

**ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
EES MEDIA CENTER
THURSDAY, SEPTEMBER 8, 2022 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

CALL TO ORDER

Mr. Seidman called the meeting to order at 7:00pm.

Attendance: Essex BOE

Lon Seidman

Justin Pillion(7:04pm Arrival)

Mark Watson(via Phone)

Cassandra Sweet

Nancy Johnston

Administration:

Brian White

Bob Grissom

Sarah Brzozowy

Jennifer Tousignant

CONSENT AGENDA

Upon a motion duly made by Nancy Johnston seconded by Cassandra Sweet on the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on May 12, 2022 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS

Superintendent's Report

District Update

The opening of school went smoothly. Convocation was held in person. The STEM lab is open. Cameras have been installed on the buses. First Student has been very supportive of this. The drivers are concerned about student safety. Reported cases of COVID will be tracked by a data tracker and will be available on the website. A Board of Education retreat is scheduled for September 24, 2022 at 9:00am at the John Winthrop Library to discuss strategic planning goals.

Information and Communication

Five contracts will be negotiated this year. Cafeteria workers, Region 4 secretary and nurses and the certified employees will be negotiated this fall. A three year contract is expected. Para-educators and network techs will be negotiated in the Spring.

Mr. White gave an update on security. A firm will be secured to do a security audit. Practices will also be reviewed so there is consistency in all five buildings. Safety drills have occurred in all schools. A technology audit will occur later in the year. Free school lunch will be extended until November. Work in our district has been done regarding equity. Tri-town and the district will work together on this.

Assistant Superintendent's Report S. Brzozowy

General Update

It was great to see staff and the kids coming back to school. It has been a great start to the year.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. The FY21-22 status update was discussed. Last year financials are closed. There was a small surplus of approximately \$87,000. The audit is being completed. There was an encumbrance for DRA expenses. Current year reporting is prepared through the end of August. A new procedure of encumbering funds earlier in the year will be done to give a better picture of trends. There is no concern at this time of meeting the financial needs of the district.

Cafeteria Fund Update

FY21-22 revenues were from federal monies received from the Seamless Summer option. This was extended through part of the summer. The State of CT is allocating money to fund this option until November to allow families to apply for free and reduced lunch. Essex is receiving \$48,509 from the State. November 15th is the target date when this program will end.

Medical Reserve Tracking

Net favorable results have been realized last year. The reserve is funded adequately.

Grants

ESSER III funds were used for a math interventionist and a social worker. Both positions are part time. Funding will also be provided for a certified substitute teacher during the winter months.

RFP's were completed for the Safety Security audit, asset management and technology services. This will continue to be reviewed.

Principal's Update

Ms. Tousignant gave a brief report. The opening of school went smoothly. Positive energy for both staff and students was seen. New staff has done a terrific job.

Other Items

Presentation on Building Study Outcomes – Representatives from Drummey Rosane Anderson (DRA)

Greg Smolley and Jim Barrett from DRA presented the facility needs for the Essex Elementary school. Mr. Smolley discussed the short term and long term facility needs. Mr. White gave a brief update. He discussed the process of getting info to the three communities regarding building needs. The finalized report will be shared with each of the towns. (see attached)

Committee Reports

Finance

Next Meeting October 19, 2022

Curriculum

Next Meeting October 19, 2022 (revised date)

Policy

Next Meeting October 20, 2022

Supervision District:

Meeting held at the next Joint Board of Education meeting.

Other Committee Reports

LEARN Committee Report

No report at this time.

Discussion regarding Pending Policies

No Policies to discuss

PUBLIC COMMENT

No Comment

Executive Session-Interview- Candidate to Fill Board Vacancy for a Term to Last Until November 2023

No Executive Session needed.

ACTION ITEM

Possible VOTE to Appoint a Candidate to fill a Board Vacancy for a Term to Last Until November 2023 at which time the position goes on the Ballot for a Full 6 Year Term

Upon a motion made by Mark Watson and seconded by Nancy Johnston the Essex Elementary Board of Education unanimously **VOTED** to appoint Marjorie Russell to the Essex Elementary Board of Education to fill a Board vacancy for a term to last until November 2023 at which time the position goes on the ballot for a full 6 year term.

