F.O.I. Compliance - Minutes

CHESTER BOARD of EDUCATION SPECIAL MEETING

Subject to approval at future meeting

Date: June 22, 2020 - REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select "Remote Meeting Recordings" under the BOARD OF EDUCATION Heading)

SPECIAL MEETING

Attendance:			Administration:	Others: -
	David Fitzgibbons	√	Brian White	\checkmark
= present	Charlene Fearon	1	Kristina Martineau	$\sqrt{}$
	Dale Bernardoni	V	Richard Huot	\checkmark
	Rob Bibbiani		Tyson Stoddard	V
	Kris Pollock	√	Sarah Smalley	\checkmark
	Maria Scherber	√	James Grzybowski	\checkmark
	Rebecca Greenberg-Ellis	V		
	Tom Englert	V		
	Kristin Smith	\checkmark		

Call To Order: approx. 6:00 p.m.

Items/Discussion:

Public Comment: No comments were made.

On motion duly made and seconded the Board unanimously VOTED to approve the consent agenda consisting of the minutes from the Regular Meeting of January 23, 2020; Budget Workshop I of January 30, 2020; the Special Meeting of January 30, 2020; Budget Workshop II of February 11, 2020; Budget Workshop III of March 03, 2020; and the Special Meeting of April 01, 2020

Superintendent White and Assistant Superintendent Kristina Martineau presented a district update. Principal Stoddard also shared an update on past and ongoing district efforts to foster a sense of school community for students and teachers, as well as end-of-year celebrations held by Chester Elementary. (see attached presentation)

On motion duly made and seconded, the Board unanimously VOTED to accept the following donations: a donation from Chester Little League in the amount of \$1,658.73; a donation from United Way in the amount of \$149.99; a donation of \$500 from Laurence, Charlene and Mason Fearon, and Doreen Murphy for an outdoor learning space; and the donation of a piano by the Carlin Family. All are to be used at the discretion of administration

There was a discussion regarding the possible use of unexpended 2019-20 funds to purchase COVID-19 related materials and supplies for use during 2020-21.

On motion duly made and seconded, the Board unanimously VOTED to approve the use of unexpended 2019-20 funds to purchase COVID-19 related materials and supplies for use during 2020-21 as presented (see attached).

There was a discussion regarding the requested end-of-year transfers as presented.

On motion duly made and seconded, the Board unanimously VOTED to approve end-of-year transfers as presented (see attached).

There was a discussion regarding the possible annual renewal of the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008.

On motion duly made and seconded, the Board unanimously VOTED to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th

ADJOURNMENT:

On motion duly made and seconded the Board unanimously VOTED to adjourn at approx. <u>7:05</u> <u>p.m.</u>

Chester Board of Education District Update

Monday, June 22, 2020

Update on E-Learning

- Lessons Learned:
- Survey Feedback
- End of Year Grading and Progress Reports
- Social and Emotional Wellness
- Teaching and Learning Priorities
- District Reopening Committee

Fostering Sense of School Community for Staff and Students

- Principal Videos and Communications to Students
- Weekly Communications
- Lunch Bunches
- Principal Participation in Classroom Google Meets
- Full School Videos
- End of Year Events, Celebrations, and Recognitions

Summer Learning Opportunities

- Summer Reading Challenge
- Summer Math Challenge
- Online resources: IXL Math, Lexia, and Reading A-Z
- Extended School Year (ESY)- offered to students with IEPs who qualify

Reopening of Schools: Planning and Considerations

- Student needs and support (social and emotional wellness)
- Assessing and planning for academic needs, learning gaps
- Summer committee work
- Professional development
- Summer communications and ongoing updates
- Environmental and facility considerations

Next Board of Education Meeting

Thursday, September 24, 2020



REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

Brian J. White Superintendent of Schools bwhite@reg4.k12.ct.us

Sarah Smalley Director of Pupil Services ssmalley@reg4.k12.ct.us



Kristina Martineau, Ed.D. Assistant Superintendent of Schools kmartineau@reg4.k12.ct.us

Richard A. Huot Interim Business Manager rhuot@reg4.k12.ct.us

June 8, 2020

To:

Brian J. White, Superintendent

From: Richard Huot, Interim Business Manager

Re:

Chester Covid - 19 Orders and Transfers

Attached you will find three items. First, is a transfer request to cover the cost of an order for Covid-19 supplies. The second item is the June 1, 2020, Chester financial projection showing the balances in accounts in order for Board Members to see those that are being requested. The third item is a list of the requested items from the school.

