



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

AGENDA

This meeting will be held in person
at the Essex Elementary School

REVISED
03/07/22

To: Members of the Essex Board of Education
Subject: **Essex Board of Education meeting - Thursday, March 10, 2022**
Time: Board meetings begin promptly at 7:00 p.m.
Place: **Essex Elementary School Media Center** – (no remote option)

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program.
We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order 7:00 p.m. – B. White**
- 2. Verbal roll call for BOE members**
- 3. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 3.1.** Minutes from the regular meeting of January 13, 2022 (*encl #1*)
 - 3.2.** Minutes from the budget workshop I of January 24, 2022 (*encl #2*)
 - 3.3.** Minutes from the budget workshop II of February 10, 2022 (*encl #3*)
 - 3.4.** Accounts Payable Report (*encl #4*)
- 4. Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
- 5. Reports and Other Items:**
 - 5.1. Superintendent's Report – B. White**
 - a. District update
 - b. Information and communication
 - 5.2. Assistant Superintendent's Report – S. Brzozowy**
 - a. General update
 - b. Student Achievement
 - 5.3. Finance Office Report – R. Grissom**
 - a. Financial Status Updates
 - o Current Year to Date Financial Status Update (*encl #5*)
 - o Cafeteria Fund Update (*encl #6*)
 - o Medical Reserve Tracking (*encl #7*)
 - o Grants update (as needed)
 - b. Possible VOTE to approve budget transfer requests as presented (*encl #8 & encl #10*)

5.4 Principal's Report *(as needed)*

Jennifer Tousignant – EES

5.5 Committee Reports *(Chair or designated representative of each Comm.)*

- a. Joint PK-12 Committees – Policy – *TBD*, Curriculum – *N. Johnston*, Finance – *R. Daniels*

Finance	Policy	Curriculum
Jan. 20 th @ 2 p.m. cancelled due to snow day	Jan. 20 th @ Noon cancelled due to snow day	Jan. 19 th @ Noon
Mar. 11 th @ Noon	Mar. 10 th @ Noon	Mar. 09 th @ Noon
Apr. 08 th @ Noon	Apr. 07 th @ Noon	Apr. 06 th @ Noon
May 06 th @ Noon	May 05 th @ Noon	May 04 th @ Noon

- b. Supervision District Committee update – *L. Seidman*

- c. Other committee reports

c.1 LEARN Committee update – *TBD*

c.2 Discussion regarding any Pending Policies – *standing item*

None pending

5.6 Discussion and possible VOTE to approve the proposed Essex 2022-23 budget for presentation to the Town of Essex *(encl #9)*

5.7 Discussion regarding status of afterschool care program at EES

6. **Public Comment** - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

7. Future agenda items

- 7.1. Present proposed Essex BOE 2022-23 budget to Essex BOF/BOS March 30, 2022 @ 7:00 p.m.
- 7.2. Joint BOE meeting April 07, 2021 @ 7:00 p.m.
- 7.3. Present proposed Essex BOE 2022-23 budget April 14, 2022 at Public Hearing @ 7:30 p.m.
- 7.4. Essex Town budget vote May 9, 2022 @ 7:30 p.m.
- 7.5. Essex BOE next regular meeting May 12, 2022 @ 7:00 p.m.

8. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2021-22 (Updates in Progress)

<u>Joint BOE Standing Committees</u> (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Sandmann/Clymas) CH(Taigen/Scherber) DR(Maikowski/Scholfield) ES (Seidman/TBD)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/Silva) CH(Fearon/ Bernardoni) DR(T.Dickson/Grunko) ES (Johnston/Sweet)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels Alt. Fearon) CH (Johnson/Rice) DR (Hallden/Lewis) ES (Seidman/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 /Fearon 23 / Bernardoni 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /Pillion 23 / Johnston 23)	
<u>Joint Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Clymas/Sandmann) CH (Taigen) DR (Morrissey) ES (Watson)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2021	3/2021
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Clymas/Sandmann) CH (Fitzgibbons) DR (Maikowski) ES (Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (TBD), DR (Morrissey), ES (Seidman Alt.)		
RFP Review	R4(Cavanaugh, Clymas, Daniels), CH (Scherber), DR (Dickson, Morrissey), ES (Seidman/Johnston)		
Joint BOE Insurance Committee	R4(Clymas), CH (Bernardoni), DR (Lewis), ES (Seidman)		
<u>Individual BOE Ad Hoc Committees</u> (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	TBD		
Communications	Rotating		
CATV Advisory Council (Cable TV)	TBD		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Clymas/Daniels/Sandmann	Expires 7/2022	4/2022
▪ R4 Custodians	Clymas/Daniels/Sandmann	Expires 7/2021	3/2021
R4 Audit & Finance	Stack/TBD		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Sandmann/TBD/TBD		
JWMS Security Project Building Committee	Daniels, Cavanaugh, Sandmann, Stack		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark/Daniels/Sandmann (only 1 rep needed)		
R4 Long Range Athletic Facilities Planning Task Force	Clymas/Daniels/Cavanaugh		
R4 Safety	Cavanaugh		
R4 Advisory Council (PTO)	TBD		
R4 Facilities Study Committee	TBD		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Lon Seidman 2027
Justin Pillion 2027

Cassandra Sweet 2025
Mark Watson, Vice Chair 2021
(appt. to fill vacancy until Nov. '21 for term ending 2025)

VACANCY 2023
Nancy Johnston 2021
(appt. to fill vacancy until Nov. '21 for term ending 2023)

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4
Sarah Brzozowy, Ed.D., Assistant Superintendent

Jennifer Tousignant, Principal
Bob Grissom, Finance Director

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.

**ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
REMOTE MEETING
THURSDAY, JANUARY 13, 2022 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

CALL TO ORDER

Mr. Seidman called the meeting to order at 7:00pm.

VERBAL ROLL CALL FOR BOE MEMBERS

Attendance: Essex BOE

Lon Seidman

Justin Pillion

Nancy Johnston

Mark Watson

Administration:

Brian White

Bob Grissom

Jennifer Tousignant

Absent: Cassandra Sweet

CONSENT AGENDA

Upon a motion duly made by Mark Watson seconded by Nancy Johnston the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on November 11, 2021 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent’s Report

District Update

Mr. White gave a brief update. Mr. White discussed the guidelines received from the State of Connecticut regarding COVID. Masks and testing supplies have been received and more are expected tomorrow. The school will not be administering tests. Supplies on hand are expected to be adequate at this time.

Information and Communication

No additional report.

Assistant Superintendent’s Report S. Brzozowy

General Update

Ms. Brzozowy gave a brief status. She discussed how difficult COVID has been but that staff, students and administration come to school prepared to learn.

Student Achievement

Math scores were discussed. Winter data will be compiled and presented to the Board. Mr. Watson is interested in the strategies that could affect the budget. Grant dollars from ESSR funding could be used for this purpose. This will continue to be discussed.

Finance Office Report

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. All financial obligations are expected to be met. Expenses are trending well.

Cafeteria Fund Update

Mr. Grissom gave a brief update on the cafeteria reporting. At this time there is no subsidy from the Board.

Medical Reserve Tracking

Net favorable results have been realized for the beginning of the year. Contributions have been stable. Research will be done to see if these funds could be placed in investment funds.

Discussion and possible VOTE to direct the Superintendent to proceed with granting the contract for the snowplowing and sanding to the recommended firm in accordance with the vendor's submitted RFP bid.

Mr. Grissom discussed the terms of the contract. Board members asked questions regarding budgeting this service. It was asked if salting could be done separately.

Upon a motion made by Lon Seidman and seconded by Nancy Johnston the Essex Elementary Board of Education unanimously **VOTED** to direct the Superintendent to proceed with granting the all inclusive contract for the snowplowing and sanding to Giroux Landscaping with the stipulation that it is retroactive from the conclusion of the prior contract.

Principal's Update

Ms. Tousignant gave a brief report of the events occurring at EES. Ms. Tousignant discussed new staff. Foundation programs are underway. A STEM lab is being researched and may receive funding from the Foundation. Virtual programming is occurring for students. After school activities are starting again with smaller groups.

Committee Reports

Committees meetings are beginning next week.

Supervision District:

Budget workshops are being held. A budget consideration is for a special education program to deal with behavioral matters. The Public Hearing is on January 31st. Collaborative efforts with other districts is being discussed.

Other Committee Reports

LEARN Committee Report

No report at this time.

Discussion regarding and Pending Policies

None Pending.

Presentation on Outdoor Classroom

Melissa Ozols presented information on the proposed outdoor classroom to be enjoyed by the students and staff. Ms. Tousignant thanked Ms. Ozols for her hard work on this area. The media campaign will begin soon.

EXECUTIVE SESSION

–Interview - Candidate to fill BOE vacancy for a term to last until November 2023.

–Personnel- Discuss Superintendent’s recommendation regarding employees’ request in accordance with Article 26(F) of the teacher’s contract and Article 34

An interview will not take place tonight.

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:35pm.

The Board came out of Executive Session at 8:51pm.

Possible VOTE to appoint a candidate to fill a board vacancy for a term to last until November 2023 at which time the position goes on the ballot for a 6 year term.

No action taken.

Possible VOTE to approve an employees request in accordance with Article 26(F) of the teachers contract.

Upon a motion made by Mark Watson and seconded by Justin Pillion the Essex Board of Education unanimously **VOTED** to accept the Superintendent’s Recommendation to accept an employee request in accordance with Article 26F of the Teacher’s Contract.

Possible VOTE to approve an employees request in accordance with Article 34 of the teachers contract.

Upon a motion made by Nancy Johnston and seconded by Justin Pillion the Essex Board of Education unanimously **VOTED** to accept the Superintendent’s Recommendation to accept an employee request in accordance with Article 34 of the Teacher’s Contract.

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

- 11.1 EES BOE Budget Workshop I Monday, January 24, 2022 @ 6:00pm.
- 11.2 EES BOE Budget Workshop II Thursday, February 10, 2022 @ 6:00pm.
- 11.3 Joint BOE Meeting Thursday, February 24, 2022 @ 7:00pm
- 11.4 EES BOE Budget Workshop III Monday, March 7, 2022 @ 6:00pm.
- 11.5 Essex BOE Meeting next Regular is Thursday, March 10, 2022 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:55pm.

