



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

Via Google Meet
Dial +1 (617) 675-4444
PIN: 122 304 476 5652#
Nov. 11, 2021 @ **7:00 p.m.**

REVISED Nov 10th

AGENDA

To: Members of the Essex Board of Education
Subject: **Essex Board of Education meeting - Thursday, November 11, 2021**
Time: Board meetings begin promptly at 7:00 p.m.
Place: **Via Google Meet – To listen remotely please dial (US)+1 (617) 675-4444 PIN: 122 304 476 5652#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing *6 will unmute your phone when it's time to speak)
*Effective July 01, 2021, per Public Act No. 21-2, upon written request sent to jbryan@reg4.k12.ct.us and received not less than 24 hours prior to the meeting, any member of the public will be provided with a physical location and the electronic equipment necessary to participate in the meeting in real-time.

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program.
We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order 7:00 p.m. – B. White**
- 2. Verbal roll call for BOE members**
- 3. Election of Officers** for 1 yr. terms – Supt. White shall open the floor for nominations for the office of Chairman

The newly elected Chair shall open the floor for nominations for the following offices:

Vice-Chairman
Secretary

Chair shall name 2 Supervision District Committee reps in addition to the newly elected Chair
for 1 yr. terms

- 4. Possible VOTE** to re-appoint Mark Watson to fill a Board vacancy (as of Nov. 16th) until the next Municipal Election in 2023 at which time the position returns to the ballot for a 2 yr vacancy for a term ending 2025
- 5. Possible VOTE** to re-appoint Nancy Johnston to fill a Board vacancy (as of Nov. 16th) until the term ends in 2023 at which time the position returns to the ballot for a full term ending 2029
- 6. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

6.1. Minutes from the regular meeting of September 09, 2021 (*encl #1*)

6.2. Accounts Payable Report (*encl #2*)

- 7. Public comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply): PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.*

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

8. Reports and Other Items:

8.1. Superintendent's Report – B. White

- a. District update
- b. Information and communication
- c. Financial Reports
- d. Sharing of Superintendent's Goals

8.2. Assistant Superintendent's Report – S. Brzozowy

- a. General update
- b. 2019-20 Performance Profile Report for EES (*encl #3*)
- c. ESSER Grants Update

8.3. Finance Office Report – R. Grissom

- a. Financial Status Updates
 - o Current Year to Date Financial Status Update (*encl #4*)
 - o Cafeteria Fund Update (*encl #5*)
 - o Medical Reserve Tracking (*encl #6*)
 - o Grants update (as needed)
 - o ADM Calculation Methodology (*encl #7*)

8.4 Principal's Report (*as needed*)

Jennifer Tousignant – EES

- a. Possible VOTE to accept donation of \$52,000 from The Essex Foundation to be used at the discretion of Administration.

8.5 Committee Reports (*Chair or designated representative of each Comm.*)

- a. Joint PK-12 Committees – Policy – TBD, Curriculum – J. Stack, Finance – R. Daniels

Finance	Policy	Curriculum
TBD	TBD	TBD

- b. Supervision District Committee update – L. Seidman

- c. Other committee reports

c.1 LEARN Committee update – TBD

c.2 Discussion regarding any Pending Policies – *standing item*

None pending

- 9. Public comment** - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

10. Future agenda items

- 10.1.Joint BOE next regular meeting December 02, 2021 @ 7:00 p.m.
- 10.2.Essex BOE next regular meeting January 13, 2022 @ 7:00 p.m.
- 10.3.Essex BOE Budget Workshop I January 24, 2022 @ 6:00 p.m.

11. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2021-22 (Updates in Progress)

<u>Joint BOE Standing Committees</u> (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Sandmann/Clymas) CH(Bernardoni/Scherber) DR(Maikowski/TBD) ES (Seidman/McCluskey)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/TBD) CH(Fearon/TBD) DR(T.Dickson/Grunko) ES (Johnston/Sweet)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels) CH (TBD/TBD) DR (Hallden/Lewis) ES (Seidman/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 21 / Cavanaugh 21 / Clark 21) CH (Fitzgibbons 21 /Fearon 21 /TBD 23) DR (Morrissey 21 / Ferretti 21 / TBD 23) ES (Seidman 21 /McCluskey 21 / Johnston 21)	
<u>Joint Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Sandmann) CH (Taigen) DR (Morrissey) ES (Watson)	Expires 7/2022	6/2021
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Clymas/Sandmann) CH (Fitzgibbons) DR (Ferretti) ES (Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2021	3/2021
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(TBD/Daniels), CH (TBD), ES (McCluskey), DR (TBD)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh), CH(Greenberg-Ellis, Bibbiani), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (TBD), DR (Morrissey), ES (McCluskey/Seidman Alt.)		
RFP Review Committee	R4(Cavanaugh, Clymas, Daniels), CH (Scherber), DR (Dickson, Morrissey), ES (Seidman/Johnston)		
Joint BOE Insurance Committee	R4(Clymas), CH (Bernardoni), DR (Lewis), ES (Seidman)		
<u>Individual BOE Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	TBD		
PTO	Smith		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / TBD		
Communications	Rotating		
CATV Advisory Council (Cable TV)	TBD		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Clymas/Daniels/Sandmann	Expires 7/2021	3/2021
▪ R4 Custodians	Clymas/Daniels/Sandmann	Expires 7/2021	3/2021
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/TBD/TBD		
JWMS Security Project Building Committee	Daniels/Stack/Cavanaugh		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark/Daniels/Sandmann (only 1 rep needed)		
R4 Long Range Athletic Facilities Planning Task Force	Clymas/Daniels		
R4 Safety	Cavanaugh		
R4 Advisory Council (PTO)	TBD		
R4 Facilities Study Committee	TBD		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Lon Seidman 2027
Justin Pillion 2027

Cassandra Sweet 2025
Mark Watson, Vice Chair 2021
(appt. to fill vacancy until Nov. '21 for term ending 2025)

VACANCY 2023
Nancy Johnston 2021
(appt. to fill vacancy until Nov. '21 for term ending 2023)

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4
Sarah Brzozowy, Ed.D., Assistant Superintendent

Jennifer Tousignant, Principal
Bob Grissom, Finance Director

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.