Chester Elementary School

22-Jun-20

Account #	Object	Description	Amount	Account # Object	Object	Description	Amount
111231 5113	5113	Teacher Salary	\$ 15,000 A 124106 5610	A 124106	5610	General Supplies	\$29,000
126004	5412	Electricity	\$ 14,000				
					:		
		Total	\$ 29,000			Total	\$29,000

A Transfer to cover the cost of the Covid - 19 Supply Order

Chester Elementary School

\$228.00 \$7,980.00 Installed in-house	\$120.99 \$1,814.85 Installed in-house	\$41.99 \$41.99 Installed in-house Want to try one	\$800.00 \$1,600.00	\$80.00 \$2,880.00	\$53.60 \$3,216.00	\$35.00 \$2,100.00	\$35.00 \$1,750.00	\$259.00 \$1,036.00	\$156.25 \$625.00	\$1,500.00	\$1,500.00 \$3,000.00 \$1,000.00 \$1,000.00	
Single Flush, Battery, Automatic Flush Valve Retrofit Kit	Charmingwater Automatic Sensor Touchless Bathroom Sink Faucet with Hole Cover Plate, Chrome Vanity Faucets, Hands Free Bathroom Water Tap with Control Box and Temperature Mixer	Smart Touchless Faucet Adapter for Kitchen and Bathroom, ,Automatic Faucet Adapter Motion Sensor,Compatible With Male 55/56" Female 15/16"	Victory Sprayer- Ion Mister	Smart Shield Antimicrobial protectant - use once a month	Foaming Hand Sanitizer	Touch Free Dispenser (White)	Touch Free Dispenser (Black)	CNRTED Foam HAND Sanitizer	Sanitizer Stgation - Touich Free Stand alone	For Office and café - 3 desks, café pickup	Touchless water bottle stations Plus installation	
Toilets	Bathroom type sinks	Classroom sinks Want to try one	Sanitizing Sprayer	8 oz Concentrate=1 gal	Alcohol Based	Touchless Dispensers	Touchless Dispensers	Non Alcohol Based	Stand alone	Plexiglass		
35	13	30	7	36	9	90	20	4	4		2	

