



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**DEEP RIVER BOARD OF EDUCATION**

Via Google Meet  
**Dial +1 (617) 675-4444**  
**PIN: 324 059 223 7475#**  
January 21, 2021 @ **7:00 p.m.**

**AGENDA**

To: Members of the Deep River Board of Education  
Subject: **Deep River Board of Education meeting Thursday, January 21, 2021**  
Time: Board meeting will begin promptly at 7:00 p.m.  
Place: **Via Google Meet – To listen remotely please dial (US)+1 (617) 675-4444 PIN: 324 059 223 7475#**  
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office - email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.**
2. **Verbal roll call for BOE members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1. Minutes from the regular meeting of November 19, 2020 (*encl #1*)
  - 3.2. Accounts Payable report (*encl #2*)
4. **Public comment.** . (*In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply*): **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press \*6 if you would like to unmute your phone. When you are done speaking, please remember to press \*6 (or your phone's mute button) again to reduce background noise.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

**5. Reports and Other Items:**

- 5.1. Superintendent's Report – *B. White*
  - a. District update
  - b. Information and communication
  - c. Sharing of Superintendent's Goals
- 5.2. Financial Status Report –
  - a. Financial Status Updates
    - o Current Year to Date Financial Status Update (*encl #3*)
    - o Cafeteria Fund Update (*encl #4*)
    - o Medical Reserve Tracking (*encl #5*)

5.3. Principal's Update (as needed) – *L. Feltz*

5.4. Possible **VOTE** to approve *Memorandum of Agreement between The Chester, Deep River, Essex, Regional School District No. 4, and Supervision Boards of Education, and the Supervision District and the Regional School District No. 4 Education Association as presented (encl #6)*

5.5. Committee Reports (*Chair or designated representative of each Comm.*)

a. Joint PK-12 Committees – Policy – *TBD*, Curriculum – *J. Stack*, Finance – *R. Daniels*

<b>Finance</b>	<b>Policy</b>	<b>Curriculum</b>
TBD	TBD	TBD

b. Supervision District Committee Update – *Chair*

c. DRES Facilities (Buildings and Grounds) Committee – *M. Morrissey, R. Ferretti*

d. LEARN Committee Update – *TBD*

e. Other committee reports (as needed)

e.1 Discussion regarding any Pending Policies – *standing item*

None pending

## **6. Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

## **7. Future Agenda Items**

7.1. Deep River BOE Budget Workshops: February 03; February 18; March 16, 2021 @ 6:00 p.m.

7.2. Joint BOE meeting February 25, 2021 @ 7:00 p.m.

7.3. Deep River BOE regular meeting March 18, 2021 @ 7:00 p.m.

## **8. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2020-21 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(Maikowski/Campbell) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Cavanaugh/TBD) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES (Johnston/Sweet)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Clark/Daniels) CH (Pollock/Englert) DR (Hallden/Lewis) ES (Seidman/Watson)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 21 / TBD 21 / Clark 21) CH (Fearon 21 /Fitzgibbons 21 / Englert 21) DR (Weglarz 21 / Ferretti 21 / Morrissey 21) ES (Fitton 21 /McCluskey 21 / Seidman 21)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/TBD Alt.) CH (TBD/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 7/2023 9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2021 3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/TBD Alt.) CH (Fitzgibbons, TBD) DR (Campbell/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2021	3/2021
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD)		
Technology	R4(TBD), CH(Englert), ES (Seidman), DR (TBD)		
School Calendar	R4(TBD/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Security Advisory Committee	R4(TBD), CH(Greenberg-Ellis, Bibbiani), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(TBD), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)		
RFP Transportation Bid Review	R4(Cavanaugh), CH (Englert), DR (Weglarz), ES (Seidman/Fitton)		
RFP Legal Bid Review	R4(Daniels), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	Englert		
Internal Marketing	TBD		
PTO	Smith		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz		
CATV Advisory Council (Cable TV)	TBD		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Daniels/TBD Alt.	Expires 7/2021	3/2021
▪ R4 Custodians	Daniels/TBD Alt.	Expires 7/2021	3/2021
R4 Audit & Finance	TBD/TBD		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/Weglarz/TBD		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	TBD		

# DEEP RIVER BOARD OF EDUCATION

Welcome to tonight's meeting of the Deep River Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Deep River, elected by the community to serve 4 years (5-4 rotation) without compensation.

<b>Lenore Grunko</b>	2021	<b>Paula Weglarz</b>	2023	<b>Tracy Dickson</b>	2023
<b>Robert Ferretti</b>	2021	<b>Miriam Morrissey</b>	2023	<b>Marc Lewis</b> (appt. 'til Nov 2021) (of 2023 term)	
<b>Mary Campbell</b>	2021	<b>Scott Hallden</b> , appt. 'til Nov. 2021 (of 2021 term)		<b>Pat Maikowski</b> (appt. 'til Nov 2021) (of 2023 term)	

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Brian J. White**, Superintendent of Schools  
Vacancy, Assistant Superintendent

**Lauren Feltz**, Principal  
**Robert Grissom**, Finance Director

Our board clerk is Ms. Kelley Frazier.

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the third Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at the town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Deep River.

Encl #1

**DEEP RIVER ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
REMOTE MEETING  
NOVEMBER 19, 2020 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting  
(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

<b>Attendance:</b>	<u>Deep River BOE</u>		<u>Administration:</u>	<u>Other:</u>
(√ = attended)	Paula Weglarz	√	Brian White	√
	Miriam Morrissey	√	Kristina Martineau	√
	Tracy Dickson	√	Sarah Smalley	√
	Scott Hallden	√	Kelly Sterner	√
	Robert Ferretti	√	Lauren Feltz	√
	Marc Lewis	√		
	Robert Ferretti	√		
	Mary Campbell	√		
	Lenore Grunko	√		
	Pat Maikowski	√		

**CALL TO ORDER**

The meeting was called to order by Mr. White at 7:00p.m.

**ELECTION OF OFFICERS**

Mr. White opened the floor for the nominations for the office of chairman.

A motion was made by Miriam Morrissey to nominate Paula Weglarz as the Chairman of the Deep River Elementary Board of Education. Rob Ferretti seconded the motion. The motion passed unanimously.

Chairman Weglarz opened the floor for the following nominations:

A motion made by Paula Weglarz nominate Miriam Morrissey as the Vice Chair of the Deep River Elementary Board of Education. Rob Ferretti seconded the motion. The motion passed unanimously.

A motion made by Miriam Morrissey to nominate Tracy Dickson as the Secretary of the Deep River Elementary Board of Education. Lenore Gunko seconded the motion. The motion passed unanimously.

**CONSENT AGENDA**

Upon a motion duly made by Pat Maikowski and seconded by Rob Ferretti the Deep River Board of Education unanimously **VOTED** to approve the minutes from the special meeting of September 29, 2020 and the Accounts Payable report.

## **PUBLIC COMMENT**

No Comment

## **REPORTS and OTHER ITEMS:**

### **Superintendent's Report**

#### **District Update**

Mr. White gave a brief report. An EAP program has now been offered to employees and will be discussed later in the agenda.

#### **Information and Communication**

A December 1<sup>st</sup> special Joint Board of Education meeting has been scheduled. Long range planning and data for budgets will be discussed. A Supervision District budget workshop will occur December 16<sup>th</sup>. Currently all schools are in remote mode. Covid case metrics are being discussed. There are significant increases in our three towns. An announcement will be made on Monday to communicate how learning will proceed. Discussion was held how the metrics are viewed and how decisions are made regarding learning during Covid.

Kelly Sterner and Kristina Martineau were thanked for their work in the district as they move to other opportunities.

### **Assistant Superintendent's Report**

#### **General Update**

Dr. Martineau discussed the survey results which teachers completed for professional development. The focus was the social and emotion wellness of students and how to bring meaningful learning to the students during Covid.

#### **Grants Update**

Funding has been received for Covid relief. Dr. Martineau discussed the need for funding for additional expense for personnel needs for substitute teachers and custodial needs during Covid. Funds have been reallocated to cover these costs. Dr. Martineau discussed other grant funding received and how these funds will be used. Board members had various questions which Dr. Martineau was able to answer.

### **Presentation of 2018-2019 Performance Profile Report for DRES**

Dr. Martineau discussed the 2018-2019 Performance Profile Report for DRES.

### **Director of Pupil Services Report**

Ms. Smalley did not have a report.

### **Finance Office Report**

#### **Current Year to Date Financial Status Update**

Finance Director Kelly Sterner reviewed board enclosures and answered questions from board members. She discussed the transfers from last year. Trending is as expected. There may be offsets due to remote learning. Excess cost funds have not been received but will offset some of the expenses.