Health Department guidelines are used. The Governor has mandated that masks are used indoors and suggested for outdoors. Expectations will be communicated. It asked that quarantine guidelines be sent to district parents so that they are aware. Data indicates that proficiency rates for students last year was higher than anticipated for students who were in person. Remote learning was discussed. This is not an option at this time.

Assistant Superintendent's Report S. Brzozowy

General Update

Dr. Brzozowy discussed the checkpoints on student assessments. A plan to support students is continually being worked on. Dr. Brzozowy noted that she has visited EES and teachers are engaged with their students and students are happy to be back.

Finance Office Report

Financial Status Updates

End of Year to Date Financial Status Update FY20-21

Mr. Grissom gave a brief update. This is an unaudited report. The audit is underway.

Current Year to Date Financial Status Update FY-21-22

Mr. Grissom reported on the financial status. All financial obligations are expected to be met. An RFP will go out for bid for the building study. This is currently being reviewed by the district attorney.

Cafeteria Fund Update

Mr. Grissom gave a brief update on the cafeteria reporting. A profit was realized for the last fiscal year. This was due to grants received for the free meal program. The reimbursement rate for this program is state determined.

Medical Reserve Tracking

The insurance committee will be reconvened. This year is expected to be favorable.

Grants Update

Pandemic relief funds were discussed. A presentation to the Joint Board of Education will discuss how these dollars are being spent across all the district.

Principal's Update

Opening of School

Ms. Tousignant thanked the Board for their support. Summer projects included general maintenance and repairs. The gym floor will be completed in a few weeks. New hires were discussed. Professional development occurred. 271 students are enrolled. Upcoming events were discussed.

Committee meetings will resume soon. Members should let Mr. Seidman know what committees members are interested in.

Committee Reports

Supervision District:

No update.

Other Committee Reports

LEARN Committee Report

No report at this time.

Discussion regarding and Pending Policies

None Pending.

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

- Joint BOE meeting October 7, 2021
- Essex BOE Meeting next Regular is November 11, 2021 @ 7:00pm
- Election of BOE Officers and Committee Assignments

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:38pm.

Respectfully Submitted,

Kelley Frazier, Secretary

Encl #2

10/20/2021 14:51
9781dpea

FOR CASH ACCOUNT: 3000 1040

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69984	10/27/2021	PRINTED	002836 SYNCB/AMAZON	1,456.01			
69985	10/27/2021	PRINTED	008435 THE BREAKTHROUGH COACH	930.00			
69986	10/27/2021	PRINTED	005714 CONNECTICUT RIVER FENCE	610.00			
69987	10/27/2021	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	3,339.00			
69988	10/27/2021	PRINTED	002447 EPCO-NBF GROUP	232.58			
69989	10/27/2021	PRINTED	002197 ESSEX HARDWARE CO	3.63			
69990	10/27/2021	PRINTED	006420 HEINEMANN WORKSHOPS/PD	129.00			
69991	10/27/2021	PRINTED	005959 LEAF	1,683.81			
69992	10/27/2021	PRINTED	003671 DEBORAH MINOR	40.00			
69993	10/27/2021	PRINTED	008431 PESI KIDS	119.99			
69994	10/27/2021	PRINTED	002382 RUSTY KILN POTTERY	197.50			
69995	10/27/2021	PRINTED	002267 SCHOOL SPECIALTY, LLC	132.18			
69996	10/27/2021	PRINTED	005508 SCHOOL SPECIALTY, LLC	210.32			
69997	10/27/2021	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,191.09			
69998	10/27/2021	PRINTED	004016 STEWART'S MUSIC LLC	82.65			
69999	10/27/2021	PRINTED	002518 TREASURER SUPERVISION DIS	79.09			
70000	10/27/2021	PRINTED	002699 MARIA VALENCIA	35.99			
70001	10/27/2021	PRINTED	002297 W.B.MASON	126.78			
70002	10/27/2021	PRINTED	004670 YOGA ACCESSORIES LLC	177.03			
19 CHECKS CASH ACCOUNT TOTAL				10,772.65			
							.00

date 10/27/21

Budget 2021-22



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Budget 2021-22

date 10/26/21



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10/26/2021 09:08 REGIONAL SCHOOL DIST # 4
9781dpea AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70003	10/26/2021	PRINTED	002836 SYNCB/AMAZON	559.39			
70004	10/26/2021	PRINTED	002490 ARAMARK	26.48			
70005	10/26/2021	PRINTED	005835 CITIZENS BANK - HEALTH B	88,067.33			
70006	10/26/2021	PRINTED	002197 ESSEX HARDWARE CO	95.94			
70007	10/26/2021	PRINTED	006420 HEINEMANN WORKSHOPS/PD	125.00			
70008	10/26/2021	PRINTED	006590 OTC BRANDS, INC.	107.65			
70009	10/26/2021	PRINTED	005508 SCHOOL SPECIALTY LLC	1,178.35			
70010	10/26/2021	PRINTED	005305 TEACHERS DISCOVERY	242.14			
70011	10/26/2021	PRINTED	002518 TREASURER SUPERVISION DIS	187,249.33			
70012	10/26/2021	PRINTED	002297 W.B.MASON	2,734.03			
70013	10/26/2021	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	11.51			
11 CHECKS CASH ACCOUNT TOTAL				280,397.15			
							.00