Respectfully Submitted,

Kelley Frazier, Secretary

F.O.I. Compliance – Subject to Board approval

ESSEX BOARD of EDUCATION

Date: January 24, 2022

Budget Workshop I – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>
	Lon Seidman	√	Brian White	√	
√ = present	Justin Pillion	√	Robert Grissom	√	
	Nancy Johnston	√	Sarah Brzozowy	√	
	Mark Watson	√	Jennifer Tousignant	√	
	Cassandra Sweet	√			

Call To Order: approx. 6:00 p.m.

Items/Discussion:

The board reviewed and discussed the proposed Essex Elementary budget document for 2022-23 (see attached).

Public Comment – there were no public comments

The next budget workshop will be held February 10, 2022 @ 6:00 p.m.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at 7:46 p.m.

F.O.I. Compliance – Subject to Board approval

ESSEX BOARD of EDUCATION

Date: February 10, 2022

Budget Workshop II – REMOTE MEETING held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	<u>Board members</u>		<u>Administration:</u>		<u>Others:</u>
	Lon Seidman	√	Brian White	√	
√ = present	Justin Pillion	√	Robert Grissom	√	
	Nancy Johnston	√	Sarah Brzozowy	√	
	Mark Watson	√	Jennifer Tousignant	√	
	Cassandra Sweet				
	Vacancy				

Call To Order: 6:00 p.m.

Items/Discussion:

The board reviewed and discussed the proposed Essex Elementary budget document for 2022-23 (see attached).

Public Comment – there were no public comments

The next budget workshop is currently scheduled for March 07, 2022 @ 6:00 p.m., if needed.

ADJOURNMENT:

On motion duly made and seconded, the board unanimously VOTED to adjourn at 7:31 p.m.

2021-22 Budget change 11/9/22

01/18/2022 13:38
9781dpea

REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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70127	01/19/2022	PRINTED	002539 ALL WASTE, INC.	590.00			
70128	01/19/2022	PRINTED	002836 SYNCB/AMAZON	567.22			
70129	01/19/2022	PRINTED	005835 CITIZENS BANK - HEALTH B	88,067.33			
70130	01/19/2022	PRINTED	002155 CONNECTICUT WATER CO	423.86			
70131	01/19/2022	PRINTED	002155 CONNECTICUT WATER CO	423.86			
70132	01/19/2022	PRINTED	002159 CREC	125.00			
70133	01/19/2022	PRINTED	006771 CT SOLAR LEASE 2, LLC	889.69			
70134	01/19/2022	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	2,703.00			
70135	01/19/2022	PRINTED	002197 ESSEX HARDWARE CO	5.98			
70136	01/19/2022	PRINTED	006719 EVERSOURCE	40.98			
70137	01/19/2022	PRINTED	002204 FOLLETT LIBRARY RESOURCES	13.26			
70138	01/19/2022	PRINTED	005959 LEAF	1,683.81			
70139	01/19/2022	PRINTED	002329 LEARN	19,218.80			
70140	01/19/2022	PRINTED	002743 OLSEN'S SANITATION CO., L	2,450.00			
70141	01/19/2022	PRINTED	006544 SHORELINE READING, INC.	178.90			
70142	01/19/2022	PRINTED	004016 STEWART'S MUSIC LLC	4,652.00			
70143	01/19/2022	PRINTED	005776 THERMOMEDICS, LLC	23.55			
70144	01/19/2022	PRINTED	006259 JENNIFER TOUSIGNANT - PET	187,249.33			
70145	01/19/2022	PRINTED	002518 TREASURER SUPERVISION DIS	1,931.24			
70146	01/19/2022	PRINTED	002297 W.B.MASON	111.00			
70147	01/19/2022	PRINTED	002587 WALTHAM SERVICES, INC	26.20			
70148	01/19/2022	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI				

22 CHECKS

CASH ACCOUNT TOTAL

312,005.17

.00

Budget 2021-22

date 2/2/22



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01/31/2022 15:52 REGIONAL SCHOOL DIST # 4
9781dpea |AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70149	02/02/2022	PRINTED	002539 ALL WASTE, INC.	870.00			
70150	02/02/2022	PRINTED	002836 SYNCB/AMAZON	1,501.87			
70151	02/02/2022	PRINTED	002625 APPLE, INC.	497.95			
70152	02/02/2022	PRINTED	002197 ESSEX HARDWARE CO	47.08			
70153	02/02/2022	PRINTED	002323 ESSEX PRINTING	578.59			
70154	02/02/2022	PRINTED	006719 EVERSOURCE	4,406.83			
70155	02/02/2022	PRINTED	002204 FOLLETT LIBRARY RESOURCES	448.20			
70156	02/02/2022	PRINTED	002550 GIROUX LANDSCAPING, LLC	9,200.00			
70157	02/02/2022	PRINTED	006624 SOUTHERN CONNECTICUT GAS	6,274.00			
70158	02/02/2022	PRINTED	007180 ST OF CT DEPT ADMIN SERVI	735.00			
70159	02/02/2022	PRINTED	002518 TREASURER SUPERVISION DIS	87.27			
70160	02/02/2022	PRINTED	002297 W.E.MASON	1,316.18			
12 CHECKS CASH ACCOUNT TOTAL				25,962.97			
							.00

Budget 2021-22 Reconciled 11/16/22



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apchkrn

02/15/2022 08:58 REGIONAL SCHOOL DIST # 4
9781dpea IAP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70161	02/16/2022	PRINTED	ADAMS HOMETOWN MARKETS	35.02			
70162	02/16/2022	PRINTED	SYNCB/AMAZON	1,008.27			
70163	02/16/2022	PRINTED	CITIZENS BANK - HEALTH B	88,067.33			
70164	02/16/2022	PRINTED	CT SOLAR LEASE 2, LLC	1,164.93			
70165	02/16/2022	PRINTED	CURTIN MOTOR LIVERY, INC.	2,703.00			
70166	02/16/2022	PRINTED	ESSEX HARDWARE CO	46.16			
70167	02/16/2022	PRINTED	EVERSOURCE	46.54			
70168	02/16/2022	PRINTED	FRONTIER	103.86			
70169	02/16/2022	PRINTED	GRAINGER	30.00			
70170	02/16/2022	PRINTED	LEAF	1,683.81			
70171	02/16/2022	PRINTED	LEARN	19,218.80			
70172	02/16/2022	PRINTED	MINDWORKS, INC.	175.00			
70173	02/16/2022	PRINTED	MUNICIPAL EMERGENCY SERVI	398.00			
70174	02/16/2022	PRINTED	NEW ENGLAND MAINTENANCE D	260.00			
70175	02/16/2022	PRINTED	RIGGIO'S GARDEN CENTER	42.54			
70176	02/16/2022	PRINTED	SHORELINE READING, INC.	2,982.48			
70177	02/16/2022	PRINTED	JENNIFER TOUSIGNANT - PET	30.67			
70178	02/16/2022	PRINTED	TREASURER REGIONAL SCHOOL	2,869.41			
70179	02/16/2022	PRINTED	TREASURER REGIONAL SCHOOL	2,099.73			
70180	02/16/2022	PRINTED	TREASURER SUPERVISION DIS	187,249.33			
70181	02/16/2022	PRINTED	TREASURER SUPERVISION DIS	87.27			
70182	02/16/2022	PRINTED	W.B.MASON	957.77			
70183	02/16/2022	PRINTED	WALTHAM SERVICES, INC	111.00			
70184	02/16/2022	PRINTED	ZORO TOOLS ACCOUNTS RECEI	381.31			
24 CHECKS CASH ACCOUNT TOTAL				311,752.23			
							.00

Budget 2021-22 date 2/28/22



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|apchkrcn

02/28/2022 14:37
9781dpea
REGIONAL SCHOOL DIST # 4
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70186	02/28/2022	PRINTED	002836 SYNCB/AMAZON	165.47			
70187	02/28/2022	PRINTED	002197 ESSEX HARDWARE CO	41.89			
70188	02/28/2022	PRINTED	006719 EVERSOURCE	3,803.19			
70189	02/28/2022	PRINTED	002550 GIROUX LANDSCAPING, LLC	4,600.00			
70190	02/28/2022	PRINTED	006008 IXL LEARNING, INC.	75.00			
70191	02/28/2022	PRINTED	003086 JW PEPPER & SON, INC	204.44			
70192	02/28/2022	PRINTED	006041 ESTHER L. KRISCENSKI, MS,	3,000.00			
70193	02/28/2022	PRINTED	005533 PERMA-BOUND	146.31			
70194	02/28/2022	PRINTED	002411 PITNEY BOWES INC	153.42			
70195	02/28/2022	PRINTED	006624 SOUTHERN CONNECTICUT GAS	7,230.66			
70196	02/28/2022	PRINTED	007031 THE MATH LEARNING CENTER	8,084.92			
70197	02/28/2022	PRINTED	006259 JENNIFER TOUSIGNANT - PET	5,58.71			
70198	02/28/2022	PRINTED	002518 TREASURER SUPERVISION DIS	5,738.97			
70199	02/28/2022	PRINTED	008504 THE HUMAN SOLUTION	114.00			
70200	02/28/2022	PRINTED	002297 W.B.MASON	107.80			
70201	02/28/2022	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	329.86			
16 CHECKS CASH ACCOUNT TOTAL				33,854.64			
					.00		

Essex Board of Education
FY 2021-2022 Year-to-Date Report as of 2-28-2022

Object	Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		4,589,740	-	4,589,740	2,903,931	1,696,921	(11,112)
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,810,527	-	1,810,527	1,337,548	396,790	76,189
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		160,003	-	160,003	69,908	36,645	53,450
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		427,276	-	427,276	209,108	205,261	12,907
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		647,422	-	647,422	402,212	174,145	71,065
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		211,937	-	211,937	139,767	49,812	22,359
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		9,249	-	9,249	1,820	114	7,315
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		5,253	-	5,253	4,743	426	84
SUBTOTAL		7,861,407	-	7,861,407	5,069,037	2,560,114	232,257