FUTURE AGENDA ITEMS

9.1 Joint BOE Meeting October 6, 2022 @ 7:00pm

9.2 Essex BOE Meeting next Regular is November 10, 2022 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:35pm.

Respectfully Submitted,

Kelley Frazier, Secretary

The Schools of Chester, Deep River, Essex, and Regional 4

COMMITTED TO EXCELLENCE

SCHOOL FACILITIES PHYSICAL – **Essex Elementary School**
CONDITIONS ASSESSENT

8 September 2022

DRA

The Schools of Chester, Deep River, Essex and Region 4

- DISTRICT OFFICES

RSD #4

Winthrop Road, Deep River
- ELEMENTARY SCHOOLS

Deep River Elementary School | K-5

12 River Street, Deep River

Chester Elementary School | PK-5

23 Ridge Road, Chester

Essex Elementary School | K-5

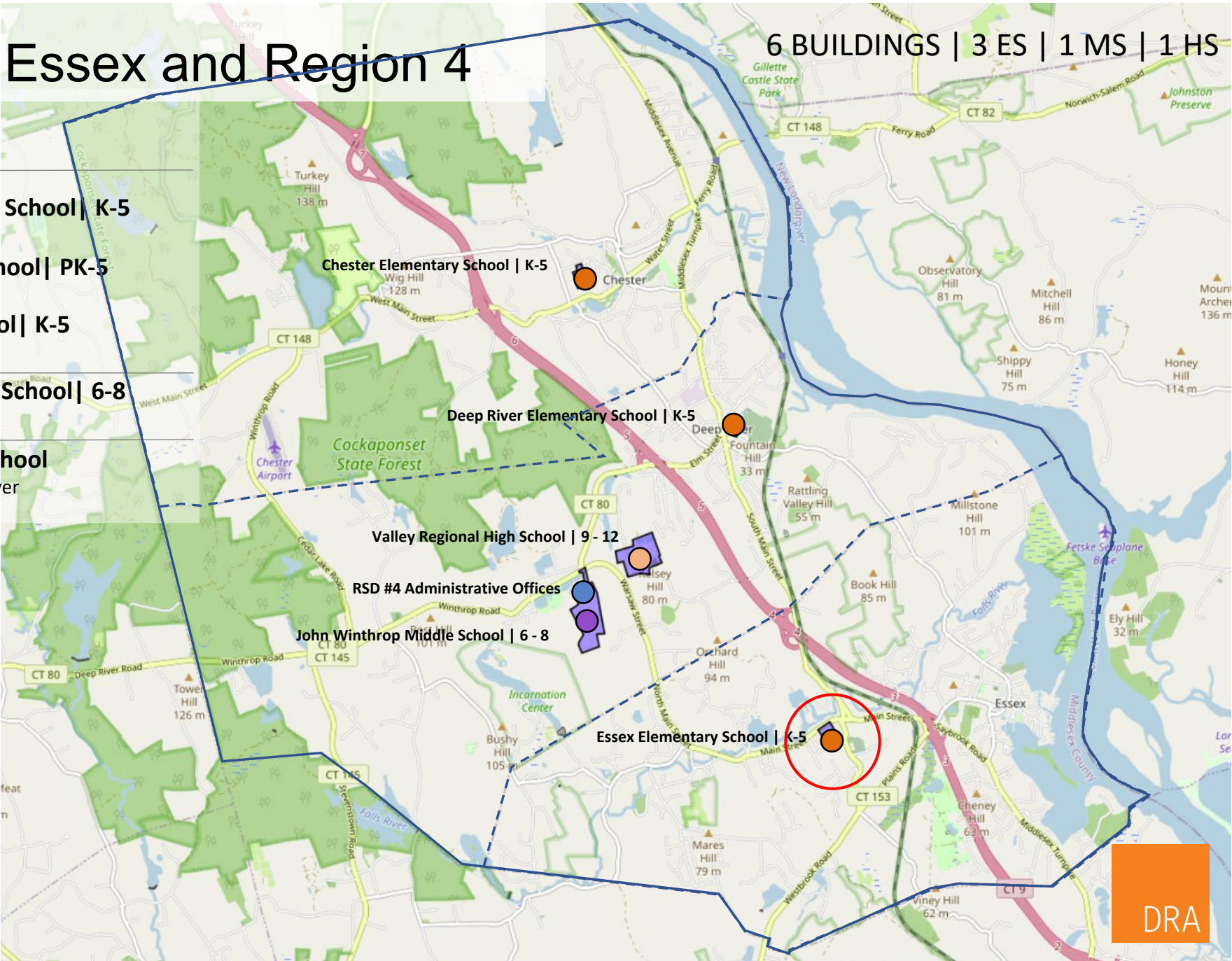
108 Main Street, Centerbrook
- MIDDLE SCHOOL