\$28,543.84

Total Request

\$1,259.70

Chester Elementary School 2019-20 Budget As of 6-1-2020

Chester Elementary School 2019-20 Budget As of 6-1-2020

			ORIGINAL	TRANFRS/ R	REVISED	YTD	ENCUMBR AVAILABLE	VAILABLE	
ORG	OBJ ACCOUNT	ACCOUNT DESCRIPTION	APPROP /		BUDGET	EXPENDED	ANCES B	BUDGET	EST YR END
121403	5330 1000-10-000-2140-000-0-0-3-5330 -	OTHER PROF SERVICES	16,000	-3,000	13,000	513	0	12,488	10,000
123103	5330 1000-10-000-2310-000-0-0-3-5330 -	BOE OTHER SERVICES	20,000	3,000	23,000	20,250	2,750	0	0
160003	5398 1000-10-000-6000-000-0-0-3-5398 -	DIST BILLING PURCHASED SER	34,241	0	34,241	34,241	0	0	0
	300	3 Purchased Professional Services	87,656	0	87,656	55,003	13,715	18,938	16,450
126004	5411 1000-10-000-2600-000-0-0-4-5411 -	WATER	3,200	0	3,200	2,601	599	0	0
126004	5412 1000-10-000-2600-000-0-0-4-5412 -	ELECTRICITY	53,928	-5,000	48,928	28,774	7,226	12,928	14,200
111094	5430 1000-10-000-1109-000-0-0-4-5430 -	MUSIC REPAIRS	900	0	909	10	150	440	440
111104	5430 1000-10-000-1110-000-0-0-4-5430 -	PHYSICAL ED REPAIRS	1,140	0	1,140	0	0	1,140	1,140
111144	5430 1000-10-000-1114-000-0-0-4-5430 -	COMPUTER ED REPAIRS	3,100	0	3,100	778	066	1,332	1,332
121344	5430 1000-10-000-2134-000-0-0-4-5430 -	HEALTH REPAIRS	099	0	099	75	0	585	585
122224	5430 1000-10-000-2222-000-0-0-4-5430 -	LIBRARY REPAIRS	800	0	800	745	0	55	55
124104	5430 1000-10-000-2410-000-0-0-4-5430 -	PRINCIPAL'S OFFICE REPAIRS	9,000	0	9,000	5,014	2,986	1,000	1,000
126004	5430 1000-10-000-2600-000-0-0-4-5430 -	CUSTODIAN REPAIR	64,464	5,000	69,464	64,922	4,371	171	171
124104	5440 1000-10-000-2410-000-0-0-4-5440 -	PRINCIPAL'S OFFICE RENTALS	65,134	0	65,134	61,503	1,644	1,987	1,987
160004	5498 1000-10-000-6000-000-0-0-4-5498 -	DIST BILLING-PURCH PROP SER	4,622	0	4,622	4,622	0	0	0
	40	400 Purchased Property Services	206,648	0	206,648	169,043	17,966	19,639	20,911
112705	5511 1000-10-000-1270-000-0-5-5511 -	IN-STATE DIST TRANSPORTATION	0	3,749	3,749	2,363	0	1,386	1,386
127005	5515 1000-10-000-2700-000-0-5-5515 -	FIELD TRIP TRANSPORTATION	13,245	-1,050	12,195	3,415	0	8,780	8,780
123105	5520 1000-10-000-2310-000-0-0-5-5520 -	INSURANCE BD OF EDUCATION	42,989	1,507	44,496	44,496	0	0	0
124105	5530 1000-10-000-2410-000-0-0-5-5530 -	COMMUNICATION-PRINCIPALS OFF	5,700	1,050	6,750	6,287	463	0	0
112155	5561 1000-10-000-1215-000-0-0-5-5561 -	IN-STATE DIST TUITION- SP ED	16,045	-3,749	12,296	12,296	0	0	0
122135	5580 1000-10-000-2213-000-0-0-5-5580 -	TRAVEL- STAFF TRAINING	7,070	0	7,070	3,968	28	3,074	3,074
123105	5580 1000-10-000-2310-000-0-0-5-5580 -	TRAVEL - BD OF ED	300	0	300	0	0	300	300
124105	5580 1000-10-000-2410-000-0-0-5-5580 -	TRAVEL- PRINCIPAL'S OFFICE	1,000	0	1,000	0	0	1,000	500
160005	5598 1000-10-000-6000-000-0-5-5598 -	DICT-BILLING-OTHR PURCHASES	154,813	0	154,813	154,813	0	0	0
	200	0 Other Purchased Services	241,162	1,507	242,669	227,639	491	14,539	14,039
123106	5610 1000-10-000-2310-000-0-0-6-5610 -	GENERAL SUPPLIES-P/O	300	0	300	0	0	300	0
124106	5610 1000-10-000-2410-000-0-0-6-5610 -	GENERAL SUPPLIES	7,990	-1,507	6,483	5,352	773	358	358
111016	5611 1000-10-000-1101-000-0-0-6-5611 -	SUPPLIES - ART	3,665	0	3,665	2,007	0	1,658	1,658
111036	5611 1000-10-000-1103-000-0-0-6-5611 -	SUPPLIES - LANGUAGE ART	7,538	0	7,538	5,849	0	1,689	1,689
111046	5611 1000-10-000-1104-000-0-0-6-5611 -	SUPPLIES - FLES	820	0	820	808		12	12
111076	5611 1000-10-000-1107-000-0-6-5611 -	SUPPLIES - KINDERGARTEN	799	0	799			85	85
111086	5611 1000-10-000-1108-000-0-0-6-5611 -	SUPPLIES -MATH	2,059	0	2,059	ਜ		295	295
111096	5611 1000-10-000-1109-000-0-0-6-5611 -		1,251	0	1,251			722	722
111106	5611 1000-10-000-1110-000-0-0-6-5611 -	SUPPLIES - PHYSICAL ED	1,015	0	1,015	1,003		12	12
111116	5611 1000-10-000-1111-000-0-6-5611 -	E	4,260	0	4,260		O	308	308
111126	5611 1000-10-000-1112-000-0-6-5611 -	SUPPLIES - SCIENCE	4,510	0	4,510		77	866	866
111136	5611 1000-10-000-1113-000-0-0-6-5611 -	SUPPLIES - SOCIAL STUDIES	2,138	0	2,138	1,596	0	542	542