#### **Cafeteria Fund Update**

The reports were reviewed. The cafeteria reporting looks different because the state is providing the ability to use the Grab and Go program during remote learning. All food offerings are free. Reimbursement from the state is received. Participation for this program is low.

### **Medical Reserve Tracking**

Ms. Sterner noted that the first four months have trended well. When things return to a typical environment our reserve account will be more robust. The RFP for group medical/prescription and dental services will be received by November 20<sup>th</sup>.

### **Update on EAP**

Ms. Sterner discussed the cost and services to provide an Employee Assistance Plan. This service will be provided through Anthem Blue Cross Blue Shield. This service is encouraged to be used when needed.

### **ADM Calculation Methodology**

Ms. Sterner gave an overview of the methodology for the ADM calculation.

### **Principal's Update**

A brief update was given. A celebration of Deep River Veterans was held. Ms. Feltz noted that staff, students and parents have stepped up in remote learning. Materials have been accessible for families.

### **Committee Reports**

**Finance** – Next Meeting is January 27, 2021

**Curriculum** – Next meeting is January 16, 2021

**Policy** – Next meeting is January 27, 2021

**Facilities** – Will be scheduled soon.

### **Supervision District:**

The budget is being worked on.

### **Other Committee Reports**

#### **LEARN Committee Report**

A virtual meeting was held. Ms. Gunko discussed the resolutions which deals with racial inequality. She discussed another resolution which dealt with removing the barriers between districts.

### **Discussion regarding and Pending Policies**

None Pending.

### **PUBLIC COMMENT**

No Comment

### **FUTURE AGENDA ITEMS**

7.1 Next Joint BOE Meeting is December 3, 2020 @ 7:00pm

7.2 Next Deep River BOE Regular Meeting is January 21, 2021 @ 7:00pm

### **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:32p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

Encl #2



12/23/2020 15:42  
9781dpea

REGIONAL SCHOOL DIST # 4  
AP CHECK RECONCILIATION REGISTER

1  
P  
| apchkrccn

FOR CASH ACCOUNT: 2000

1040

FOR: Uncleared

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78985	12/23/2020	PRINTED	007276 C & N MECHANICAL INC.	621.50			
78986	12/23/2020	PRINTED	005835 CITIZENS BANK - HEALTH B	54,392.00			
78987	12/23/2020	PRINTED	006999 CT COMPUTER SERVICES, INC	32,829.00			
78988	12/23/2020	PRINTED	007144 MACRI ROOFING, INC.	700.00			
78989	12/23/2020	PRINTED	006697 NATIONWIDE SECURITY CORPO	578.75			
78990	12/23/2020	PRINTED	007547 ALLISON ORTOLA	42.53			
78991	12/23/2020	PRINTED	008132 SOUTHERN CONNECTICUT GAS	3,069.86			
78992	12/23/2020	PRINTED	002267 SCHOOL SPECIALTY	106.82			
78993	12/23/2020	PRINTED	005780 TOLEDO PHYSICAL EDUCATION	76.00			
78994	12/23/2020	PRINTED	006358 TOP NOTCH ELECTRICAL SERV	4,360.00			
78995	12/23/2020	PRINTED	002518 TREASURER SUPERVISION DIS	160,342.92			
78996	12/23/2020	PRINTED	007631 TUTTEO INC.	240.00			
78997	12/23/2020	PRINTED	007050 W.B.MASON CO., INC.	21.98			
14 CHECKS CASH ACCOUNT TOTAL				257,503.73			
							.00



12/23/2020 15:41  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000  
CHECK NO CHK DATE TYPE VENDOR NAME

1040  
DEEP RIVER CASH

VOUCHER INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

NET

1  
apcshdsb

CASH ACCOUNT: 2000	1040	DEEP RIVER CASH	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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78984 12/23/2020	PRTD	2836 SYNCB/AMAZON	108070	596543753933	12/23/2020	21200094	2122320	26.98
		Invoice: 596543753933			2020 2021 BLANKET MISC. SUPPLI			
		Invoice: 433734866786	108071	433734866786	12/23/2020	21200094	2122320	12.01
		Invoice: 949664669476	108072	949664669476	12/23/2020	21200260	2122320	45.45
		Invoice: 588979648535	108073	588979648535	12/23/2020	21200278	2122320	15.98
		Invoice: 893383444499	108074	893383444499	12/23/2020	21200094	2122320	21.95
					2020 2021 BLANKET MISC. SUPPLI			
					CHECK 78984 TOTAL:			122.37
78985 12/23/2020	PRTD	7276 C & N MECHANICAL INC	108076	127324	12/23/2020	21200098	2122320	621.50
		Invoice: 127324			2020 2021			
					CHECK 78985 TOTAL:			621.50
78986 12/23/2020	PRTD	5835 CITIZENS BANK - HEA	108075	JANURAY 2021	12/23/2020	21200054	2122320	54,392.00
		Invoice: JANURAY 2021			HEALTH INSURANCE 2020 2021			
					CHECK 78986 TOTAL:			54,392.00
78987 12/23/2020	PRTD	6999 CT COMPUTER SERVICES	108078	022566	12/23/2020	21200279	2122320	32,829.00
		Invoice: 022566						
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78988 12/23/2020	PRTD	7144 MACRI ROOFING, INC.	108079	vent	12/23/2020	21200283	2122320	700.00
		Invoice: vent			ROOF VENT FOR EXHAUST FANS FOR			
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78989 12/23/2020	PRTD	6697 NATIONWIDE SECURITY	108081	74076	12/23/2020	21200179	2122320	578.75
		Invoice: 74076			SERVICE CALL - OFFICE DOOR NOT			
					CHECK 78989 TOTAL:			578.75
78990 12/23/2020	PRTD	7547 ALLISON ORTOLA	108082	11343366717243459	12/23/2020	21200290	2122320	42.53
		Invoice: 11343366717243459			LOCKING MEDICINE CABINET			

DEEP RIVER CASH VOUCHER INVOICE INVOICE DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE DTL DESC	INVOICE DATE	PO	WARRANT	NET
CHECK 78990 TOTAL:				42.53
78991 12/23/2020 PRD 8132 SOUTHERN CONNECTICUT 108087 05000113173665	12/23/2020	21200016	2122320	3,069.86
Invoice: 05000113173665				
78992 12/23/2020 PRD 2267 SCHOOL SPECIALTY 108084 208126660784	12/23/2020	21200271	2122320	66.03
Invoice: 208126660784				
78993 12/23/2020 PRD 5780 TOLEDO PHYSICAL EDUC 108088 286943-01	12/23/2020	21200225	2122320	76.00
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78994 12/23/2020 PRD 6358 TOP NOTCH ELECTRICAL 108089 DEC 2020	12/23/2020	21200282	2122320	4,360.00
Invoice: DEC 2020				
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78997 12/23/2020 PRD 7050 W.B.MASON CO., INC. 108080 216417783	12/23/2020	21200129	2122320	21.98
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CHECK 78991 TOTAL:				3,069.86
CHECK 78992 TOTAL:				66.03
CHECK 78993 TOTAL:				76.00
CHECK 78994 TOTAL:				4,360.00
CHECK 78995 TOTAL:				160,342.92
CHECK 78996 TOTAL:				240.00
CHECK 78997 TOTAL:				21.98

12/23/2020 15:41  
9781dpea

REGIONAL SCHOOL DIST # 4  
|A/P CASH DISBURSEMENTS JOURNAL



| P 3  
| apcshdsb

NUMBER OF CHECKS 14 \*\*\* CASH ACCOUNT TOTAL \*\*\* 257,503.73

COUNT	AMOUNT
14	257,503.73

TOTAL PRINTED CHECKS

\*\*\* GRAND TOTAL \*\*\* 257,503.73



12/21/2020 09:42  
9781dpea

REGIONAL SCHOOL DIST # 4  
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

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78976	12/21/2020	PRINTED	002155 CONNECTICUT WATER CO	641.94			
78977	12/21/2020	PRINTED	002197 ESSEX HARDWARE CO	71.43			
78978	12/21/2020	PRINTED	008156 IVORYTON PLUMBING LLC	200.00			
78979	12/21/2020	PRINTED	005959 LEAF	1,258.00			
78980	12/21/2020	PRINTED	008129 TOM PETERSON	2,570.00			
78981	12/21/2020	PRINTED	007031 THE MATH LEARNING CENTER	642.00			
78982	12/21/2020	PRINTED	002518 TREASURER SUPERVISION DIS	101.06			
78983	12/21/2020	PRINTED	007316 UNIVERSITY OF OREGON	367.00			

