CHESTER ELEMENTARY SCHOOL BOARD OF EDUCATION REGULAR MEETING CHESTER ELEMENTARY MEDIA CENTER MARCH 23, 2023 7:00pm

F.O.I. Compliance – Subject to BOE approval at a future meeting

Chester BOE

Administration Brian White

Sarah Brzozowy

Bob Grissom

David Fitzgibbons Jan Taigen Dale Bernardoni Stuart Johnson Maria Scherber(7:06pm Arrival) Rebecca Greenberg-Ellis Faith Spriggs Ken Rice Lorraine Connelly Other Attendees: Kelley Frazier, Clerk

CALL TO ORDER

The meeting was called to order by Mr. Fitzgibbons at 7:00p.m.

VERBAL ROLL CALL FOR BOE MEMBERS

CONSENT AGENDA

Upon a motion made by Jan Taigen and seconded by Faith Spriggs the Chester Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of January 26, 2023, the minutes from Budget Workshop I of February 2, 2023, the minutes from the Budget Workshop II of February 16, 2023 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS AND OTHER ITEMS:

Superintendent's Report

District Update – Information and Communication

Mr. White noted that work is being done to finalize all of the budgets. Mr. White discussed the condition of the Region 4 facilities and the needs. On March 29th the presentation of the bonding project will allow residents to ask questions. This will go on the ballot with the Region 4 budget vote.

Assistant Superintendent's Report

General Update

Ms. Brzozowy discussed the St. Patrick's day festivities.

Financial Status Updates

Current Year to Date Financial Status Update

Mr. Grissom gave an update on the financial status. This report is through March 15, 2023. All financial obligations are expected to be met. The current committed budget is 97.5%.

Cafeteria Fund Update

This report is through the end of January. There have been 15,000 meals served. The free meal program will resume March 1, 2023. Participation rates are expected to go up. The Food Service Director is working to identify Capital purchases for the cafeteria. Mr. Grissom will research how meals served pre covid compared to meals served now.

Medical Reserve Tracking

Net favorable results have been realized this year. The reserve is funded adequately.

Grants No Update.

Principal's Update Mr. Stoddard was not present.

Other Items

Discussion and possible VOTE to approve the proposed 2023-24 budget for presentation to the Town of Chester

Superintendent White discussed the budget in detail.

Upon a motion made by Jan Taigen and seconded by Stuart Johnson the Chester Elementary Board of Education unanimously **VOTED** to approve the proposed 2023-24 budget in the amount of \$5,753,880 for presentation to the Town of Chester.

The Science of Reading

Dr Brzozowy discussed the Science of Reading.

Possible VOTE to accept an anonymous donation of \$100 to be used at the discretion of the administration to offset outstanding lunch balances for families in need.

Upon a motion duly made and seconded the Chester Elementary Board of Education unanimously **VOTED** to accept an anonymous donation of \$100 to be used at the discretion of the administration to offset outstanding lunch balances for families in need.

Committee Reports

Curriculum New course options discussed.

Finance

The Surplus was discussed regarding how to deal with a surplus and the changes to the process.

Policy

Several Policies are in the initial stages of review. These will be adopted at the next Joint Board of Education meeting. Superintendent White discussed the policies and the approval process.

Supervision District Committee Updates

Budget is finalized. A search for the replacement for the Director of Pupil Services is underway.

LEARN

No report.

Other Committee Reports Discussion Regarding any Pending Policy for all BOE's No Action taken.

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

- Present Proposed Chester BOE 2023-24 Budget to Chester BOF/BOS April 5, 2023 @7:00pm
- Joint BOE Meeting Thursday, April 6, 2023 @ 7:00pm
- Joint BOE Retreat Saturday May 6, 2023 from 9:00am-Noon JWMS Library
- Present proposed Chester BOE 2023-24 Budget on May 9th at Public Hearing @ 7:00pm
- Chester Town Budget Vote Tuesday, May 23, 2023 @ 7:00pm
- Chester BOE Regular Meeting May 25, 2023 @7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:58p.m.

Respectfully Submitted,

Kelley Frazier Clerk

The Science of Reading and the Connecticut K-3 Literacy Waiver

Chester, Deep River, and Essex Boards of Education Dr. Sarah Brzozowy Spring 2023

- A body of knowledge and research
- In 2017, neuroscientists finally agreed on what adult skilled readers do (our eyes track/flicker left to right the entire time, we look at every single part of every single word)

ACTIVE VIEW OF READING

This is a reader model. Reading is also impacted by text, task, and sociocultural context.

