

F.O.I. Compliance – *Subject to approval at a future Committee meeting*

REGIONAL SUPERVISION DISTRICT COMMITTEE

Date: February 23, 2023

Regular Meeting – John Winthrop Middle School Library

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Rebecca Greenberg-Ellis, Dale Bernardoni

DEEP RIVER BOARD OF EDUCATION: Miriam Morrissey, Pat Maikowski

ESSEX BOARD OF EDUCATION: Lon Seidman, Nancy Johnston, Justin Pillion

REGION 4 BOARD OF EDUCATION: John Stack, Kate Sandmann,

Also in attendance: Brian J. White, Superintendent; Sarah Brzozowy, Assistant Superintendent; and Robert Grissom, Finance Director, Kelley Frazier, Clerk

CALL TO ORDER and Verbal Roll Call

Committee Chair Seidman called the meeting to order at 6:01p.m. and a verbal roll call was done.

CONSENT AGENDA

On motion duly made by Miriam Morrissey and seconded by Nancy Johnston the Committee unanimously **VOTED** to approve the consent agenda consisting of the Minutes from Regular Meeting of December 01, 2022, Minutes from Special Meeting of December 12, 2022, Minutes from Budget Workshop I of January 11, 2023, Minutes from Budget Workshop II of January 18, 2023, Minutes from Special Meeting of January 24, 2023, Minutes from Public Budget Hearing of February 07, 2023, Minutes from Budget Workshop III of February 13, 2023 and the Accounts Payable report.

PUBLIC COMMENT – No comments were made.

REPORTS AND OTHER ITEMS

Superintendent's Report

Superintendent White will hold his district update until the Joint BOE meeting immediately following this meeting.

Assistant Superintendent's Report

Dr. Brzozowy will also hold her district update until the Joint BOE meeting immediately following this meeting.

Finance Office Report

Finance Director Bob Grissom reviewed the Finance Office enclosure for the Supervision District Year-to-Date Financial Report. This is through February 15, 2023. The budget is 94% committed for the year.

Other Items

Possible VOTE to move the proposed 2023-24 Supervision District Budget as presented to the Joint BOE for vote.

Upon a motion made by Miriam Morrissey and seconded by Nancy Johnston the Committee unanimously **VOTED** to approve the 2023-24 Supervision District Budget in the amount of \$8,957,537 as presented and forward to the Joint BOE for approval.

Mr. Stack noted that there needs to be a commitment by the Boards to support the Facilities Director in the future. Ms. Johnston voiced concern that in one year the same obstacles may occur in funding these items. Mr. Fitzgibbons noted that PreK education is coming in the future and will have to be funded. Ms. Morrissey agrees with Mr. Stack, but understand the concern regarding ADM. She thanked the other towns for supporting the Town of Deep River during this budget cycle. Ms. Greenberg-Ellis is disappointed the PreK program is not being funded.

Individual BOE reports:

Essex BOE Chair Seidman shared a general update. Budgets are being worked on.

Chester BOE: Chair Fitzgibbons did not have an update.

Deep River BOE: Chair Morrissey gave an update. Work is being done on the budgets. The programs in the school are moving forward after COVID. The grant for playground equipment is moving forward. The Broadcast team has new equipment.

Region 4 BOE: Chair Sandmann shared a brief update. The musical and winter sports are occurring at this time. The 8th grade dance will be at Valley.

Committee Reports:

There were no new Committee Updates to be shared.

PUBLIC COMMENT

David Sacks commented on how valuable preschool programs are to families in the area. Waiting lists and programs are difficult to find and he hopes moving forward the PreK program will be funded.

Mr. Fitzgibbons noted that the PreK program is to address education and not family finances and daycare issues.

Mr. O'Hare asked what other towns are charging for tuition for PreK. Mr. White noted that the Finance Committee has done this comparison. This was presented to the Board.

Justin Pillion asked the benefit for a full day program for a child of this age. He is not in support of this program. He would like more information on the educational benefit. Mr. White noted that there are two presentations on our website which discuss the research on effective PreK instruction. Ms. Greenberg-Ellis noted that there is much research on the benefits of a full day PreK program.

In April this will be discussed further.

FUTURE AGENDA ITEMS

Supervision District Committee Meeting April 6, 2023 @6:30pm.

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 6:32 p.m.

Respectfully Submitted,

Kelley Frazier, Clerk

SUPERVISION DISTRICT

Supporting the Chester, Deep River, Essex and Region 4 Schools

**2023-2024 BUDGET REQUEST
FOR SUPERVISION DISTRICT COMMITTEE & JOINT BOE VOTE FEBRUARY 23, 2023**



DRAFT

A Mission-Driven Learning Community with a PK-12 Line of Sight

Brian J. White, Superintendent of Schools
Dr. Sarah Brzozowy, Ed.D, Assistant Superintendent
Sarah Smalley, Director of Pupil Services
Robert Grissom, Finance Director



Regional School District 4
Chester - Deep River - Essex - Region 4

2023-2024 School Year Budget Request

SUPERVISION DISTRICT

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Regional School District 4
Chester - Deep River - Essex - Region 4
2023-2024 School Year Budget Request

SUPERVISION DISTRICT

What is the Supervision District?

The Boards of Education of Chester, Deep River, Essex, and Region 4 endeavor to work together as multiple Boards of Education to support the Region's mission and strategic goals. High-achieving school districts intentionally align school goals, district goals, and Board goals to cultivate a mission-driven organization. The development of a cohesive educational program pre-kindergarten through grade twelve is a fundamental condition for educational excellence.

The Supervision District is unique to the educational system in Chester, Deep River, and Essex due to the complex multiple-board organizational structure. It is a key element facilitating regional cohesiveness. The Supervision District Committee provides oversight of the budget for the Central Administrative Office, which consists of the Superintendent, Assistant Superintendent, Director of Pupil Services, Director of Technology, and the Finance Director.

The Supervision District provides essential shared services to all of the Region's schools including administrative and fiscal services, curricular organization, professional development, the provision of special services, legal support, personnel services, student transportation, and best practices. The Supervision District also provides teachers and staff who work, or are available to work, in any of the Region's schools such as special education, preschool services, gifted and talented support, summer school, and elementary world language, music, and art teachers.

Chartered through an agreement in 1964 among the Boards of Education of Chester, Deep River, Essex, and Region 4, and modified in 2000, the Supervision District was established to fund those programs and services best shared across our schools. A committee composed of three members each from the Chester, Deep River, Essex, and Region 4 Boards of Education govern the Supervision District. The town Boards of Education govern each town's elementary school. The Region 4 Board of Education governs John Winthrop Middle School and Valley Regional High School. The Supervision District Committee chair rotates annually among the chairs of the Boards of Education.

The annual contributions required for each of the Boards is established by the Supervision committee in accordance with the agreement, and allocates each expense in the approved budget according to an accepted methodology. This methodology includes one or more of the following allocation methods:

- 1.) A 3-way allocation based on elementary student populations
- 2.) A 4-way allocation based on total K-12 student populations
- 3.) 1-way allocation for expenses benefiting only one board
- 4.) Use allocation for expenses which can be segregated by frequency or volume of use.