UNCLEARED 7,247.52

10 CHECKS CASH ACCOUNT TOTAL

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12/21/2020 09:40  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

DEEP RIVER CASH  
VENDOR NAME

CASH ACCOUNT: 2000  
CHECK NO CHK DATE TYPE VENDOR NAME

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Invoice: 4713992719

78974 12/21/2020 PRTD 6541 ACCO BRANDS USA LLC 107941 4713992719

Invoice: 4713992719

78975 12/21/2020 PRTD 7276 C & N MECHANICAL INC 107948 127143

Invoice: 127143

78976 12/21/2020 PRTD 2155 CONNECTICUT WATER CO 107943 12/09/20 00030966

Invoice: 12/09/20 00030966

78977 12/21/2020 PRTD 2197 ESSEX HARDWARE CO 107949 212-045278

Invoice: 212-045278

78978 12/21/2020 PRTD 8156 IVORYTON PLUMBING LL 107950 12/12/20

Invoice: 12/12/20

78979 12/21/2020 PRTD 5959 LEAF 107953 11327516

Invoice: 11327516

78980 12/21/2020 PRTD 8129 TOM PETERSON 107968 HIC.0561187 DR

Invoice: HIC.0561187 DR

78981 12/21/2020 PRTD 7031 THE MATH LEARNING CE 107965 BA64508-IN

Invoice: BA64508-IN

78982 12/21/2020 PRTD 2518 TREASURER SUPERVISIO 107970 NOV 2020 DR

Invoice: NOV 2020 DR

78974 12/17/2020 21200203 12121720

ULTIMA 65 EZ 1.5 MIL 25IN X 50

CHECK 78974 TOTAL: 196.09

2020 2021

CHECK 78975 TOTAL: 1,200.00

CHECK 78976 TOTAL: 641.94

CHECK 78977 TOTAL: 71.43

CHECK 78978 TOTAL: 200.00

CHECK 78979 TOTAL: 200.00

CHECK 78979 TOTAL: 1,258.00

CHECK 78980 TOTAL: 2,570.00

CHECK 78980 TOTAL: 2,570.00

CHECK 78981 TOTAL: 642.00

CHECK 78981 TOTAL: 642.00

CHECK 78982 TOTAL: 101.06



12/21/2020 09:40  
9781cpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

1040 DEEP RIVER CASH  
VENDOR NAME

CASH ACCOUNT: 2000  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INVOICE DTL DESC

1040 DEEP RIVER CASH

7316 UNIVERSITY OF OREGON

107973 CTL01728

12/17/2020 21200045

12121720 DIBELS 8TH EDITION BENCHMARK G

78983 CHECK

78983 CHECK

INVOICE DTL DESC

CHECK 78982 TOTAL: 101.06

78983 12/21/2020 PRD 7316 UNIVERSITY OF OREGON 107973 CTL01728

Invoice: CTL01728

NUMBER OF CHECKS 10 \*\*\* CASH ACCOUNT TOTAL \*\*\* 7,247.52

TOTAL PRINTED CHECKS 10 7,247.52

\*\*\* GRAND TOTAL \*\*\* 7,247.52

2  
apcshdsb



12/14/2020 09:10  
9781dpea

REGIONAL SCHOOL DIST # 4  
|AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040  
CHECK # CHECK DATE TYPE VENDOR NAME

FOR: Uncleared

UNCLEARED CLEARED BATCH CLEAR DATE

78970	12/14/2020	PRINTED	002221	NEW ENGLAND ENERGY CONTRO	362.00			
78971	12/14/2020	PRINTED	008196	SHOPPODISPLAYS	5,675.86			
78972	12/14/2020	PRINTED	007031	THE MATH LEARNING CENTER	4,831.05			
78973	12/14/2020	PRINTED	002442	WINSUPPLY ESSEX CT CO	9,636.66			
4 CHECKS CASH ACCOUNT TOTAL					20,505.57			.00

12/14/2020 09:10  
9781dpea

REGIONAL SCHOOL DIST # 4  
|AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040  
CHECK # CHECK DATE TYPE VENDOR NAME

FOR: Uncleared

UNCLEARED CLEARED BATCH CLEAR DATE

78970	12/14/2020	PRINTED	002221	NEW ENGLAND ENERGY CONTRO	362.00			
78971	12/14/2020	PRINTED	008196	SHOPPODISPLAYS	5,675.86			
78972	12/14/2020	PRINTED	007031	THE MATH LEARNING CENTER	4,831.05			
78973	12/14/2020	PRINTED	002442	WINSUPPLY ESSEX CT CO	9,636.66			
4 CHECKS CASH ACCOUNT TOTAL					20,505.57			.00



12/14/2020 09:08  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
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CASH ACCOUNT: 2000 1040  
CHECK NO CHK DATE TYPE VENDOR NAME

DEEP RIVER CASH  
VOUCHER INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC NET

78970	12/14/2020	PRTD	2221 NEW ENGLAND ENERGY C	107886	s-10205	12/10/2020	21200216	2121120	362.00
	Invoice: s-10205						2020 2021	BLANKET REPAIRS PLOW	
							CHECK	78970 TOTAL:	362.00
78971	12/14/2020	PRTD	8196 SHOPPODISPLAYS	107874	187474	12/10/2020	21200280	2121120	5,675.86
	Invoice: 187474						#13251-K	CLEAR 8 WAY CAFETERIA	
							CHECK	78971 TOTAL:	5,675.86
78972	12/14/2020	PRTD	7031 THE MATH LEARNING CE	107876	BA57888	12/10/2020	21200084	2121120	252.52
	Invoice: BA57888						SKU: 2B1SB5	BRIDGES GRADE 1 ST	
	Invoice: BA56561			107878	BA56561	12/10/2020	21200030	2121120	770.40
	Invoice: BA56490			107879	BA56490	12/10/2020	21200034	2121120	765.05
	Invoice: BA56565			107880	BA56565	12/10/2020	21200052	2121120	770.40
	Invoice: BA56562			107881	BA56562	12/10/2020	21200058	2121120	539.28
	Invoice: BA568176			107884	BA568176	12/10/2020	21200160	2121120	577.80
	Invoice: BA61462			107885	BA61462	12/10/2020	21200160	2121120	1,155.60
							CHECK	78972 TOTAL:	4,831.05
78973	12/14/2020	PRTD	2442 WINSUPPLY ESSEX CT C	107888	432384 01	12/10/2020	21200226	2121120	2,659.46
	Invoice: 432384 01						3 EA	ELECTRIC BOTTLE FILLER	
	Invoice: 432450 01			107889	432450 01	12/10/2020	21200239	2121120	6,172.07
	Invoice: 432773 01			107891	432773 01	12/10/2020	21200239	2121120	805.13
							CHECK	78973 TOTAL:	9,636.66

12/14/2020 09:08  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL



P 2  
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NUMBER OF CHECKS	4	*** CASH ACCOUNT TOTAL ***	20,505.57
		COUNT	AMOUNT
TOTAL PRINTED CHECKS	4		20,505.57
		*** GRAND TOTAL ***	20,505.57



12/11/2020 12:39  
9781dpea

REGIONAL SCHOOL DIST # 4  
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000 1040

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

78948	12/11/2020	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	21.00			
78949	12/11/2020	PRINTED	02539 ALL WASTE, INC.	360.45			
78950	12/11/2020	PRINTED	02467 ALLSTON SUPPLY CO INC	792.80			
78951	12/11/2020	PRINTED	007333 BREAKOUT, INC.	150.00			
78952	12/11/2020	PRINTED	007276 C & N MECHANICAL INC.	279.00			
78953	12/11/2020	PRINTED	002168 DEEP RIVER HARDWARE CO.	123.12			
78954	12/11/2020	PRINTED	002172 DEEP RIVER STUDENT ACTIVI	657.17			
78955	12/11/2020	PRINTED	002197 ESSEX HARDWARE CO	78.22			
78956	12/11/2020	PRINTED	006719 EVERSOURCE	3,747.51			
78957	12/11/2020	PRINTED	006678 FRONTIER	176.19			
78958	12/11/2020	PRINTED	008162 FRONTROW HEADQUARTERS	210.00			
78959	12/11/2020	PRINTED	008156 IVORYTON PLUMBING LLC	2,800.00			
78960	12/11/2020	PRINTED	008138 KAMI	1,200.00			
78961	12/11/2020	PRINTED	002245 MAGNAKLEEN	197.00			
78962	12/11/2020	PRINTED	008164 MCCORMICK'S GROUP, LLC	865.48			
78963	12/11/2020	PRINTED	002221 NEW ENGLAND ENERGY CONTRO	3,742.00			
78964	12/11/2020	PRINTED	008024 RIVERSIDE INSIGHTS	519.20			
78965	12/11/2020	PRINTED	002518 TREASURER SUPERVISION DIS	160,342.92			
78966	12/11/2020	PRINTED	007910 TYPING AGENT	610.65			
78967	12/11/2020	PRINTED	002297 W.B.MASON	170.28			
78968	12/11/2020	PRINTED	007050 W.B.MASON CO., INC.	99.96			
78969	12/11/2020	PRINTED	002387 WALTHAM SERVICES, INC	85.00			