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 2-28-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 100 - SALARIES:								
5111		Administration	155,652	-	155,652	107,759	47,893	-
5113		Teachers' Salaries	1,947,055	-	1,947,055	1,065,180	899,382	(17,507)
5114		Secretary Salaries	146,812	-	146,812	97,664	60,438	(11,289)
5115		Custodial Salaries	222,385	-	222,385	157,720	76,804	(12,139)
5116		Nurse Salary	55,941	(1,000)	54,941	29,763	25,428	(250)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	81,962	-	81,962	42,045	32,226	7,691
5119		Para Educators	447,680	-	447,680	249,177	198,828	(325)
5123		Substitute Teachers	54,755	-	54,755	46,870	-	7,885
5124		Substitute Secretary/Para-Educators	8,180	1,000	9,180	15,836	-	(6,656)
5125		Sub Custodians	5,113	-	5,113	2,762	-	2,351
5126		Summer Part Time Custodian Salary	12,270	-	12,270	10,224	-	2,046
5133		Coaches/Extra-Curricular	21,902	-	21,902	6,666	-	15,236
5134		Secretary OT	1,738	-	1,738	300	-	1,438
5135		Custodian OT	4,601	-	4,601	2,249	-	2,352
5138		Cafeteria OT	-	-	-	1,945	-	(1,945)
5198		Supervision District Salary	1,423,694	-	1,423,694	1,067,771	355,923	-
TOTAL SALARIES			4,589,740	-	4,589,740	2,903,931	1,696,921	(11,112)
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	1,056,808	-	1,056,808	792,606	264,202	-
5210		Appropriation: Health Insurance Reserve Fund	33,524	-	33,524	33,524	-	-
5214		Life Insurance	3,863	-	3,863	2,182	61	1,621
5222		MERF	-	-	-	6,721	1,779	(8,500)
5223		FICA/Medicare	101,126	-	101,126	61,441	732	38,952
5250		Unemployment Compensation	30,000	-	30,000	-	10,000	20,000
5260		Worker's Compensation	31,797	-	31,797	20,602	6,870	4,326
5290		Other Employee Benefits	85,826	-	85,826	77,033	-	8,793
5291		Annuities	14,997	-	14,997	4,000	-	10,997
5298		Supervision District Fringe Benefits	452,586	-	452,586	339,440	113,147	-
TOTAL EMPLOYEE BENEFITS			1,810,527	-	1,810,527	1,337,548	396,790	76,189

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 2-28-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5300		Building Study	17,000	-	17,000	-	-	17,000
5322		Professional Development Programs	12,500	-	12,500	-	-	12,500
5330		Other Professional Services						
	1109	Sound Equipment Services	850	-	850	-	-	850
	1215	Special Education	17,000	-	17,000	-	-	17,000
	2134	Health	900	-	900	-	-	900
	2135	Physical Therapy	9,759	-	9,759	-	9,759	-
	2139	Testing & Therapy	9,000	-	9,000	-	4,300	4,700
	2310	Other Services	31,500	-	31,500	23,787	7,213	500
		TOTAL OTHER PROF SERVICES	69,009	-	69,009	23,787	21,272	23,950
5398		Supervision District Purchased Svcs	61,494		61,494	46,121	15,374	-
TOTAL PURCHASED & TECHNICAL SERVICES			160,003	-	160,003	69,908	36,645	53,450
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5411		Water	9,100	-	9,100	4,164	4,936	-
5412		Electricity	70,000	-	70,000	31,099	36,348	2,553
5430		Repairs & Maintenance						
	1101	Art	300	-	300	-	300	-
	1109	Music	2,050	-	2,050	300	1,750	1
	1114	Computer Education	9,000	-	9,000	-	-	9,000
	1215	Special Education	3,550	-	3,550	-	-	3,550
	2134	Health	85	-	85	75	-	10
	2223	Audio/Visual	500	-	500	-	-	500
	2410	Contracts	825	-	825	763	-	62
	2600	Plant Operations Repairs	211,950	-	211,950	152,388	59,895	(332)
	2601	Security	-	-	-	-	-	-
	3000	Cafeteria	2,500	-	2,500	546	93	1,861
		TOTAL REPAIRS & MAINTENANCE	230,760	-	230,760	154,071	62,037	14,652
5440		Leases	111,505	-	111,505	15,341	100,462	(4,298)
5498		Supervision District Purchased Property Services	5,911		5,911	4,433	1,478	-
TOTAL PURCHASED PROPERTY SERVICES			427,276	-	427,276	209,108	205,261	12,907

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 2-28-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	75,200	-	75,200	19,080	14,151	41,969
5515		Field Trips & School Events	2,850	-	2,850	109	2,741	-
5520		Comprehensive Insurance	29,333	-	29,333	20,167	6,723	2,443
5530		Communications	6,828	-	6,828	2,924	3,396	508
5540		Advertising	200	-	200	-	-	200
5561		Out-of-District Tuition	279,333	-	279,333	174,217	78,716	26,400
55611		Excess Cost Reimbursement	(24,000)	-	(24,000)	(21,436)	-	(2,564)
5580		Travel & Conferences	4,308	-	4,308	2,124	75	2,109
5598		Supervision District Other Purchased Services	273,370	-	273,370	205,027	68,343	-
TOTAL OTHER PURCHASED SERVICES			647,422	-	647,422	402,212	174,145	71,065
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	1114	Computer Education	7,000	-	7,000	4,973	-	2,027
	2134	Health	1,400	-	1,400	551	849	-
	2410	Office Supplies	10,000	-	10,000	6,076	2,243	1,681
		TOTAL INSTRUCTIONAL SUPPLIES	18,400	-	18,400	11,599	3,092	3,708
5611		Instructional Supplies						
	1101	Art	5,400	-	5,400	4,706	693	1
	1103	Language Arts	7,075	-	7,075	5,238	-	1,837
	1104	Foreign Language (FLES)	480	-	480	350	-	130
	1107	Kindergarten	714	-	714	601	-	113
	1108	Mathematics	6,349	-	6,349	1,086	3,976	1,287
	1109	Music	765	-	765	712	-	53
	1110	Physical Education	2,208	-	2,208	2,203	-	5
	1111	Reading	2,947	-	2,947	1,182	-	1,765
	1112	Science	2,618	-	2,618	1,224	45	1,349
	1113	Social Studies	1,279	-	1,279	1,059	-	220
	1190	Testing	2,114	-	2,114	661	806	647
	1209	Enrichment Projects	4,356	-	4,356	1,918	-	2,438
	1215	Special Education	1,789	-	1,789	750	65	974
	2222	Library	352	-	352	350	-	2
	2223	Audio Visual	7,609	-	7,609	5,353	2,221	35
		TOTAL INSTRUCTIONAL SUPPLIES	46,055	-	46,055	27,394	7,805	10,856

Essex Board of Education
FY 2021-2022 Year-to-date Report as of 2-28-2022

Object		Description	2021-2022 Original Budget	2021-2022 Transfers	2021-2022 Revised Budget	2021-2022 Actual Expense YTD	2021-2022 Encumbrances	2021-2022 Available
5613		Operations Maintenance Supplies	19,000	-	19,000	14,481	3,877	642
5624		Heating Fuel Natural Gas	34,000	-	34,000	17,799	16,201	-
5626		Gasoline	50	-	50	-	-	50
5629		General Instructional Supplies	20,131	-	20,131	12,822	6,698	611
5641		Instructional Materials						
	1103	Language Arts	1,784	-	1,784	630	-	1,154
	1104	Foreign Language (FLES)	329	-	329	244	-	85
	1107	Kindergarten	526	-	526	254	-	272
	1108	Mathematics	8,102	-	8,102	3,033	4,661	409
	1109	Music	1,750	-	1,750	1,516	211	23
	1111	Reading	5,500	-	5,500	5,471	28	1
	1112	Science	2,750	-	2,750	1,788	-	962
	1113	Social Studies	385	-	385	368	-	18
	1114	Computer Education	11,409	-	11,409	10,151	-	1,258
	1116	Study Skill Program	1,578	-	1,578	232	-	1,346
	1209	Enrichment Projects	1,750	-	1,750	1,298	-	452
	1215	Special Education	2,764	-	2,764	2,764	-	-
	2120	Guidance	880	-	880	506	29	345
	2222	Library	6,560	-	6,560	6,242	152	167
		TOTAL INSTRUCTIONAL MATERIALS	46,067	-	46,067	34,496	5,080	6,492
5698		Supervision District Supplies	28,234	-	28,234	21,175	7,059	-
TOTAL SUPPLIES			211,937	-	211,937	139,767	49,812	22,359
OBJECT 700 - PROPERTY:								
5730		Equipment	9,249	-	9,249	1,820	114	7,315
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			9,249	-	9,249	1,820	114	7,315
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2310	Board of Education	3,000	-	3,000	2,921	-	79
	2410	School Dues & Fees	550	-	550	545	-	5
		TOTAL DUES & FEES	3,550	-	3,550	3,466	-	84
5898		Supervision District Other Objects	1,703	-	1,703	1,277	426	-
TOTAL OTHER OBJECTS			5,253	-	5,253	4,743	426	84
SUBTOTAL			7,861,407	-	7,861,407	5,069,037	2,560,114	232,257