Regional School District 4
Chester - Deep River - Essex - Region 4

2023-2024 School Year Budget Request

SUPERVISION DISTRICT

FIVE YEAR STRATEGIC PRIORITIES 2023-2028

The Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education are presently engaged in a process to develop a set of Strategic Priorities which will guide the work of our schools for the 2023-2028 school years. While the Strategic Plan remains in development with the Boards of Education of Chester, Deep River, Essex, Regional School District No. 4, and the Supervisions District Committee, the agreed upon priorities are:

1. Teaching and Learning
2. Culture and Climate
3. Finance and Operations

Once finalized, these Strategic Priorities will guide the resource needs and budget development of our schools.



Regional School District 4 Chester - Deep River - Essex - Region 4

2023-2024 School Year Budget Request

SUPERVISION DISTRICT

Average Daily Membership

What is Average Daily Membership (ADM)?

The Supervision District provides essential shared services to the Chester, Deep River, Essex, and Region 4 schools. The costs associated with Supervision District are assigned to member districts using a three-way allocation for shared elementary services. A four-way allocation is used for services shared by all member districts including Region 4. The allocations are based on the Average Daily Membership (ADM) among the participating Boards of Education. Preschool special needs students (minus typical peers) are counted and assigned to the home district. Students who are educated out of district are assigned to the home district (special education, vocational agriculture); this does not include students who attend technical high schools or adult education.

Average Daily Membership for the subsequent budget year is determined by the total number of students in each district grades K-6 or 7-12 based upon the Connecticut State Department of Education October 1 census of actual enrollment in the current year.

Average Daily Membership Calculation for the 2023/2024 Budget

■ Average Daily Membership based upon a three-way allocation to the elementary districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>
School Year 2023/2024	32.31%	28.69%	39.00%
School Year 2022/2023	30.63%	30.21%	39.16%
Change	1.68%	-1.52%	-0.16%

■ Average Daily Membership based upon a four-way allocation to the districts

	<u>Chester</u>	<u>Deep River</u>	<u>Essex</u>	<u>Region 4</u>
School Year 2023/2024	15.77%	14.00%	19.04%	51.19%
School Year 2022/2023	14.23%	14.04%	18.19%	53.54%
Change	1.54%	-0.04%	0.85%	-2.35%



Regional School District 4
Chester - Deep River - Essex - Region 4

2023-2024 School Year Budget Request

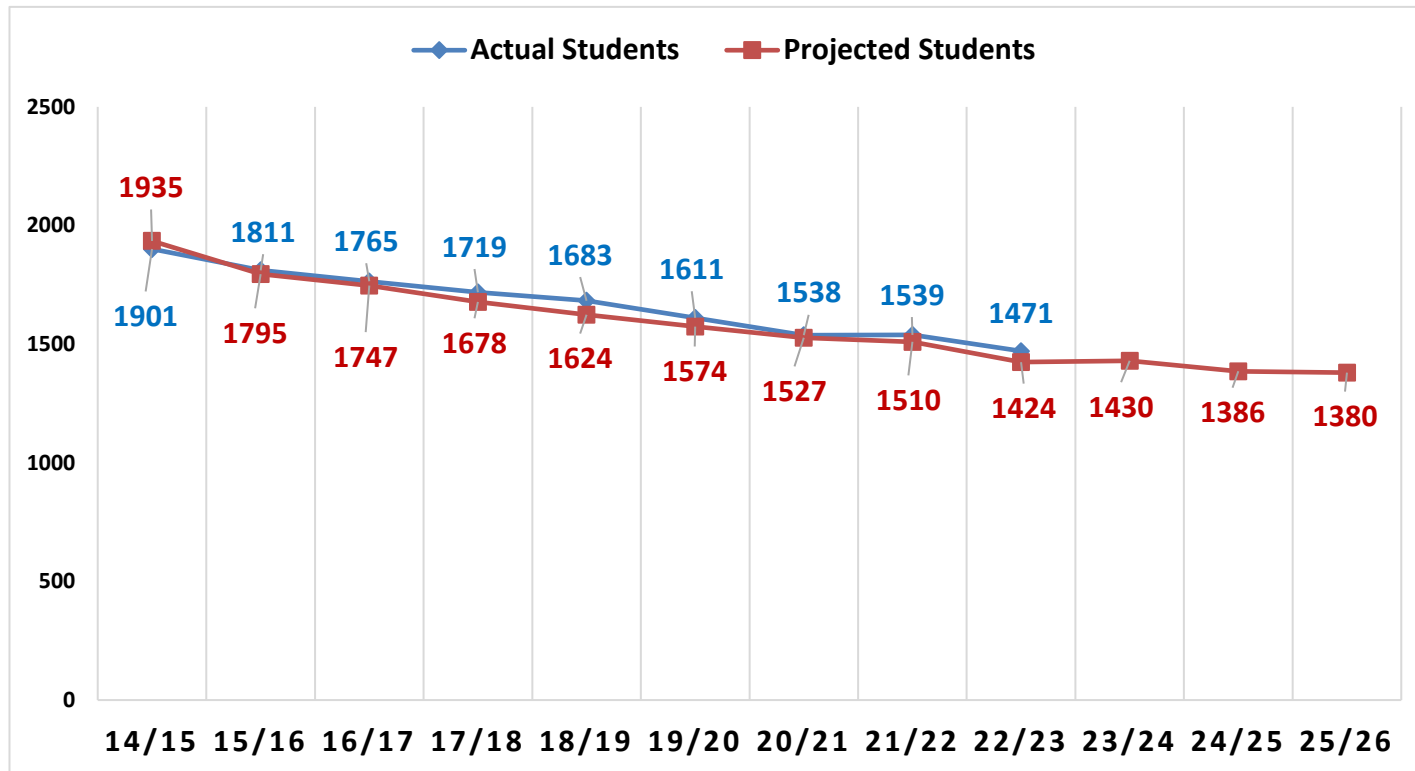
SUPERVISION DISTRICT

Total: Chester, Deep River, Essex, Region 4

Enrollment and Projections (Grades K-12)

2014/15 through 2025/26

(enrollment based upon SDE October 1 census PSIS report)