John Winthrop Middle School | 6-8

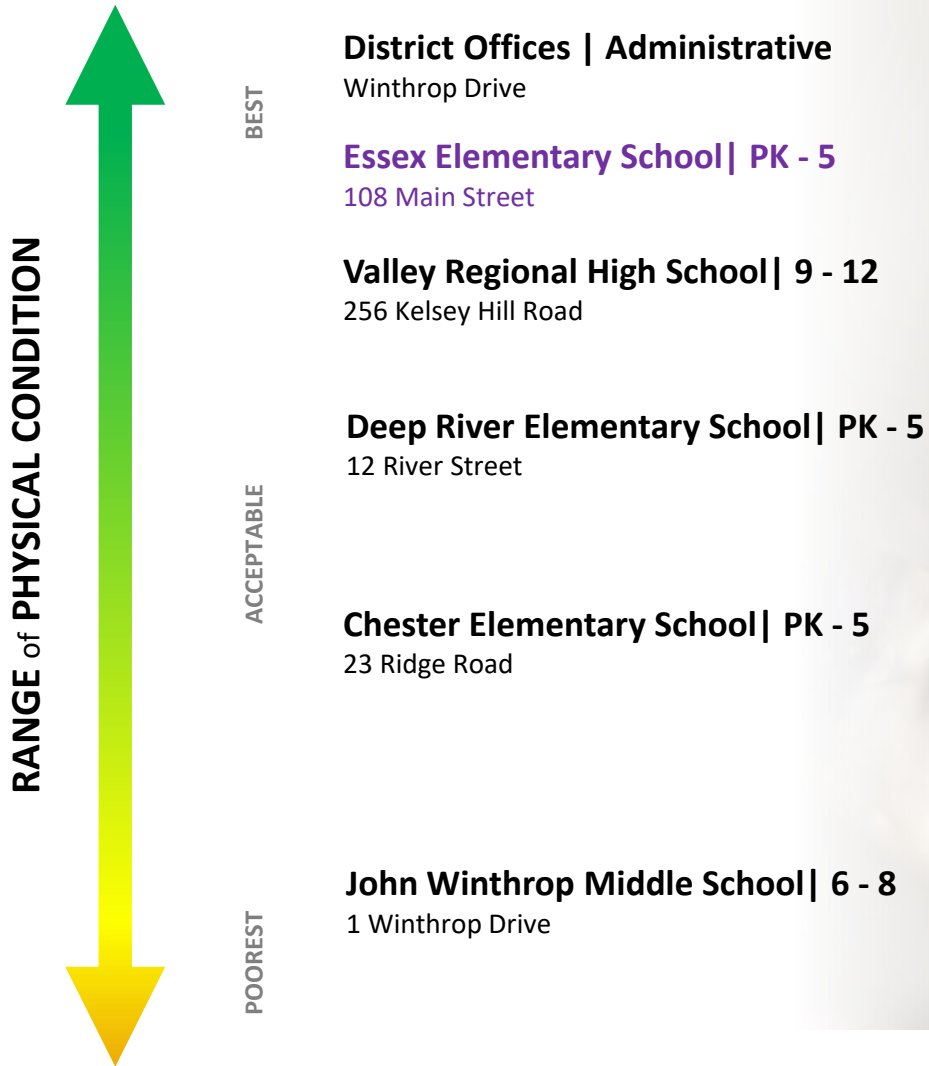
1 Winthrop Road, Deep River
- HIGH SCHOOL

