meeting.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at approx. 6:25 p.m.

Encl #5



03/03/2020 15:30
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

1
lapchkrccn

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2019 - 2020 Budget

68848	03/03/2020	PRINTED	005794 ADAMS HOMETOWN MARKETS	142.68			
68849	03/03/2020	PRINTED	002539 ALL WASTE, INC.	783.03			
68850	03/03/2020	PRINTED	003300 CARL L. CHUDY	72.00			
68851	03/03/2020	PRINTED	002493 THOMAS FITZGERALD	302.53			
68852	03/03/2020	PRINTED	006678 FRONTIER	99.82			
68853	03/03/2020	PRINTED	003086 JW PEPPER & SON, INC	250.81			
68854	03/03/2020	PRINTED	007822 RAPTOR TECHNOLOGIES, LLC	100.00			
68855	03/03/2020	PRINTED	002267 SCHOOL SPECIALTY	168.15			
68856	03/03/2020	PRINTED	006624 SOUTHERN CONNECTICUT GAS	4,080.10			
68857	03/03/2020	PRINTED	002580 UNITED ART & EDUCATION	27.56			

10 CHECKS CASH ACCOUNT TOTAL

6,026.68 .00

BOE ✓



IP 1
|apchkrnc

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

02/19/2020 09:41
9781dpea

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

2019-2020 budget

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

68836	02/19/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	966.17			
68837	02/19/2020	PRINTED	005835 CITIZENS BANK - HEALTH B	73,276.50			
68838	02/19/2020	PRINTED	006771 CT SOLAR LEASE 2, LLC	1,248.08			
68839	02/19/2020	PRINTED	006719 EVERSOURCE	4,173.94			
68840	02/19/2020	PRINTED	005994 FUSS & O'NEILL ENVIROSCIE	3,750.00			
68841	02/19/2020	PRINTED	002550 GIROUX LANDSCAPING, LLC	3,500.00			
68842	02/19/2020	PRINTED	003086 JW PEPPER & SON, INC	66.04			
68843	02/19/2020	PRINTED	005959 LEAF	1,683.81			
68844	02/19/2020	PRINTED	002569 NEW ENGLAND MAINTENANCE D	260.00			
68845	02/19/2020	PRINTED	004262 TEC CONTROL SYSTEMS	2,200.00			
68846	02/19/2020	PRINTED	002518 TREASURER SUPERVISION DIS	181,380.00			
68847	02/19/2020	PRINTED	002297 W.B.MASON	815.90			
12 CHECKS				270,320.44			
CASH ACCOUNT TOTAL							.00



IP 1
lapchkrccn

REGIONAL SCHOOL DIST # 4
IAP CHECK RECONCILIATION REGISTER

02/11/2020 09:35
9781dpea

FOR CASH ACCOUNT: 3000 1040

2019-2020 Budget

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

68813	02/11/2020	PRINTED	005794	ADAMS HOMETOWN MARKETS	10.25			
68814	02/11/2020	PRINTED	002539	ALL WASTE, INC.	783.03			
68815	02/11/2020	PRINTED	002836	AMAZON/SYNCB	1,520.04			
68816	02/11/2020	PRINTED	002159	CREC	75.00			
68817	02/11/2020	PRINTED	002849	CURTIN MOTOR LIVERY, INC.	9,437.00			
68818	02/11/2020	PRINTED	002197	ESSEX HARDWARE CO	72.91			
68819	02/11/2020	PRINTED	006719	EVERSOURCE	45.93			
68820	02/11/2020	PRINTED	006678	FRONTIER	99.82			
68821	02/11/2020	PRINTED	002506	GRAINGER	13.95			
68822	02/11/2020	PRINTED	008073	INTENSIVE EDUCATION ACADE	11,981.84			
68823	02/11/2020	PRINTED	003086	JW PEPPER & SON, INC	1,358.85			
68824	02/11/2020	PRINTED	002329	LEARN	345.00			
68825	02/11/2020	PRINTED	005713	NEW ENGLAND INDUSTRIAL SU	139.54			
68826	02/11/2020	PRINTED	003190	RIGGIO'S GARDEN CENTER	14.99			
68827	02/11/2020	PRINTED	002267	SCHOOL SPECIALTY	537.50			
68828	02/11/2020	PRINTED	006544	SHORELINE READING, INC.	3,532.96			
68829	02/11/2020	PRINTED	005282	SOCIAL THINKING	7,152.46			
68830	02/11/2020	PRINTED	006542	THE FOUNDATION SCHOOL	7,500.00			
68831	02/11/2020	PRINTED	002436	TREASURER REGIONAL SCHOOL	1,166.30			
68832	02/11/2020	PRINTED	002518	TREASURER SUPERVISION DIS	89.16			
68833	02/11/2020	PRINTED	002580	UNITED ART & EDUCATION	167.06			
68834	02/11/2020	PRINTED	002297	W.B.MASON	2,035.96			
68835	02/11/2020	PRINTED	002587	WALTHAM SERVICES, INC	99.00			