Budget 2021-22 date 10/13/21

10/13/2021 08:57
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REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69960	10/13/2021	PRINTED	006432 A&A OFFICE SYSTEMS, INC	654.84			
69961	10/13/2021	PRINTED	005794 ADAMS HOMETOWN MARKETS	43.86			
69962	10/13/2021	PRINTED	002539 ALL WASTE, INC.	870.00			
69963	10/13/2021	PRINTED	002467 ALLSTON SUPPLY CO INC	1,722.64			
69964	10/13/2021	PRINTED	002836 SYNCE/AMAZON	532.52			
69965	10/13/2021	PRINTED	002836 SYNCE/AMAZON	4,715.88			
69966	10/13/2021	PRINTED	002490 ARAMARK	61.20			
69967	10/13/2021	PRINTED	002155 CONNECTICUT WATER CO	753.90			
69968	10/13/2021	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,590.25			
69969	10/13/2021	PRINTED	002617 EVAN-MOOR EDUCATIONAL PUB	99.99			
69970	10/13/2021	PRINTED	006719 EVERSOURCE	37.60			
69971	10/13/2021	PRINTED	006678 FRONTIER	105.02			
69972	10/13/2021	PRINTED	002550 GIROUX LANDSCAPING, LLC	2,300.00			
69973	10/13/2021	PRINTED	003086 JW PEPPER & SON, INC	175.10			
69974	10/13/2021	PRINTED	003380 MARJORIE RUSSELL	87.48			
69975	10/13/2021	PRINTED	006544 SHORELINE READING, INC.	3,334.80			
69976	10/13/2021	PRINTED	007866 TEACHER SYNERGY, LLC	103.99			
69977	10/13/2021	PRINTED	005776 THERMOMEDICS, LLC	4,652.00			
69978	10/13/2021	PRINTED	006259 JENNIFER TOUSIGNANT - PET	7.70			
69979	10/13/2021	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,168.40			
69980	10/13/2021	PRINTED	002580 UNITED ART & EDUCATION	195.65			
69981	10/13/2021	PRINTED	002297 W.B.NASON	1,677.81			
69982	10/13/2021	PRINTED	002587 WALTHAM SERVICES, INC	104.00			
69983	10/13/2021	PRINTED	004181 ZELEK ELECTRIC CO.	179.00			
24 CHECKS CASH ACCOUNT TOTAL				27,173.63	.00		

2021-22 Budget

date 9/29/21



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09/29/2021 08:53 REGIONAL SCHOOL DIST # 4
9781dpea | AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69930	09/29/2021	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	2,026.00			
69931	09/29/2021	PRINTED	002467 ALLSTON SUPPLY CO INC	1,118.90			
69932	09/29/2021	PRINTED	002836 SYNCB/AMAZON	1,139.66			
69933	09/29/2021	PRINTED	002357 CIRMA	13,589.10			
69934	09/29/2021	PRINTED	005835 CITIZENS BANK - HEALTH B	88,067.33			
69935	09/29/2021	PRINTED	002155 CONNECTICUT WATER CO	1,019.20			
69936	09/29/2021	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	1,749.00			
69937	09/29/2021	PRINTED	002197 ESSEX HARDWARE CO	18.94			
69938	09/29/2021	PRINTED	006719 EVERSOURCE	2,411.04			
69939	09/29/2021	PRINTED	007520 EVERYDAY SPEECH LLC	899.97			
69940	09/29/2021	PRINTED	002506 GRAINGER	207.05			
69941	09/29/2021	PRINTED	003086 JW PEPPER & SON, INC	74.07			
69942	09/29/2021	PRINTED	006072 KIDS DISCOVER	192.00			
69943	09/29/2021	PRINTED	002373 MATHCOUNTS FOUNDATION	360.00			
69944	09/29/2021	PRINTED	005080 MCKESSON MEDICAL	126.30			
69945	09/29/2021	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	302.25			
69946	09/29/2021	PRINTED	002569 NEW ENGLAND MAINTENANCE D	313.43			
69947	09/29/2021	PRINTED	003864 NCS PEARSON INC.	69.00			
69948	09/29/2021	PRINTED	002267 SCHOOL SPECIALTY, LLC	27.12			
69949	09/29/2021	PRINTED	005508 SCHOOL SPECIALTY LLC	519.18			
69950	09/29/2021	PRINTED	005282 SOCIAL THINKING	49.00			
69951	09/29/2021	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,153.78			
69952	09/29/2021	PRINTED	004262 TEC CONTROL SYSTEMS	3,495.94			
69953	09/29/2021	PRINTED	008406 THE AUTISM HELPER, INC.	330.00			
69954	09/29/2021	PRINTED	005776 THERMOMEDICS, LLC	460.06			
69955	09/29/2021	PRINTED	002436 TREASURER REGIONAL SCHOOL	85.72			
69956	09/29/2021	PRINTED	002518 TREASURER SUPERVISION DIS	79.85			
69957	09/29/2021	PRINTED	002518 TREASURER SUPERVISION DIS	187,249.33			
69958	09/29/2021	PRINTED	002699 MARIA VALENCIA	59.88			
69959	09/29/2021	PRINTED	002297 W.B.MASON	876.12			
30 CHECKS CASH ACCOUNT TOTAL				308,069.22	.00		

