

## REGION 4 BOARD OF EDUCATION

### John Winthrop Security Project Building Committee Meeting

**Date:** Wednesday, August 31, 2022

**Location:** Google Meet (Remote)

#### Membership:

##### *Region 4 BOE Representatives:*

Rick Daniels, Chairman JWMS Security Project Building Committee	Present
Kate Sandmann	Not Present
John Stack	Not Present
Jane Cavanaugh	Present

##### *Town of Chester Representatives*

Tom Englert, Board of Selectpersons	Present
John O'Hare, Board of Finance	Not Present

##### *Town of Deep River Representatives*

Jim Olson, Board of Selectpersons	Present
Bud Eckenroth, Board of Finance	Not Present

##### *Town of Essex Representatives*

VACANT, Board of Selectpersons	Not Present
Keith Crehan, Board of Finance	Not Present

##### *Region 4 Administration Representatives*

Brian White, Superintendent, ex officio	Not Present
Melissa Morgan Hostetler, Principal JWMS, ex officio	Not Present
Robert Grissom, Finance Director, financial consultant	Present
Rusty Malik, QA+M Architecture, architect	Present
Erin Benken, QA+M Architecture	Present

#### Call to Order

Chairman Daniels called the meeting to order at: 12.04 PM

Chairman Daniels performed a verbal roll-call

#### Items / Discussion

Chairman Daniels, Mr. Grissom, and Mr. Malik discussed the outcomes from a recent State Construction Prep Meeting, held to review Checklist Form SCG-3001, on the morning of August 31, 2022, prior to the Committee meeting.

The next steps within the State review process were communicated to members of the Committee. These next steps include the completion of the PCR Review Form SCG-3010, coordination of local officials, and a meeting of the Region 4 Board of Education and Building Committee to approve documents. This must happen prior to performing the PCR Review with the State. It was noted that the goal for completing the PCR Review Form would be sometime in October, so that representatives from the Committee could perform the PCR Review with the State in the latter half of October 2022.

Future meeting dates were discussed. A potential meeting date of October 6, 2022, with the Region 4 BOE and Building Committee, immediately following the Joint Board of Education meeting that evening, was discussed as a target for completing the form, although it was noted that this was an aggressive timeline. If this date is not feasible, an alternative would be to have a special meeting the week of October 10 or October 17, 2022, with the State PCR Review thereafter. This timeline will be reassessed by the Committee in a future meeting at the end of September 2022.

It was decided that the Committee will meet again in two week intervals for check-ins related to the PCR Review Form completion. The next meeting will be scheduled for Wednesday, September 14, 2022, a 5:00 PM.

#### Public Comment

There was no Public Comment

The meeting was adjourned by Chairman Daniels at 12:18 PM