ACTIVE SELF REGULATION

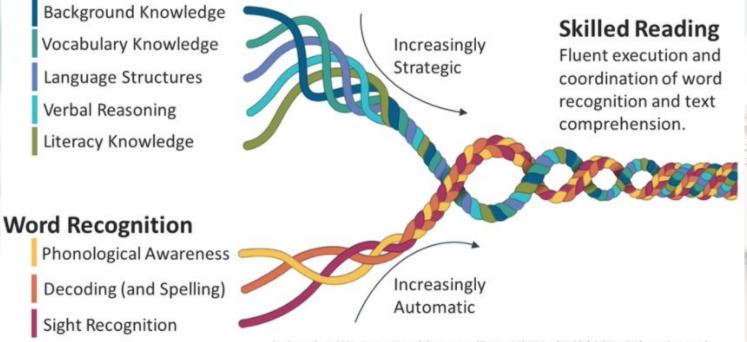
Motivation and engagement Executive function skills Strategy use (word recognition strategies, comprehension strategies, vocabulary strategies, etc.) WORD RECOGNITION Phonological awareness (syllables, phonemes, etc.) Alphabetic principle Phonics knowledge Decoding skills Recognition of words at sight

BRIDGING PROCESSES Print concepts Reading fluency Vocabulary knowledge Morphological awareness Graphophonological-semantic cognitive flexibility (letter-sound-meaning flexibility)

LANGUAGE COMPREHENSION

Cultural and other content knowledge Reading-specific background knowledge (genre, text features, etc.) Verbal reasoning (inference, metaphor, etc.) Language structure (syntax, semantics, etc.) Theory of mind -> READING

Language Comprehension



Scarborough, H. 2001. Connecting early language and literacy to later reading (dis)abilities: Evidence, theory, and practice. Pp. 97-110 in S. B. Neuman & D. K. Dickinson (Eds.) *Handbook of Early Literacy*. NY: Guilford Press.

A Brief History of Reading Instruction

by literacy expert Adrienne Gear	METHOD	APPROACH	TEXTS	CONCERNS
1960'S-1970'S	Whole Word	 Students learn 30-50 sight words and read books consisting mostly of these words Phonics workbooks SRA Kits 	 Repetitive text Intentional sequence of simple sight words. 	 Texts were contrived, unnatural, not relatable Lack of diversity in characters
1980'S-1990'S	Whole Language	 Immersing students in "real" literature and engage in text through personal connections Phonics is embedded 	Authentic literature shared through class read-alouds	 Phonics not taught directly Many students did not learn how to decode
1990'S-2000'S	Balanced Reading	 A "balance" between authentic literature AND explicit instruction MSV cueing system Small group and whole class instruction 	 Authentic literature Levelled texts 	 MSV method "Guessing" words rather than decoding them
2000 - 2020 (beginning research to classroom practice)	Science of Reading	 Students are taught through a systematic phonics program AS WELL AS Phonological awareness, Phonics, Vocabulary, Fluency, Comprehension 	 Decodable books Authentic literature Levelled texts 	• To be determined!

- A program
- A belief system

The "How" of Structured Literacy

- Through Structured Literacy (SL), teachers implement methods that are appropriate for all students and particularly necessary for students with learning differences or initial skill resistance. SL supports instruction that is *explicit, sequential, systematic, prescriptive, diagnostic, and cumulative*.
- Instruction is assessment-driven. The diagnostic aspect of SL requires continued progress monitoring to measure outcomes and guide differentiation. We must know where students are with literacy acquisition skills and move them forward.
- Students are provided repeated opportunities with decodable text that have ample representations of the phonetic elements for code-emphasis. Through regular dictation of words and sentences containing the phonetic concept, students become skilled in spelling words within and outside of the text.

Right to Read Legislation

- Implement a coordinated statewide reading plan for K-3.
- Research and develop a birth-to-12 reading success strategy, in collaboration with the Office of Early Childhood.
- All districts are required to implement early literacy reading curricula that are evidence-based and approved by state Literacy Center
- Support local boards of education and district leadership in improving reading outcomes for K-3 students.
- In June 2021, the Connecticut legislature passed the "Right to Read" legislation in Sections 394-404 of the Budget Implementer Bill, Public Act No. 21-2.