2021-22 Budget date 9/15/21

09/14/2021 11:18
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

1
apchkrcn



FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
69903	09/15/2021	PRINTED	002539 ALL WASTE, INC.	590.00			
69904	09/15/2021	PRINTED	002836 SYNCB/AMAZON	43.96			
69905	09/15/2021	PRINTED	004951 AMERICAN INDUSTRIAL TECHN	305.00			
69906	09/15/2021	PRINTED	002490 ARAMARK	189.57			
69907	09/15/2021	PRINTED	002155 CONNECTICUT WATER CO	140.00			
69908	09/15/2021	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,867.08			
69909	09/15/2021	PRINTED	002197 ESSEX HARDWARE CO	100.14			
69910	09/15/2021	PRINTED	002323 ESSEX PRINTING	3,342.68			
69911	09/15/2021	PRINTED	006719 EVERSOURCE	36.42			
69912	09/15/2021	PRINTED	006678 FRONTIER	105.42			
69913	09/15/2021	PRINTED	002550 GIROUX LANDSCAPING, LLC	6,156.00			
69914	09/15/2021	PRINTED	002506 GRAINGER	240.68			
69915	09/15/2021	PRINTED	002158 HEINEMANN PUBLISHING	1,680.00			
69916	09/15/2021	PRINTED	005959 LEAF	1,683.81			
69917	09/15/2021	PRINTED	002329 LEARN	45.00			
69918	09/15/2021	PRINTED	005254 LEARNING A-Z	826.00			
69919	09/15/2021	PRINTED	007483 OPEN UP RESOURCES	1,910.00			
69920	09/15/2021	PRINTED	005508 SCHOOL SPECIALTY LLC	495.31			
69921	09/15/2021	PRINTED	004854 SUPREME FOREST PRODUCTS,	5,500.00			
69922	09/15/2021	PRINTED	005171 TCI - ORDER DEPARTMENT	367.50			
69923	09/15/2021	PRINTED	005776 THERMOMEDICS, LLC	2,000.20			
69924	09/15/2021	PRINTED	002436 TREASURER REGIONAL SCHOOL	3,594.43			
69925	09/15/2021	PRINTED	002580 UNITED ART & EDUCATION	1,661.58			
69926	09/15/2021	PRINTED	002297 W.B.MASON	1,230.73			
69927	09/15/2021	PRINTED	002297 W.B.MASON	172.48			
69928	09/15/2021	PRINTED	002587 WALTHAM SERVICES, INC	104.00			
69929	09/15/2021	PRINTED	004417 WEST MUSIC	226.95			
27 CHECKS CASH ACCOUNT TOTAL				35,614.94			
					.00		

SCHOOL PROFILE AND PERFORMANCE REPORT FOR SCHOOL YEAR 2019–20



Essex Elementary School Essex School District

860-767-8215 • <http://www.reg4.k12.ct.us>

School Information

Grade Range	PK-6
Enrollment	330
New! Per Pupil Expenditures ¹	\$14,120
New! Total Expenditures ¹	\$4,687,758

¹ Expenditure data reflect the 2018-19 school year.

Community Information

[AdvanceCT Town Profiles](#) provide summary demographic and economic information for Connecticut's municipalities

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Notes

Unless otherwise noted, all data are for 2019-20 and include all grades offered by the school.

In most tables, data are displayed only for the three major race/ethnicity categories. For additional race/ethnicity categories, please visit edsight.ct.gov.

For district totals, please see the district profile.

* When an asterisk is displayed, data have been suppressed to safeguard student confidentiality, or to ensure that statistics based on a very small sample size are not interpreted as equally representative as those based on a sufficiently larger sample size.

N/A is displayed when a category is not applicable for a district or school.

Students

October 1, 2019 Enrollment

	Count	School Percent of Total (%)	District Percent of Total (%)
Female	158	47.9	47.7
Male	172	52.1	52.3
American Indian or Alaska Native	0	0.0	0.0
Asian	*	*	*
Black or African American	*	*	*
Hispanic or Latino of any race	25	7.6	7.6
Native Hawaiian or Other Pacific Islander	0	0.0	0.0
Two or More Races	17	5.2	5.1
White	280	84.8	84.9
English Learners	8	2.4	2.4
Eligible for Free or Reduced-Price Meals	75	22.7	22.7
Students with Disabilities ²	60	18.2	18.4

NOTE: To protect student privacy, gender counts are suppressed (*) when fewer than 6 students enrolled in the school identify as non-binary.

² Students in this category are students with an individualized education program (IEP) only. This category does not include students with Section 504 plans or services plans.

Chronic Absenteeism and Suspension/Expulsion

	Chronic Absenteeism ³		Suspension/Expulsion ⁴	
	Count	Rate (%)	Count	Rate (%)
Female	6	4.1	0	0.0
Male	7	4.7	*	*
Black or African American	*	*	0	*
Hispanic or Latino of any race	0	0.0	0	0.0
White	*	*	*	*
English Learners	0	*	0	*
Eligible for Free or Reduced-Price Meals	*	*	0	0.0
Students with Disabilities	*	*	0	0.0
School	13	4.4	*	*
District		4.4		*

Number of students in 2018-19 qualified as truant under state statute: 0

Number of school-based arrests: 0

NOTE: In the 2019-20 school year, due to the COVID-19 pandemic, in-person classes were cancelled in mid-March; all districts switched to fully remote instruction for the remainder of the school year. Chronic absenteeism calculations are based only on in-person school days.

³ A student is chronically absent if they miss ten percent or greater of the total number of days enrolled in the school year for any reason. Pre-Kindergarten students are excluded from this calculation.

⁴ This column displays the count and percentage of students who receive at least one in-school suspension, out-of-school suspension or expulsion.

School Profile and Performance Report for School Year 2019-20

Essex Elementary School

Essex School District

Educators

Full-Time Equivalent (FTE)¹ Staff

	FTE
General Education	
Teachers and Instructors	25.3
Paraprofessional Instructional Assistants	3.0
Special Education	
Teachers and Instructors	8.1
Paraprofessional Instructional Assistants	19.5
Administrators, Coordinators and Department Chairs	
School Level	1.0
Library/Media	
Specialists (Certified)	1.0
Support Staff	0.0
Instructional Specialists Who Support Teachers	6.0
Counselors, Social Workers and School Psychologists	2.0
School Nurses	0.9
Other Staff Providing Non-Instructional Services/Support	9.6

¹ In the full-time equivalent count, staff members working part-time in the school are counted as a fraction of full-time. For example, a teacher who works half-time in a school contributes 0.50 to the school's staff count.