22 CHECKS CASH ACCOUNT TOTAL

177,227.95 .00

12/11/2020 12:39  
9781cpea

REGIONAL SCHOOL DIST # 4  
AP CHECK RECONCILIATION REGISTER



P 2  
apchkrccn

	UNCLEARED	CLEARED
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22 CHECKS		
FINAL TOTAL	177,227.95	.00

\*\* END OF REPORT - Generated by Dawn Pearson \*\*

12/11/2020 12:38  
9781cpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

1  
P  
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CASH ACCOUNT: 2000 1040 DEEP RIVER CASH  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

NET

78948	12/11/2020	PRTD	3061 A-DEC COMMUNICATIONS	107764	00-9747		12/07/2020	21200236	2120720	21.00
	Invoice: 00-9747						VERTEX 5 WATT RADIO			
78949	12/11/2020	PRTD	2539 ALL WASTE, INC.	107767	3-58811-6-1120		12/07/2020	21200092	2120720	360.45
	Invoice: 3-58811-6-1120						2020 2021 BLANKET (RUBBISH REM			
							CHECK	78948	TOTAL:	21.00
78950	12/11/2020	PRTD	2467 ALLSTON SUPPLY CO IN	107765	133136		12/07/2020	21200131	2120720	352.70
	Invoice: 133136						MISC. SUPPLIES - BLEACH, SIMPL			
							12/07/2020	21200131	2120720	440.10
	Invoice: 132698A						MISC. SUPPLIES - BLEACH, SIMPL			
							CHECK	78950	TOTAL:	792.80
78951	12/11/2020	PRTD	7333 BREAKOUT, INC.	107768	381R		12/07/2020	21200273	2120720	150.00
	Invoice: 381R						3 SINGLE TEACHERS RENEWAL TO B			
							CHECK	78951	TOTAL:	150.00
78952	12/11/2020	PRTD	7276 C & N MECHANICAL INC	107769	127288		12/07/2020	21200274	2120720	279.00
	Invoice: 127288						ANNUAL SERVICE OF VIESSMANN BO			
							CHECK	78952	TOTAL:	279.00
78953	12/11/2020	PRTD	2168 DEEP RIVER HARDWARE	107770	433512		12/07/2020	21200099	2120720	78.83
	Invoice: 433512						2020 2021 BLANKET			
							12/07/2020	21200099	2120720	44.29
	Invoice: 509770						2020 2021 BLANKET			
							CHECK	78953	TOTAL:	123.12
78954	12/11/2020	PRTD	2172 DEEP RIVER STUDENT A	107772	4837		12/07/2020	21200259	2120720	657.17
	Invoice: 4837						#13251-K Clear 8 Way Cafeteria			
							CHECK	78954	TOTAL:	657.17
78955	12/11/2020	PRTD	2197 ESSEX HARDWARE CO	107773	2011-042487		12/07/2020	21200102	2120720	78.22
	Invoice: 2011-042487						2020 2021 BLANKET			

12/11/2020 12:38  
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REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
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CASH ACCOUNT: 2000 1040 DEEP RIVER CASH  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

CHECK 78955 TOTAL: 78.22

78956 12/11/2020 PRD 6719 EVERSOURCE 107774 51471482018 11/24 12/07/2020 21200009 2120720  
 Invoice: 51471482018 11/24 2020 2021 BLANKET ELECTRICITY 52.03  
 Invoice: 51732582002 11/17 51732582002 11/17 12/07/2020 21200009 2120720  
 2020 2021 BLANKET ELECTRICITY 3,695.48

CHECK 78956 TOTAL: 3,747.51

78957 12/11/2020 PRD 6678 FRONTIER 107776 5266425052108-5 12/07/2020 21200014 2120720  
 Invoice: 5266425052108-5 2020 2021 BLANKET TELEPHONE 176.19

CHECK 78957 TOTAL: 176.19

78958 12/11/2020 PRD 8162 FRONTROW HEADQUARTER 107797 404747 12/07/2020 21200191 2120720  
 Invoice: 404747 PASS-AROUND MICROPHONE 925H-21 210.00

CHECK 78958 TOTAL: 210.00

78959 12/11/2020 PRD 8156 IVORYTON PLUMBING LL 107778 11/30 12/07/2020 21200272 2120720  
 Invoice: 11/30 LABOR FOR FAUCETS 400.00

Invoice: 11/23 LABOR FOR FAUCETS 1,200.00

Invoice: 11/19 LABOR FOR FAUCETS 800.00

Invoice: 11/17 LABOR FOR FAUCETS 400.00

CHECK 78959 TOTAL: 2,800.00

78960 12/11/2020 PRD 8138 KAMI 107782 207397 12/07/2020 21200235 2120720  
 Invoice: 207397 KAMI DISTRICT PLAN FOR SCHOOL 1,200.00

CHECK 78960 TOTAL: 1,200.00

78961 12/11/2020 PRD 2245 MAGNAKLEEN 107783 2091469 12/07/2020 21200010 2120720  
 Invoice: 2091469 MOP/RUG RENTAL 98.50

Invoice: 2086432 MOP/RUG RENTAL 98.50

Invoice: 2086432 MOP/RUG RENTAL 98.50



12/11/2020 12:38  
9781cpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

P 3  
apcsdhsb

CASH ACCOUNT: 2000 1040 DEEP RIVER CASH  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK 78961 TOTAL:				197.00
78962 12/11/2020 PRD 8164 MCCORMICK'S GROUP, L 107787 437321 Invoice: 437321	12/07/2020	21200196	2120720	865.48
		CLARINET 3" #3070010		
CHECK 78962 TOTAL:				865.48
78963 12/11/2020 PRD 2221 NEW ENGLAND ENERGY C 107788 AC-2920 Invoice: AC-2920	12/07/2020	21200263	2120720	3,742.00
		MAINTENANCE CONTRACE 7/1/2020		
CHECK 78963 TOTAL:				3,742.00
78964 12/11/2020 PRD 8024 RIVERSIDE INSIGHTS 107789 INV055201 Invoice: INV055201	12/07/2020	21200241	2120720	519.20
		COGAT FORM 8, LEVEL 10		
CHECK 78964 TOTAL:				519.20
78965 12/11/2020 PRD 2518 TREASURER SUPERVISIO 107791 DECEMBER 2020 Invoice: DECEMBER 2020	12/07/2020	21200040	2120720	160,342.92
		SALARIES		
CHECK 78965 TOTAL:				160,342.92
78966 12/11/2020 PRD 7910 TYPING AGENT 107792 5205732 Invoice: 5205732	12/07/2020	21200275	2120720	610.65
		RENEW SUBSCRIPTION INVOICE 520		
CHECK 78966 TOTAL:				610.65
78967 12/11/2020 PRD 2297 W.B.MASON 107798 2154494081 Invoice: 2154494081	12/07/2020	21200209	2120720	170.28
		BOARDWALK RECLOSABLE FOOB STOR		
CHECK 78967 TOTAL:				170.28
78968 12/11/2020 PRD 7050 W.B.MASON CO.,INC. 107785 215690647 Invoice: 215690647	12/07/2020	21200129	2120720	99.96
		2020 2021 BLANKET		
CHECK 78968 TOTAL:				99.96
78969 12/11/2020 PRD 2587 WALTHAM SERVICES, IN 107793 2647889 Invoice: 2647889	12/07/2020	21200128	2120720	85.00
		2020 2021 BLANKET		
CHECK 78969 TOTAL:				85.00