23 CHECKS CASH ACCOUNT TOTAL

41,178.55 .00



01/28/2020 09:07
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

1 P
1 apchkrcc

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME

CLEARED BATCH CLEAR DATE

2019 - 2020 Budget UNCLEARED

68812 01/28/2020 PRINTED 006624 SOUTHERN CONNECTICUT GAS

4,093.24

1 CHECKS

CASH ACCOUNT TOTAL

4,093.24

.00



01/28/2020 09:00
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000
1040

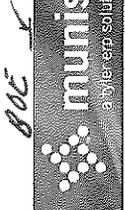
IP 1
lapchkrccn

FOR: Uncleared

2019-2020 Budget

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
68800	01/28/2020	PRINTED	CITIZENS BANK - HEALTH B	73,276.50			
68801	01/28/2020	PRINTED	COURTNEY KELLY	27.60			
68802	01/28/2020	PRINTED	EVERSOURCE	3,854.14			
68803	01/28/2020	PRINTED	INTENSIVE EDUCATION ACADE	17,599.06			
68804	01/28/2020	PRINTED	NEW ENGLAND MAINTENANCE D	831.00			
68805	01/28/2020	PRINTED	PRISM AUTISM EDUCATION AN	3,677.50			
68806	01/28/2020	PRINTED	PRO-ED	676.50			
68807	01/28/2020	PRINTED	SHORELINE READING, INC.	1,655.06			
68808	01/28/2020	PRINTED	TREASURER - STATE OF CONN	750.00			
68809	01/28/2020	PRINTED	TREASURER REGIONAL SCHOOL	1,532.08			
68810	01/28/2020	PRINTED	TREASURER SUPERVISION DIS	181,469.20			
11 CHECKS CASH ACCOUNT TOTAL				285,348.64	.00		



BOE ✓
 P 1
 |apchkrcn

01/14/2020 11:18 REGIONAL SCHOOL DIST # 4
 9781dpea |AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040 FOR: Uncleared

CHECK #	CHECK DATE	CHECK TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
68792	01/14/2020	PRINTED	006432 A&A OFFICE SYSTEMS, INC	797.62			
68793	01/14/2020	PRINTED	002836 AMAZON/SYNCB	74.09			
68794	01/14/2020	PRINTED	003300 CARL L. CHUDY	122.00			
68795	01/14/2020	PRINTED	006771 CT SOLAR LEASE 2, LLC	774.42			
68796	01/14/2020	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	4,844.00			
68797	01/14/2020	PRINTED	003959 LEAF	1,683.81			
68798	01/14/2020	PRINTED	003190 RIGGIO'S GARDEN CENTER	70.00			
68799	01/14/2020	PRINTED	006542 THE FOUNDATION SCHOOL	7,500.00			
8 CHECKS CASH ACCOUNT TOTAL				15,865.94			
							.00

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01/07/2020 10:56 REGIONAL SCHOOL DIST # 4
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FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

