

REGION 4 BOARD OF EDUCATION

John Winthrop Security Project Building Committee Meeting

Date: Wednesday, September 14, 2022

Location: Google Meet (Remote)

Membership:

Region 4 BOE Representatives:

Rick Daniels, Chairman JWMS Security Project Building Committee	Present (5:19 PM)
Kate Sandmann	Present
John Stack	Present
Jane Cavanaugh	Present

Town of Chester Representatives

Tom Englert, Board of Selectpersons	Present
John O'Hare, Board of Finance	Not Present

Town of Deep River Representatives

Jim Olson, Board of Selectpersons	Present
Bud Eckenroth, Board of Finance	Not Present

Town of Essex Representatives

VACANT, Board of Selectpersons	Not Present
Keith Crehan, Board of Finance	Not Present

Region 4 Administration Representatives

Brian White, Superintendent, ex officio	Not Present
Melissa Morgan Hostetler, Principal JWMS, ex officio	Present (5:05 PM)
Robert Grissom, Finance Director, financial consultant	Present
Rusty Malik, QA+M Architecture, architect	Present
Erin Benken, QA+M Architecture	Present

Call to Order

In the absence of Chairman Daniels, Ms. Jane Cavanaugh called the meeting to order at: 5:00 PM

Ms. Cavanaugh performed a verbal roll-call

Items / Discussion

Mr. Grissom and Mr. Malik discussed updates on the project and progress on the State PCR Review requirements since the previous meeting held on August 31, including discussions with Deep River Planning & Zoning and John Winthrop Middle School site visits by QA+M, surveyors and MEP engineers for the project.

It was discussed that, based on recent conversations between QA+M and the DR P&Z Department, the school may need to present at a P&Z Commission Meeting; the next one is October 20, 2022. Per Mr. Malik, a meeting alone would not preclude the project from going in front of the State for PCR Review in October 2022, consistent with the initial timeline. Through discussion, Committee members agreed to speak with DR Town representatives within the P&Z Commission and Selectmen's Office to determine whether the P&Z meeting is a necessary and required step for this project. QA+M will report back at the next meeting with updates.

It was discussed that Mr. Grissom and Mr. Malik would develop project budget and expense analyses to allow for the Committee to track and report on project spending as compared to the original budget. These documents will be presented to the Committee in the next meeting.

After discussing the original budget and upcoming costs, it was decided that a VOTE to approve three consultations was not required.

Public Comment

There was no Public Comment

There was a motion to adjourn by Mr. John Stack, seconded by Ms. Cavanaugh

The meeting was adjourned by Chairman Daniels at 5:44 PM