12/11/2020 12:38  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL



P 4  
apcshdsb

NUMBER OF CHECKS 22 \*\*\* CASH ACCOUNT TOTAL \*\*\* 177,227.95

COUNT	AMOUNT
22	177,227.95

TOTAL PRINTED CHECKS

\*\*\* GRAND TOTAL \*\*\* 177,227.95



11/23/2020 15:47  
9781dpea

REGIONAL SCHOOL DIST # 4  
AP CHECK RECONCILIATION REGISTER

P 1  
apchkrcn

FOR CASH ACCOUNT: 2000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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78946	11/23/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	863.16			
78947	11/23/2020	PRINTED	008156 IVORYTON PLUMBING LLC	2,000.00			

			2 CHECKS	2,863.16			
			CASH ACCOUNT TOTAL				.00



11/23/2020 15:45  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 2000  
CHECK NO CHK DATE TYPE VENDOR NAME

DEEP RIVER CASH  
VOUCHER INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

78946	11/23/2020	PRTD	2467 ALLSTON SUPPLY CO IN 107551	132029A	11/23/2020	20200430	2112320	228.21
	Invoice:	132029A					VICTORY SPRAYER #GN-GEN992	
	Invoice:	132029	10/14	107552	132029	10/14	2112320	407.05
	Invoice:	132029	11/13	107553	132029	11/13	2112320	227.90
							VICTORY SPRAYER #GN-GEN992	
							CHECK 78946 TOTAL:	863.16
78947	11/23/2020	PRTD	8156 IVORYTON PLUMBING LL 107550	11/6-14	11/23/2020	20200443	2112320	2,000.00
	Invoice:	11/6-14					LABOR FOR COVID-19 I.E. TOUCHL	
							CHECK 78947 TOTAL:	2,000.00
							NUMBER OF CHECKS 2	2,863.16
							*** CASH ACCOUNT TOTAL ***	2,863.16

TOTAL PRINTED CHECKS	COUNT	AMOUNT
2	2	2,863.16

\*\*\* GRAND TOTAL \*\*\* 2,863.16



11/20/2020 14:59  
978ldpea

REGIONAL SCHOOL DIST # 4  
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 2000  
CHECK # CHECK DATE TYPE

VENDOR NAME 1040

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

78927	11/20/2020	PRINTED	002467 ALLSTON SUPPLY CO INC	938.99			
78928	11/20/2020	PRINTED	002836 SYNCB/AMAZON	1,787.99			
78929	11/20/2020	PRINTED	005835 CITIZENS BANK - HEALTH B	54,392.00			
78930	11/20/2020	PRINTED	007141 CONNECTICUT COMPUTER SERV	95.00			
78931	11/20/2020	PRINTED	002168 DEEP RIVER HARDWARE CO.	15.49			
78932	11/20/2020	PRINTED	002197 ESSEX HARDWARE CO	91.69			
78933	11/20/2020	PRINTED	006577 FIRELY COMPUTER	117.00			
78934	11/20/2020	PRINTED	008165 FLUTE AIR SHIELD	70.00			
78935	11/20/2020	PRINTED	006809 FOLLETT SCHOOL SOLUTIONS	339.43			
78936	11/20/2020	PRINTED	002158 HEINEMANN PUBLISHING	600.00			
78937	11/20/2020	PRINTED	005959 LEAF	1,258.00			
78938	11/20/2020	PRINTED	002373 MATHCOUNTS FOUNDATION	30.00			
78939	11/20/2020	PRINTED	002249 REGIONAL SCHOOL DISTRICT	979.77			
78940	11/20/2020	PRINTED	008132 SOUTHERN CONNECTICUT GAS	1,828.27			
78941	11/20/2020	PRINTED	002267 SCHOOL SPECIALTY	91.80			
78942	11/20/2020	PRINTED	005394 THE DAY PUBLISHING COMPAN	450.00			
78943	11/20/2020	PRINTED	002518 TREASURER SUPERVISION DIS	50.53			
78944	11/20/2020	PRINTED	002297 W.B.MASON	407.92			
78945	11/20/2020	PRINTED	007050 W.B.MASON CO., INC.	157.87			

UNCLEARED 63,701.75

19 CHECKS CASH ACCOUNT TOTAL

.00



11/20/2020 14:58  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000  
CHECK NO CHK DATE TYPE VENDOR NAME

1040 DEEP RIVER CASH  
VOUCHER INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

NET

1  
apcshdsb

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
78927 11/20/2020 PRTD Invoice: 132029C	2467 ALLSTON SUPPLY CO	IN 107427	132029C	
MISC. SUPPLIES - BLEACH, SIMPL	11/17/2020	21200131	21111720	159.24
MISC. SUPPLIES - BLEACH, SIMPL	11/17/2020	21200131	21111720	579.75
MISC. SUPPLIES - BLEACH, SIMPL	11/17/2020	21200131	21111720	16.40
MISC. SUPPLIES - BLEACH, SIMPL	11/17/2020	21200131	21111720	183.60
CHECK 78927 TOTAL:				938.99
78928 11/20/2020 PRTD Invoice: 747478596657	2836 SYNCB/AMAZON	107429	747478596657	
PENDAFLEX	11/17/2020	21200224	21111720	33.29
PENDAFLEX	11/17/2020	21200224	21111720	13.98
CHILD FACE MASK	11/17/2020	21200228	21111720	199.80
LAPTOP BATTERY	11/17/2020	21200233	21111720	34.95
CAREsour ADVANCED 75% ALCOHOL	11/17/2020	21200229	21111720	1,219.24
2020 2021 BLANKET MISC. SUPPLI	11/17/2020	21200094	21111720	57.48
2020 2021 BLANKET MISC. SUPPLI	11/17/2020	21200094	21111720	93.28
DANCE SCARVES FUNIVERSE EGGS D	11/17/2020	21200248	21111720	135.97
CHECK 78928 TOTAL:				1,787.99
78929 11/20/2020 PRTD Invoice: DECEMBER 2020	5835 CITIZENS BANK - HEA	107438	DECEMBER 2020	
HEALTH INSURANCE 2020 2021	11/17/2020	21200054	21111720	54,392.00
CHECK 78929 TOTAL:				54,392.00
78930 11/20/2020 PRTD Invoice: INV000168748	7141 CONNECTICUT COMPUTER	107439	INV000168748	
MICROSOFT OFFICE FOR PRINCIPAL	11/17/2020	21200261	21111720	95.00



11/20/2020 14:58  
9781dpea

REGIONAL SCHOOL DIST # 4  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 2000  
CHECK NO CHK DATE TYPE VENDOR NAME

1040 DEEP RIVER CASH

VOUCHER INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

NET

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apcsbdsb

78931	11/20/2020	PRTD	2168	DEEP RIVER HARDWARE	107448	433818	11/17/2020	21200099	2111720	78930	TOTAL:	95.00
Invoice: 433818												
78932	11/20/2020	PRTD	2197	ESSEX HARDWARE CO	107451	2011-039113	11/17/2020	21200102	2111720	78931	TOTAL:	63.74
Invoice: 2011-039113												
	Invoice:	2011-039401			107492	2011-039401	11/17/2020	21200102	2111720	78932	TOTAL:	27.95
78933	11/20/2020	PRTD	6577	FIREFLY COMPUTER	107442	I000193600	11/17/2020	21200267	2111720	78933	TOTAL:	117.00
Invoice: I000193600												
78934	11/20/2020	PRTD	8165	FLUTE AIR SHIELD	107441	0000132	11/17/2020	21200197	2111720	78934	TOTAL:	70.00
Invoice: 0000132												
78935	11/20/2020	PRTD	6809	FOLLETT SCHOOL SOLUT	107443	743639A	11/17/2020	21200202	2111720	78935	TOTAL:	339.43
Invoice: 743639A												
78936	11/20/2020	PRTD	2158	HEINEMANN PUBLISHING	107497	7271237	11/17/2020	21200251	2111720	78936	TOTAL:	600.00
Invoice: 7271237												
78937	11/20/2020	PRTD	5959	LEAF	107444	11223386	11/17/2020	21200002	2111720	78937	TOTAL:	1,258.00
Invoice: 11223386												
78938	11/20/2020	PRTD	2373	MATHCOUNTS FOUNDATIO	107449	310142-A1102	11/17/2020	21200243	2111720	78938	TOTAL:	30.00
Invoice: 310142-A1102												





NUMBER OF CHECKS 19 \*\*\* CASH ACCOUNT TOTAL \*\*\* 63,701.75

COUNT	AMOUNT
19	63,701.75

\*\*\* GRAND TOTAL \*\*\* 63,701.75

Deep River Board of Education  
 FY 2020-2021 Year-to-Date Report as of December 30, 2020