Educators by Race/Ethnicity

	Count	School Percent of Total (%)	District Percent of Total (%)
American Indian or Alaska Native	0	0.0	0.0
Asian	0	0.0	0.0
Black or African American	1	2.2	2.0
Hispanic or Latino of any race	1	2.2	2.0
Native Hawaiian or Other Pacific Islander	0	0.0	0.0
Two or More Races	0	0.0	0.0
White	44	95.7	96.1

Classroom Teacher Attendance, 2018-19

	School	District
Average # of FTE Days Absent Due to Illness or Personal Time	9.6	9.6

Instruction and Resources

New! School-Level Expenditures²: 2018-19

	Total (\$)	Per Pupil (\$)
Instruction	\$3,282,112	\$9,886
Support Services - Students	\$299,287	\$901
Improvement of Instruction	\$10,941	\$33
Library and Media Services	\$14,806	\$45
Support Services - Instruction	\$57,102	\$172
Support Services - School-Based	\$307,290	\$926
Operation and Maintenance of Plant	\$603,879	\$1,819
Transportation Other Than to/From	\$69,204	\$208
Enterprise Operations	.	.
Minor School Construction	\$43,138	\$130
Total	\$4,687,758	\$14,120

² Expenditures may be supported by local tax revenues, state grants, federal grants, municipal in-kind services, tuition and other sources.

Students with Disabilities Who Spend 79.1 to 100 Percent of Time with Nondisabled Peers³

	Count	Rate (%)
Autism	*	*
Emotional Disturbance	*	*
Intellectual Disability	N/A	N/A
Learning Disability	9	*
Other Health Impairment	*	*
Other Disabilities	*	*
Speech/Language Impairment	*	*
School	24	60.0
District		57.1

³ This table includes students ages 6-21 with an IEP or services plan.

School Schedule

Days of Instruction	180
Hours of Instruction Per Year	
Grades 1-12 and Full-Day Kindergarten	1019
Half/Extended Day Kindergarten	N/A
School Hours for Students	
Start Time	08:25 AM
End Time	03:00 PM

School Profile and Performance Report for School Year 2019-20

Essex Elementary School

Essex School District

Performance and Accountability

School Performance Index (SPI)

A School Performance Index (SPI) is the average performance of students in a subject area (i.e., ELA, Mathematics or Science) on the state summative assessments. The SPI ranges from 0-100. An SPI is reported for all students tested in a school and for students in each individual student group. Connecticut's ultimate target for an SPI is 75.

NOTE: Due to widespread school closures related to the novel Coronavirus disease (COVID-19), Connecticut's request for a waiver of statewide assessment, accountability and reporting requirements in the Elementary and Secondary Education Act (ESEA) for the 2019-2020 school year was approved. Therefore, no table is shown here. For additional information, please view Connecticut's waiver response at: <https://portal.ct.gov/-/media/SDE/Student-Assessment/Main-Assessment/CT-Covid19-WaiverResponse.pdf>

National Assessment of Educational Progress (NAEP): Percent At or Above Proficient¹

	NAEP 2019		NAEP 2013
READING	Grade 4	Grade 8	Grade 12
Connecticut	40	41	50
National Public	34	32	36
MATH	Grade 4	Grade 8	Grade 12
Connecticut	45	39	32
National Public	40	33	25

¹ NAEP is often called the "Nation's Report Card." It is sponsored by the U.S. Department of Education. This table compares Connecticut's performance to that of national public school students. Performance standards for state assessments and NAEP are set independently. Therefore, one should not expect performance results to be the same across Smarter Balanced and NAEP. Instead, NAEP results are meant to complement other state assessment data. To view performance on NAEP by student group, [click here](#).

Physical Fitness Tests: Students Reaching Health Standard

NOTE: Due to widespread school closures related to the novel Coronavirus disease (COVID-19), Connecticut's request for a waiver of statewide assessment, accountability and reporting requirements in the Elementary and Secondary Education Act (ESEA) for the 2019-2020 school year was approved. Therefore, no table is shown here. For additional information, please view Connecticut's waiver response at: <https://portal.ct.gov/-/media/SDE/Student-Assessment/Main-Assessment/CT-Covid19-WaiverResponse.pdf>

School Profile and Performance Report for School Year 2019-20

Essex Elementary School

Essex School District

Next Generation Accountability Results

Connecticut's Next Generation Accountability System is a broad set of 12 indicators that help tell the story of how well a district/school is preparing its students for success in college, careers, and life. It moves beyond test scores and graduation rates to provide a more holistic, multifactor perspective of district and school performance.

NOTE: Due to widespread school closures related to the novel Coronavirus disease (COVID-19), Connecticut's request for a waiver of statewide assessment, accountability and reporting requirements in the Elementary and Secondary Education Act (ESEA) for the 2019-2020 school year was approved. Therefore, a modified table is shown below. All indicators that were not calculated for the 2019-20 school year (including overall Accountability Index) have been excluded and columns that referenced points have also been removed to avoid confusion. For additional information, please view Connecticut's waiver response at:

<https://portal.ct.gov/-/media/SDE/Student-Assessment/Main-Assessment/CT-Covid19-WaiverResponse.pdf>

Indicator		Index/Rate	Target	State Average Index/Rate
Progress Toward English Proficiency	Literacy	.	100%	60.4%
	Oral	.	100%	57.6%
Chronic Absenteeism	All Students	4.4%	<=5%	12.2%
	High Needs Students	2.1%	<=5%	18.0%
Preparation for CCR	% Taking Courses	.	75%	80.4%
On-track to High School Graduation		.	94%	88.4%
4-year Graduation All Students (2019 Cohort)		.	94%	88.5%
6-year Graduation - High Needs Students (2017 Cohort)		.	94%	84.5%
Postsecondary Entrance (Class of 2019)		.	75%	71.5%
Arts Access		.	60%	51.8%

NOTE: A dot (.) appears in the table above when there are fewer than 20 students in the student group or the indicator is not applicable based on grades served.