Why the Science of Reading and What it means for:

Boards of Education:

Updating texts, approving new materials, and supporting shifts in reading practices in alignment with new research and information to promote success for all learners.

Teachers:

Instead of teaching students strategies like using a picture and the first letter of a word to figure out what it says, students learn how to solve the word based on how it's written. And instead of isolated comprehension strategies like sequencing events or identifying cause and effect, students practice mindful reading, and teachers show them what it looks like.

Students:

Receiving explicit language instruction to ensure students are comprehensive readers prior to third grade.

To Implement would require

- An Assessment Audit and Potential Shift
- All new curriculum, materials, and programs (Bridges implementation took time, Professional Development, coach support, and materials)
- Professional development prior to implementation
- Ability to pilot programs this Spring
- Multi-year implementation with significant training implications
- Upfront costs, hidden costs, ongoing costs
- Coordination across three towns, three schools, three boards

Challenges

- Canned "one size fits all" approach
 - American Reading Company ARC Core (K-3), (2020);
 - Amplify Education Inc. Core Knowledge Language Arts (CKLA, 2022);
 - Houghton Mifflin Harcourt Into Reading;
 - Imagine Learning EL Education Grades K-3, (2017);
 - McGraw Hill Education Wonders, (2020);
 - Open Up Resources EL Education, (2017); and
 - Savvas Learning Company myView Literacy, (2020).
- Many scripted programs
- Belief that the best approach is a varied approach
- Sweeping changes to current practices
- Ongoing research regarding approved programs

Waiver Application

Sent on February 24, 2023 from the Assistant Superintendent's Office to CSDE.

Opted for the waiver because:

- Implementation of a new program would require: financial commitment, training, professional development, curricular materials
- The extension requires districts to choose a program by July 1, 2024 to implement
- Allows the district to review practices and make incremental changes

Universal understanding and application of aligned, sequential instruction, scheduled/timely progress monitoring, and an assessment system that aligns to SoR for readers at all stages of K-3 literacy.

Universal understanding and application of the SoR-aligned skill trajectory that builds the whole reader, and allows for targeted, sequential instruction for all learners, K-3.

Universal understanding and application of the importance and role of Phonemic awareness and Phonemic Proficiency, as well as the need to connect this skill/ability to print awareness, application, and meaningful practice.

Universal revision and realignment of the approach to high-frequency words, and what a sight word truly means. Use of orthographic mapping and Heart Words approaches to build automatic word reading skills that maximize sound/symbol connections and strengths in order to maximize decoding and encoding abilities.

Universal understanding and application of which text-types to use with readers and what purpose these types of texts serve. Emphasis and importance to be placed on academic, grade level, and engaging text in all students' hands K-3, along with skill-based, decodable texts.

Universal understanding and application of Structured Literacy practices that provide research-aligned literacy instruction and continue to re-evaluate approaches (such as the 3-Cueing System/M-S-V). Maximizing skill and strength with print and language development, and extinguishing all guessing strategies and reading behaviors.

Universal understanding that comprehension drives <u>all</u> SoR work. Automatic, fluent readers maximize comprehension and are able to apply new learning, compare text, and reflect, react and respond with reading and writing tasks.

Next Steps:

If we get the waiver?

We will continue to analyze our practices to ensure we are providing the best opportunities for all learners to be readers prior to grade 3

If we don't?

We will continue to review our practices

- Time for Exploration
- Additional Training (ALL elementary staff received SoR training on 3/8/23)
- Financial Implications



CHESTER SCHOOL DISTRICT

Chester Elementary School

2023-2024 Proposed Budget

Chester BOE - For VOTE on March 23, 2023 to Approve for Presentation to the Town



DRAFT

A Mission-Driven Learning Community with a PK-12 Line of Sight

David Fitzgibbons, Chair - Chester Board of Education Brian J. White, Superintendent of Schools Sarah Brzozowy Ed.D, Assistant Superintendent Tyson Stoddard, Principal Robert Grissom, Finance Director

DRAFT



2023-2024 School Year Budget Request

CHESTER SCHOOL DISTRICT

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2023-2024 School Year Budget Request

CHESTER SCHOOL DISTRICT

The Chester School District is part of a system of schools comprising the Chester, Deep River, Essex, and Region 4 school districts. The districts are governed by multiple Boards of Education and administered under the auspices of the Supervision District agreement. The Boards of Education are committed to providing a rigorous, challenging, and cohesive educational program with a PK-12 line of sight.