2019-2020 Budget

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

68776	01/08/2020	PRINTED	002539 ALL WASTE, INC.	783.03			
68777	01/08/2020	PRINTED	004461 AUTOMATED BUILDING SYSTEM	540.00			
68778	01/08/2020	PRINTED	002155 CONNECTICUT WATER CO	2,205.85			
68779	01/08/2020	PRINTED	006452 EAST CONN CONFERENCE CENT	31.90			
68780	01/08/2020	PRINTED	002197 ESSEX HARDWARE CO	4,106.60			
68781	01/08/2020	PRINTED	006719 EVERSOURCE	100.21			
68782	01/08/2020	PRINTED	006678 FRONTIER	3,500.00			
68783	01/08/2020	PRINTED	002550 GIROUX LANDSCAPING, LLC	46.80			
68784	01/08/2020	PRINTED	002506 GRAINGER	62.95			
68785	01/08/2020	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	525.00			
68786	01/08/2020	PRINTED	002743 OLSEN'S SANITATION CO., L	3,598.00			
68787	01/08/2020	PRINTED	006624 SCG	4,652.00			
68788	01/08/2020	PRINTED	005776 THERMOMEDICS, LLC	179.88			
68789	01/08/2020	PRINTED	002580 UNITED ART & EDUCATION	99.00			
68790	01/08/2020	PRINTED	002297 W.B.MASON				
68791	01/08/2020	PRINTED	002587 WALTHAM SERVICES, INC				
16 CHECKS CASH ACCOUNT TOTAL				21,002.02			.00

ESSEX ELEMENTARY SCHOOL
 FY20 FINANCIAL REPORT
 THROUGH 1/31/2020

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	Total Expenditures through 1/31/20	Total Encumbered through 1/31/20	2019-2020 Projected Year- End Surplus (Deficit) through 1/31/20
OBJECT 100 - SALARIES:						
5111 School Administrator Salaries	148,877	0	148,877	93,127	57,260	-1,511
5113 Teachers Salaries	1,923,294	0	1,923,294	907,079	1,013,534	2,680
5114 Secretary Salaries	146,276	0	146,276	81,944	63,055	1,277
5115 Custodian Salaries	233,112	0	233,112	126,415	90,456	16,241
5116 Nurse Salary	53,303	0	53,303	25,806	27,598	-101
5118 Cafeteria Salary	35,000	0	35,000	35,000	0	0
5119 Para Educator's Salaries	490,075	0	490,075	236,691	251,076	2,309
5120 Network Technician Salary					0	0
5123 Substitute Teachers Salary	55,000	0	55,000	15,628	0	39,372
5124 Substitute Secretary/Para-Educators	8,000	0	8,000	17,492	0	-9,492
5125 Substitute Custodians	3,000	0	3,000	1,248	0	1,752
5126 Summer Part Time Custodian Salary	14,500	0	14,500	11,662	0	2,838
5133 Coaches/Extra-Curricular Salary	13,893	0	13,893	8,419	0	5,474
5134 Secretary Overtime/BOE Clerk	1,700	0	1,700	200	0	1,500
5135 Custodian Overtime	4,500	0	4,500	3,381	0	1,119
5198 Supervision District	1,360,804	0	1,360,804	907,203	453,600	1
TOTAL SALARIES	4,491,334	0	4,491,334	2,471,295	1,956,579	63,459
OBJECT 200 - EMPLOYEE BENEFITS:						
5210 Health Insurance	879,318	0	879,318	586,212	293,106	0
5214 Life Insurance	4,016	0	4,016	1,904	0	2,112
5223 FICA/Medicare	98,323		98,323	50,894	0	47,429
5250 Unemployment Compensation		30,000	30,000	743	29,257	0
5260 Workers' Compensation	29,683	0	29,683	22,545	7,138	0
5290 Other Employee Benefits	68,103	31,944	100,047	68,103	0	31,944
5290 Teacher Pension Contribution						
5291 Annuities	12,316	0	12,316	8,112	0	4,204
5298 Supervision District	473,962		473,962	313,077	156,536	4,349
TOTAL EMPLOYEE BENEFITS	1,665,721	61,944	1,627,665	1,051,591	486,037	90,038
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:						
5322 Professional Development	7,000	-3,560	3,440	0.00	0.00	3,440
Other Professional Services						
5330 1109 Sound Equipment Services	850	0	850	350	400	100
1215 Special Education	39,000	0	39,000	14,288	35,284	-10,572
2134 Health	1,175	0	1,175	0	0	1,175
2135 Physical Therapy	17,011	0	17,011	0	17,011	0
2139 Testing & Therapy	17,000	0	17,000	0	0	17,000
2310 Other Services	30,500	0	30,500	13,602	16,898	0

