

**ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
REMOTE MEETING
JANUARY 14, 2021 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting
(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

CALL TO ORDER

Mr. Seidman called the meeting to order at 7:02pm.

VERBAL ROLL CALL FOR BOE MEMBERS

Attendance:	Essex BOE	Administration:
	Lon Seidman	Brian White
	Loretta McCluskey	Sarah Smalley
	Nancy Johnston	Bob Grissom
	Cassandra Sweet	Jennifer Tousignant
	DG Fitton	

Absent: Mark Watson

CONSENT AGENDA

Upon a motion duly made by DG Fitton seconded by Loretta McCluskey the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular November 12, 2020 meeting and the Accounts Payable report.

Amendments:

Committee meetings were listed as being held in the future but they have been cancelled at this time due to the pandemic.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent’s Report

District Update

Mr. White gave a brief report. The district continues to work through the challenges. The routines and protocols established are working.

Information and Communication

Update given on changes to the quarantine protocol which was adopted under guidance of the health department and health district. The school is working with the Governor’s office to get staff vaccinated.

Sharing of Superintendent's Goals

Mr. White shared his goals for the school year.

Finance Office Report**Current Year to Date Financial Status Update**

Mr. White welcomed Mr. Bob Grissom as the new Finance Director. Mr. White answered questions regarding the financial reporting. Expenses are tracking well at this point in the year. Mr. White will keep the Board informed of any changes.

Cafeteria Fund Update

Mr. White gave a brief update on the cafeteria reporting.

Medical Reserve Tracking

No update at this time.

Discussion and Possible VOTE to Approve the Transfer of Funds as Presented

Mr. White discussed the transfer. This is for a special education expense and includes tuition and transportation.

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve the transfer of funds as presented in Enclosure #6 (see attached).

Principal's Update

A brief update was given. The winter concert did not occur due to the pandemic but the music teachers had students perform a song which is on the website. The Foundation is working with the school to provide an outdoor classroom and a STEM lab. They have also funded an author visit who will present to our students virtually. PTO programs are continuing virtually. Photo badges were given to all students from the Police Department. Ms. Tousignant discussed a repair needed on the boiler.

Ms. Sweet thanked Ms. Tousignant for her work with Square One and with teaching the kids about the importance of masks.

Possible VOTE to Approve Memorandum of Agreement between The Chester, Deep River, Essex Regional School District No. 4 Education Association as Presented (encl #7)

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve the Memorandum of Agreement between The Chester, Deep River, Essex Regional School District No. 4 Education Association as presented.

Committee Reports

No Committee Meetings.

Supervision District:

The budget is being worked on. Funding and billing of the summer program is being reviewed. Mr. White discussed what is currently in the Supervision budget.

The Assistant Superintendent position has been posted. The posting closes February 2nd and a start date of July 1st is expected.

Other Committee Reports**LEARN Committee Report**

No report at this time.

Discussion regarding and Pending Policies

None Pending.

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

7.1 Essex BOE Budget Workshops: Jan 26th, Feb 11th, March 9th, 2021 at 6:00PM

7.2 Joint BOE Meeting Regular Meeting is February 25, 2021 @ 7:00pm

7.3 Essex BOE Regular Meeting is March 11, 2021 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:52p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

Encl #6

Transfer Request

14-Jan-21

TO				FROM			
Account #	Object	Description	Amount	Account #	Object	Description	Amount
312705	5561	OOD TUITION	\$ 106,451	311231	5113	ESSEX CLASSROOM TEACHER	\$76,451
				311151	5123	ESSEX SUB TEACHER SALARY	\$30,000
		Total	\$ 106,451			Total	\$106,451

Transfer to increase OOD Tuition cost