Valley Regional High School

256 Kelsey Hill Road, Deep River



Physical Conditions Assessment



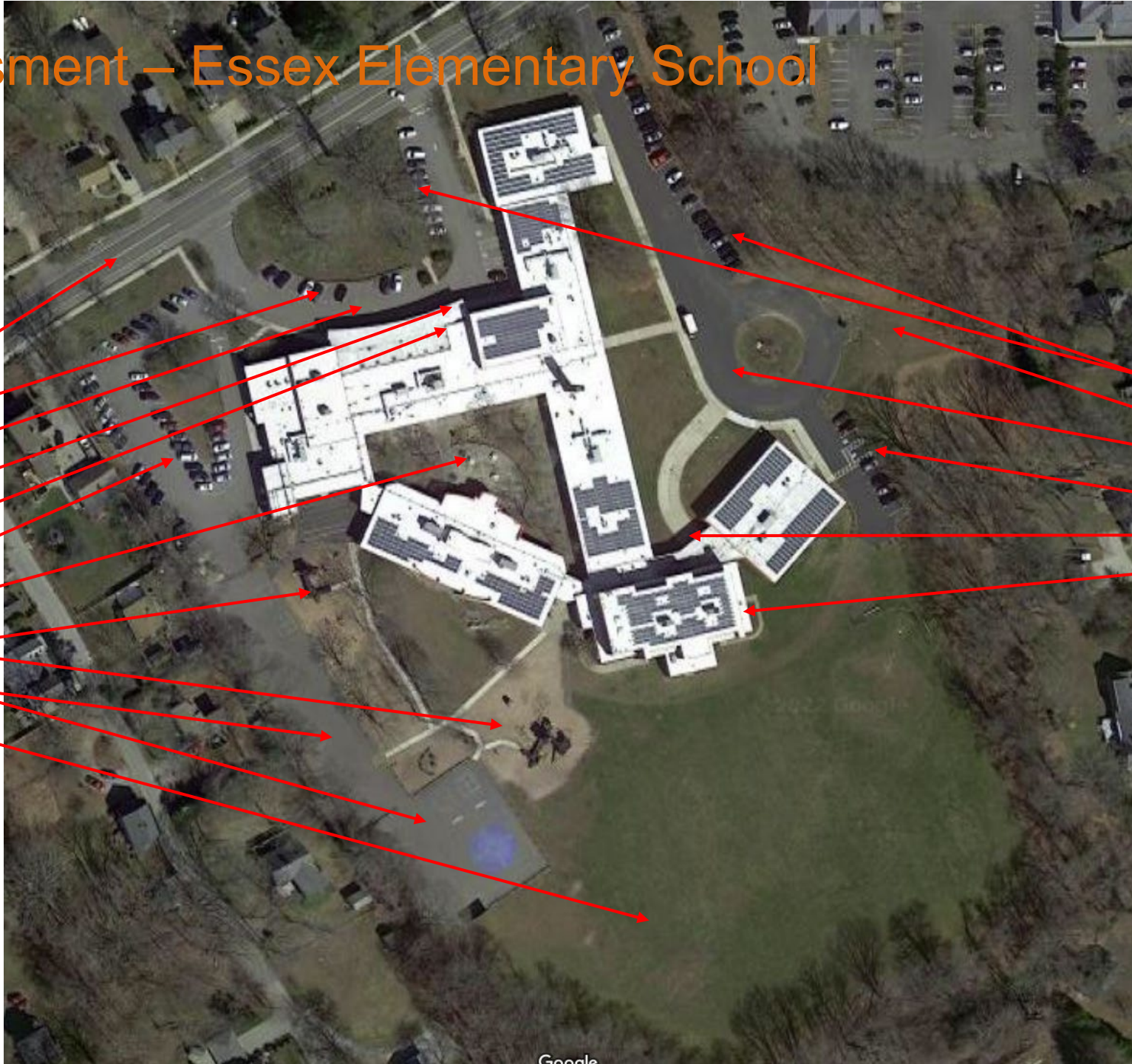
Facilities Assessment – Essex Elementary School



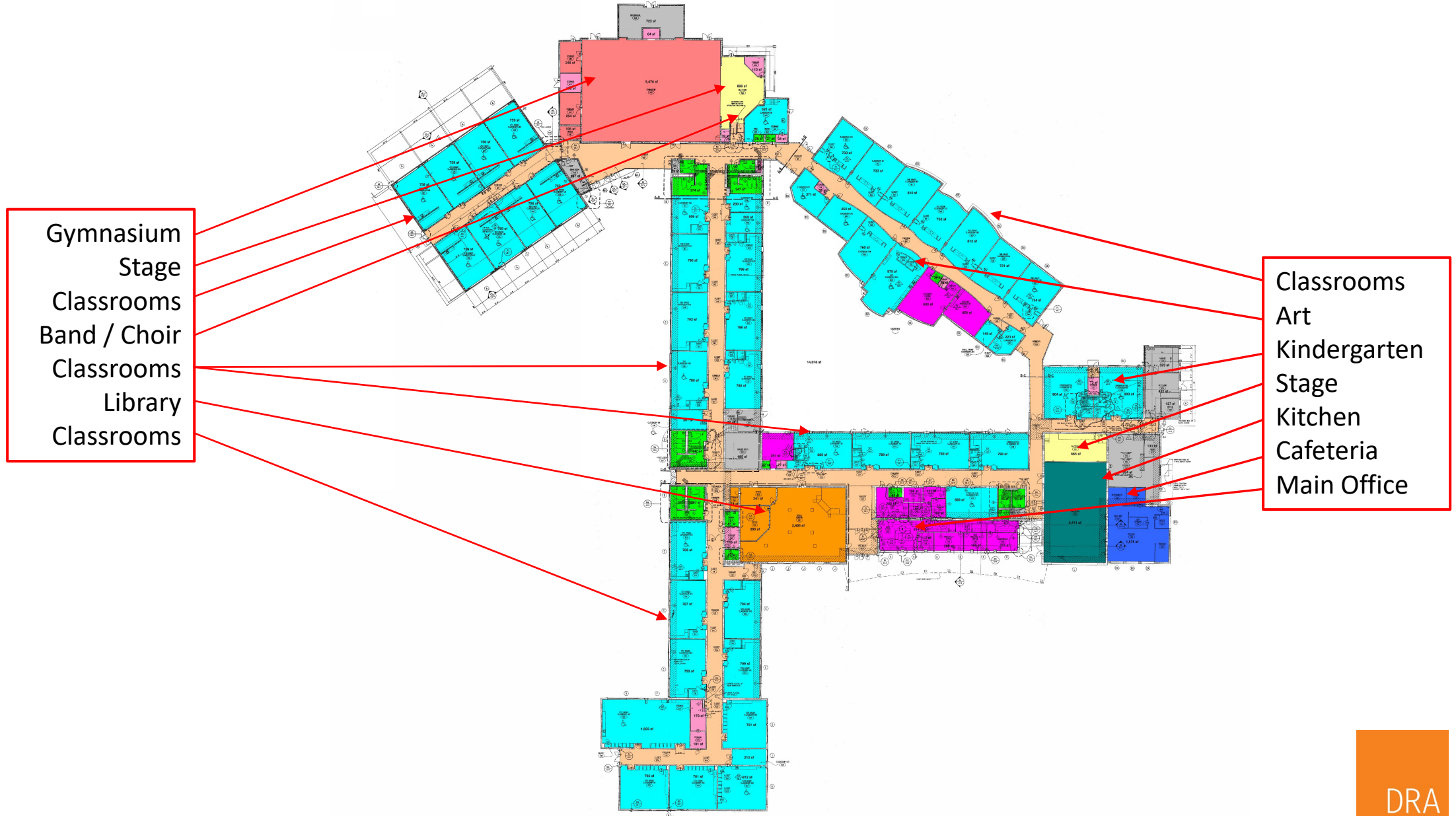
Facilities Assessment – Essex Elementary School