Gap Indicators	Non-High Needs Rate ¹	High Needs Rate	Size of Gap	State Gap Mean +1 Stdev ²	Is Gap an Outlier? ²
Graduation Rate Gap

¹ If the Non-High Needs Rate exceeds the ultimate target (75 for Performance Index and 94% for graduation rate), the ultimate target is used for gap calculations.

² If the size of the gap exceeds the state mean gap plus one standard deviation, the gap is an outlier.

NOTE: A dot (.) appears in the table above when there are fewer than 20 students in at least one of the student groups used to calculate the gap measure or the indicator is not applicable based on grades served.

Supporting Resources:

[Two-page FAQ](#)

[Detailed Presentation](#)

[Using Accountability Results to Guide Improvement](#)

Essex Board of Education
FY 2021-2022 Year-to-Date Report as of 10-31-2021

Object	Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		4,589,740	-	4,589,740	1,267,396	3,205,470	116,873
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,810,527	-	1,810,527	782,309	908,718	119,500
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		160,003	-	160,003	36,708	66,940	56,355
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		427,276	-	427,276	142,650	269,556	15,070
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		647,422	-	647,422	144,504	452,628	50,289
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		211,937	-	211,937	83,760	98,179	29,998
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		9,249	-	9,249	810	835	7,604
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		5,253	-	5,253	4,176	993	84
SUBTOTAL		<u>7,861,407</u>	<u>-</u>	<u>7,861,407</u>	<u>2,462,313</u>	<u>5,003,320</u>	<u>395,774</u>

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 10-31-2021

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 100 - SALARIES:								
5111		Administration	155,652	-	155,652	53,880	101,772	-
5113		Teachers' Salaries	1,947,055	-	1,947,055	377,304	1,571,403	(1,653)
5114		Secretary Salaries	146,812	-	146,812	45,103	112,998	(11,289)
5115		Custodial Salaries	222,385	-	222,385	72,406	156,188	(6,209)
5116		Nurse Salary	55,941	(1,000)	54,941	11,103	43,613	225
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	81,962	-	81,962	12,749	43,674	25,539
5119		Para Educators	447,680	-	447,680	72,972	345,333	29,375
5123		Substitute Teachers	54,755	-	54,755	13,629	-	41,126
5124		Substitute Secretary/Para-Educators	8,180	1,000	9,180	2,686	-	6,494
5125		Sub Custodians	5,113	-	5,113	712	-	4,401
5126		Summer Part Time Custodian Salary	12,270	-	12,270	10,224	-	2,046
5133		Coaches/Extra-Curricular	21,902	-	21,902	-	-	21,902
5134		Secretary OT	1,738	-	1,738	100	-	1,638
5135		Custodian OT	4,601	-	4,601	-	-	4,601
5138		Cafeteria OT	-	-	-	1,323	-	(1,323)
5198		Supervision District Salary	1,423,694	-	1,423,694	593,206	830,488	-
TOTAL SALARIES			4,589,740	-	4,589,740	1,267,396	3,205,470	116,873
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	1,056,808	-	1,056,808	440,337	616,471	-
5210		Appropriation: Health Insurance Reserve Fund	33,524	-	33,524	33,524	-	-
5214		Life Insurance	3,863	-	3,863	669	94	3,101
5222		MERF	-	-	-	1,802	3,092	(4,894)
5223		FICA/Medicare	101,126	-	101,126	22,632	1,316	77,178
5250		Unemployment Compensation	30,000	-	30,000	-	10,000	20,000
5260		Worker's Compensation	31,797	-	31,797	13,735	13,736	4,326
5290		Other Employee Benefits	85,826	-	85,826	77,033	-	8,793
5291		Annuities	14,997	-	14,997	4,000	-	10,997
5298		Supervision District Fringe Benefits	452,586	-	452,586	188,578	264,009	-
TOTAL EMPLOYEE BENEFITS			1,810,527	-	1,810,527	782,309	908,718	119,500

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 10-31-2021

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5300		Building Study	17,000	-	17,000	-	-	17,000
5322		Professional Development Programs	12,500	-	12,500	-	-	12,500
5330		Other Professional Services						
	1109	Sound Equipment Services	850	-	850	-	-	850
	1215	Special Education	17,000	-	17,000	-	-	17,000
	2134	Health	900	-	900	-	-	900
	2135	Physical Therapy	9,759	-	9,759	-	9,759	-
	2139	Testing & Therapy	9,000	-	9,000	-	1,300	7,700
	2310	Other Services	31,500	-	31,500	11,086	20,009	405
		TOTAL OTHER PROF SERVICES	69,009	-	69,009	11,086	31,068	26,855
5398		Supervision District Purchased Svcs	61,494		61,494	25,623	35,872	-
TOTAL PURCHASED & TECHNICAL SERVICES			160,003	-	160,003	36,708	66,940	56,355
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5411		Water	9,100	-	9,100	1,773	7,327	-
5412		Electricity	70,000	-	70,000	11,179	56,268	2,553
5430		Repairs & Maintenance						
	1101	Art	300	-	300	-	300	-
	1109	Music	2,050	-	2,050	83	1,967	-
	1114	Computer Education	9,000	-	9,000	-	-	9,000
	1215	Special Education	3,550	-	3,550	-	-	3,550
	2134	Health	85	-	85	75	-	10
	2223	Audio/Visual	500	-	500	-	-	500
	2410	Contracts	825	-	825	763	-	62
	2600	Plant Operations Repairs	211,950	-	211,950	118,771	91,986	1,193
	2601	Security	-	-	-	-	-	-
	3000	Cafeteria	2,500	-	2,500	-	-	2,500
		TOTAL REPAIRS & MAINTENANCE	230,760	-	230,760	119,691	94,253	16,815
5440		Leases	111,505	-	111,505	7,544	108,260	(4,298)
5498		Supervision District Purchased Property Services	5,911		5,911	2,463	3,448	-
TOTAL PURCHASED PROPERTY SERVICES			427,276	-	427,276	142,650	269,556	15,070