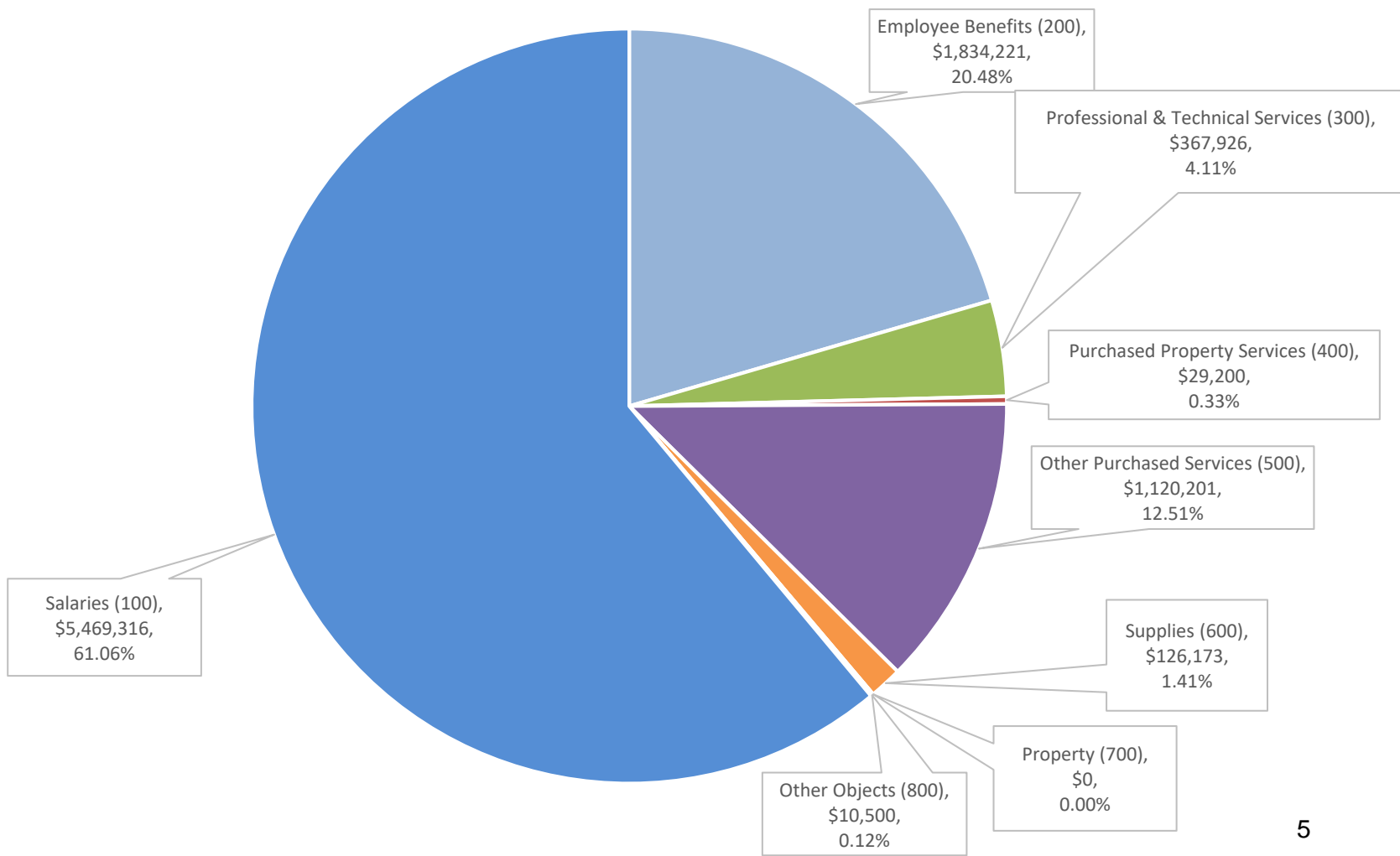


*Pete Prowda projections used for years 14/15 through 20/21

* NESDEC study used for projections for 21/22 through 25/26

SUPERVISION DISTRICT
Chester - Deep River - Essex - Region 4
Proposed Budget for School Year 2023-2024

2023-2024 Analysis of Requested Budget by Object
Total Budget Request: \$8,957,537



BUDGET SUMMARY	2020-2021 Approved Budget	2020-2021 Actual Expenses	2021-2022 Approved Budget	2021-2022 Actual Expenses	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change over 22/23	\$ Change over 22/23	Object Description
EXPENDITURES BY OBJECT									
Salaries (100)	4,849,242	4,580,002	5,056,182	4,848,736	5,406,483	5,469,316	1.16%	62,833	Includes regular and extra compensatory wages for employees
Employee Benefits (200)	1,639,943	1,655,167	1,673,863	1,659,795	1,677,879	1,834,221	9.32%	156,342	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare. Additionally, includes Worker's & Unemployment Compensation
Professional & Technical Services (300)	317,406	287,629	291,177	278,030	372,047	367,926	-1.11%	-4,121	Legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	40,456	26,170	32,300	41,584	26,300	29,200	11.03%	2,900	Expenditures from these accounts are used for upkeep and repairs of school buildings and equipment.
Other Purchased Services (500)	1,005,965	928,688	1,036,514	1,017,446	1,057,708	1,120,201	5.91%	62,493	Expenditures from these accounts are used primarily for student transportation for all districts, communications, travel, and conferences.
Supplies (600)	117,750	71,355	115,150	71,204	101,920	126,173	23.80%	24,253	Includes supplies, materials, textbooks, utilities such as propane heat and diesel fuel for the student buses.
Property (700)	0	0	0	0	0	0	0.00%	0	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	7,950	8,961	9,300	10,192	9,950	10,500	5.53%	550	These accounts are used to budget for professional memberships.
TOTAL	7,978,713	7,557,972	8,214,486	7,926,987	8,652,287	8,957,537	3.53%	305,250	
SUBTOTAL	7,978,713	7,557,972	8,214,486	7,926,987	8,652,287	8,957,537			
Revenues *	15,000	26,430	15,000	28,900	15,000	15,000			
GRAND TOTAL	7,963,713	7,531,542	8,199,486	7,898,087	8,637,287	8,942,537			3.53% 305,250

* The regular education typical peers would pay a tuition to participate in the preschool program and miscellaneous revenue.



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change over 22/23	\$ Change over 22/23	Object Description
OBJECT 100 - SALARIES:												
5111	Administration	948,206	822,934	125,272	955,891	940,286	15,605	1,012,272	1,018,574	0.62%	6,302	Includes salaries for Superintendent, Asst. Superintendent, Pupil Services Dir, Finance Dir, Tech Dir, Facilities Dir, Pupil Services Superv.
5113	Teachers	3,120,606	2,981,466	139,140	3,119,797	2,979,435	140,361	3,336,441	3,345,995	0.29%	9,554	Contractual salaries for special education and special area teachers.
5113	ESL Stipend	0	0	0	5,000	5,000	0	5,100	5,000	-1.96%	(100)	Stipend for a teacher for English Language learning needs for students in the community.
5114	Central Office Staff	502,529	521,931	(19,402)	525,656	528,558	(2,902)	560,375	614,163	9.60%	53,788	Salaries for Central Office Administrative Assistants, HR, and Finance Office staff.
5116	Nurse Coordinator Stipend	3,000	3,000	0	3,000	3,000	0	3,078	3,000	-2.53%	(78)	Stipend for a nurse to coordinate the district-wide nursing staff.
5119	Para Educators	0	0	0	0	2,534	(2,534)	60,647	81,233	33.94%	20,586	Wages for Special Education and Pre-K para-educator positions.
5120	Managemnt System Admin. & Network Technicians	247,401	210,542	36,859	281,338	236,093	45,245	282,395	283,416	0.36%	1,021	Salary for Management System Administrator and Network Technicians.
5123	Substitute Teachers	25,000	34,626	(9,626)	30,000	36,205	(6,205)	35,000	2,000	-94.29%	(33,000)	To provide coverage for when Supervision Certified Staff (Pre-K) are absent from school.
5124	Substitute Secretary / Para	500	583	(83)	500	0	500	500	500	0.00%	0	To provide coverage for when secretaries and paras are absent.
5133	ESY Summer School	0	0		133,000	109,852	23,148	108,675	111,935	3.00%	3,260	Wages for Summer School / ESY staff.
5134	Secretary OT	2,000	4,920	(2,920)	2,000	7,772	(5,772)	2,000	2,500	25.00%	500	Required for Central Office Staff as additional needs and projects arise.
5135	Board of Education Clerk	0	0	0	0	0	0	0	1,000	100.00%	1,000	To provide wages for Board of Education Clerk, as needed.
TOTAL SALARIES		4,849,242	4,580,002	269,240	5,056,182	4,848,736	207,446	5,406,483	5,469,316	1.16%	62,833	
OBJECT 200 - EMPLOYEE BENEFITS:												
5210	Health Insurance	1,240,364	1,240,299	65	1,217,645	1,217,645	0	1,217,645	1,327,907	9.06%	110,262	To provide contractual health insurance to supervision employees.
5212	Appropriation: Health Insurance Reserve Fund	40,381	40,381	0	40,381	40,381	0	0	0	0.00%	0	Appropriation: Health Insurance Reserve Fund
5214	Life Insurance	8,603	6,244	2,359	7,248	6,752	497	7,080	8,437	19.16%	1,357	To provide contractual life insurance to supervision employees.
5222	MERF - Municipal Employee Retirement Fund	132,517	137,853	(5,336)	164,619	163,725	894	190,320	226,918	19.23%	36,598	To provide contractual contribution to the State's Municipal Employees Retirement Fund for non-certified employees.
5223	FICA/Medicare	118,090	130,304	(12,214)	157,842	147,709	10,133	163,033	169,948	4.24%	6,915	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250	Unemployment Compensation	4,000	1,752	2,248	5,000	0	5,000	5,000	5,000	0.00%	0	Payments for actual unemployment claims filed by former Supervision District employees.
5260	Worker's Compensation Insurance	37,988	33,409	4,579	39,127	29,082	10,045	40,301	41,511	3.00%	1,210	Premium payments, required by statute, for all Supervision employees.
5291	Annuities	58,000	64,925	(6,925)	42,000	54,500	(12,500)	54,500	54,500	0.00%	0	Contractual contributions to Supervision District employee annuity agreements.
TOTAL EMPLOYEE BENEFITS		1,639,943	1,655,167	(15,224)	1,673,863	1,659,794	14,068	1,677,879	1,834,221	9.32%	156,342	