- Main Street
- Visitor Parking
- Parent Drop
- Main Entry
- Main Office
- Staff Parking
- Interior Courtyard
- Playscapes
- Play Area
- Playfield

- Staff Parking
- Parking Expansion
- Bus Drop
- Staff Parking
- Student Entry
- Gymnasium



Facilities Assessment – Essex Elementary School



Assessment Summary

- Building overall is in good condition
- Some windows should be replaced
- Some ADA compliance issues to address
- Classrooms configurations could be improved
- Considerable investment projected for 2030 - 2035

Facilities Assessment – Essex Elementary School

Large Cost Items

- 2023
 - Playscape safety and ADA compliance
- 2030
 - Windows, Mechanical/Electrical/Plumbing
- 2035
 - Roof, Fire suppression, Cabinetry/Millwork

Facilities Assessment – Essex Elementary School

PROJECTED STUDENT ENROLLMENT	Students	# Inst. Areas		Students	# Inst. Areas
8-Year Highest Projected Enrollment	8-Year	25		8-Year	25
Pre-Kindergarten	20	0.80	Grade 6	62	2.85
Kindergarten	42	1.68	Grade 7		0.00
Grade 1	46	1.84	Grade 8		0.00
Grade 2	46	1.84	Grade 9		0.00
Grade 3	45	1.80	Grade 10		0.00
Grade 4	45	1.80	Grade 11		0.00
Grade 5	53	2.12	Grade 12		0.00
Total Student Enrollment				359	14.73