Encl #3

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
<b>OBJECT 100 - SALARIES:</b>							
<b>TOTAL SALARIES</b>		3,441,198	-	3,441,198	1,615,666	1,716,596	108,937
<b>OBJECT 200 - EMPLOYEE BENEFITS:</b>							
<b>TOTAL EMPLOYEE BENEFITS</b>		1,222,846	-	1,222,846	685,048	470,047	67,751
<b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b>							
<b>TOTAL PURCHASED &amp; TECHNICAL SERVICES</b>		110,172	-	110,172	50,599	21,944	37,629
<b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>							
<b>TOTAL PURCHASED PROPERTY SERVICES</b>		269,124	-	269,124	83,295	91,517	94,312
<b>OBJECT 500 - OTHER PURCHASED SERVICES:</b>							
<b>TOTAL OTHER PURCHASED SERVICES</b>		269,059	-	269,059	101,680	118,512	48,867
<b>OBJECT 600 - SUPPLIES:</b>							
<b>TOTAL SUPPLIES</b>		141,506	4,144	145,650	74,170	36,667	34,813
<b>OBJECT 700 - PROPERTY:</b>							
<b>TOTAL PROPERTY</b>		5,345	-	5,345	210	-	5,135
<b>OBJECT 800 - OTHER OBJECTS:</b>							
<b>TOTAL OTHER OBJECTS</b>		4,905	-	4,905	4,028	510	366
<b>TOTAL</b>		5,464,155	4,144	5,468,299	2,614,696	2,455,793	397,810

Deep River Board of Education  
FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
<b>OBJECT 100 - SALARIES:</b>							
5111	Administration	152,227	-	152,227	79,322	73,489	(584)
5113	Teachers' Salaries	1,274,276	-	1,274,276	474,537	759,718	40,021
5114	Secretary Salaries	96,408	-	96,408	51,990	54,309	(9,891)
5115	Custodial Salries	161,378	-	161,378	86,104	83,049	(7,774)
5116	Nurse Salary	53,534	-	53,534	20,746	32,329	460
5118	Food Service Dir/Bookkeeper/Cafeteria Salaries	75,084	(12,000)	63,084	17,891	30,571	14,621
5119	Para Educators	249,543	-	249,543	105,392	142,417	1,734
5123	Substitute Teachers	40,000	-	40,000	15,383	-	24,617
5124	Substitute Secretary/Para-Educators/Custodian	4,000	12,000	16,000	549	-	15,451
5133	Coaches/Extra-Curricular	31,936	-	31,936	3,664	-	28,272
5134	Secretary OT	600	-	600	604	-	(4)
5135	Custodian OT Salary	4,500	-	4,500	2,485	-	2,015
5198	Supervision District Salary	1,297,712	-	1,297,712	756,999	540,713	-
<b>TOTAL SALARIES</b>		<b>3,441,198</b>	<b>-</b>	<b>3,441,198</b>	<b>1,615,666</b>	<b>1,716,596</b>	<b>108,937</b>
<b>OBJECT 200 - EMPLOYEE BENEFITS:</b>							
5210	Health Insurance	652,708	-	652,708	380,744	271,964	-
5212	Health Insurance Reserve Fund	20,571	-	20,571	-	-	20,571
5214	Life Insurance	2,734	-	2,734	1,146	86	1,502
5223	FICA/Medicare	75,112	-	75,112	28,721	1,182	45,209
5250	Unemployment Compensation	5,000	-	5,000	-	5,000	-
5260	Worker's Compensation	15,517	-	15,517	-	15,517	-
5290	Other Employee Benefits	64,234	-	64,234	52,607	17,848	(6,220)
5291	Annuities	6,689	-	6,689	-	-	6,689
5298	Supervision District Fringe Benefits	380,281	-	380,281	221,831	158,450	-
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>1,222,846</b>	<b>-</b>	<b>1,222,846</b>	<b>685,048</b>	<b>470,047</b>	<b>67,751</b>

Deep River Board of Education  
FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
<b>OBJECT 300 - PURCHASED &amp; TECHNICAL SERVICES:</b>							
<b>5322</b>	<b>Professional Development</b>						
	School-Wide Enrichment Program	6,608	-	6,608	490	-	6,118
	Teacher Course Reimbursement	5,000	-	5,000	1,410	-	3,590
<b>5330</b>	<b>Other Professional Services</b>						
	Special Education	8,722	-	8,722	1,721	-	7,001
	Health	400	-	400	-	-	400
	Testing & Therapy	12,622	-	12,622	11,119	-	1,503
	Board of Education	25,000	-	25,000	5,631	352	19,016
5398	Supervision District Professional Services	51,820	-	51,820	30,228	21,592	-
<b>TOTAL PURCHASED &amp; TECHNICAL SERVICES</b>		<b>110,172</b>	<b>-</b>	<b>110,172</b>	<b>50,599</b>	<b>21,944</b>	<b>37,629</b>
<b>OBJECT 400 - PURCHASED PROPERTY SERVICES:</b>							
5411	Water	6,450	-	6,450	1,836	4,564	50
5412	Electricity	40,000	-	40,000	22,295	17,705	-
5413	Town Energy Efficiency Project Loan	26,733	-	26,733	-	-	26,733
<b>5430</b>	<b>Repairs &amp; Maintenance</b>						
	Art	220	-	220	194	25	0
	Music	1,600	-	1,600	-	800	800
	Technology	5,500	-	5,500	495	-	5,005
	Health	85	-	85	75	-	10
	Library	475	-	475	491	-	(16)
	Principal's Office	400	-	400	-	-	400
	Plant Operations Repairs	113,261	-	113,261	43,919	57,898	11,444
	Security	2,265	-	2,265	1,750	-	515
<b>5440</b>	<b>Rentals</b>						
	Technology Leases	48,567	-	48,567	-	-	48,567
	Principal's Office Rentals	15,333	-	15,333	7,913	6,617	803
	Custodian Rentals	2,000	-	2,000	690	1,311	-
5498	Supervision District Purchased Services	6,235	-	6,235	3,637	2,598	-
<b>TOTAL PURCHASED PROPERTY SERVICES</b>		<b>269,124</b>	<b>-</b>	<b>269,124</b>	<b>83,295</b>	<b>91,517</b>	<b>94,312</b>

Deep River Board of Education  
FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
<b>OBJECT 500 - OTHER PURCHASED SERVICES:</b>							
5511	Out-of-District Transportation	3,330	-	3,330	-	-	3,330
5515	Field Trips & School Events	4,467	-	4,467	(159)	-	4,626
5520	Comprehensive Insurance	41,989	-	41,989	-	41,989	-
5530	Communications	6,000	-	6,000	1,240	4,760	0
5540	Advertising	500	-	500	450	-	50
5561	In State Tuition	40,231	-	40,231	-	725	39,506
5580	Travel & Conferences	2,050	-	2,050	695	-	1,355
5598	Supervision District Other Purchased Services	170,492	-	170,492	99,454	71,038	(0)
<b>TOTAL OTHER PURCHASED SERVICES</b>		<b>269,059</b>	<b>-</b>	<b>269,059</b>	<b>101,680</b>	<b>118,512</b>	<b>48,867</b>
<b>OBJECT 600 - SUPPLIES:</b>							
5610	General Supplies	11,680	4,144	15,824	4,993	4,636	6,195
<b>5611</b>	<b>Instructional Supplies</b>						
	Art	3,486	-	3,486	2,743	731	12
	Language Arts	5,551	-	5,551	3,859	399	1,293
	Foreign Language (FLES)	220	-	220	-	-	220
	Kindergarten	1,022	-	1,022	962	-	60
	Mathematics	6,950	-	6,950	6,339	48	563
	Music	1,515	-	1,515	1,276	-	239
	Physical Education	2,005	-	2,005	228	-	1,777
	Reading	8,551	-	8,551	5,214	3,214	123
	Science	2,994	-	2,994	1,747	432	815
	Social Studies	2,851	-	2,851	2,683	137	31
	Technology Education	6,109	-	6,109	5,063	340	706
	General Instruction	12,500	-	12,500	4,934	918	6,648
	Special Education	2,482	-	2,482	1,590	249	643
	Health	1,650	-	1,650	464	442	743
	Library	1,650	-	1,650	249	84	1,317
	Audio Visual	912	-	912	196	-	716
	<b>TOTAL INSTRUCTIONAL SUPPLIES</b>	<b>60,448</b>	<b>-</b>	<b>60,448</b>	<b>37,548</b>	<b>6,994</b>	<b>15,907</b>
5613	Operations Maintenance Supplies	11,775	-	11,775	4,255	1,858	5,662
5624	Heating Fuel-Natural Gas	22,400	-	22,400	6,817	15,583	-
5640	Periodicals	850	-	850	-	-	850

