



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**REGIONAL SUPERVISION DISTRICT COMMITTEE**

**AGENDA**

Via Google Meet  
**Dial +1 (617) 675-4444**  
**PIN: 462 626 205 3977#**  
Oct. 07, 2021 @ 6:00 p.m.

REVISED with Earlier  
Start Time

To: Members of the Regional Supervision District Committee  
Subject: **Committee meeting Thursday, October 07, 2021**  
Time: Committee meeting will begin at **6:00 p.m.**  
Place: **Via Google Meet – To listen remotely please dial (US) +1 (617) 675-4444 PIN: 462 626 205 3977#**  
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)  
*\*Effective July 01, 2021, per Public Act No. 21-2, upon written request sent to [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) and received not less than 24 hours prior to the meeting, any member of the public will be provided with a physical location and the electronic equipment necessary to participate in the meeting in real-time.*

Please contact Jennifer Bryan at Central Office- email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order. 6:00 p.m.** – Chester BOE Chair = *Supv. Dist. Chair (yearly rotation at December mtg. – goes to Chester until Dec. 2021)*
2. **Verbal Roll Call for Committee Members**
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1 Minutes from Regular Meeting of June 03, 2021 (*encl #1*)
  - 3.2 Minutes from Special Meeting of June 30, 2021 (*encl #2*)
  - 3.3 Accounts Payable report (*encl #3*)
4. **Public comment.** (*In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply*): **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press \*6 if you would like to unmute your phone. When you are done speaking, please remember to press \*6 (or your phone's mute button) again to reduce background noise.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

**5. Reports and Other Items.**

- 5.1. Superintendent's Report (*B. White*)
  - a. District Update (HOLD for Joint mtg.)
  - b. Information and Communication
  - c. Possible VOTE to accept a donation from Doreen and Jon Joslow of a used pop-up professional backdrop display with travel cases to store and transport foldable structure, fabric panels, and lighting (valued at approx. \$500 - \$1,000) for use district-wide at the discretion of the administration.
  - d. Possible VOTE to accept a donation of \$3,000 from LEARN to partially defray the cost of two students attending the collaborative preschool program.

**5.2. Assistant Superintendent's Report – S. Brzozowy**

- a. General update as needed

**5.3. Finance Office Report – B. Grissom**

- a. Financial Status Updates
- o End of Year Financial Status Update (*encl #4*)
  - o Current Year Financial Status Update (*encl #5*)

**5.4. Beginning of Year Transportation Report – A. Grunbeck, First Student Lot Manager**

**5.5. Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)**

**5.6. Joint PK-12 Committees – (*Comm. Chairs*) Policy – *TBD*; Curriculum – *J. Stack*; Finance – *R. Daniels***

*No reports*

Finance	Policy	Curriculum
TBD	TBD	TBD

**6. Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

**7. Executive Session – Personnel - Presentation of Superintendent's Goals and discussion re: evaluation process**

**8. Future agenda Items**

- 8.1 Supervision District Committee meeting – December 02, 2021 @ 6:30 p.m.  
8.2 Supervision District Budget Workshop I December 15, 2021 @ 6:00 p.m.

**9. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2021-22 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(Maikowski/Campbell) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Cavanaugh/TBD) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES (Johnston/Sweet)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Clark/Daniels) CH (Pollock/Englert) DR (Hallden/Lewis) ES (Seidman/Watson)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 21 / Cavanaugh 21 / Clark 21) CH (Fearon 21 /Fitzgibbons 21 / Englert 21) DR (Campbell 21 / Ferretti 21 / Morrissey 21) ES (Johnston 21 /McCluskey 21 / Seidman 21)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Sandmann) CH (Pollock/Englert Alt.) DR (Morrissey/Lewis) ES (Pillion/Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Clymas/Sandmann) CH (Fitzgibbons, Pollock) DR (Maikowski/Ferretti Alt.) ES (Pillion/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2021	3/2021
Technology	R4(Seidman), CH(Englert), ES (Seidman), DR (TBD)		
School Calendar	R4(TBD/Daniels), CH (Englert), ES (McCluskey), DR (TBD)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Security Advisory Committee	R4(Cavanaugh), CH(Greenberg-Ellis, Bibbiani), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (Pollock), DR (Morrissey), ES (McCluskey/Seidman Alt.)		
RFP Review	R4(Cavanaugh, Clymas, Daniels), CH (Englert, Scherber), DR (Dickson, Morrissey), ES (Seidman/Johnston)		
Joint BOE Insurance Committee	R4(Clymas), CH (Bernardoni), DR (Lewis), ES (Seidman)		

<b><u>Individual BOE Ad Hoc Committees</u></b> (ad hoc committees meet for a designated period or as needed)		
<b><u>Chester BOE</u></b>		
Facilities	Englert	
PTO	Smith	
CATV Advisory Council (Cable TV)	For Discussion	
<b><u>Deep River BOE</u></b>		
Facilities	Morrissey/Ferretti	
PTO	rotating	
School Improvement Team	TBD	
CATV Advisory Council (Cable TV)	TBD	
<b><u>Essex BOE</u></b>		
Building	Seidman	
PTO	Rotating	
School Improvement Team	TBD	
Essex Foundation	McCluskey / TBD	
Communications	Rotating	
CATV Advisory Council (Cable TV)	TBD	
<b><u>Region 4 BOE</u></b>		
Personnel & Negotiations	<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Clymas/Daniels/Sandmann Expires 7/2021	3/2021
▪ R4 Custodians	Clymas/Daniels/Sandmann Expires 7/2021	3/2021
R4 Audit & Finance	Stack/TBD	
School Improvement Team	TBD/TBD/TBD	
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/TBD/TBD	
JWMS Security Project Building Committee	Daniels	
R4 Educational Foundation	TBD	
Region 4 Extra compensation points committee	Clark (only 1 rep needed)	
R4 Long Range Athletic Facilities Planning Task Force	Clymas/Daniels	
R4 Safety	Cavanaugh	
R4 Advisory Council (PTO)	For Discussion	
R4 Facilities Study Committee	TBD	

## REGIONAL SUPERVISION DISTRICT COMMITTEE

**Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.**

### **WHO WE ARE:**

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

<b>David Fitzgibbons, Chair</b>	<b>(CH)</b>	2021	<b>Mary Elizabeth Campbell</b>	<b>(DR)</b>	2021	<b>Lon Seidman</b>	<b>(ES)</b>	2021
<b>Tom Englert</b>	<b>(CH)</b>	2021	<b>Miriam Morrissey, Vice-Chair</b>	<b>(DR)</b>	2021	<b>Loretta McCluskey</b>	<b>(ES)</b>	2021
<b>Charlene Fearon</b>	<b>(CH)</b>	2021	<b>Bob Ferretti</b>	<b>(DR)</b>	2021	<b>Nancy Johnston</b>	<b>(ES)</b>	2021
<b>John Stack</b>	<b>(R4)</b>	2021	<b>Jane Cavanaugh</b>	<b>(R4)</b>	2021	<b>Kate Sandmann</b>	<b>(R4)</b>	2021

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Brian J. White**, Superintendent of Schools  
**Sarah Brzozowy, Ed.D.**, Assistant Superintendent of Schools  
**Sarah Smalley**, Director of Pupil Services  
**Bob Grissom**, Finance Director

Our committee clerk is **Jennifer Bryan**.

### **HOW YOU CAN CONTRIBUTE AND PARTICIPATE:**

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### **REGULAR MEETINGS:**

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### **EXECUTIVE SESSION:**

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### **SPECIAL MEETINGS:**

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.