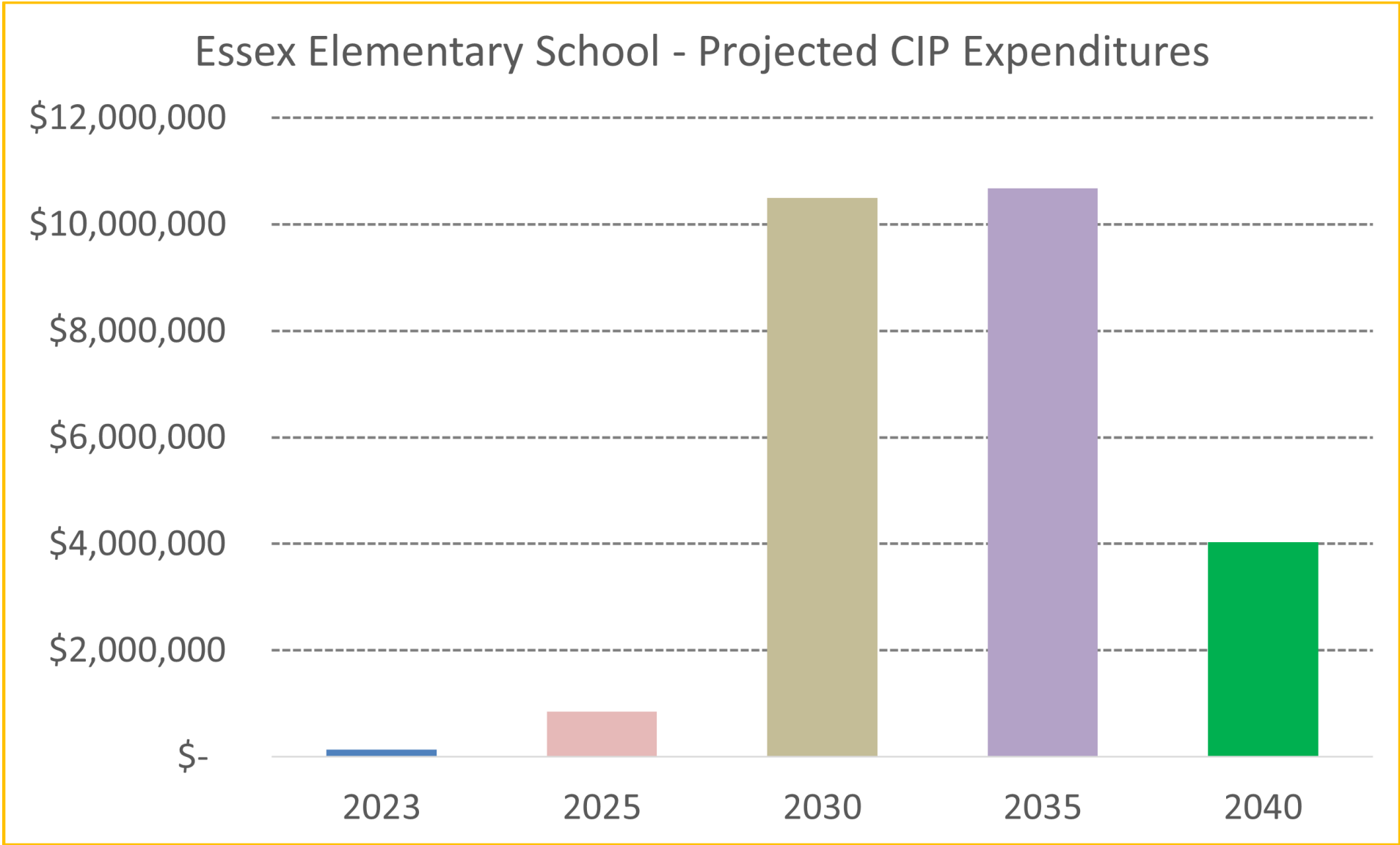
Facilities Assessment – Essex Elementary School

REIMBURSEABLE SQUARE FOOTAGE	Students	SF/student	Total
SF/Student - Elementary School	297	125.00	37,125
SF/Student - Middle School	62	151.00	9,362
SF/ Student - High School	0		
Maximum Reimbursable Gross Square Feet			46,487

PROGRAM AREAS	New	Exist SF	Total SF	# Instr Area
Academic Core	0	32,057	32,057	38
Special Education	0	1,345	1,345	
Administration	0	2,321	2,321	
Media Center	0	3,081	3,081	
Visual Arts	0	980	980	1
Music	0	520	520	1
Performing Arts / Auditorium	0	1,010	1,010	0
Life Skills/Tech/Bus Education	0	0	0	0
Physical Education	0	6,080	6,080	0
Student Dining	0	3,231	3,231	
Food Service	0	1,575	1,575	
Custodial	0	450	450	
Subtotal - Net Square Feet	0	52,650	52,650	40
Building Services	0	15,213	15,213	
Subtotal - Net SF including Building Service	0	67,863	67,863	
Construction Factor	0.11	0.11	0.18	
Total Gross SF Programmed - Funded	0	75,328	80,265	