Essex Cafeteria Expense and Revenue Tracking

Essex 2021-2022		July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free		300	300	302	303	302	301	306						2,114
Eligible Students - Reduced		0	0	0	0	0	0	0						0
Eligible Students - Full Pay		0	0	0	0	0	0	0						0
Total Enrollment		300	300	302	303	302	301	306	0	0	0	0	0	2,114
Breakfast - Free meals served		500	360	914	1,173	1,057	993	983						5,980
Breakfast - Reduced meals served		0	0	0	0	0	0	0						0
Breakfast - Full Pay meals served		0	0	0	0	0	0	0						0
Lunch - Free meals served		500	850	3,132	3,337	3,088	2,739	3,032						16,678
Lunch - Reduced meals served		0	0	0	0	0	0	0						0
Lunch - Full Pay meals served		0	0	0	0	0	0	0						0
object	Total Meal Count	1,000	1,210	4,046	4,510	4,145	3,732	4,015	0	0	0	0	0	22,658
4090	Miscellaneous Income	\$ -	\$ 48	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 48
4160	Café Lunch Cash Sales	\$ -	\$ 62	\$ 132	\$ 259	\$ 354	\$ 43	\$ 70						\$ 919
4360	State & Fed Grants - Claims breakfast	\$ 1,231	\$ 887	\$ 2,251	\$ 2,889	\$ 2,603	\$ 2,445	\$ 2,561						\$ 14,866
4360	State & Fed Grants - Claims lunch	\$ 2,159	\$ 3,670	\$ 13,522	\$ 14,407	\$ 13,332	\$ 11,826	\$ 13,834						\$ 72,750
4360	State & Fed Grants - 6 Cent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4360	State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4360	State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4360	State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4360	State & Fed Grants - Emergency Oper. Costs	\$ -	\$ -	\$ 5,534	\$ 614	\$ -	\$ -	\$ -						\$ 6,148
4361	USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4890	Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Total Revenue		\$ 3,390	\$ 4,666	\$ 21,439	\$ 18,169	\$ 16,289	\$ 14,314	\$ 16,464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,731
5111	Administrator Salary													\$ -
5114	Secretary Salary													\$ -
5118	Food Service Salary													\$ -
5124	Sub Secty\ Café													\$ -
5138	OT Cafeteria Salary													\$ -
Total Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5210	Health Insurance													\$ -
5214	Life Insurance													\$ -
5222	MERF													\$ -
5223	Fica/Medicare													\$ -
Total Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salary & Benefit Cost		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5430	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5600	All - Supplies / Energy	\$ -	\$ 294	\$ 1,032	\$ 1,864	\$ 614	\$ 1,377	\$ 673						\$ 5,853
5601	USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5610	General Supplies	\$ 940	\$ 3,090	\$ 6,609	\$ 9,349	\$ 8,905	\$ 6,339	\$ 5,960						\$ 41,193
5800	All - Other Misc. Expense	\$ -	\$ 27	\$ 68	\$ 81	\$ 59	\$ 68	\$ 59						\$ 361
5890	Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
Total Product Cost		\$ 940	\$ 3,411	\$ 7,709	\$ 11,294	\$ 9,578	\$ 7,784	\$ 6,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,407
Total Product, Salary & Benefit Costs		\$ 940	\$ 3,411	\$ 7,709	\$ 11,294	\$ 9,578	\$ 7,784	\$ 6,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,407
Profit (Loss)		\$ 2,450	\$ 1,256	\$ 13,730	\$ 6,874	\$ 6,711	\$ 6,530	\$ 9,773	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,324
Operating Days		21	22	19	20	18	17	18	18	22	15	21	6	196
Lunch Participation		7.9%	12.9%	54.6%	55.1%	56.8%	53.5%	55.0%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	4.0%
Breakfast Participation		7.9%	5.5%	15.9%	19.4%	19.4%	19.4%	17.8%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.4%
Meals Product Cost		\$ 0.94	\$ 2.82	\$ 1.91	\$ 2.50	\$ 2.31	\$ 2.09	\$ 1.67	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Labor/Meal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		\$ 0.94	\$ 2.82	\$ 1.91	\$ 2.50	\$ 2.31	\$ 2.09	\$ 1.67	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
unpaid lunch balances - monthly value														
lunch account balances- monthly value														
Month End Checking Account Balance		\$ 53,157	\$ 59,334	\$ 64,980	\$ 62,700	\$ 67,532	\$ 75,293	\$ 83,515						

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School
District No. 4, and the Supervision District

2021-2022

As of: 02.22.2022

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week		92,222	35,992	136,510	160,101	88,493	64,403	135,295					713,017
2nd Week	383,522	(56,382)	122,280	132,861	12,715	213,477	157,417	168,034					1,133,925
3rd Week	75,260	100,541	81,473	90,024	99,701	104,709	86,202						637,910
4th Week	135,937	92,300	39,597	117,867	123,840	90,673	83,978						684,193
5th week		35,845		131,918			69,991						237,754
H S A Payments	212,614	29,958	120,285	33,892	30,087	28,500	127,001						582,336
Medicare Supp.	8,811	4,511	12,253	8,257		8,257	15,606	3,553					61,249
Miscellaneous exp	502	1,999	515	520	529	583	20,540	545					25,732
Total Expenses	816,646	300,994	412,396	651,849	426,973	534,693	625,137	307,427	-	-	-	-	4,076,115
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	141,851	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	1,258,026
Reg 4	238,405	329,834	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,952,289
Chest. BOE	76,790	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	708,068
Deep River BOE	54,392	54,392	54,392	74,963	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	673,276
Essex BOE	121,591	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	1,090,332
First Pay EE	298	298	51,350	60,586	60,748	62,553	61,003	63,000	63,000	63,000	63,000	63,000	611,836
Second Pay EE	392		60,076	60,223	60,748	60,977	60,372	63,000	63,000	63,000	63,000	63,000	617,789
TRB	9,304		8,534			11,329		(330)					28,837
Retirees	50,245	14,816	26,818	19,291	27,605	22,746	32,615	17,085					211,220
Other Rev.													-
													-
Total Revenue	693,269	646,267	686,502	700,395	688,825	697,329	693,713	682,478	665,724	665,724	665,724	665,724	8,151,672
Net Rev/Exp/Month	(123,377)	345,273	274,105	48,546	261,852	162,636	68,576	375,051	665,724	665,724	665,724	665,724	
Self Insured cash													
balance at month end	\$ 3,329,902	\$ 3,618,807	\$ 4,124,509	\$ 4,122,954	\$ 4,286,565	\$ 4,770,044	\$ 4,852,835						

Revenue (Full Year Projection) 8,151,672
Expenses (YTD) 4,076,115
Net Position 4,075,557

Health Savings Account Policy

CGS 10-183 (T) requires that retired/certified employees be given the opportunity to purchase the Health insurance of the last employing BOE at the group rate.

This document is a working projection, updated throughout the month, of medical revenue and expenses realized by the District.

It is to be used as a tool for projecting the fiscal position of the District's Medical Reserve fund.

REGION 4 SCHOOLS
Chester, Deep River, Essex
Budget Appropriation Transfers

SCHOOL: Essex Elementary SchoolDATE: 3/1/22

FROM ACCOUNT

OBJ#	ORG#	Account Description	Justification	Amt
311091	5133	Jazz Band Stipend	not this year	\$1,728.00
311161	5133	Homework Club Stipend	reduced advisors	\$1,619.00
312111	5133	Mentor Stipend	chg in steps	\$1,189.00
329101	5133	Club Advisor Stipend	reduced advisors	\$3,194.00
322133	5322	Staff Training (course reimbursements)	no courses	\$12,500.00
312153	5330	SPECIAL EDUCATION & SVCS (BCBA consult)	not this year	\$17,000.00
321343	5330	Prof Services Health	Reduced line	\$700.00
311144	5430	Repairs Comp Ed	Reduced line	\$3,500.00
321344	5430	Repairs Health	Zero out acct	\$10.00
324104	5430	Repairs P/O	Zero out acct	\$62.33
312705	5561	OOD Tuition in State	budg vs actual	\$6,000.00
311116	5611	Supplies - Reading	Reduced line	\$1,500.00
322226	5611	Supplies - Library	Zero out acct	\$1.73
311036	5641	Textbooks - LA	Reduced line	\$600.00
311076	5641	TEXTBOOKS KINDERGARTEN	Zero out acct	\$272.00
311086	5641	TEXTBOOKS MATH	Zero out acct	\$408.50
311096	5641	TEXTBOOKS MUSIC	Zero out acct	\$23.11
311116	5641	TEXTBOOKS READING	Zero out acct	\$0.99
311126	5641	TEXTBOOKS SCIENCE	Zero out acct	\$962.48
311136	5641	TEXTBOOKS SOCIAL STUDY	Zero out acct	\$17.50
311166	5641	TEXTBOOKS STUDY SKILLS	no agenda books	\$900.00
312096	5641	TEXTBOOKS ENRICHMENT	Zero out acct	\$451.84
321206	5641	TEXTBOOKS GUIDANCE	Reduced line	\$41.44
322226	5641	TEXTBOOKS LIBRARY	Zero out acct	\$130.94
311107	5730	EQUIPMENT PHYS ED	Zero out acct	\$153.12
311127	5730	SCIENCE EQUIP	Zero out acct	\$420.02
312157	5730	EQUIPMENT SPEC ED	no trampoline	\$330.00
323108	5810	DUES & FEES BOE	Zero out acct	\$79.00
324108	5810	DUES & FEES P/O	Zero out acct	\$5.00
				\$53,800.00

TO ACCOUNT

OBJ#	ORG#	Account Description	Amt
312151	5119	Paraprofessional Salary Line	\$1,728.00
312151	5119	Paraprofessional Salary Line	\$1,619.00
312151	5119	Paraprofessional Salary Line	\$1,189.00
312151	5119	Paraprofessional Salary Line	\$3,194.00
312151	5119	Paraprofessional Salary Line	\$12,500.00
312151	5119	Paraprofessional Salary Line	\$17,000.00
312151	5119	Paraprofessional Salary Line	\$700.00
312151	5119	Paraprofessional Salary Line	\$3,500.00
312151	5119	Paraprofessional Salary Line	\$10.00
312151	5119	Paraprofessional Salary Line	\$62.33
312151	5119	Paraprofessional Salary Line	\$6,000.00
312151	5119	Paraprofessional Salary Line	\$1,500.00
312151	5119	Paraprofessional Salary Line	\$1.73
312151	5119	Paraprofessional Salary Line	\$600.00
312151	5119	Paraprofessional Salary Line	\$272.00
312151	5119	Paraprofessional Salary Line	\$408.50
312151	5119	Paraprofessional Salary Line	\$23.11
312151	5119	Paraprofessional Salary Line	\$0.99
312151	5119	Paraprofessional Salary Line	\$962.48
312151	5119	Paraprofessional Salary Line	\$17.50
312151	5119	Paraprofessional Salary Line	\$900.00
312151	5119	Paraprofessional Salary Line	\$451.84
312151	5119	Paraprofessional Salary Line	\$41.44
312151	5119	Paraprofessional Salary Line	\$130.94
312151	5119	Paraprofessional Salary Line	\$153.12
312151	5119	Paraprofessional Salary Line	\$420.02
312151	5119	Paraprofessional Salary Line	\$330.00
312151	5119	Paraprofessional Salary Line	\$79.00
312151	5119	Paraprofessional Salary Line	\$5.00
			\$53,800.00

Reason(s) For Transfer Request:

Transfer request to hire 3 additional para professionals at Essex Elementary School due to the increase of new students behaviors

Requested By:

Principal

Date:

Approved By:

Business Manager

Date

Posted By

Date

Encl #10

REGION 4 SCHOOLS
Chester, Deep River, Essex
Budget Appropriation Transfers

SCHOOL: Essex Elementary School

DATE: 3/7/22

[illegible]

Reason(s) For Transfer Request:

Transfer request to increase the building repair and plant supply lines with excess funds from building study.