ESSEX ELEMENTARY SCHOOL
 FY20 FINANCIAL REPORT
 THROUGH 1/31/2020

BUDGET BY OBJECT		2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	Total Expenditures through 1/31/20	Total Encumbered through 1/31/20	2019-2020 Projected Year- End Surplus (Deficit) through 1/31/20
	TOTAL OTHER PROFESSIONAL SE	105,536	0	105,536	28,239	69,593	7,703
5398	Supervision District	52,931	0	52,931	35,287	17,644	0
	TOTAL PURCHASED & TECHNICAL SERVICES	165,467	(3,560)	161,907	63,526	87,237	11,143
OBJECT 400 - PURCHASED PROPERTY SERVICES:							
5411	Water	8,900	0	8,900	4,047	4,853	0
5412	Electricity	78,334	0	78,334	26,084	52,250	0
5430	Repairs & Maintenance						
1101	Art	300	0	300	0	300	0
1109	Music	1,780	0	1,780	1,033	747	0
1114	Computer Education	10,000	0	10,000	852	9,000	148
1215	Special Education	0	3,660	3,660	3,560	0	100
2134	Health	185	-100	85	75	0	10
2223	Audio/Visual	500	0	500	0	0	500
2410	Contracts	800	0	800	745	0	55
2600	Plant Operations	260,775	0	260,775	138,315	58,967	63,494
2600	Security	0	0	0	0	0	0
3000	Cafeteria	3,000	0	3,000	0	0	3,000
	TOTAL REPAIRS & MAINTENANCE	277,340	3,560	280,900	144,580	69,014	67,307
5440	Leases	111,505	0	111,505	15,129	96,376	0
5498	Supervision District	7,147	0	7,147	4,763	2,384	0
	TOTAL PURCHASED PROPERTY SERVICES	483,226	3,560	486,786	194,603	224,876	67,307
OBJECT 500 - OTHER PURCHASED SERVICES:							
5511	Transportation						
1270	Out-of-District Transportation	65,000	-14,944	50,056	18,444	53,727	-22,115
1270A	Excess Cost Reimb.	-		-			0
	TOTAL TRANSPORTATION	65,000	(14,944)	50,056	18,444	53,727	(22,115)
5515	Field Trips & School Events	2,400	0	2,400	103	2,297	0
5520	Comprehensive Insurance	24,656	0	24,656	18,439	6,147	70
5530	Communications	6,800	0	6,800	2,972	3,750	79
5540	Advertising	-		-			0
5561	Tuition						
1270	Out-of-District Tuition	181,200	-47,000	134,200	94,348	110,776	-70,924
1270A	Excess Cost Reimb.	-		-			0
	TOTAL TUITION	181,200	(47,000)	134,200	94,348	110,776	(70,924)
5580	Travel & Conference						
1207	Network Tech Travel & Conferences	0		-			0
2213	Staff Travel & Conferences	7,500	0	7,500	1,465	75	5,960
2310	Board of Education	0		-			0