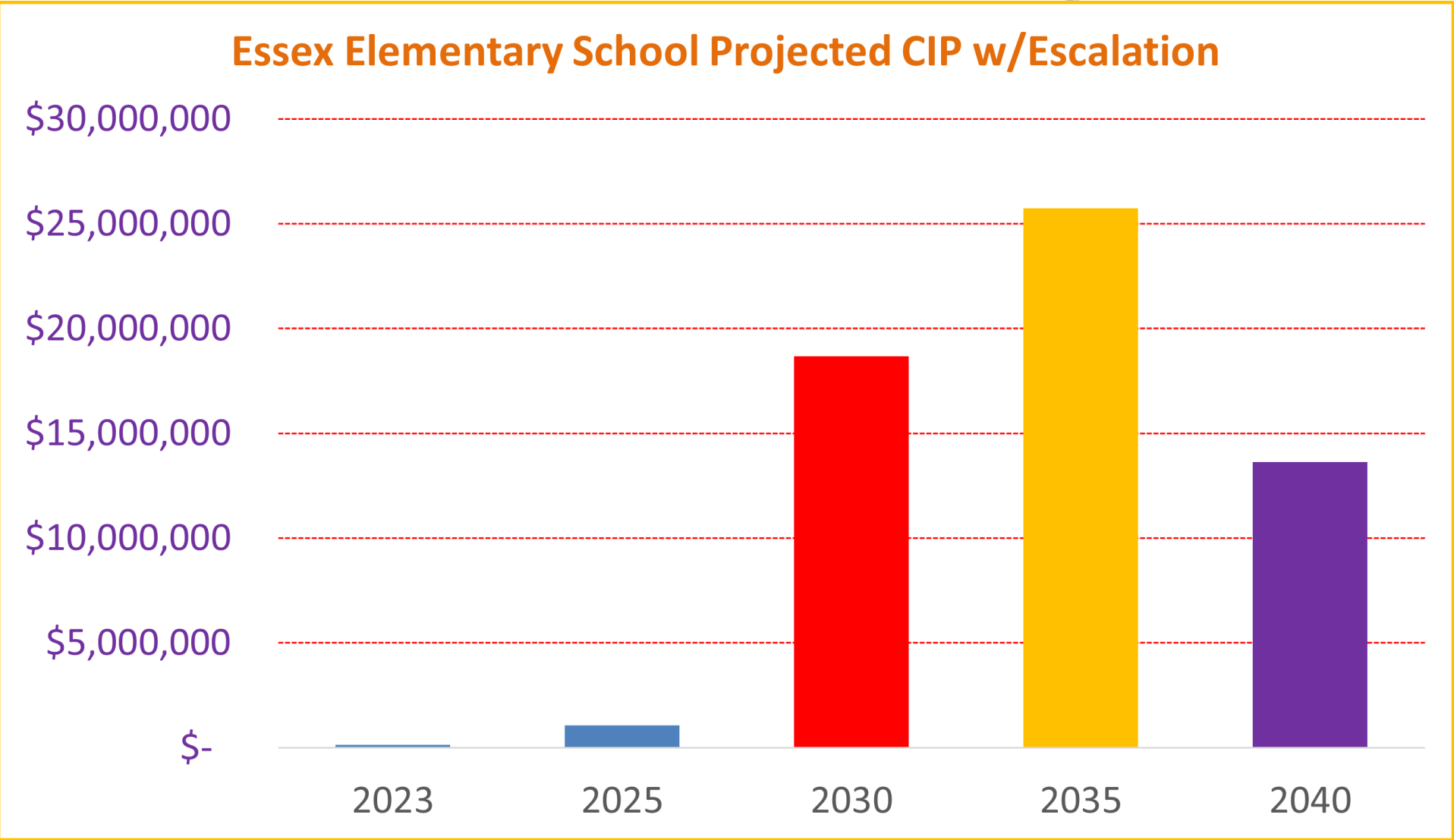
The difference between existing building and OSCG&R Space Guidelines is 33,778 square feet

Facilities Assessment – Essex Elementary School



2023:	\$134,750
2025:	\$846,015
2030:	\$10,495,549
2035:	\$10,676,683
2040:	\$4,028,973
Total:	\$26,181,971

Facilities Assessment – Essex Elementary School



2023: \$148,225
2025: \$1,074,439
2030: \$18,682,078
2035: \$25,730,807
2040: \$13,617,928
Total:
\$59,253,477

Facilities Assessment – Essex Elementary School



Facilities Assessment – Essex Elementary School

CPSI

On this page you
will find Level:
TBD and 4



- The playground ramp should end on a 5'x5' FLAT landing area – this is 6.4%
- Surfacing on the sides of the concrete ramp should be flush – and max 1:20 slope
- Ramping elevations; landings and slope need further evaluation
- ADA Transfer Platform at 20" – max allowable is 18" – designed to be at 16"
- Need to obtain 2-D layout with all deck elevations – then can properly determine amount of surfacing – this area needs MINIMUM of 2" additional



Facilities Assessment – Essex Elementary School

CPSI
On this page
you will find
Level: 3



- On BOTH structures
- Noted at top of both ramps – at transfer Areas – the platform is open (there are no guardrails for wheelchair users) – need mfr 2-D design to better determine
- See bottom left photo as example of an Activity barrier
- I believe a guardrail of some sort may be missing to prevent inadvertent access with wheelchair