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 10-31-2021

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	75,200	-	75,200	8,268	24,963	41,969
5515		Field Trips & School Events	2,850	-	2,850	-	2,850	-
5520		Comprehensive Insurance	29,333	-	29,333	13,445	13,445	2,443
5530		Communications	6,828	-	6,828	554	5,766	508
5540		Advertising	200	-	200	-	-	200
5561		Out-of-District Tuition	279,333	-	279,333	6,795	246,138	26,400
55611		Excess Cost Reimbursement	(24,000)	-	(24,000)	-	-	(24,000)
5580		Travel & Conferences	4,308	-	4,308	1,539	-	2,769
5598		Supervision District Other Purchased Services	273,370	-	273,370	113,904	159,466	-
TOTAL OTHER PURCHASED SERVICES			647,422	-	647,422	144,504	452,628	50,289
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	1114	Computer Education	7,000	-	7,000	2,896	74	4,030
	2134	Health	1,400	-	1,400	126	1,274	-
	2410	Office Supplies	10,000	-	10,000	4,764	2,128	3,109
		TOTAL INSTRUCTIONAL SUPPLIES	18,400	-	18,400	7,786	3,476	7,138
5611		Instructional Supplies						
	1101	Art	5,400	-	5,400	4,421	978	1
	1103	Language Arts	7,075	-	7,075	4,861	-	2,214
	1104	Foreign Language (FLES)	480	-	480	350	-	130
	1107	Kindergarten	714	-	714	484	117	113
	1108	Mathematics	6,349	-	6,349	939	4,123	1,287
	1109	Music	765	-	765	624	70	71
	1110	Physical Education	2,208	-	2,208	2,203	-	5
	1111	Reading	2,947	-	2,947	-	-	2,947
	1112	Science	2,618	-	2,618	975	175	1,468
	1113	Social Studies	1,279	-	1,279	1,059	-	220
	1190	Testing	2,114	-	2,114	518	813	783
	1209	Enrichment Projects	4,356	-	4,356	1,588	300	2,468
	1215	Special Education	1,789	-	1,789	641	100	1,048
	2222	Library	352	-	352	350	-	2
	2223	Audio Visual	7,609	-	7,609	2,926	2,793	1,890
		TOTAL INSTRUCTIONAL SUPPLIES	46,055	-	46,055	21,940	9,469	14,646

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 10-31-2021

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
5613		Operations Maintenance Supplies	19,000	-	19,000	8,949	10,075	(24)
5624		Heating Fuel Natural Gas	34,000	-	34,000	3,462	30,538	-
5626		Gasoline	50	-	50	-	-	50
5629		General Instructional Supplies	20,131	-	20,131	7,296	12,661	175
5641		Instructional Materials						
	1103	Language Arts	1,784	-	1,784	166	536	1,083
	1104	Foreign Language (FLES)	329	-	329	96	148	85
	1107	Kindergarten	526	-	526	254	-	272
	1108	Mathematics	8,102	-	8,102	2,923	4,661	518
	1109	Music	1,750	-	1,750	991	745	14
	1111	Reading	5,500	-	5,500	5,436	63	1
	1112	Science	2,750	-	2,750	1,544	243	962
	1113	Social Studies	385	-	385	368	-	18
	1114	Computer Education	11,409	-	11,409	5,626	4,525	1,258
	1116	Study Skill Program	1,578	-	1,578	17	48	1,513
	1209	Enrichment Projects	1,750	-	1,750	616	-	1,134
	1215	Special Education	2,764	-	2,764	2,741	23	-
	2120	Guidance	880	-	880	256	-	624
	2222	Library	6,560	-	6,560	1,529	4,500	531
		TOTAL INSTRUCTIONAL MATERIALS	46,067	-	46,067	22,563	15,491	8,012
5698		Supervision District Supplies	28,234	-	28,234	11,764	16,470	-
TOTAL SUPPLIES			211,937	-	211,937	83,760	98,179	29,998
OBJECT 700 - PROPERTY:								
5730		Equipment	9,249	-	9,249	810	835	7,604
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			9,249	-	9,249	810	835	7,604
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
		Board of Education	3,000	-	3,000	2,921	-	79
		School Dues & Fees	550	-	550	545	-	5
		TOTAL DUES & FEES	3,550	-	3,550	3,466	-	84
5898		Supervision District Other Objects	1,703	-	1,703	710	993	-
TOTAL OTHER OBJECTS			5,253	-	5,253	4,176	993	84
SUBTOTAL			7,861,407	-	7,861,407	2,462,313	5,003,320	395,774

Essex Cafeteria Expense and Revenue Tracking

unpaid lunch balances - monthly value
lunch account balances- monthly value
Month End Checking Account Balance

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School District No. 4, and the Supervision District
2021-2022

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week		92,222	35,992	136,510									264,724
2nd Week	383,522	(56,382)	122,280	132,861									582,281
3rd Week	75,260	100,541	81,473	90,024									347,298
4th Week	135,937	92,300	39,597	117,847									385,681
5th week		35,845											35,845
H S A Payments	212,614	29,958	120,285	18,521									381,377
Medicare Supp.	8,811	4,511	12,253	8,257									33,833
Miscellaneous exp	502	1,999	515	520									3,536
Total Expenses	816,646	300,994	412,396	504,540	-	-	-	-	-	-	-	-	2,034,576
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	141,851	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	1,258,026
Reg 4	238,405	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,952,289
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	708,068
Deep River BOE	54,392	54,392	54,392	74,963	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	673,276
Essex BOE	121,591	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	1,090,332
First Pay EE	298	298	51,350	60,586	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	616,532
Second Pay EE	392		60,076	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	63,000	627,469
TRB	9,304		8,534										17,838
Retirees	50,245	14,816	26,818	19,291									111,170
Other Rev.													-
													-
Total Revenue	693,269	646,267	686,502	703,171	665,724	665,724	665,724	665,724	665,724	665,724	665,724	665,724	8,054,999
Net Rev/Exp/Month	(123,377)	345,273	274,105	198,632	665,724	665,724	665,724	665,724	665,724	665,724	665,724	665,724	
Self Insured cash balance at month end	\$ 3,329,902	\$ 3,618,807	\$ 4,124,509										

Revenue (Full Year Projection) 8,054,999
Expenses (YTD) 2,034,576
Net Position 6,020,422

Health Savings Account Policy

CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection, updated throughout the month, of medical revenue and expenses realized by the District.