ESSEX ELEMENTARY SCHOOL
 FY20 FINANCIAL REPORT
 THROUGH 1/31/2020

BUDGET BY OBJECT		2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	Total Expenditures through 1/31/20	Total Encumbered through 1/31/20	2019-2020 Projected Year- End Surplus (Deficit) through 1/31/20
2410	Admin. Travel & Conferences	1,000	0	1,000	346	654	0
	TOTAL TRAVEL & CONFERENCES	8,500	0	8,500	1,811	729	5,960
5598	Supervision District	262,655	0	262,655	175,103	87,552	0
	TOTAL OTHER PURCHASED SERVICES	551,211	(61,944)	489,267	311,221	264,977	(86,930)
OBJECT 600 - SUPPLIES:							
5610	General Supplies						
1114	Computer Education	8,000	0	8,000	1,600.61	5,399.39	1,000
2134	Health	1,400	0	1,400	1,242.44	150.00	8
2410	Office Supplies	11,000	0	11,000	3,976.88	4,697.72	2,325
	TOTAL GENERAL SUPPLIES	20,400	0	20,400	6,820	10,247	3,333
5611	Instruction Supplies:						
1101	Art	5,400	0	5,400	2,115.08	3,284.92	0
1103	Language Arts	7,291	0	7,291	6,406.35	340.00	545
1104	Foreign Language (FLES)	450	0	450	444.78	0.00	5
1107	Kindergarten	626	0	626	450.90	164.00	11
1108	Mathematics	3,995	0	3,995	2,962.19	437.26	596
1109	Music	875	0	875	781.49	100.00	-6
1110	Physical Education	2,008	0	2,008	650.35	0.00	1,358
1111	Reading	2,289	0	2,289	1,006.34	0.00	1,283
1112	Science	4,000	0	4,000	2,863.19	450.00	687
1113	Social Studies	1,747	0	1,747	2,505.98	0.00	-759
1114	Computer Education Software	0	0	-			0
1116	Study Skills Program	0	0	-			0
1117	Early Literacy (Skills Groups & TLC)	0	0	-			0
1190	Testing (Incl Scoring Services)	2,452	0	2,452	1,426.93	0.00	1,023
1209	Enrichment Projects	3,598	0	3,598	778.00	2,920.00	-100
1210	Talented & Gifted	0	0	0	0	0	0
1215	Special Education	1,763	0	1,763	1,053.22	700.00	10
2120	Guidance	0	0	0	0	0	0
2222	Library	506	0	506	504.13	0.00	2
2223	Audio Visual	7,179	0	7,179	1,297.48	5,438.91	443
	TOTAL INSTRUCTION MATERIALS	44,179	0	44,179	25,248	13,835	5,096
5613	Operations Maintenance Supplies	20,000	0	20,000	6,014.85	10,485.15	3,500
5624	Heating Fuel Natural Gas	30,000	0	30,000	13,868.78	16,131.22	0
5626	Gasoline	200	0	200	0.00	200.00	0
5629	General Instructional Supplies	19,752	0	19,752	5,127.53	13,772.47	852
5641	Instruction Materials:						
1101	Art	0	0	-			0
1103	Language Arts	660	0	660	284	360	16
1104	Foreign Language (FLES)	95	0	95	99	0	-4

ESSEX ELEMENTARY SCHOOL
 FY20 FINANCIAL REPORT
 THROUGH 1/31/2020

BUDGET BY OBJECT		2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	Total Expenditures through 1/31/20	Total Encumbered through 1/31/20	2019-2020 Projected Year- End Surplus (Deficit) through 1/31/20
1107	Kindergarten	1,597	0	1,597	80	0	1,517
1108	Mathematics	7,052	0	7,052	6,304	0	748
1109	Music	1,700	0	1,700	0	1,700	0
1110	Physical Education	0	0	-	0	0	0
1111	Reading	5,550	0	5,550	4,972	395	183
1112	Science	4,000	0	4,000	3,380	0	620
1113	Social Studies	660	0	660	48	0	612
1114	Computer Education Software	6,760	0	6,760	3,353	3,350	57
1116	Study Skills Program	1,925	0	1,925	0	0	1,925
1117	Early Literacy (Skills Groups & TLC)	0	0	-	0	0	0
1190	Testing (Incl Scoring Services)	0	0	-	0	0	0
1209	Enrichment Projects	1,750	0	1,750	180	0	1,570
1210	Talented & Gifted	0	0	-	0	0	0
1215	Special Education	5,319	0	5,319	3,718	0	1,601
2120	Guidance	1,155	0	1,155	606	152	397
2222	Library	6,919	0	6,919	6,863	0	56
2223	Audio Visual	0	0	-	0	0	0
	TOTAL INSTRUCTION MATERIALS	45,142	0	45,142	29,888	5,957	9,297
5642	Library & Professional Books	-	0	-	0	0	0
5698	Supervision District	21,790	0	21,790	14,526	7,264	0
	TOTAL SUPPLIES	201,463	0	201,463	101,493	77,892	22,078
OBJECT 700 - PROPERTY:							
5730	Equipment						
1101	Art	0	0	-	0	0	0
1103	English/Language Arts	0	0	-	0	0	0
1104	Foreign Language (FLES)	0	0	-	0	0	0
1107	Kindergarten	0	0	-	0	0	0
1109	Music	0	0	-	0	0	0
1110	Physical Education	0	0	-	0	0	0
1111	Reading	0	0	-	0	0	0
1112	Science	0	0	-	0	0	0
1112	Social Studies	0	0	-	0	0	0
1207	Technology	0	0	-	0	0	0
1215	Special Education	0	0	-	0	0	0