Chester Elementary School

Chester Elementary School is committed to help students acquire the attributes, attitudes, skills, competencies, understandings, and applications necessary to develop as unique, rational, and creative human beings. In a cooperative effort teachers, parents and the community strive to have students reach their maximum potential, contribute to the well-being of others, adapt to an ever-changing society, and become capable of assuming a useful role in that society. Therefore, it is our mission that we work together to promote academic excellence, to foster a desire for lifelong learning and to develop responsible individuals.

- We recognize each student as a unique individual and feel we should provide for his or her individual differences.
- We believe in the right of each student to have an equal opportunity for a quality educational program.
- We have a desire for excellence.
- We encourage all students to become independent self-learners.
- We are committed to students' success and achievement.
- We believe a positive self-image and a feeling of self-esteem contribute to the student success.
- We believe in the cooperative effort and partnership of school, home and community.

We are committed to the continued improvement of the quality of education in Chester. Our School Improvement Plan supports the Mission Statement for Chester, Deep River, Essex and Regional 4 School districts, which states that we engage all students in a rigorous, challenging, and cohesive educational system.



2023-2024 School Year Budget Request

CHESTER SCHOOL DISTRICT

FIVE YEAR STRATEGIC PRIORITIES 2023-2028

The Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education are presently engaged in a process to develop a set of Strategic Priorities which will guide the work of our schools for the 2023-2028 school years. While the Strategic Plan remains in development with the Boards of Education of Chester, Deep River, Essex, Regional School District No. 4, and the Supervisions District Committee, the agreed upon priorities are:

- 1. Teaching and Learning
- 2. Culture and Climate
- 3. Finance and Operations

Once finalized, these Strategic Priorities will guide the resource needs and budget development of our schools.

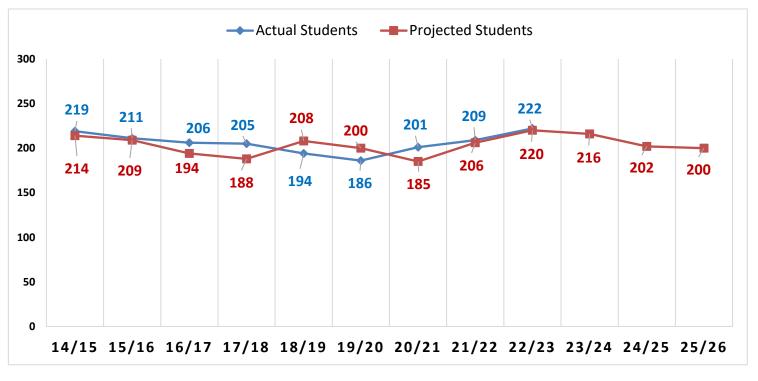


2023-2024 School Year Budget Request

CHESTER SCHOOL DISTRICT

Chester Elementary School

Enrollment and Projections (Grades K-6) 2014/15 through 2025/26 (actual enrollment based upon SDE October 1 census PSIS report)



