

**ESSEX ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
EES LIBRARY  
THURSDAY, MARCH 10, 2022 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting

**CALL TO ORDER**

Mr. Seidman called the meeting to order at 7:00pm.

**Attendance: Essex BOE**

Lon Seidman

Justin Pillion

Nancy Johnston

Mark Watson

Cassandra Sweet

**Administration:**

Brian White

Bob Grissom

Jennifer Tousignant

Sarah Smalley

**CONSENT AGENDA**

Upon a motion duly made by Mark Watson seconded by Nancy Johnston the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on January 13, 2022, the Budget Workshops of January 24, 2022 and February 10, 2022 and the Accounts Payable report as written.

**PUBLIC COMMENT**

No Comment

**REPORTS and OTHER ITEMS:**

**Superintendent's Report**

**District Update**

Mr. White gave a brief update. Budget development is underway. The new phase of COVID is going well. Staff and students are handling the transition well.

**Information and Communication**

No additional report.

**Assistant Superintendent's Report S. Brzozowy**

**General Update**

No report at this time.

**Student Achievement**

A presentation will occur later in the agenda.

**Financial Status Updates**

**Current Year to Date Financial Status Update**

Mr. Grissom gave an update on the financial status. All financial obligations are expected to be met. Expenses are trending well. Salaries will require a budget transfer to cover the overage.

### **Cafeteria Fund Update**

Mr. Grissom gave a brief update on the cafeteria reporting. The seamless summer option is still being offered. 50% of students are participating. This program may be extended. Ms. Sweet asked if more vegetarian options may be offered. This will be researched. The cafeteria fund balance will be researched and discussed in a future meeting.

### **Medical Reserve Tracking**

Net favorable results have been realized for this year. The insurance consultant will present in April.

### **Discussion and possible VOTE to approve budget transfer requests as presented.**

Mr. Grissom discussed the budget transfers for additional para professionals.

Upon a motion made by Mark Watson and seconded by Nancy Johnston the Essex Elementary Board of Education unanimously **VOTED** to approve the budget transfer request in the amount of \$6,800 as presented in Attachment 10.

### **Principal's Update**

Ms. Tousignant and Ms. Brzozowy gave a presentation on Student Academic Performance.

The STEM lab is moving forward. The Essex Foundation is ready to sign a contract with the Connecticut Science Museum. One classroom will be used.

### **Committee Reports**

#### **Curriculum**

Elementary K-6 report cards were discussed. This will be rolled out in the fall. New course requests for Valley Regional are being discussed. The PD plan is being reviewed.

#### **Supervision District:**

Budget was approved.

### **Other Committee Reports**

#### **LEARN Committee Report**

No report at this time.

### **Discussion regarding and Pending Policies**

A fixed graduation date policy is being discussed. An update to Title 9 is being reviewed and will be discussed at the next Joint Board of Education meeting.

### **Discussion and Possible VOTE to approve Essex Elementary 2022-23 budget for presentation to the Town of Essex.**

Upon a motion made by Mark Watson and seconded by Cassandra Sweet the Essex Elementary Board of Education unanimously **VOTED** to approve the Essex Elementary 2022-23 budget in the amount of \$8,144,643.

Discussion was held regarding capital items.

Upon a motion made by Mark Watson and seconded by Nancy Johnston the Essex Elementary Board of Education unanimously **VOTED** to recommend \$143,900 in capital expenditures pending discussion with the Essex Board of Finance.

This will be presented to the Board of Finance meeting on the March 30, 2022.

**Discussion Regarding Status of After school Care Program at EES**

Discussion held regarding sharing an after school program with the YMCA for all three elementary schools. A survey with all three towns was suggested to see if an RFP should be done. This will be discussed at the Joint Board of Meeting.

**PUBLIC COMMENT**

No Comment

**FUTURE AGENDA ITEMS**

- 7.1 Present proposed EES BOE 2022-23 Budget to Essex BOF/BOS March 30, 2022 at 7:00pm.
- 7.2 Joint BOE Meeting Thursday, April 24, 2022 @ 7:00pm
- 7.3 Present Proposed EES BOE 2022-23 Budget April 14, 2022 at Public Hearing @ 7:30PM
- 7.4 Essex Town Budget Vote May 9, 2022 at 7:30pm
- 7.5 Essex BOE Meeting next Regular is Thursday, May 12, 2022 @ 7:00pm

**ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:37pm.

Respectfully Submitted,

Kelley Frazier, Secretary