Building Study actual cost was less then what was budgeted.

Requested By:

Approved By:

Principal

Business Manager

Date _____

Date:

Posted By

Date _____

ESSEX SCHOOL DISTRICT
Essex Elementary School
2022-2023 Proposed Budget

Essex BOE - For Vote on March 10, 2022 to Approve For Presentation to the Town



A Mission-Driven Learning Community with a PK-12 Line of Sight

Lon Seidman, Chair - Essex Board of Education
Brian J. White, Superintendent of Schools
Sarah Smalley, Director of Pupil Services

Sarah Brzozowy, Ed.D, Assistant Superintendent
Jennifer Tousignant, Principal
Robert Grissom, Finance Director



Regional School District 4
Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

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Essex Elementary School Enrollment	5 - 6
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Budget Summary and Detail	8 - 13
Staffing	14



Regional School District 4 ***Chester - Deep River - Essex - Region 4***

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

The Essex School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

Essex Elementary School

Essex Elementary School opened in 1954 and serves students in Essex, Centerbrook, and Ivoryton. Today, Essex Elementary School serves approximately two hundred eighty students in grades PK-6. Essex Elementary School has high expectations for all students and uses a School Improvement Process to improve student achievement. School Improvement is a continuous process used to ensure that all students are achieving at high levels. Continuous improvement is essential to provide increased student performance and quality results. Innovative, exemplary, and research-based programs, coupled with professional development, focused and aligned resources, and public participation in planning, are critical factors in schools that demonstrate continuous growth. An early intervention process, SRBI, supports teacher and specialist collaboration for effective use of instructional resources and to monitor student progress. Performance Plus is used to monitor interventions and student data at Tier II and Tier III. All of these efforts are coordinated to provide seamless instruction between all professionals in the building for a continuum of instructional support for student growth. Meetings are held to discuss best practice, review student data, and plan collaboratively. The efforts of the staff are positively affecting student achievement and the staff is committed to continuing their efforts and expanding upon them in the future.

Besides a strong academic program in reading, writing and mathematics, there are other programs to enrich our students' elementary experience. Students in grades 3-6 participate in the World Language/Spanish program. Technology is integrated into the classrooms through three laptop labs, one full size iPad lab and one mini iPad lab along with multiple desktop computers in every classroom. The band and choral programs encourage students' skills in music. A school-wide Art Show demonstrates the multitude of media that students create in grades K-6. The Parent Teacher Organization (PTO) provides enrichment programs for students in the Cultural Arts, field trips to enhance the curriculum and a myriad of opportunities for parent/family involvement. The Essex Elementary School Foundation funds the Historian in Residence Program for students in grades 4, 5, and 6 and a World Cultures program for students in grade 3. The staff continues to enhance its Social Development Program, which helps to narrow the disparity between students who are already successful in school and those who struggle in school. The Social Development Program promotes a school culture, climate, and curriculum, which foster the social, emotional, and behavioral development of students. The Social Development Book of the Month program embeds our core values into the general curriculum in each classroom. At Essex Elementary School we strive to provide a strong academic program and to create an atmosphere that fosters a love of learning and a sense of community.



Regional School District 4
Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

District Priorities 2021-2022

All schools and staff will be dedicated to pursuing and implementing the priorities that the Administration identified as the most crucial to the improvement of student success.

1. Tier I Instruction: Core curriculum and instruction delivered to all students. A strong Tier I includes multiple ways for students to learn and demonstrate mastery of grade level standards. Tier I Instruction happens in the classroom for all students as a foundation to learning.
2. Intervention: Students in need of additional support in one or multiple areas receive targeted intervention at the Tier II or Tier III level. These interventions may be for literacy, mathematics, soft skills, social skills or other academic skills. Intervention is progress monitored throughout the course of the program to determine efficacy or a need to make modifications.
3. Social Emotional Learning: Mental health is a critical focus in light of the stressors of the pandemic. Social Emotional Learning pathways are an integral part of all classrooms for the 2021-2022 school year. There has been an increased need for support of students who are dealing with the everyday challenges and pressures that may impact mental and emotional health.

It should be noted that the District is undertaking a strategic planning exercise that will result in 5 year District Goals with associated performance measures. These goals will take effect beginning in the 2022-2023 school year. The stated District Priorities for 2021-2022 will be included in the District Strategic Planning process.



Regional School District 4 Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

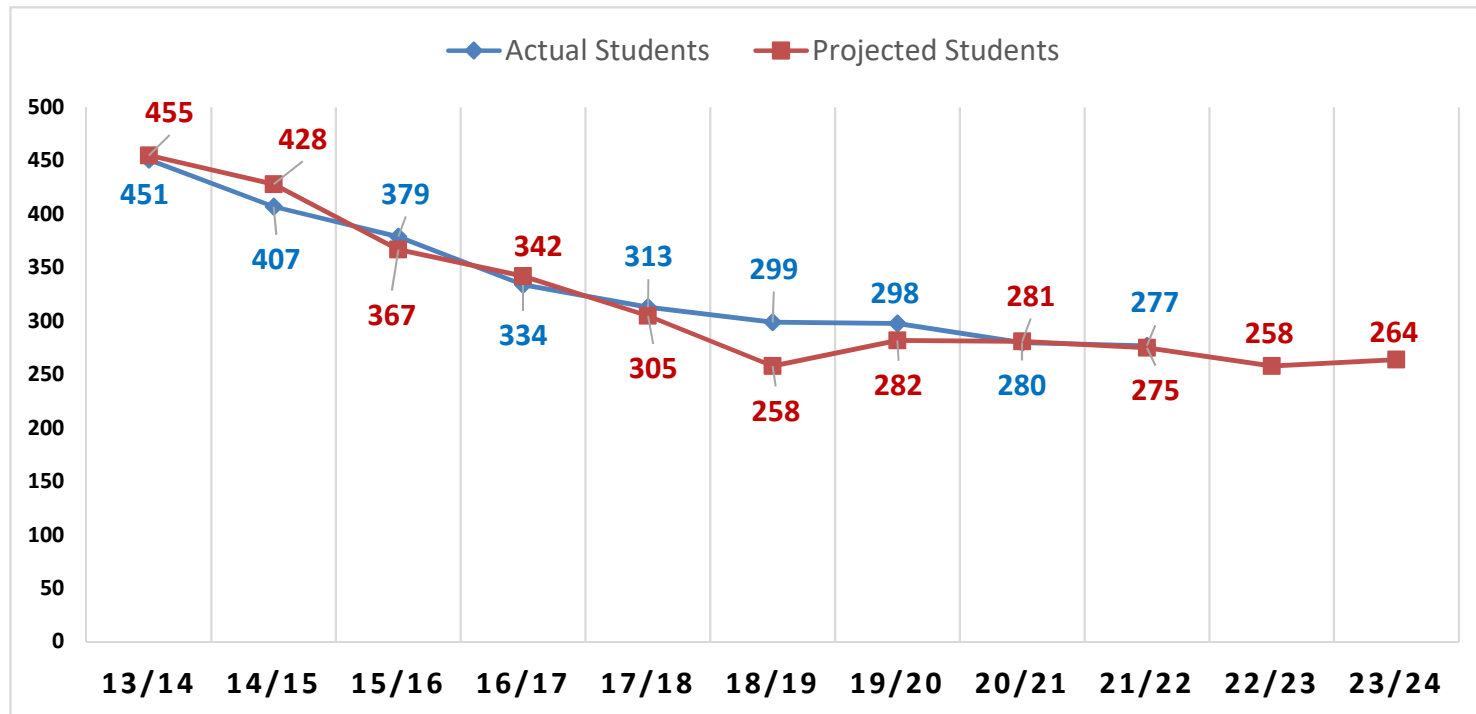
ESSEX SCHOOL DISTRICT

Essex Elementary School

Enrollment and Projections (Grades K-6)

2013/14 through 2023/24

(enrollment based upon SDE October 1 census PSIS report)