Facilities Assessment – Essex Elementary School



Facilities Assessment – Essex Elementary School



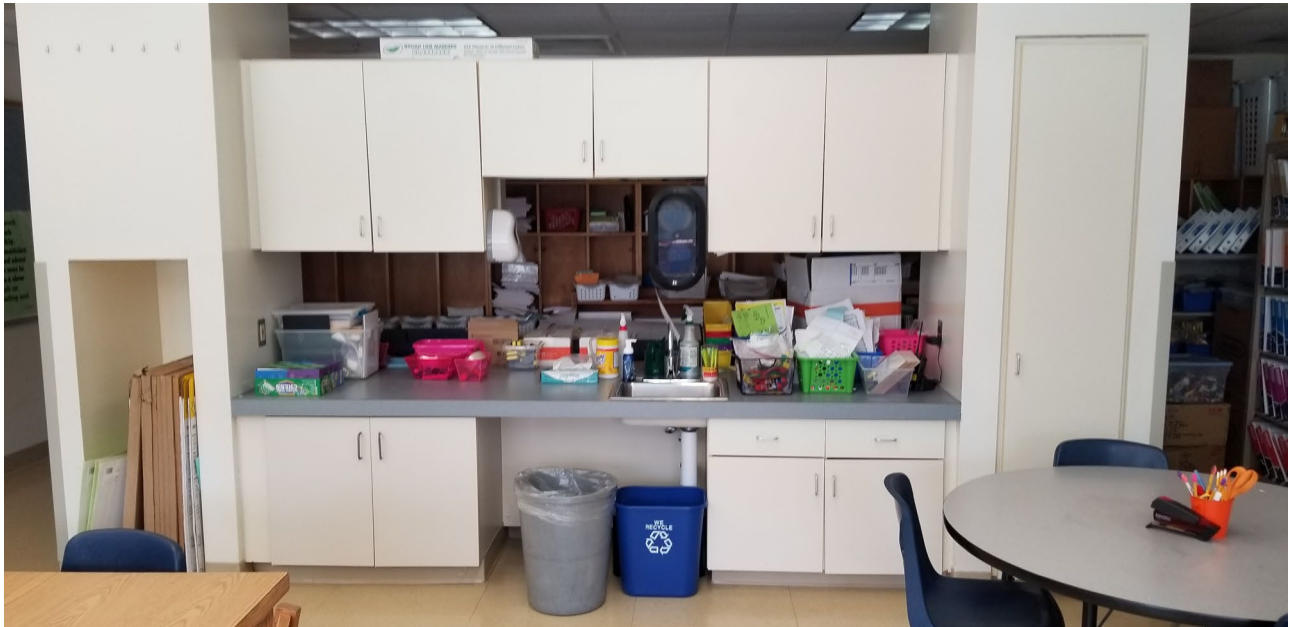
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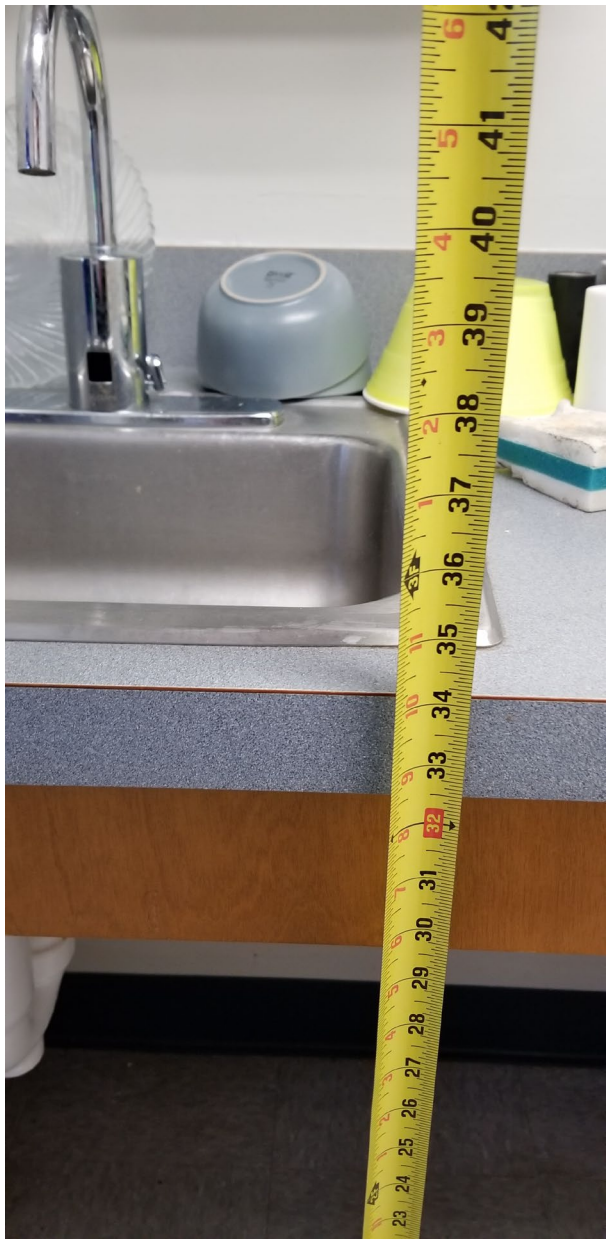
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