ESSEX ELEMENTARY SCHOOL
 FY20 FINANCIAL REPORT
 THROUGH 1/31/2020

BUDGET BY OBJECT		2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	Total Expenditures through 1/31/20	Total Encumbered through 1/31/20	2019-2020 Projected Year- End Surplus (Deficit) through 1/31/20
2223	Audio/Visual	0		-			0
2600	Plant Operations	0		-			0
2600	Cafeteria - Slicer	0		-			0
	TOTAL EQUIPMENT	0	0	0	0	0	0
5798	Supervision District	-					
	TOTAL PROPERTY	0	0	0	0	0	0
OBJECT 800 - OTHER OBJECTS:							
5810	Dues & Fees						
2310	Board of Education	3,000		3,000	2,777	0	223
2410	School Dues & Fees	929		929	200	350	379
	TOTAL DUES & FEES	3,929	0	3,929	2,977	350	602
5898	Supervision District	1,624		1,624	1,084	540	0
	TOTAL OTHER OBJECTS	5,553	0	5,553	4,061	890	602
	TOTAL	7,463,975	0	7,463,975	4,197,790	3,098,489	167,696
	GRAND TOTAL	7,463,975	0	7,463,975	4,197,790	3,098,489	167,696

ESSEX CAFETERIA FINANCIAL REPORT
2019-2020
through 01/31/20

	2019-2020 Projected through 6/30/19	2019-2020 Actual through 1/31/20
REVENUE		
MISCELLANEOUS INCOME (4090)	1,500	23
LUNCH SALES (4160)	75,000	30,761
STATE & FED GRANTS REIMBURSEMENT (4360)	35,000	17,457
TRANSFERS IN (4890)	35,000	35,000
TOTAL REVENUE	146,500	83,241
EXPENDITURES		
DIRECTOR SALARY	15,209	8,751
TOTAL ADMINISTRATOR SALARY (5111)	15,209	8,751
SECRETARY SALARY	5,696	2,060
TOTAL SECRETARY SALARY (5114)	5,696	2,060
CAFETERIA SALARY	56,284	27,682
TOTAL CAFETERIA SALARY (5118)	56,284	27,682
SUBSTITUTES	600	882
TOTAL SUB CAFÉ (5124)	600	882
OVERTIME SALARY	10,000	1,822
TOTAL CAFÉ OT (5138)	10,000	1,822
TOTAL 100 SALARY	87,789	41,196
HEALTH INSURANCE	38,863	15,909
TOTAL HEALTH INSURANCE (5210)	38,863	15,909
LIFE INSURANCE	184	57
TOTAL LIFE INSURANCE (5214)	184	57
MERF	12,512	5,297
TOTAL MERF (5222)	12,512	5,297
FICA/MEDICARE	6,081	2,757
TOTAL FICA/MEDICARE (5223)	6,081	2,757
TOTAL 200 BENEFITS	57,640	24,019
PROFESSIONAL DEVELOPMENT	0	0
TOTAL PROFESSIONAL DEVELOPMENT (5322)	0	0
TOTAL 300 PURCHASED SRVCS	0	0
REPAIRS & MAINTENANCE	1,750	1,750
TOTAL 400 PURCHASED PROP SRVCS (5430)	1,750	1,750
GENERAL SUPPLIES (5600)	6,000	2,321
USDA COMMODITIES (5601)	9,000	0
FOOD SUPPLIES (5610)	55,160	20,919
TOTAL 600 SUPPLIES	70,160	23,240
EQUIPMENT - CAFÉ	0	0
TOTAL 700 EQUIPMENT (5730)	0	0
ALL OTHER EXPENSES	4,632	1,258
TOTAL 800 OTHER OBJECTS (5800)	4,632	1,258
TOTAL EXPENDITURES	221,971	91,463
GRAND BALANCE	(75,471)	(8,222)