*Pete Prowda projections used for years 13/14 through 18/19

* Principal's projections used for year 19/20

* NESDEC study for projections for 20/21-23/24



Regional School District 4
Chester - Deep River - Essex - Region 4

2022 - 2023 School Year Budget Request

ESSEX SCHOOL DISTRICT

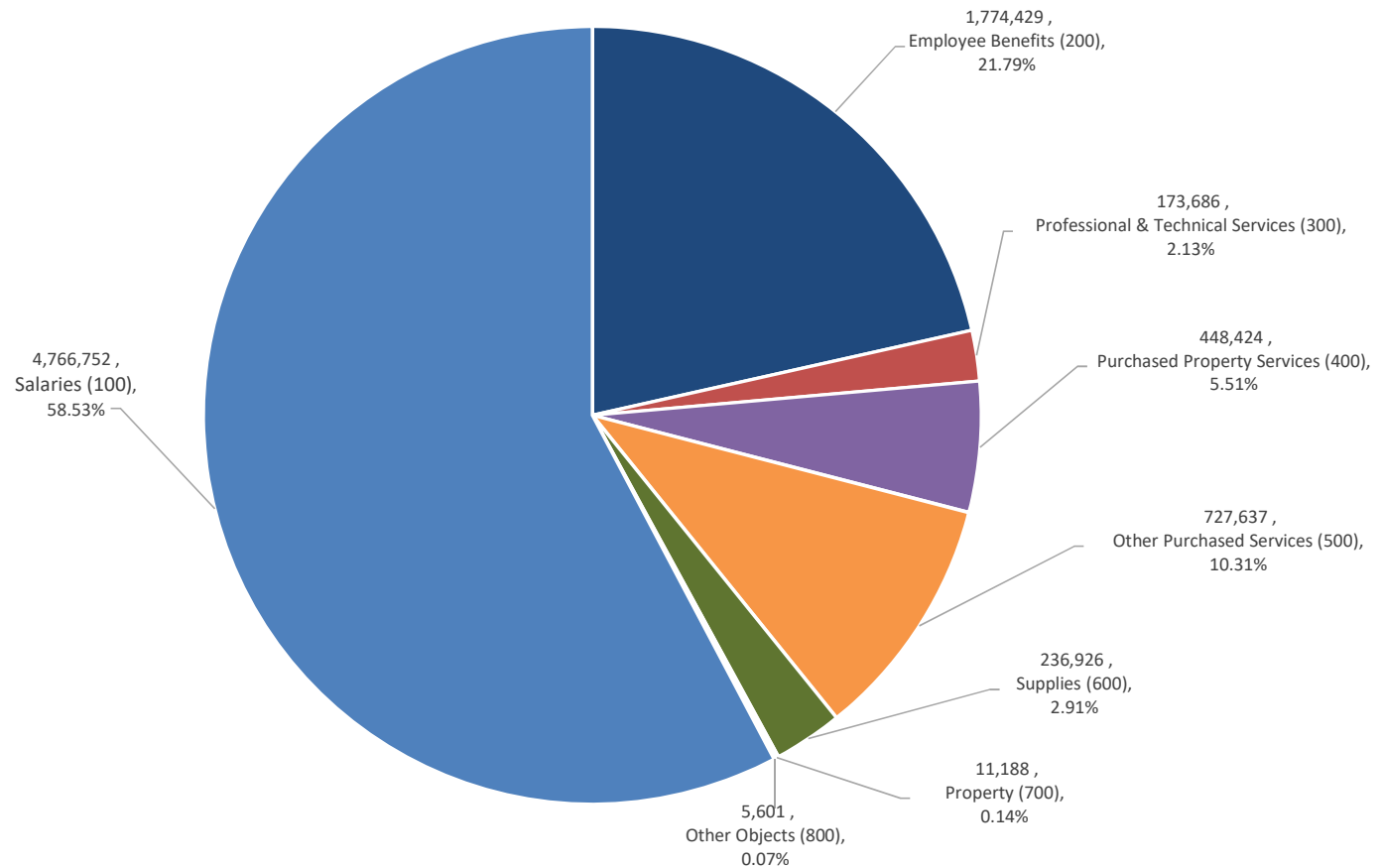
Essex Elementary School Enrollment and Projections

	K	1	2	3	4	5	6	TOTAL	SECTIONS	CLASS SIZE
2017/18	35	41	37	41	61	42	56	313	20	15.7
2018/19	31	38	40	41	43	64	42	299	20	15.0
2019/20	37	32	39	38	45	44	63	298	19	15.7
2020/21	32	38	35	41	40	47	47	280	19	14.7
2021/22	32	38	35	40	40	47	45	277	20	13.9
Projected										
2022/23	27	37	31	41	42	41	39	258	20	12.9

*Note: all actual figures based on October 1st PSIS census report
all projections based on NESDEC study Projections*

Essex Elementary School
Requested Budget for
School Year 2022 - 2023

2022-2023 Analysis of Requested Budget by Object
Total Budget Request: \$8,144,643



Essex Elementary School
Proposed Budget for School Year 2022-2023

BUDGET SUMMARY EXPENDITURES BY OBJECT CODE	2019-20 Approved Budget	2020-2021 Approved Budget	2021-2022 Approved Budget	2022-2023 Requested Budget	% of Change over 2021-2022	\$ of Change over 2021-2022	Object Description
Salaries (100)	4,429,390	4,548,807	4,589,740	4,766,752	3.86%	177,012	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,627,666	1,765,568	1,810,527	1,774,429	-1.99%	(36,098)	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	165,467	158,457	160,003	173,686	8.55%	13,683	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	483,226	430,335	427,276	448,424	4.95%	21,148	Expenditures from these accounts are used for upkeep and repairs of school buildings, equipment and leases.
Other Purchased Services (500)	551,211	628,464	671,422	839,637	25.05%	168,215	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	201,463	216,418	211,937	236,926	11.79%	24,989	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	0	3,170	9,249	11,188	20.96%	1,939	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	5,553	5,214	5,253	5,601	6.62%	348	These accounts are used to budget for professional memberships.
TOTAL EXPENDITURES	7,463,976	7,756,432	7,885,407	8,256,643	4.71%	371,236	
REVENUES	0	(48,000)	(24,000)	(112,000)	366.67%	(88,000)	Excess cost reimbursements for OOD Tuition
NET BILLINGS TO TOWN	7,463,976	7,708,432	7,861,407	8,144,643	3.60%	283,236	Difference from 2021/22 budget Over 2021/22 budget 283,236 3.60%

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
OBJECT 100 - SALARIES:											
5111 School Administration Salary	148,877	151,898	(3,021)	152,227	155,308	(3,081)	155,652	159,543	3,891	2.50%	Salaries of Principal.
5113 Teachers' Salaries	1,861,350	1,920,946	(59,596)	1,911,645	1,844,342	67,303	1,947,055	1,888,033	(59,022)	-3.03%	Contractual salaries for Teachers.
5114 Secretary Salaries	146,276	131,813	14,463	157,861	145,285	12,576	146,812	148,057	1,245	0.85%	Salaries for Secretaries.
5115 Custodian Salaries	233,112	216,173	16,939	221,326	240,514	(19,188)	222,385	258,169	35,784	16.09%	Salaries for Custodians and Maintenance Supervisor.
5116 Nurse Salary	53,303	53,592	(289)	53,534	57,317	(3,783)	55,941	55,941	0	0.00%	Salaries for School Nurse.
5118 Food Service Administrator Salary	-	-	0	15,665	0	15,665	16,017	16,017	0	0.00%	Food Service Administrator Salary.
5118 Food Service Bookkeeper Salary	-	-	0	5,867	0	5,867	5,999	6,519	520	8.67%	Food Service Bookkeeper Salary.
5118 Cafeteria Salary	35,000	73,388	(38,388)	58,640	78,431	(19,791)	59,946	58,133	(1,813)	-3.02%	Salaries for Cafeteria Program.
5119 Para Educators Salaries	490,075	460,752	29,323	437,828	421,593	16,235	447,680	418,279	(29,401)	-6.57%	Wages for Para-Educators.
5123 Substitute Teachers Salary	55,000	27,947	27,053	45,000	33,234	11,766	54,755	54,000	(755)	-1.38%	Daily rate of \$100 for the anticipated annual number of substitute days.
5124 Substitute Secretary/Para-Educators	8,000	37,914	(29,914)	8,000	3,498	4,502	8,180	8,385	205	2.50%	Sub Secretaries and Para-Educators coverage.
5125 Substitute Custodians	3,000	5,639	(2,639)	5,000	3,041	1,959	5,113	5,241	128	2.50%	Sub Custodian coverage.
5126 Summer Part Time Custodian Salary	14,500	12,423	2,077	12,000	8,930	3,070	12,270	12,577	307	2.50%	Summer help for custodial services.
5133 Coaches/Extra-Curricular Salary	13,893	16,838	(2,945)	21,420	3,817	17,603	21,902	25,672	3,770	17.21%	Stipends for planned extracurricular clubs and activities, Mentors, and Teach In Charge stipend.
5134 Secretary Overtime	1,700	400	1,300	1,700	400	1,300	1,738	1,767	29	1.67%	Reflects the cost of overtime for the school secretaries and the clerk for the BOE.
5135 Custodian Overtime	4,500	1,782	2,718	4,500	405	4,095	4,601	4,716	115	2.50%	Covers custodians for emergency snow removal, repairs, etc.
5190 Salaries Under Negotiation	-	-	0	0	0	0	0	101,843	101,843	100.00%	Negotiable increase for collectively bargained salaries.
5198 Supervision District	1,360,804	1,360,803	1	1,436,594	1,436,594	0	1,423,694	1,543,861	120,167	8.44%	Essex Elementary Schools proportionate share of Supervision District Salaries.
TOTAL SALARIES	4,429,390	4,472,308	(42,918)	4,548,807	4,432,707	116,100	4,589,740	4,766,752	177,012	3.86%	
OBJECT 200 - EMPLOYEE BENEFITS:											
5210 Health Insurance	879,318	879,318	0	1,023,115	1,023,115	(0)	1,056,808	1,056,808	0	0.00%	Contractual health insurance to employees.
5212 Appropriation: Health Insurance Reserve Fund				33,524	33,524	(0)	33,524	0	(33,524)	-100.00%	Appropriation: Health Insurance Reserve Fund.
5214 Life Insurance	4,016	3,829	187	5,486	3,809	1,677	3,863	3,938	75	1.94%	To provide contractual life insurance to employees.
5223 FICA/Medicare	98,324	94,856	3,468	101,930	108,175	(6,245)	101,126	102,034	908	0.90%	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250 Unemployment Compensation	30,000	1,957	28,043	30,000	956	29,044	30,000	22,500	(7,500)	-25.00%	Estimated expense based on potential claims due to staff reductions and other terminations.
5260 Worker's Compensation	29,683	27,748	1,935	30,871	28,555	2,316	31,797	31,797	0	0.00%	Premium payments, required by statute, for all employees. Per Town Hall.
5290 Other Employee Benefits	100,047	68,103	31,944	79,109	72,190	6,919	85,826	88,964	3,138	3.66%	Contractual contributions for non-certified pensions.
5291 Annuities	12,316	14,774	(2,458)	15,829	14,079	1,750	14,997	14,562	(435)	-2.90%	Para-educators and Administrators contractual contributions to annuity contracts.
5298 Supervision District	473,962	469,613	4,349	445,704	445,704	0	452,586	453,826	1,240	0.27%	Essex Elementary Schools proportionate share of Supervision District Benefits.
TOTAL EMPLOYEE BENEFITS	1,627,666	1,560,197	67,469	1,765,568	1,730,107	35,461	1,810,527	1,774,429	(36,098)	-1.99%	