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE	2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change over 22/23	\$ Change over 22/23	Object Description
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:											
5322 Instructional Program Improvement											
Prof Development Programs	35,000	16,986	18,014	30,000	26,646	3,354	30,000	30,000	0.00%	0	Services performed by persons to assist teachers and supervisors to enhance the quality of the teaching process. Professional development for PK-12 activities.
Curriculum Writing	20,000	2,014	17,986	20,000	18,448	1,552	20,000	20,000	0.00%	0	Curriculum development and revision across all content areas.
Teacher Course Reimbursement	16,385	3,282	13,103	38,504	13,964	24,540	38,997	50,790	30.24%	11,793	Contractual reimbursement for courses.
TOTAL INSTR. PROGRAM	71,385	22,282	49,103	88,504	59,058	29,446	88,997	100,790	13.25%	11,793	
5330 Other Professional Services											
Summer School	23,000	4,782	18,218	0	0	0	0	0	0.00%	0	To provide enrichment and remedial support services during the summer.
Extended School Year Program	0	0	0	0	14,296	(14,296)	25,000	17,000	-32.00%	(8,000)	To provide for licensed outside service providers to meet special student needs during ESY.
Management Information Systems	151,878	155,301	(3,423)	152,673	157,508	(4,835)	158,650	187,600	18.25%	28,950	Annual license renewals for the District's management information systems, such as MUNIS, Powerschool, Frontline, Google, anti-virus, website, and other software applications.
Legal/Audit/Other Prof Serv	37,500	78,171	(40,671)	50,000	47,167	2,833	54,400	50,150	-7.81%	(4,250)	Legal and Audit services for the Supervision District. Also includes the district-wide medical advisor, retirement consultant, and other advisors.
Custodial Services	8,642	8,642	0	0	0	0	0	0	0.00%	0	Moved from Salary object in 19/20; a purchased service through Region 4.
Professional Services	25,000	18,451	6,549	0	0	0	45,000	12,386	-72.48%	(32,614)	To provide outside professional support for Supervision District initiatives.
TOTAL OTHER PROF SERVICES	246,020	265,347	(19,327)	202,673	218,972	(16,299)	283,050	267,136	-5.62%	(15,914)	
TOTAL PURCH/TECH SERVICES	317,405	287,629	29,776	291,177	278,030	13,147	372,047	367,926	-1.11%	(4,121)	



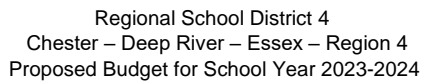
Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change over 22/23	\$ Change over 22/23	Object Description
OBJECT 400 - PURCHASED PROPERTY SERVICES:												
5412	Electricity	7,956	7,388	568	7,800	7,501	299	8,000	8,000	0.00%	0	To provide electrical energy to the Central Office.
5430	Repairs & Maintenance											
	General Tech Repairs	3,500	498	3,002	3,500	671	2,829	3,000	2,500	-16.67%	(500)	To provide repairs to technology equipment.
	Instructional Repairs	500	0	500	500	0	500	0	500	100.00%	500	To provide repairs to Special Education equipment.
	Central Office Repairs	15,000	10,099	4,901	10,000	19,384	(9,384)	7,500	10,000	33.33%	2,500	To provide repairs to the Central Office Building.
	Non-Instructional Repairs	1,000	0	1,000	0	0	0	0	0	0.00%	0	To provide repairs to non-instructional district equipment
	TOTAL REPAIRS & MAINT	20,000	10,597	9,403	14,000	20,055	(6,055)	10,500	13,000	23.81%	2,500	
5440	Leases											
	Technology Lease	3,500	5,814	(2,314)	3,500	1,579	1,921	4,800	301,186	6174.71%	296,386	To provide for the total annual lease purchase of technology for the district.
	Technology Lease Proceeds	0	0	0	0	0	0	0	(296,986)	100.00%	(296,986)	Anticipated direct-bill proceeds from schools for representative share of annual tech lease.
	Central Office Technology Equipment	9,000	2,371	6,629	7,000	12,449	(5,449)	3,000	4,000	33.33%	1,000	Equipment lease agreements for the postage meter and Central Office copy machines.
	TOTAL LEASES	12,500	8,185	4,315	10,500	14,028	(3,528)	7,800	8,200	5.13%	400	
TOTAL PURCH PROPERTY SERVICES		40,456	26,170	14,286	32,300	41,584	(9,284)	26,300	29,200	11.03%	2,900	
OBJECT 500 - OTHER PURCHASED SERVICES:												
5510	Daily Transportation	774,034	738,920	35,114	806,031	780,855	25,176	834,242	853,686	2.33%	19,444	Contractual bus service for public elementary, middle and high schools.
5513	Sp Ed. In-District Transportation	131,794	124,440	7,354	131,794	143,928	(12,134)	131,794	152,464	15.68%	20,670	Contractual bus service for special education transportation; increase to 2 Pre-K AM/PM, 1 Pre-K midday, and 2 sp ed other mini buses.
5515	Sp Ed. Extended School Year	26,456	10,861	15,595	28,606	33,569	(4,963)	29,607	30,644	3.50%	1,037	Transportation for mandatory summer program.
5520	Comprehensive Insurance	5,093	4,757	336	5,245	5,046	199	4,899	5,683	16.00%	784	Supervision's portion of premium payments for Property and Liability Insurance.
5530	Communications	35,000	23,744	11,256	30,000	24,747	5,253	25,000	44,167	76.67%	19,167	Includes districtwide telephone, fax and cellular services.
5540	Advertising	750	4,736	(3,986)	3,000	652	2,348	4,000	3,000	-25.00%	(1,000)	Provides for typical advertising needs related to job postings and RFPs, in local and regional newspapers.
5580	Travel & Conference											
	Professional Development	2,500	380	2,120	1,500	0	1,500	1,500	1,500	0.00%	0	Conferences & training for Supervision District Staff.
	Central Office Travel & Conf	19,500	9,791	9,709	19,500	17,640	1,860	15,000	17,000	13.33%	2,000	Contractual travel and conference allowances for Central Office staff.
	Courier Service	10,838	11,059	(221)	10,838	11,009	(171)	11,666	12,057	3.35%	391	Provides for the inter-building and post office courier service.
	TOTAL TRAVEL & CONF	32,838	21,230	11,608	31,838	28,649	3,189	28,166	30,557	8.49%	2,391	
TOTAL OTHER PURCH SERVICES		1,005,965	928,688	77,277	1,036,514	1,017,446	19,068	1,057,708	1,120,201	5.91%	62,493	