Deep River Board of Education  
 FY 2020-2021 Year-to-Date Report as of December 30, 2020

Object	Description	2020-2021 Original Budget	2020-2021 Transfers	2020-2021 Revised Budget	2020-2021 Actual Expense YTD	2020-2021 Encumbrances	2020-2021 Available Balance
<b>5641</b>	<b><u>Instructional Materials</u></b>						
	Language Arts	840	-	840	1,109	-	(269)
	Mathematics	100	-	100	-	100	-
	Reading	6,233	-	6,233	4,905	-	1,328
	Science	258	-	258	-	-	258
	Social Studies	143	-	143	-	-	143
	Special Education	1,656	-	1,656	171	-	1,485
	<b>TOTAL INSTRUCTIONAL MATERIALS</b>	<b>9,230</b>	<b>-</b>	<b>9,230</b>	<b>6,185</b>	<b>100</b>	<b>2,945</b>
5642	Library & Professional Books	8,773		8,773	4,835	683	3,254
5698	Supervision District Supplies	16,350	-	16,350	9,538	6,813	-
<b>TOTAL SUPPLIES</b>		<b>141,506</b>	<b>4,144</b>	<b>145,650</b>	<b>74,170</b>	<b>36,667</b>	<b>34,813</b>
<b>OBJECT 700 - PROPERTY:</b>							
<b>5730</b>	<b><u>Equipment</u></b>						
	Art	4,046	-	4,046	-	-	4,046
	Kindergarten	426	-	426	-	-	426
	Music	273	-	273	-	-	273
	Special Education	600	-	600	210	-	390
<b>TOTAL PROPERTY</b>		<b>5,345</b>	<b>-</b>	<b>5,345</b>	<b>210</b>	<b>-</b>	<b>5,135</b>
<b>OBJECT 800 - OTHER OBJECTS:</b>							
<b>5810</b>	<b><u>Dues &amp; Fees</u></b>						
	Health/Nurse	141	-	141	141	-	-
	Library	162	-	162	30	-	132
	School Dues: Institutional Membership	3,377	-	3,377	3,143	-	234
	<b>TOTAL DUES &amp; FEES</b>	<b>3,680</b>	<b>-</b>	<b>3,680</b>	<b>3,314</b>		<b>366</b>
5898	Supervision District Dues & Fees	1,225	-	1,225	715	510	-
<b>TOTAL OTHER OBJECTS</b>		<b>4,905</b>	<b>-</b>	<b>4,905</b>	<b>4,028</b>	<b>510</b>	<b>366</b>
	<b>TOTAL</b>	<b>5,464,155</b>	<b>4,144</b>	<b>5,468,299</b>	<b>2,614,696</b>	<b>2,455,793</b>	<b>397,810</b>

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free	236	236	71	63	63	62							731
Eligible - Reduced	0	0	15	15	15	16							61
Eligible - Full Pay	0	0	133	138	136	137							544
<b>Total Enrollment</b>	<b>236</b>	<b>236</b>	<b>219</b>	<b>216</b>	<b>214</b>	<b>215</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,336</b>
Breakfast - Free meals served	184	143	190	507	337	454							1,815
Breakfast - Reduced meals served	0	0	0	0	0	0							0
Breakfast - Full Pay meals served	0	0	0	0	0	0							0
Lunch - Free meals served	184	143	310	1,524	535	1,195							3,891
Lunch- Reduced meals served	0	0	0	0	0	0							0
Lunch - Full Pay meals served	0	0	0	0	0	0							0
<b>Total Meal Count</b>	<b>368</b>	<b>286</b>	<b>500</b>	<b>2,031</b>	<b>872</b>	<b>1,649</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,706</b>
4090 Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4160 Caf� Lunch Cash Sales	\$ -	\$ 5	\$ 266	\$ 181	\$ 81	\$ 29							\$ 561
4360 State & Fed Grants - Claims breakfast	\$ 416	\$ 323	\$ 429	\$ 1,146	\$ 762	\$ 1,026							\$ 4,102
4360 State & Fed Grants - Claims lunch	\$ 646	\$ 502	\$ 1,088	\$ 5,349	\$ 1,878	\$ 4,194							\$ 13,657
4360 State & Fed Grants - 6 Cent	\$ 13	\$ 10	\$ 22	\$ 107	\$ 37	\$ 84							\$ 272
4360 State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4360 State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4360 State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4361 USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
4890 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
<b>Total Revenue</b>	<b>\$ 1,075</b>	<b>\$ 841</b>	<b>\$ 1,805</b>	<b>\$ 6,783</b>	<b>\$ 2,757</b>	<b>\$ 5,333</b>	<b>\$ -</b>	<b>\$ 18,593</b>					
5111 Administrator Salary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5114 Secretary Salary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5118 Food Service Salary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5124 Sub Secty Caf�	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5138 OT Cafeteria Salary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5210 Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5214 Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5222 MERF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5223 Fica/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
<b>Total Salaries</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>					
<b>Total Benefits &amp; Benefit Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>					
5430 Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5600 All - Supplies / Energy	\$ -	\$ -	\$ 148	\$ 854	\$ 169	\$ 254							\$ 1,426
5601 USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
5610 General Supplies	\$ 503	\$ 1,078	\$ 391	\$ 3,249	\$ 850	\$ 2,141							\$ 8,211
5800 All - Other Misc. Expense	\$ 122	\$ -	\$ 65	\$ 304	\$ 50	\$ -							\$ 540
5890 Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -
<b>Total Product Cost</b>	<b>\$ 625</b>	<b>\$ 1,078</b>	<b>\$ 604</b>	<b>\$ 4,407</b>	<b>\$ 1,068</b>	<b>\$ 2,395</b>	<b>\$ -</b>	<b>\$ 10,177</b>					
<b>Total Product, salary &amp; Benefit Costs</b>	<b>\$ 625</b>	<b>\$ 1,078</b>	<b>\$ 604</b>	<b>\$ 4,407</b>	<b>\$ 1,068</b>	<b>\$ 2,395</b>	<b>\$ -</b>	<b>\$ 10,177</b>					
<b>Profit (Loss)</b>	<b>\$ 450</b>	<b>\$ (237)</b>	<b>\$ 1,201</b>	<b>\$ 2,375</b>	<b>\$ 1,689</b>	<b>\$ 2,937</b>	<b>\$ -</b>	<b>\$ 8,416</b>					
Operating Days	22	17	20	21	17	17							92
Lunch Participation	3.5%	3.6%	7.1%	33.6%	14.7%	32.7%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.2%
Breakfast Participation	3.5%	3.6%	4.3%	11.2%	9.3%	12.4%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.5%
Meals Product Cost	\$ 1.70	\$ 3.77	\$ 1.21	\$ 2.17	\$ 1.23	\$ 1.45	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Labor/Meal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
unpaid lunch balances - monthly value	\$ 1.70	\$ 3.77	\$ 1.21	\$ 2.17	\$ 1.23	\$ 1.45	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
lunch account balances - monthly value	\$ (806)	\$ (776)	\$ (738)	\$ (776)	\$ (738)	\$ (738)							
Month End Checking Account Balance	\$ 24,441	\$ 36,926	\$ 371,268	\$ 38,377	\$ 36,075	\$ 41,634							

Region 4 Medical Reserve Tracking 2020-2021

Expenses	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
First Week	66,826	86,057	67,443	95,622	80,670	88,607							485,224
2nd Week	322,925	218,030	143,857	242,838	123,158	137,495							1,188,903
3rd Week	74,341	74,247	80,233	39,791	93,929	104,250							466,792
4th Week	32,710	94,033	119,007	76,994	77,797								400,541
5th week		26,420		75,953									102,373
H S A Payments	220,490	29,429	47,279	33,405	30,855	16,188							377,646
Medicare Supp.	9,186		12,538	14,179	9,076								44,979
Miscellaneous exp	1,527	10,000		10,000			10,000				10,000		41,527
Total Expenses	717,292	528,216	470,356	512,830	491,439	346,540							3,066,673
Monthly Revenue	July	August	Sept.	October	Nov.	Dec.	January	February	March	April	May	June	Total
Supv Dist.	103,364	103,364	103,364	103,364	103,364	103,364	103,370	103,371	103,372	103,373	103,374	103,375	1,240,419
Reg 4	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,952,289
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	631,279
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	652,704
Essex BOE	118,784	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	85,260	1,056,644
First Pay EE	679	51,794	62,314	62,314	61,417	61,786	67,600	67,600	67,600	67,600	67,600	67,600	643,590
Second Pay EE			62,380	62,563	60,935	62,909	67,600	67,600	67,600	67,600	67,600	67,600	654,388
TRB	12,274			14,474									26,748
Retirees	58,363	19,741	23,169	40,124	32,533	30,784							204,713
Other Rev.													-
Total Revenue	754,480	558,551	676,153	718,285	693,695								8,062,774
Net Rev/Exp/Month	37,189	30,335	205,796	205,455	202,255	(346,540)							
Self insured cash balance at month end	\$ 1,115,568	\$ 1,003,654	\$ 1,250,117	\$ 1,455,662									

Revenue 8,062,774  
 Expenses 3,066,673  
 Net Position 4,996,101

Health Savings Account Policy  
 CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection of medical revenue and expenses as a tool for projecting the District's fiscal position.