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>											
5322 Professional Development	7,000	-	7,000	7,000	0	7,000	12,500	24,000	11,500	92.00%	Contractual tuition reimbursement for teachers.
5330 Other Professional Services											
Sound Equipment Services	850	350	500	850	0	850	850	850	0	0.00%	Services purchased for concerts.
Special Education	39,000	20,560	18,440	24,800	23,280	1,520	17,000	17,000	0	0.00%	To provide services and consulting for special needs students serviced in district.
Health	1,175	0	1,175	1,175	0	1,175	900	900	0	0.00%	To provide for CPR recertification.
Physical Therapy	17,011	14,085	2,926	18,669	13,291	5,378	9,759	11,643	1,884	19.31%	To provide physical therapy for special needs students.
Testing & Therapy	17,000	0	17,000	10,000	6,750	3,250	9,000	10,000	1,000	11.11%	To provide diagnostic testing and speech therapy for special needs students serviced in district.
Building Study	0	0	-	0	0	0	17,000	0	(17,000)	-100.00%	Building Study completed by Kaestle Boos Associates.
Other Services	30,500	17,434	13,066	31,500	19,621	11,879	31,500	33,440	1,940	6.16%	Audit fees, legal fees, and sound equipment services.
TOTAL OTHER PROFESSIONAL SER	105,536	52,429	53,107	86,994	62,942	24,052	86,009	73,833	(12,176)	-14.16%	
5398 Supervision District	52,931	52,931	-	64,463	64,463	0	61,494	75,853	14,359	23.35%	Essex Elementary Schools proportionate share of Supervision District Purchased & Technical Services
TOTAL PURCHASED & TECHNICAL SERVICES	165,467	105,360	60,107	158,457	127,405	31,052	160,003	173,686	13,683	8.55%	
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>											
5411 Water	8,900	7,924	976	9,100	8,329	771	9,100	9,200	100	1.10%	To provide water for the school.
5412 Electricity	78,334	48,872	29,462	70,000	55,281	14,719	70,000	70,000	0	0.00%	To provide electrical energy to the school.
5430 Repairs & Maintenance											
Art	300	-	300	300	0	300	300	300	0	0.00%	To provide repairs and maintenance for art equipment.
Music	1,780	-	1,780	1,950	1,905	45	2,050	2,050	0	0.00%	To provide repairs and maintenance for music equipment.
Computer Education	10,000	1,355	8,645	9,000	4,396	4,604	9,000	9,000	0	0.00%	To provide repairs and maintenance school technology equipment.
Special Education	100	2,562	(2,462)	3,850	3,350	500	3,550	3,550	0	0.00%	To provide repairs and maintenance to SPED equipment.
Health	85	3,560	(3,475)	85	75	10	85	85	0	0.00%	To provide repairs and maintenance for the health equipment.
Audio/Visual	500	75	425	500	669	(169)	500	650	150	30.00%	To provide repairs and maintenance for the audio/visual equipment.
Contracts	800	745	55	800	763	37	825	850	25	3.03%	Maintenance for library automation.
Plant Operations Repairs			0			0					Repairs and maintenance costs for the building.
INSPECTIONS	9,500	-	9,500	9,800	0	9,800	9,800	10,100	300	3.06%	Inspections.
REGULAR FACILITY MAINTENANCE	11,700	-	11,700	13,800	0	13,800	13,800	21,300	7,500	54.35%	Maintenance of facilities.
COMMUNICATIONS SYSTEM	4,200	-	4,200	4,500	0	4,500	4,500	4,600	100	2.22%	Internet Service
PLUMBING	3,200	-	3,200	3,400	0	3,400	3,400	3,500	100	2.94%	Plumbing needs.
HEATING	37,600	-	37,600	40,600	40,600	0	40,600	46,700	6,100	15.02%	Heating.
GROUNDS	53,900	-	53,900	57,175	57,175	0	57,175	65,450	8,275	14.47%	Grounds maintenance contracts.
GENERAL REPAIRS	68,000	53,900	14,100	10,000	63,432	(53,432)	10,000	8,000	(2,000)	-20.00%	General Repairs of facility.
MISCELLANEOUS	12,675	65,701	(53,026)	12,675	0	12,675	12,675	13,725	1,050	8.28%	Miscellaneous.
CAPITAL RESERVE FUND	60,000	60,000	0	60,000	60,000	0	60,000	60,000	0	0.00%	
Security	0	-	0	540	0	540	0	575	575	100.00%	Camera licenses / subscription & replacements.
Cafeteria	3000	-	3,000	3,000	0	3,000	2,500	2,500	0	0.00%	To provide repairs as needed.
TOTAL REPAIRS & MAINTENANCE	277,340	187,898	89,442	231,975	232,364	(389)	230,760	252,935	22,175	9.61%	
5440 Leases	111,505	107,892	3,613	111,505	100,350	11,155	111,505	111,505	0	0.00%	Equipment lease agreements for technology, copy machines, and musical instruments.
5498 Supervision District	7,147	7,147	0	7,755	7,755	0	5,911	4,784	(1,127)	-19.07%	Essex Elementary Schools proportionate share of Supervision District Property Services.
TOTAL PURCHASED PROPERTY SERVICES	483,226	359,734	123,492	430,335	404,079	26,256	427,276	448,424	21,148	4.95%	

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>											
5511 Transportation											
Out-of-District Transportation	65,000	49,671	15,329	106,839	90,634	16,206	75,200	115,133	39,933	53.10%	Transportation for student(s) in educational placement outside of EES.
TOTAL TRANSPORTATION	65,000	49,671	15,329	106,839	90,634	16,206	75,200	115,133	39,933	53.10%	
5515 Field Trips & School Events	2,400	419	1,981	2,498	0	2,498	2,850	4,964	2,114	74.18%	Money provided for transporting students to Unity Days at JWMS, buses for kindergarten orientation and community outreach and enrichment programs, etc.
5520 Comprehensive Insurance	24,656	24,585	71	25,485	26,037	(552)	29,333	30,213	880	3.00%	School portion of premium payments for Property and Liability Insurance.
5530 Communications	6,800	5,587	1,213	6,828	5,321	1,507	6,828	7,508	680	9.96%	Cost of telephone services.
5540 Advertising	-	-	-	200	113	88	200	200	0	0.00%	Primarily employment advertising in local newspapers.
5561 Tuition											
Out-of-District Tuition	181,200	175,587	5,613	208,553	385,235	(176,682)	279,333	388,835	109,502	39.20%	Tuition for student(s) in educational placement outside of EES.
TOTAL TUITION	181,200	175,587	5,613	208,553	385,235	(176,682)	279,333	388,835	109,502	39.20%	
5580 Travel & Conference											
Staff Travel & Conferences	7,500	1,540	5,960	7,500	7,573	(73)	2,308	12,402	10,094	437.35%	Money provided for travel to out-of-district and in-district conferences and professional development seminars and workshops.
Admin. Travel & Conferences	1,000	534	466	2,000	1,243	757	2,000	2,000	0	0.00%	Contractual amount for travel to out-of-district and in-district conferences and professional development seminars and workshops, including mileage.
TOTAL TRAVEL & CONFERENCES	8,500	2,074	6,426	9,500	8,816	684	4,308	14,402	10,094	234.31%	
5598 Supervision District	262,655	262,655	-	268,561	268,561	0	273,370	278,382	5,012	1.83%	Essex Elementary Schools proportionate share of Supervision District Purchased Services.
TOTAL OTHER PURCHASED SERVICES	551,211	520,579	30,632	628,464	784,716	(156,252)	671,422	839,637	168,215	25.05%	
<u>OBJECT 600 - SUPPLIES:</u>											
5610 General Supplies											
Computer Education	8,000	7,907	93	7,000	5,577	1,423	7,000	8,000	1,000	14.29%	To provide paper, ink, and other supplies for computer education equipment.
Health	1,400	1,253	147	1,400	1,081	319	1,400	1,600	200	14.29%	To provide for health care supplies and contractually required health items.
Office Supplies	11,000	16,104	(5,104)	10,000	7,840	2,160	10,000	10,000	0	0.00%	Includes expenses for paper goods, postage, permanent record cards, local purchases, and the parent handbook/calender.
TOTAL GENERAL SUPPLIES	20,400	25,265	(4,865)	18,400	14,497	3,903	18,400	19,600	1,200	6.52%	
5611 Instruction Supplies:											
Art	5,400	3,041	2,359	5,400	5,395	5	5,400	5,400	0	0.00%	Purch of instructional supp for the art program.
Language Arts	7,291	4,860	2,431	7,092	6,302	790	7,075	6,114	(961)	-13.58%	Purch of instructional supp for the language arts program.
Foreign Language (FLES)	450	445	5	480	121	359	480	918	438	91.25%	Purch of instructional supp for the foreign language program.
Kindergarten	626	451	175	1,172	1,141	31	714	1,196	482	67.51%	Purch of instructional supp for the kindergarten program.
Mathematics	3,995	2,962	1,033	4,606	4,556	50	6,349	6,232	(117)	-1.84%	Purch of instructional supp for the math program.
Music	875	781	94	1,116	1,113	3	765	2,194	1,429	186.80%	Purch of instructional supp for the music program.
Physical Education	2,008	650	1,358	500	498	2	2,208	2,823	615	27.85%	Purch of instructional supp for the physical ed program.
Reading	2,289	374	1,915	2,157	2,156	1	2,947	2,834	(113)	-3.83%	Purch of instructional supp for the reading program.
Science	4,000	2,863	1,137	4,000	1,005	2,995	2,618	2,726	108	4.13%	Purch of instructional supp for the science program.