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT
BY OBJECT CODE

BY OBJECT CODE		2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change over 22/23	\$ Change over 22/23	Object Description
OBJECT 600 - SUPPLIES:												
5610	General Supplies											
	Printing & Admin Supplies	2,500	2,470	30	500	637	(137)	515	515	0.00%	0	To provide funds for the printing and distribution of regional publications & misc Admin and HR supplies.
	General Office Supplies	15,000	12,872	2,128	12,500	10,287	2,213	12,875	13,150	2.14%	275	To provide the supplies necessary to conduct the business of the Central Office.
	Fiscal Services Supplies	1,000	993	7	1,000	838	162	1,030	2,000	94.17%	970	To provide the forms and supplies necessary for the Finance Office.
	TOTAL GENERAL SUPPLIES	18,500	16,335	2,165	14,000	11,761	2,239	14,420	15,665	8.63%	1,245	
5611	Instructional Supplies											
	Occupational Therapy Supplies	600	150	450	600	0	600	600	600	0.00%	0	To provide for consumable materials and other supplies necessary for the District's OT services.
	PreK Special Education Supplies	3,000	2,908	92	5,100	707	4,393	5,100	5,100	0.00%	0	Consumable materials and other supplies necessary to conduct the preschool special education program.
	Extended School Year Supplies	0	0	0	0	83	(83)	3,000	2,000	-33.33%	(1,000)	To provide for consumable materials and other supplies necessary to conduct the District's ESY program.
	Social Work Services Supplies	250	0	250	250	0	250	250	250	0.00%	0	To provide for consumable materials and other supplies necessary for the District's social workers.
	Speech & Language Supplies	400	0	400	400	0	400	400	400	0.00%	0	To provide for consumable materials and other supplies necessary for the District's speech and language program.
	Staff Recognition	0	0	0	0	0	0	0	0	0.00%	0	To provide for funding for recognition and awards for staff special achievements.
	TOTAL INSTRUCT SUPPLIES	4,250	3,057	1,193	6,350	790	5,560	9,350	8,350	-10.70%	(1,000)	
5613	Maintenance Supplies	1,200	0	1,200	1,000	0	1,000	1,000	1,000	0.00%	0	To provide for maintenance and cleaning supplies for Central Office.
5624	Heating Fuel	5,400	3,287	2,113	5,400	3,383	2,017	5,500	5,500	0.00%	0	To provide gas to heat the Central Office.
5626	Diesel Fuel	87,000	48,675	38,325	87,000	53,349	33,651	70,000	94,008	34.30%	24,008	Fuel necessary for our daily transportation.
	Total Maintenance/Diesel	93,600	51,963	41,638	93,400	56,732	36,668	76,500	100,508	31.38%	24,008	



BY OBJECT CODE

11

Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

SUPERVISION DISTRICT STAFFING ANALYSIS

LOCALLY FUNDED		<u>21-22 Budget</u>	<u>22-23 Budget</u>	<u>23-24 Request</u>	<u>Adjustments</u>
<u>Position</u>	<u>Description</u>				
5111	Administration				
	Superintendent	1.00	1.00	1.00	0.00
	Assistant Superintendent	1.00	1.00	1.00	0.00
	Finance Director	1.00	1.00	1.00	0.00
	Director of Technology	1.00	1.00	1.00	0.00
	Director of Pupil Services	0.90	1.00	1.00	0.00
	Pupil Services Supervisor	1.00	1.00	1.00	0.00
	Facilities Director	0.00	0.00	1.00	1.00
	Total Administration	5.90	6.00	7.00	1.00
5113	Teachers				
	Art (PK-6)	2.50	2.50	2.50	0.00
	FLES (PK-6)	2.00	2.00	2.00	0.00
	Music (PK-6)	4.60	4.60	4.60	0.00
	PE (PK-6)	2.50	2.50	2.50	0.00
	Media Specialist	2.70	2.70	2.70	0.00
	Special Education (K-6)	11.30	12.30	12.30	0.00
	Behavior Analyst (BCBA) (K-6)	0.70	1.70	1.70	0.00
	Psychologists (PK-12)	2.60	2.60	2.60	0.00
	Social Workers (PK-6)	1.80	1.80	1.80	0.00
	Occupational Therapist (PK-12)	1.40	1.40	1.40	0.00
	Speech & Language (PK-6)	4.30	4.30	4.30	0.00
	Preschool (PK)	3.00	3.00	4.00	1.00
	Total Teachers	39.40	41.40	42.40	1.00
5114	Secretaries/Finance Office Staff				
	Fiscal Services	3.00	3.00	3.00	0.00
	Central Office	4.00	4.00	5.00	1.00
	Total Secretaries/Finance Office Staff	7.00	7.00	8.00	1.00
5119	Para-educators				
	Elementary Special Education	0.00	2.00	4.00	2.00
	Total Para-educators	0.00	2.00	4.00	2.00
5120	Technology				
	Management System Administrator	0.75	0.75	0.75	0.00
	Technology Integration Specialist	0.00	0.00	0.00	0.00
	Network Technicians	4.00	4.00	4.00	0.00
	Total Technology Personnel	4.75	4.75	4.75	0.00
	TOTAL LOCALLY FUNDED	57.05	61.15	66.15	5.00
GRANT FUNDED					
<u>Position</u>	<u>Description</u>				
5111	Administration	0.10	0.00	0.00	0.00
5113	Teachers	1.00	1.00	1.00	0.00
5119	Para-educators - Special Education (PK)	6.50	6.50	6.50	0.00
5119	Para-educators	1.00	1.00	1.00	0.00
	TOTAL GRANT FUNDED	8.60	8.50	8.50	0.00