*Pete Prowda projections used for years 14/15 through 18/19

* Principal's projections used for year 19/20 and 20/21

* NESDEC study for projections for 21/22-25/26



2023-2024 School Year Budget Request

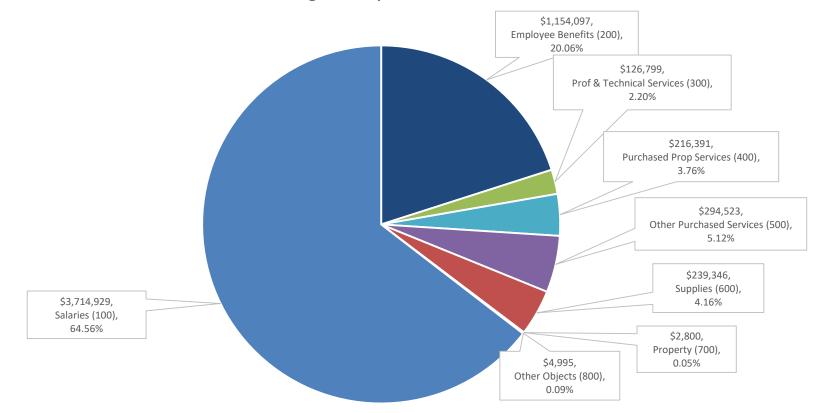
CHESTER SCHOOL DISTRICT

Chester Elementary School Enrollment and Projections

_	к	1	2	3	4	5	6	TOTAL	SECTIONS	CLASS SIZE
2018/19	29	31	32	20	26	25	31	194	14.0	13.9
2019/20	30	23	30	31	19	29	24	186	14.0	13.3
2020/21	25	35	27	30	32	20	32	201	13.0	15.5
2021/22	35	27	35	25	33	31	23	209	13.0	16.1
2022/23	32	33	27	38	26	37	29	222	14.0	15.9
Projected										
2023/24**	21	32	35	27	38	27	36	216	14.0	15.4

Note: all actual figures based on October 1st PSIS census report all projections based on NESDEC study Projections Chester Elementary School 2023 - 2024 Budget Request

2023-2024 Analysis of Requested Budget by Object Total Budget Request: \$5,753,880



	2020-2021 Approved Budget	2020-2021 Actual Expenses	2021-2022 Approved Budget	2021-2022 Actual Expenses	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change over 22/23	\$ Change over 22/23	Object Description
BUDGET SUMMARY EXPENDITURES BY OBJECT CODE									
Salaries (100)	3,094,062	3,062,460	3,241,125	3,174,223	3,456,891	3,714,929	7.46%	258,038	Includes regular, overtime and extra compensatory wages for employees.
Employee Benefits (200)	1,124,149	1,104,497	1,130,464	1,123,349	1,155,792	1,154,097	-0.15%	(1,695)	Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare.
Professional & Technical Services (300)	100,088	87,674	109,959	97,648	123,952	126,799	2.30%	2,847	Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors.
Purchased Property Services (400)	209,481	192,412	212,269	218,947	224,630	216,391	-3.67%	(8,239)	Expenditures from these accounts are used for upkeep and repairs of school buildings and equipment.
Other Purchased Services (500)	246,987	219,459	243,873	254,956	252,289	294,523	16.74%	42,234	Expenditures from these accounts are used primarily for out-of-district transportation, communications, out of district tuition, travel, and conferences.
Supplies (600)	193,464	163,687	206,205	170,137	221,473	239,346	8.07%	17,873	Includes supplies, materials, textbooks, utilities such as heating fuel.
Property (700)	4,800	2,979	1,800	689	1,800	2,800	55.56%	1,000	Funds from these accounts are used for new and replacement equipment.
Other Objects (800)	3,991	3,765	4,327	4,095	4,695	4,995	6.39%	300	These accounts are used to budget for professional memberships.
TOTAL	4,977,021	4,836,932	5,150,022	5,044,045	5,441,522	5,753,880	5.74%	312,358	_
GRAND TOTAL	4,977,021	4,836,932	5,150,022	5,044,045	5,441,522	5,753,880			Change Over 5.74% 22/23 Budget 312,358