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
Social Studies	1,747	2,506	(759)	3,000	2,821	179	1,279	1,354	75	5.86%	Purch of instructional supp for the social studies program.
Testing (Incl Scoring Services)	2,452	1,429	1,023	2,955	3,238	(283)	2,114	3,005	891	42.15%	To provide for all consumable materials necessary to conduct testing.
Enrichment Projects	3,598	778	2,820	3,688	3,702	(14)	4,356	3,201	(1,155)	-26.52%	Purch of instructional supp for enrichment projects.
Special Education	1,763	1,063	700	1,731	1,396	335	1,789	2,233	444	24.82%	Purch of instructional supp for the special ed program.
Library	506	504	2	492	487	5	352	649	297	84.38%	To provide for materials necessary for the library.
Audio Visual	7,179	4,261	2,918	7,113	7,009	104	7,609	7,538	(71)	-0.93%	To provide for materials necessary for the audio visual program.
TOTAL INSTRUCTION SUPPLIES	44,179	26,970	17,209	45,502	40,941	4,561	46,055	48,417	2,362	5.13%	
5613 Operations Maintenance Supplies	20,000	17,214	2,786	19,000	16,214	2,786	19,000	20,000	1,000	5.26%	General maintenance & cleaning supplies.
5624 Heating Fuel Natural Gas	30,000	27,512	2,488	34,000	35,903	(1,903)	34,000	35,360	1,360	4.00%	Based on an estimated usage for new natural gas system.
5626 Gasoline	200	-	200	50	50	0	50	50	0	0.00%	Gas needed to operate the schools machinery.
5629 General Instructional Supplies	19,752	8,553	11,199	19,594	19,126	468	20,131	23,230	3,099	15.39%	Includes pens, writing and copy paper, pencils, rulers, clips, staples, etc. used for instruction.
5641 Instruction Materials:											
Language Arts	660	284	376	1,554	1,902	(348)	1,784	4,940	3,156	176.91%	Purchase of new and replacement textbooks and supporting materials for instruction for the language arts program.
Foreign Language (FLES)	95	99	(4)	328	135	193	329	240	(89)	-27.05%	Purchase of new and replacement textbooks and supporting materials for instruction for the foreign language program.
Kindergarten	1,597	80	1,517	957	927	30	526	1,073	547	103.99%	Purchase of new and replacement textbooks and supporting materials for instruction for the kindergarten program.
Mathematics	7,052	6,448	604	6,100	6,045	55	8,102	8,991	889	10.97%	Purchase of new and replacement materials for instruction for the math program.
Music	1,700	1,676	24	3,031	2,893	138	1,750	1,750	0	0.00%	Purchase of new and replacement materials for instruction for the music program.
Reading	5,550	5,366	184	11,300	11,297	3	5,500	11,475	5,975	108.64%	Purchase of new and replacement textbooks and supporting materials for instruction for the reading program.
Science	4,000	3,380	620	4,000	561	3,439	2,750	2,600	(150)	-5.45%	Purchase of new and replacement textbooks and supporting materials for instruction for the science program.
Social Studies	660	48	612	500	0	500	385	385	0	0.00%	Purchase of new and replacement textbooks and supporting materials for instruction for the social studies program.
Computer Education Software	6,760	6,759	1	7,253	6,143	1,110	11,409	20,448	9,039	79.23%	TCI Social Studies Curriculum grades 5 & 6.
Study Skills Program	1,925	1,925	0	1,678	1,642	36	1,578	949	(629)	-39.86%	Purchase of new and replacement materials for instruction for the study skills program.
Enrichment Projects	1,750	1,750	0	1,750	1,079	671	1,750	2,010	260	14.86%	Purchase of new and replacement textbooks and supporting materials for instruction for enrichment projects.
Special Education	5,319	5,319	0	5,300	3,259	2,041	2,764	2,765	1	0.04%	Purchase of new and replacement textbooks and supporting materials for instruction for the special education program.
Guidance	1,155	1,146	9	920	898	22	880	805	(75)	-8.52%	Purchase of new and replacement materials for instruction for the guidance program.
Library	6,919	6,863	56	6,640	6,634	6	6,560	6,540	(20)	-0.30%	To provide for materials necessary for the library.
TOTAL INSTRUCTION MATERIALS	45,142	41,143	3,999	51,311	43,414	7,897	46,067	64,971	18,904	41.04%	
5698 Supervision District	21,790	21,790	0	28,561	28,561	0	28,234	25,298	(2,936)	-10.40%	Essex Elementary Schools proportionate share of Supervision District Supplies
TOTAL SUPPLIES	201,463	168,447	33,016	216,418	198,705	17,713	211,937	236,926	24,989	11.79%	

Essex Elementary School
Requested Budget for School Year 2022-2023
BY OBJECT

BUDGET BY OBJECT	2019-2020 Approved Budget	2019-2020 Actual Expense	2019-2020 Surplus (Deficit)	2020-2021 Approved Budget	2020-2021 Actual Expense	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2022-2023 Requested Budget	\$ Change over 2021- 2022	% Change over 2021- 2022	Object Description
<u>OBJECT 700 - PROPERTY:</u>											
<u>5730 Equipment</u>											
Physical Education	0	0	-	0	0	0	1,311	0	(1,311)	-100.00%	Physical education needs.
Science	0	-	-	840	840	0	840	0	(840)	-100.00%	Microscopes.
Special Education	0	-	-	2,330	1,327	1,003	2,330	2,420	90	3.86%	Purchase of new and replacement assistive technology equipment which supports the special education program.
Audio/Visual	0	0	-	0	0	0	0	0	0	100.00%	
Plant Operations	0	0	-	0	0	0	0	4,000	4,000	100.00%	
Cafeteria	0	0	-	0	0	0	4,768	4,768	0	0.00%	Cafeteria equipment.
TOTAL EQUIPMENT	0	0	0	3,170	2,167	1,003	9,249	11,188	1,939	20.96%	
5798 Supervision District	0	0	-	0	0	0	0	0	0	100.00%	Essex Elementary Schools proportionate share of Supervision District Equipment.
TOTAL PROPERTY	0	0	0	3,170	2,167	1,003	9,249	11,188	1,939	20.96%	
<u>OBJECT 800 - OTHER OBJECTS:</u>											
<u>5810 Dues & Fees</u>											
Board of Education	3,000	2,777	223	3,000	2,777	223	3,000	3,100	100	3.33%	Connecticut Association of Boards of Education dues.
School Dues & Fees	929	545	384	689	614	75	550	690	140	25.45%	Connecticut Association of Schools and Learn dues.
TOTAL DUES & FEES	3,929	3,322	607	3,689	3,391	298	3,550	3,790	240	6.76%	
5898 Supervision District	1,624	1,624	-	1,525	1,525	0	1,703	1,811	108	6.34%	Essex Elementary Schools proportionate share of Supervision District.
TOTAL OTHER OBJECTS	5,553	4,946	607	5,214	4,916	298	5,253	5,601	348	6.62%	
TOTAL EXPENDITURES	7,463,976	7,191,571	272,405	7,756,432	7,684,802	71,631	7,885,407	8,256,643	371,236	4.71%	
<u>REVENUES</u>											
55111 Excess Cost Reimb.	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	Reimbursement from State of CT for excessive special education costs.
TOTAL REVENUES	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	
TOTAL REVENUES	0	(37,534)	37,534	(48,000)	(76,179)	28,179	(24,000)	(112,000)	(88,000)	366.67%	
GRAND TOTAL	7,463,976	7,154,037	309,939	7,708,432	7,608,623	99,810	7,861,407	8,144,643	283,236	3.60%	

ESSEX ELEMENTARY STAFFING ANALYSIS

<u>Position</u>	<u>Description</u>	<u>19-20 Approved</u>	<u>20-21 Approved</u>	<u>21-22 Approved</u>	<u>22-23 Requested</u>	<u>Adjustments</u>
5111	Administration	1.0	1.0	1.0	1.0	0.0
5113	Teachers K-6 Classroom					
	Kindergarten	3.0	3.0	2.0	2.0	0.0
	1st Grade	2.0	3.0	3.0	3.0	0.0
	2nd Grade	3.0	2.0	3.0	3.0	0.0
	3rd Grade	3.0	3.0	3.0	3.0	0.0
	4th Grade	3.0	3.0	3.0	3.0	0.0
	5th Grade	3.0	3.0	3.0	3.0	0.0
	6th Grade	3.0	2.0	3.0	3.0	0.0
	Teachers Special Area					
	Library Media Specialist	0.0	0.0	0.0	0.0	0.0
	Physical Education	0.0	0.0	0.0	0.0	0.0
	TLC Coordinator	0.5	0.5	0.5	0.5	0.0
	Reading Consultant	2.0	2.0	2.0	2.0	0.0
	Math Coach	1.0	1.0	1.0	1.0	0.0
	School Counselors	1.0	1.0	1.0	1.0	0.0
	Specials (.1 Art, .1 PE, .2 Music/Instrumental)	0.4	0.4	0.4	0.4	0.0
	Total Teachers	24.9	23.9	24.9	24.9	0.0
5114	Secretaries	2.8	2.8	2.8	2.8	0.0
5115	Custodians	3.6	3.6	3.6	4.1	0.5
5116	Nurse	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	17.8	14.8	14.8	16.8	2.0
	TLC	0.0	0.0	0.0	0.0	0.0
	Kindergarten	1.5	1.5	1.5	1.5	0.0
	Health	0.3	0.3	0.3	0.3	0.0
	Total Para-educators	19.5	16.5	16.5	18.5	2.0
5120	Network Technicians	0.0	0.0	0.0	0.0	0.0
	TOTALS	52.8	48.8	49.8	52.3	2.5
SUPERVISION FUNDED						
5113	Teachers					
	Art	0.9	0.9	0.9	0.9	0.0
	Music	1.8	1.8	1.8	1.8	0.0
	FLES	0.8	0.8	0.8	0.8	0.0
	Physical Education	0.9	0.9	0.9	0.9	0.0
	Special Education	4.0	4.0	4.0	4.4	0.4
	Speech/Language	1.5	1.5	1.5	1.5	0.0
	Psychological Services	As needed	As needed	As needed	As needed	
	Occupational & Physical Therapy	As needed	As needed	As needed	As needed	
	Dyslexia Specialist	As needed	As needed	As needed	As needed	
	Behavior Analyst (BCBA)	As needed	As needed	As needed	As needed	
	Total Teachers	9.9	9.9	9.9	10.3	0.4
5120	Network Technicians	1.0	1.0	1.0	1.0	0.0
5119	Para-educators					
	Special Education	0.00	0.00	0.00	0.80	0.8
	TOTAL SUPERVISION FUNDED	10.90	10.90	10.90	12.10	1.2