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

Budget Allocation - 2023-2024

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	3	32.31%	28.69%	39.00%	0.00%	100.00%
				4 Districts	4	15.77%	14.00%	19.04%	51.19%	100.00%
100 - SALARIES:										
5111	1207	119,808	Technology Director		4	18,896	16,778	22,810	61,324	119,808
5111	1215	326,854	Pupil Services		4	51,550	45,773	62,230	167,301	326,854
5111	2321	411,771	Superintendent / Assistant Superintendent		4	64,943	57,665	78,398	210,766	411,771
5111	2510	160,141	Finance Director		4	25,257	22,426	30,490	81,968	160,141
5111	2600	-	Facilities Director		4	-	-	-	-	-
TOTAL 5111		1,018,574	Administration			160,645	142,642	193,928	521,359	1,018,574
5113	1101	199,484	Art	Usage		56,951	75,515	67,018	-	199,484
5113	1104	160,545	Foreign Language	Usage		34,029	34,029	92,487	-	160,545
5113	1109	401,369	Music	Usage		106,200	127,017	168,152	-	401,369
5113	1110	181,028	PE	Usage		73,990	44,488	62,550	-	181,028
5113	1123	215,292	Media Specialist	Usage		47,641	93,187	74,464	-	215,292
5113	1215	836,288	Special Ed	Usage		266,457	274,914	294,917	-	836,288
5113	2135	133,184	Occupational Therapy	Usage		38,846	27,746	38,846	27,746	133,184
5113	2113	157,110	Social Work	Usage		59,571	97,539	-	-	157,110
5113	2140	267,523	Psychological Services	Usage		38,480	34,390	97,539	97,114	267,523
5113	2150	396,138	Speech/Language	Usage		99,022	113,276	183,840	-	396,138
5113	1215	136,544	Related Services - BCBA		4	21,535	19,122	25,997	69,890	136,544
5113	1215	111,935	ESY Teachers *		3	36,168	32,115	43,652	-	111,935
5113	1290	261,490	Pre-Kindergarten		3	84,493	75,024	101,974	-	261,490
TOTAL 5113		3,457,930	Teachers			963,382	1,048,361	1,251,435	194,750	3,457,930
5114	2321	614,163	Secretary / Finance Office Staff		4	96,863	86,008	116,932	314,360	614,163
5116	2435	8,000	ESL / Health Services Stipend		4	1,262	1,120	1,523	4,095	8,000
5119	1215	81,233	Para - SpEd		3	26,248	23,306	31,679	-	81,233
5120	2321	57,283	PowerSchool Administrator		4	9,034	8,022	10,906	29,320	57,283
5120	2321	226,133	Network Techs		4	35,665	31,668	43,054	115,747	226,133
5123	1215	2,000	Sub Teachers		3	646	574	780	-	2,000
5124	1215	500	Sub Secty/Aide		3	162	143	195	-	500
5134	2321	2,500	OT Secty/Aides		4	394	350	476	1,280	2,500
5135	2510	1,000	Board of Education Clerk		4	158	140	191	512	1,000
100		5,469,316	Salaries			1,294,460	1,342,335	1,651,099	1,181,423	5,469,316

* FSY Pre-K to 6 = 3-wav split; R4 = usage % of salaries per individual budget 23.67% 24.54% 30.19% 21.60% 100.00%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	3	32.31%	28.69%	39.00%	0.00%	100.00%
				4 Districts	4	15.77%	14.00%	19.04%	51.19%	100.00%
<u>200 - BENEFITS</u>										
5210	2321	230,233	Supt Office / Admin		4	35,019	31,096	42,275	121,842	230,233
5210	1101	92,093	Art		3	29,757	26,422	35,914	-	92,093
5210	1104	56,465	Foreign Language		3	18,245	16,200	22,020	-	56,465
5210	1109	116,749	Music		3	37,724	33,496	45,529	-	116,749
5210	1110	58,284	PE		3	18,833	16,722	22,729	-	58,284
5210	1215	183,823	Special Education		3	59,397	52,740	71,686	-	183,823
5210	1215	49,675	Occupational Therapy		4	7,835	6,957	9,458	25,426	49,675
5210	1290	91,214	Preschool		3	29,473	26,170	35,571	-	91,214
5210	1215	33,713	Social Work	Usage		12,783	20,930	-	-	33,713
5210	1215	58,465	Psychological Services		4	9,221	8,187	11,131	29,925	58,465
5210	1215	79,583	Speech & Language		3	25,715	22,833	31,035	-	79,583
5210	1215	12,687	Para-Educators		3	4,099	3,640	4,948	-	12,687
5210	2321	119,296	Secretaries / Bookkeepers		4	18,815	16,706	22,713	61,062	119,296
5210	2600	-	Facilities Director		4	-	-	-	-	-
5210	1207	145,627	Media Specialist & Tech		4	22,968	20,394	27,726	74,539	145,627
		1,327,907	Total Health Insurance			329,883	302,494	382,735	312,795	1,327,907
5214	2321	4,440	Supt / Admin		4	700	622	845	2,273	4,440
5214	1101	218	Art		3	70	63	85	-	218
5214	1104	145	Foreign Language		3	47	42	57	-	145
5214	1109	363	Music		3	117	104	142	-	363
5214	1110	218	PE		3	70	63	85	-	218
5214	1123	218	Media Specialist		3	70	63	85	-	218
5214	1215	146	Paraeducators		3	47	42	57	-	146
5214	1215	870	Special Education		3	281	250	339	-	870
5214	2135	73	Occupational Therapy		4	12	10	14	37	73
5214	1290	290	Preschool		3	94	83	113	-	290
5214	2113	73	Social Work	Usage		27	46	-	-	73
5214	2140	290	Psychological Services		4	46	41	55	148	290
5214	2150	436	Speech & Language		4	69	61	83	223	436
5214	1207	351	Technology		4	55	49	67	180	351
5214	2321	306	Secretaries / Bookkeepers		4	48	43	58	157	306
		8,437	Total Life Insurance			1,754	1,580	2,085	3,018	8,437



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split	Chester					Total	
					1 District	Elementary	4 Districts	Deep River	Essex	Region #4	
					1	3	4	0.00%	0.00%	0.00%	100.00%
								28.69%	39.00%	0.00%	100.00%
								14.00%	19.04%	51.19%	100.00%
5222	1207	22,165	Technology Director	4				3,496	3,104	4,220	11,345
5222	1207	40,360	Technology Technician	4				6,365	5,652	7,684	20,658
5222	2321	92,156	Admin	4				14,534	12,906	17,546	47,170
5222	2321	72,237	Secretary/Bookkeeping	4				11,393	10,116	13,753	36,975
		226,918	Total MERF	4				35,789	31,778	43,203	116,148
5223	1101	3,019	Art	3				975	866	1,177	-
5223	1104	2,438	Foreign Language	3				788	699	951	-
5223	1109	5,622	Music	3				1,817	1,613	2,192	-
5223	1110	2,668	PE	3				862	765	1,040	-
5223	1123	2,784	Media Specialist	3				900	799	1,086	-
5223	1215	11,734	Special Education	3				3,791	3,367	4,576	-
5223	1215	12,911	Occupational Therapy	4				2,036	1,808	2,458	6,609
5223	1215	10,028	Pre-k	3				3,240	2,877	3,911	-
5223	1215	2,366	Social Work (1)	Usage				874	1,492	-	-
5223	2134	230	Nurse	4				36	32	44	118
5223	1215	4,634	Psychological Services (2)	4				731	649	882	2,372
5223	1215	6,482	Speech & Language	4				1,022	908	1,234	3,318
5223	2321	72,199	Admin / Secretaries / Bookkeepers	4				11,387	10,111	13,746	36,955
5223	1116	230	Substitute Teachers	3				74	66	90	-
5223	1207	28,655	Technology	4				4,519	4,013	5,456	14,667
5223	2321	2,265	Summer School	4				357	317	431	1,159
5223	2321	1,683	PD & Curriculum Writing	4				265	236	320	861
		169,948	Total FICA / Medicare					33,676	30,618	39,595	66,059