**MEMORANDUM OF AGREEMENT**

**BETWEEN**

**THE CHESTER, DEEP RIVER, ESSEX, REGIONAL SCHOOL DISTRICT  
NO. 4 AND SUPERVISION DISTRICT  
AND  
REGIONAL SCHOOL DISTRICT NO. 4 EDUCATION ASSOCIATION**

The Chester, Deep River, Essex, Regional School District No. 4, and Supervision Boards of Education, and the Supervision District (collectively, the "Boards") and the Regional School District No. 4 Education Association (the "Association") hereby enter into the following Memorandum of Agreement (the "MOA") regarding remote work due to school closures, hybrid work week models, and/or other such work arrangements related to COVID-19 working conditions for the July 1, 2020 – June 30, 2021 work year:

1. The parties understand and acknowledge that, during the 2020-2021 work year, the schools may be closed in whole or in part for an unknown period of time, and during a period in which school otherwise would have been in session, for reasons related to COVID-19, and that such closure(s) may be directed by the Board and/or the Superintendent, or by an authority outside the District.
2. The parties understand and acknowledge that, during the 2020-2021 work year, the Board may require various work arrangements including working in-school, working remotely from an alternate location and/or hybrid work weeks providing both in-person and remote learning and/or other work arrangements for reasons related to COVID-19, and that such work arrangements may be directed by the Board and/or the Superintendent, or by an authority outside the District.
3. In the event of remote work due to school closures, a hybrid work week model, and/or other such work arrangements during the 2020-2021 work year, each member of the bargaining unit shall, if so directed by the Superintendent and/or his/her designee(s) (the "Administration"), perform work as described in this Memorandum of Agreement and with the parties' collective bargaining agreement.
4. Bargaining unit members working in classrooms shall be provided a work space that is no less than six (6) feet away from the first row of students.

5. One disposable surgical mask per bargaining unit members shall be provided to bargaining unit members daily unless bargaining unit members will provide their own masks as outlined below. Additional personal protective equipment as available through the supply chain ("PPE") (N95/KN95 masks, face shields, gloves, gowns, etc.) shall be available for high-risk bargaining unit members, bargaining unit members assigned to special programs, and where six (6) feet of social distancing between students and the bargaining unit member cannot be achieved. Bargaining unit members must wear a mask at all times while at work except when alone in their room at his or her work station or in a designated areas for mask break. Bargaining unit members may provide their own mask in lieu of the District-provided mask (there may be no neck gaiters or masks with valves and there must be at least two layers covering the nose and mouth).
6. Classrooms shall be equipped with appropriate cleaning materials and hand sanitizers. Bargaining unit members may not bring in their own cleaners. Bargaining unit members may use their own hand sanitizers; however, a bargaining unit member shall not share his or her hand sanitizers with students. Bargaining unit members shall be required upon leaving a classroom to clean bargaining unit member workstation touch points.
7. Unless otherwise required by law, Executive Order or regulation, meetings (open house, parent teacher conferences, and full staff meetings) shall be conducted remotely. This provision shall not preclude smaller group meetings. In such instances, appropriate social distancing measures shall be applied, however, a bargaining unit member may opt to remote into such meetings as well.
8. The work-day shall be defined by the collective bargaining agreement. During a hybrid teaching model, bargaining unit members shall be required to attend school in-person four (4) days a week. On the fifth (5<sup>th</sup>) day, bargaining unit members shall work remotely. There may be limited access to school buildings if desired on the fifth (5<sup>th</sup>) day and with prior approval of the building principal unless closed due to law, regulation, Executive Order or due to public health concerns.
9. At John Winthrop Middle School and Valley Regional High School, the teachers will follow an A/B Day block schedule on Mondays, Tuesdays, Thursdays, and Fridays with a "skinny" day schedule on Wednesdays. Each teacher shall have one (1) individual preparation period per day equal in length to the student class period.

10. Indoor and outdoor spaces shall be provided solely for the use of bargaining unit members during their lunch and preparation periods. Bargaining unit members may be required to supervise student lunch in their classrooms or in the cafeteria, depending upon assignment. Such supervision shall not occur during the fully remote model.
11. Bargaining unit members may be required to cover in-person classroom supervision in the event other bargaining unit members are unavailable for in-person duty, but able to work remotely.
12. A bargaining unit member working from a remote location shall be available to students and parents through existing District platforms including but not limited to email, google classroom or phone. In no event are they required to use personal cell phones or other personal electronic devices.
13. Should bargaining unit members or students need assistance with technological issues after making reasonable efforts to mitigate the concern, they should contact the district Information Technology personnel.
14. Regardless of model of instruction, synchronous and live-streaming shall be defined as time when students and/or teachers are interacting remotely (including but not limited to group activities, collaboration, direct instruction, social skills, and team building) during an instructional block. Bargaining unit members shall be required to provide daily synchronous/live-streaming instructional sessions of at least fifty percent (50%) of each course offered and/or instructional block/period and remain available for students throughout the entire instructional block/period. These sessions will be recorded by the bargaining unit member and made available to students in that class.
15. During remote work due to fully remote, hybrid work week, and/or other such work arrangements, if the Administration determines that a bargaining unit member does not have teaching responsibilities that can be accomplished via an electronic platform, those bargaining unit members shall be required to engage in student support, specific job-related responsibilities, coverage in accordance with the CT State Department of Education "certification flexibilities," and/or professional development activities as set forth by the Board of Education.

16. Should a student demonstrate a pattern of absenteeism and/or a pattern of failure to complete assigned work for distance learning, the hybrid teaching model, and/or other such work arrangements, bargaining unit members shall first communicate via an email to parents regarding the lack of participation, follow up with a phone call, and if the problem persists, then report same to the Administration.
17. In the event a bargaining unit member requires absence from work responsibilities during fully remote, during the hybrid-teaching model, and/or during other such work arrangements, the bargaining unit member shall report such absences through normal means and the contractual requirements and restrictions relating to such absences will apply. The bargaining unit member shall be responsible for informing parents of the absence, to the extent possible, via a post on the relevant electronic platform or an out-of-office reply and supply lesson plans for substitute teachers.
18. Bargaining unit members may volunteer to pack and bag materials from students' desks, cubbies, or lockers in the event students are unable to accomplish same. In the event there are insufficient volunteers, all efforts shall be made to make other arrangement.
19. Instructional-related and leadership positions shall be paid in accordance with the parties' collective bargaining agreement. Should the Board determine to fill coaching and /or extracurricular positions, such positions shall also be paid in accordance with the collective bargaining agreement. If any such sport or activity is shortened, such positions shall be compensated on a pro-rated basis.
20. All provisions of the collective bargaining agreement between the Board and the Association shall remain in effect except to the extent such provisions have been modified by this Agreement.
21. Notwithstanding the foregoing, the Board and the Association agree that they may revisit the terms of this Memorandum of Agreement in the future if circumstances related to COVID-19 and/or its impact on the District change or otherwise evolve following the execution of this Agreement by both parties.
22. This Memorandum of Agreement shall not be used as precedent or cited as practice by either the Board or the Association in any proceeding whatsoever except to enforce the terms of this Agreement.

23. This Agreement shall terminate either upon the full reopening of schools for regular classes or June 30, 2021, whichever is earlier. In the event circumstances warrant returning to remote work due to school closures, hybrid work week models, and/or other such work arrangements related to COVID-19 working conditions for the July 1, 2020 – June 30, 2021, this agreement shall resume until June 30, 2021.

  
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For the Chester, Deep River, Essex,  
Regional School District No. 4  
Boards of Education and Supervision  
District

08/21/20  
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Date

  
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For the Region No. 4 Education  
Association

8/28/20  
\_\_\_\_\_  
Date