Chester Elementary School 2019-20 Budget As of 6-1-2020

			ORIGINAL	TRANFRS/ R	REVISED	YTD	NCUMBR	ENCUMBR AVAILABLE	
ORG	OBJ ACCOUNT	ACCOUNT DESCRIPTION			BUDGET	ENDED	ANCES	BUDGET	EST YR END
111146	5611 1000-10-000-1114-000-0-0-6-5611 -	SUPPLIES - TECHNOLOGY ED	3,500	0	3,500	1,077	0	2,423	2,423
111906	5611 1000-10-000-1190-000-0-0-6-5611 -	SUPPLIES - TESTING	15,000	0	15,000	7,361	0	7,639	7,639
112076	5611 1000-10-000-1207-000-0-6-5611 -	SUPPLIES - TECHNOLOGY	12,575	0	12,575	738	0	11,837	11,837
112106	5611 1000-10-000-1210-000-0-6-5611 -	SUPPLIES - GIFTED & TALENTED	3,039	0	3,039	1,627	100	1,312	1,312
112156	5611 1000-10-000-1215-000-0-0-6-5611 -	SUPPLIES - SPECIAL ED	3,215	0	3,215	2,930	0	285	285
121346	5611 1000-10-000-2134-000-0-0-6-5611 -	SUPPLIES - HEALTH/NURSE	4,090	0	4,090	1,447	0	2,643	2,643
121506	5611 1000-10-000-2150-000-0-0-6-5611 -	SUPPLIES - SPEECH&HEAR	890	0	890	889	0	Н	н
122136	5611 1000-10-000-2213-000-0-6-5611 -	SUPPLIES - SOCIAL DVLPMNT	5,990	0	5,990	4,189	0	1,801	1,801
122226	5611 1000-10-000-2222-000-0-6-5611 -	SUPPLIES - LIBRARY	1,250	0	1,250	325	0	925	925
126006	5613 1000-10-000-2600-000-0-6-5613 -	SUPPLIES - MAINTENANCE	24,000	0	24,000	23,301	537	161	161
126006	5624 1000-10-000-2600-000-0-0-6-5624 -	FUELOIL	30,860	0	30,860	29,899	0	961	961
126006	5626 1000-10-000-2600-000-0-0-6-5626 -	GASOLINE	900	0	009	432	168	0	0
111036	5641 1000-10-000-1103-000-0-0-6-5641 -	TEXTBOOKS - LANGUAGE ARTS	2,199	0	2,199	1,510	0	689	689
111076	5641 1000-10-000-1107-000-0-0-6-5641 -	TEXTBOOKS - KINDERGARTEN	1,250	0	1,250	1,168	0	82	82
111086	5641 1000-10-000-1108-000-0-0-6-5641 -	TEXTBOOKS - MATH	3,772	0	3,772	3,820	0	-48	-48
111116	5641 1000-10-000-1111-000-0-0-6-5641 -	TEXTBOOKS - READING	7,700	0	7,700	7,663	0	37	37
111126	5641 1000-10-000-1112-000-0-0-6-5641 -	TEXTBOOKS - SCIENCE	836	0	836	248	0	588	588
111146	5641 1000-10-000-1114-000-0-0-6-5641 -	TEXTBOOKS - SOFTWARE	5,250	0	5,250	4,114	0	1,136	1,136
112156	5641 1000-10-000-1215-000-0-0-6-5641 -	TEXTBOOKS - SPECIAL ED	2,000	0	2,000	1,960	0	40	40
122226	5642 1000-10-000-2222-000-0-0-6-5642 -	LIBRARY BOOKS	10,067	0	10,067	9,231	0	836	836
1,60006	5698 1000-10-000-6000-000-0-0-6-5698 -	DIST BILLING - SUPPLIES	14,097	0	14,097	14,097	0	0	0
	. 009	0 Total Materials & Supplies	188,525	-1,507	187,018	145,036	1,656	40,326	40,026
121348	5810 1000-10-000-2134-000-0-0-8-5810 -	DUES - HEALTH/NURSE	150	0	150	0	0	150	150
123108	5810 1000-10-000-2310-000-0-0-8-5810 -	DUES - BOARD OF ED	1,809	0	1,809	1,809	0	0	0
124108	5810 1000-10-000-2410-000-0-0-8-5810 -	DUES - PRINCIPAL'S OFFICE	564	0	564	259	0	305	305
129058	5810 1000-10-000-2905-000-0-0-8-5810 -	DUES - PROJECTS	300	0	300	300	0	0	0
160008	5898 1000-10-000-6000-000-0-0-8-5898 -	DIST BILLING - OTHER OBJECTS	1,049	0	1,049	1,049	0	0	0
	80	800 Total Dues & Fees	3,872	0	3,872	3,417	0	455	455
		Grand Total	4,868,977	0	4,868,977	4,391,247	325,215	152,515	140,094