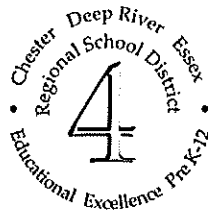
It is to be used as a tool for projecting the fiscal position of the District's Medical Reserve fund.

REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

Brian J. White
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Robert Grissom
Finance Director
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Date: October 27, 2021

To: Brian White, Superintendent of Schools

From: Robert Grissom, Finance Director

A handwritten signature in black ink, appearing to be 'R. Grissom', is written over the 'From:' line.

RE: Average Daily Membership (ADM) Methodology & Calculation

Average daily membership (ADM) reflects resident students of fiscal responsibility to a municipality. It is the allowed method for regional school districts to allocate budgets. Per the State of Connecticut, students attending the Connecticut Technical High School System or state charter schools are not included in ADM. The ADM allocation rates for a given budget year are based on the October 1 student enrollment counts of the prior year. For example, the ADM rates to be used in the budget development and allocation of expenses for fiscal year 2022-2023 are based on the October 1, 2021 student count.

Our methodology to calculate the ADM each year begins with PowerSchool student enrollment data. A report of student enrollment by school district as of October 1 must be submitted to the Connecticut State Department of Education (CSDE) annually during October via the Public School Information System (PSIS). This same data serves as the primary basis of the ADM calculation. The report to the state counts students by the school district attended. ADM rates are based on each student's town of residence, so the data obtained from PowerSchool must be analyzed to allocate students to their home town. A useful example of this is the Pre-Kindergarten program. As the program is housed at Essex Elementary, all students are reported to the state as part of Essex School District. However, for ADM purposes, Pre-K students are reallocated to be included in their actual town of residence. This methodology ensures the educational costs of each student are more accurately represented in the fiscal responsibility of each of the three towns.

There are other validations and adjustments to be made with the PowerSchool data before the calculation is considered FINAL. First, the Finance Office receives PowerSchool data from two different sources within the District and confirms the information is consistent; this step validates the accuracy of the starting data. Second, PowerSchool data includes Out of District (OOD) placements. These students are verified with data obtained from the Pupil Services Department. Next, PowerSchool data does not include students attending Magnet schools, the Middletown VoAg High School, and Vinal Technical High School, at the expense of the districts. Working with each school, the Assistant Superintendent, and the Pupil Services Department, students attending Magnet schools and the Middletown VoAg High School are confirmed and added to the counts for their respective towns. Vinal Technical High School students are not included in accordance with CT statute. Finally, non-resident students paying tuition to attend one of the schools within the districts are also included in the PowerSchool student data; these students must be removed from the enrollment data if they do not reside in one of the three towns.

Once final student count is confirmed by residency town, these figures are used to calculate the Region 4 3-way ADM allocation rate and the Supervision District 3-way and 4-way ADM allocation rates.

The ADM calculation and results are reviewed within Central Office by the Assistant Finance Director and Superintendent to ensure accuracy prior to their release to the towns each year.

**AVERAGE DAILY MEMBERSHIP
FOR BUDGET YEAR 2022-2023**

Based on October 1 2021 State Reporting

SUPERVISION DISTRICT

Grade*	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Total</u>
Pre-K	10	8	11	29
Kindergarten	35	32	34	101
1st	27	22	31	80
2nd	35	28	39	102
3rd	25	28	41	94
4th	33	24	40	97
5th	31	35	39	105
6th	23	39	45	107
School Total*	219	216	280	715
PK - 6 ADM TOTAL	219	216	280	715

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Total</u>
Oct 1 2021 total count	219	216	280	715
2022-2023 ADM 3-way	30.63%	30.21%	39.16%	100.00%
2021-2022 ADM 3-way	28.55%	31.83%	39.62%	100.00%
Change over prior year	2.08%	-1.62%	-0.46%	

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>R4</u>	<u>Total</u>
Oct 1 2021 total count	219	216	280	824	1,539
2022-2023 ADM 4-Way	14.23%	14.04%	18.19%	53.54%	100.00%
2021-2022 ADM 4-Way	13.18%	14.70%	18.30%	53.82%	100.00%
Change over prior year	1.05%	-0.66%	-0.11%	-0.28%	

*Grade and school totals include OOD placements

**AVERAGE DAILY MEMBERSHIP
FOR BUDGET YEAR 2022-2023**

Based on October 1 2021 State Reporting

REGION 4

JWMS

Grade	Chester	Deep River	Essex	Total
7th	28	50	48	126
8th	27	35	61	123
School Total*	55	85	109	249
Magnet	-	-	-	-
JWMS ADM TOTAL	55	85	109	249

Valley

Grade	Chester	Deep River	Essex	Total
9th	29	39	43	111
10th	29	56	55	140
11th	34	45	53	132
12th	42	61	79	182
School Total*	134	201	230	565
Magnet	2	2	2	6
VoAg	1	1	2	4
VALLEY ADM TOTAL	137	204	234	575
R4 ADM GRAND TOTAL	192	289	343	824

R4 ADM ALLOCATION

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Total</u>
2022-2023 R4 ADM	23.30%	35.07%	41.63%	100.00%
2021-2022 R4 ADM	23.68%	34.94%	41.38%	100.00%
Change over prior year	-0.38%	0.13%	0.25%	

*School totals include OOD placements and Transition Academy