Unemployment & Worker's Compensation:

5250 &	2321	46,511	Workers Comp/Unemployment Comp	4				7,336	6,513	8,855	23,807	46,511
5291	2310	54,500	Admin Annuities	4				8,596	7,632	10,376	27,896	54,500
200		1,834,221	Employee Benefits					417,033	380,615	486,850	549,723	1,834,221
			% of benefits per individual budget					22.74%	20.75%	26.54%	29.97%	100%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	3	32.31%	28.69%	39.00%	0.00%	100.00%
				4 Districts	4	15.77%	14.00%	19.04%	51.19%	100.00%
300 - PURCHASED SERVICES:										
5322	1190	30,000	Prof Development Programs	4		4,731	4,201	5,712	15,356	30,000
5322	2213	20,000	Summer Curriculum	4		3,154	2,801	3,808	10,237	20,000
5322	2310	50,790	Teacher Course Reimbursement	3		16,411	14,572	19,807	-	50,790
5330	1116	-	Summer School	4		-	-	-	-	-
5330	1116	17,000	ESY Program	4		2,681	2,381	3,237	8,701	17,000
5330	1207	187,600	Technology	4		29,587	26,272	35,717	96,023	187,600
5330	2310	50,150	Legal /Audit	4		7,909	7,023	9,548	25,669	50,150
5330	2310	-	Custodial	4		-	-	-	-	-
5330		12,386	Consultants	4		1,953	1,735	2,358	6,340	12,386
300		367,926	Purchased Services			66,429	58,984	80,187	162,327	367,926
% of purchased services per individual budget						18.05%	16.03%	21.79%	44.12%	100%

400 - PURCHASED PROPERTY SERVICES:

5412	2600	8,000	Electricity	4		1,262	1,120	1,523	4,095	8,000
5430	1207	2,500	General Tech Repairs	4		394	350	476	1,280	2,500
5430	2150	500	Speech Repairs	4		79	70	95	256	500
5430	2321	10,000	Central Office Building	4		1,577	1,400	1,904	5,119	10,000
5430	2510	-	Non-Instructional (Fiscal)	4		-	-	-	-	-
5440	2321	8,200	Copy Machine	4		1,293	1,148	1,561	4,197	8,200
400		29,200	Purchased Property Services			4,605	4,089	5,559	14,946	29,200
% of purchased property services per individual budget						15.77%	14.00%	19.04%	51.19%	100%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

				ADM Split	Chester	Deep River	Essex	Region #4	Total
1 District				1	0.00%	0.00%	0.00%	100.00%	100.00%
Elementary				3	32.31%	28.69%	39.00%	0.00%	100.00%
4 Districts				4	15.77%	14.00%	19.04%	51.19%	100.00%

Obj #	Func #	Proposed Amount	Description
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500 - OTHER PURCHASED SERVICES:

5510	2700	853,686	Daily Transportation	Usage	117,638	117,638	208,641	409,769	853,686
5513	2700	152,464	2 Mini Bus (SpEd)	3	49,264	43,743	59,457	-	152,464
5515	2700	30,644	SpEd Trips & Summer School	3	9,902	8,792	11,950	-	30,644
5520	2310	5,683	Insurance	4	896	796	1,082	2,909	5,683
5530	2321	44,167	Communications	4	6,966	6,185	8,409	22,607	44,167
5540	2321	3,000	Advertising	4	473	420	571	1,536	3,000
5580	2213	1,500	Travel - Prof. Development	4	237	210	286	768	1,500
5580	2321	17,000	Travel - Superintendent's Office	4	2,681	2,381	3,237	8,701	17,000
5580	2321	12,057	Courier Service	4	1,902	1,688	2,296	6,171	12,057
500		1,120,201	Other Purchased Services		189,958	181,854	295,928	452,461	1,120,201
% of other purchased services per individual budget					16.96%	16.23%	26.42%	40.39%	100%

600 - SUPPLIES:

5610	2310	515	Publish Regional Publication	4	81	72	98	264	515
5610	2321	13,150	General Office Supplies	4	2,074	1,842	2,504	6,731	13,150
5610	2510	2,000	Fiscal Svcs	4	315	280	381	1,024	2,000
5611	1215	600	Occupational Therapy	4	95	84	114	307	600
5611	1290	5,100	Pre-K SpEd	3	1,648	1,463	1,989	-	5,100
5611	1215	2,000	Summer School	3	646	574	780	-	2,000
5611	1215	-	Special Education	4	-	-	-	-	-
5611	2113	250	Social Work	3	81	72	97	-	250
5611	2150	400	Speech & Language	3	129	115	156	-	400
5613	2600	1,000	Maintenance Supplies	4	158	140	190	512	1,000
5624	2600	5,500	Heating Fuel	4	867	770	1,047	2,815	5,500
5626	2700	94,008	Transportation Fuel	Usage	11,751	11,751	23,502	47,004	94,008
5641	1290	500	Pre-K SpEd	3	162	143	195	-	500
641	2113	250	Social Work	3	81	72	97	-	250
5641	2140	400	Psych Svcs	4	63	56	76	205	400
5642	2321	500	Professional Books	4	79	70	95	256	500
600		126,173	Supplies		18,230	17,504	31,322	59,117	126,173
% of supplies per individual budget					14.45%	13.87%	24.82%	46.85%	100%



Regional School District 4
Chester – Deep River – Essex – Region 4
Proposed Budget for School Year 2023-2024
SUPERVISION DISTRICT

Obj #	Func #	Proposed Amount	Description	ADM Split		Chester	Deep River	Essex	Region #4	Total
				1 District	1	0.00%	0.00%	0.00%	100.00%	100.00%
				Elementary	3	32.31%	28.69%	39.00%	0.00%	100.00%
				4 Districts	4	15.77%	14.00%	19.04%	51.19%	100.00%

700 - PROPERTY:

5730	2510	-	Technology	4	-	-	-	-	-	-
		-			-	-	-	-	-	-
TOTAL										
700		-	Property			-	-	-	-	-
% of property per individual budget						0%	0%	0%	0%	0%

800 - OTHER OBJECTS:

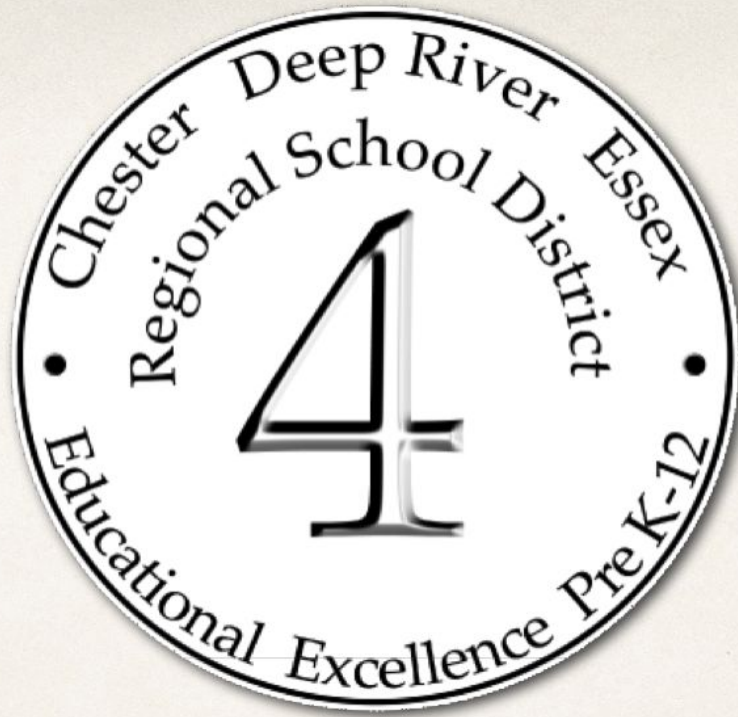
5810	2222	350	Library Co-op	4	55	49	66	179	350
5810	2321	9,050	Superintendent's Office	4	1,427	1,267	1,723	4,632	9,050
5810	2510	1,100	Fiscal Services	4	173	154	209	563	1,100
800	10,500	Other Objects			1,656	1,470	2,000	5,373	10,500
% of other objects per individual budget					15.77%	14.00%	19.05%	51.18%	100%

8,957,537	TOTAL 23-24 REQUESTED EXPENDITURES	1,992,371	1,986,851	2,552,945	2,425,370	8,957,537
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-	Additional Services	-	-	-	-	-
(15,000)	Revenues	(4,847)	(4,304)	(5,850)	-	(15,000)

8,942,537	GRAND TOTAL 23-24 REQUESTED BUDGET	1,987,524	1,982,548	2,547,095	2,425,370	8,942,537
% of total per individual budget		22.23%	22.17%	28.48%	27.12%	100%

	Chester	Deep River	Essex	Region 4	
2023-2024 Supervision District Allocation	1,992,371	1,986,851	2,552,945	2,425,370	8,957,537
2022-2023 Allocation	1,791,964	2,046,656	2,383,815	2,429,851	8,652,287
\$ Change over 2022-2023	200,407	(59,805)	169,129	(4,482)	305,250
% Change over 2022-2023	11.18%	-2.92%	7.09%	-0.18%	3.53%



Supervision District Proposed Budget

A Mission-Driven Learning Community with a PK-12 Line of Sight

Proposed Supervision District 2023-2024 Budget

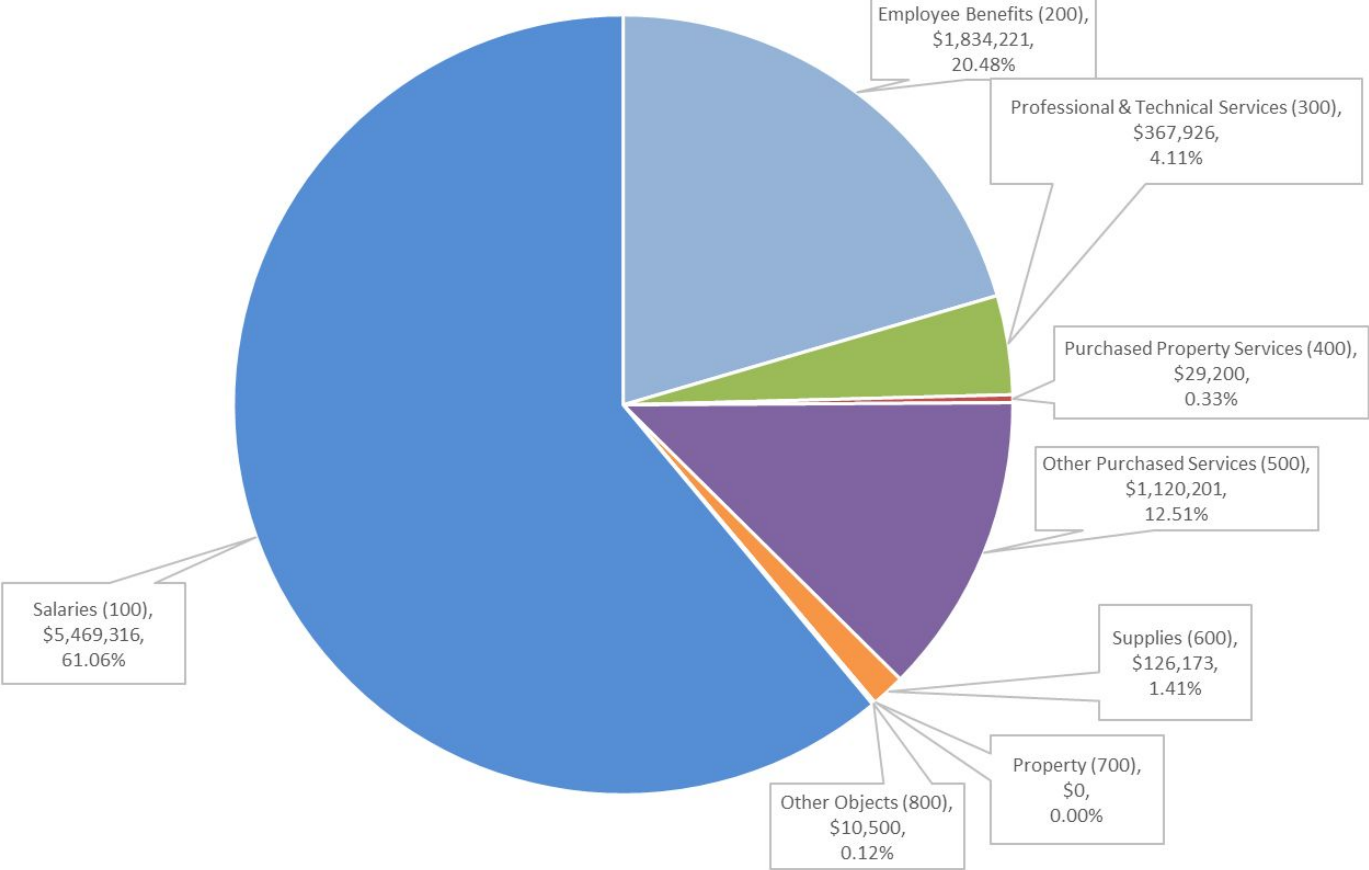
\$8,957,537

Increase of \$305,250, or 3.53%

Decrease of (\$340,492), or (3.93%), since Workshop #3

<i>Description</i>	<i>Amount Presented 2/13/2023</i>	<i>Revised Amount 2/23/2023</i>	<i>Difference</i>
Salary (Various 5100s)	\$5,695,613	\$5,469,316	(\$226,297)
Employee Benefits (Various 5200s)	\$1,917,958	\$1,834,221	(\$83,737)
Purchased Professional Services (5330)	\$25,000	\$12,386	(\$17,614)
Special Ed In-District Transportation (5513)	\$163,408	\$152,464	(\$10,944)
Supplies (Various 5600s)	\$128,073	\$126,173	(\$1,900)

Proposed Supervision District 2023-2024 Budget by Object



Supervision District Budget Next Steps

- **February 23 (Today):** Supervision District meeting and possible Vote to approve 2023-2024 Supervision District budget
- **February 23 (Today):** Joint Board of Education Meeting, presentation of combined budget request, and possible Vote to approve 2023-2024 Supervision District budget