												Object Description
	BY OBJECT	2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus / (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus / (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change Over 21/22 Budget	\$ Change Over 21/22 Budget	
OBJECT	100 - SALARIES:											
5111	School Administrator Salaries	154,227	157,098	(2,871)	157,652	157,652	0	161,543	166,329	2.96%	4,786	Includes salaries of the Principal.
5113	Teachers Salaries	1,204,752	1,232,162	(27,410)	1,231,997	1,214,393	17,604	1,330,608	1,379,440	3.67%	48,831	Contractual salaries for teachers.
5114	Secretary Salaries	100,353	105,573	(5,220)	103,468	106,028	(2,560)	109,006	111,477	2.27%	2,471	Salaries for secretaries.
5115	Custodian Salaries	185,470	140,523	44,947	190,944	134,589	56,355	196,564	198,843	1.16%	2,279	Salaries for custodians.
5116	Nurse Salary	52,534	55,252	(2,718)	53,847	58,679	(4,832)	55,355	57,292	3.50%	1,937	Salaries for school nurse.
5118	Food Service Administrator Salary	15,665	0	15,665	16,017	15,940	77	16,578	16,910	2.00%		Food Service Administrator salary.
5118	Food Service Bookkeeper Salary	9,778	0	9,778	5,999	5,748	251	6,747	6,924	2.62%		Food Service Bookkeeper salary.
5118	Food Service Salary	45,610	57,769	(12,159)	38,653	39,713	(1,060)	40,232	41,709	3.67%	1,477	Salaries for cafeteria program. Wages for para-educators.
5119 5102	Para Educators Salaries	238,591	228,305	10,286	262,724	268,742	(6,018)	268,479	314,357	17.09%	.0,010	Daily rate of \$125 for the anticipated annual number of
5123	Substitute Teachers Salary	25,000	7,907	17,093	29,762	9,948	19,814	30,000	84,222	180.74%	54,222	substitute days, plus Building Substitute.
5124	Substitute Para-Educators	9,000	0	9,000	0	91	(91)	0	0	0.00%		To provide coverage for when secretaries, para- educators, and custodians are absent.
5124	Substitute Custodians	12,575	63,696	(51,121)	9,400	19,461	(10,061)	9,400	8,000	-14.89%	(1,400)	To provide coverage for when secretaries, para- educators, and custodians are absent.
5133	Coaches/Mentor/Extra-Curricular Salary	24,326	3,081	21,245	24,812	22,430	2,383	27,810	28,366	2.00%	556	Includes stipends for extra-curricular activities, mentors, team leaders, and Teacher in charge.
5134	Board Of Education Clerk	600	400	200	600	500	100	600	600	0.00%	0	Based on \$100 per meeting and any secretary OT for the year.
5135	Custodian Overtime	6,000	1,114	4,886	6,000	11,060	(5,060)	6,000	6,000	0.00%	0	Estimated cost of custodian overtime hours due to weather, emergency repairs, school activities, etc. during the course of the year.
5198	Supervision District	1,009,581	1,009,581	0	1,109,250	1,109,250	0	1,197,969	1,294,460	8.05%	96,491	Chester Elementary Schools proportionate share of Supervision District Salaries.
TOTAL SA	LARIES	3,094,062	3,062,460	31,601	3,241,125	3,174,223	66,902	3,456,891	3,714,929	7.46%	258,038	
OBJECT	200 - EMPLOYEE BENEFITS:											
5210	Health Insurance	688,664	688,664	(0)	688,664	688,664	(0)	688,664	607,767	-11.75%	(80,897)	To provide contractual health insurance to employees.
5212	Appropriation: Health Insurance Reserve F	19,401	19,401	0	19,401	19,401	0	0	0	0.00%	0	To provide for the health insurance reserve.
5214	Life Insurance	2,729	2,848	(119)	2,800	3,093	(293)	3,019	3,393	12.39%	374	To provide contractual life insurance to employees.
5223	FICA/Medicare	73,773	66,303	7,470	69,141	70,307	(1,165)	71,324	74,036	3.80%	2,712	Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986.
5250	Unemployment Compensation	6,500	1,738	4,762	6,500	72	6,428	6,500	6,500	0.00%	0	Estimated expense based on potential claims due to staff reductions.
5260	Worker's Compensation Insurance	21,848	18,992	2,857	22,504	19,559	2,944	22,504	22,504	0.00%	0	Combined with Comprehensive Insurance; Town bills school in aggregate.
5290	Other Employee Benefits	12,752	9,067	3,685	10,003	9,663	340	13,174	12,104	-8.12%	(1,070)	Pension contributions on behalf of non-certified administrative and custodial staff.
5291	Annuities	8,951	7,954	997	7,298	8,436	(1,138)	9,185	10,760	17.15%	1,575	Contractual contributions to annuity contracts for paraprofessionals and adminstrators.
5298	Supervision District	289,531	289,531	0	304,153	304,153	0	341,422	417,033	22.15%	75,611	Chester Elementary Schools proportionate share of Supervision District Benefits.
TOTAL EM	PLOYEE BENEFITS	1,124,149	1,104,497	19,652	1,130,464	1,123,349	7,115	1,155,792	1,154,097	-0.15%	(1,695)	

												Object Description
	BY OBJECT	2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus / (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus / (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change Over 21/22 Budget	\$ Change Over 21/22 Budget	
	CT 300 - PURCHASED & TECHNICAL S	ERVICES:										
5322	Professional Development											
	1190 Professional Development	-	0	0	-	0	0	0	0	0.00%	0	Professional Development Training.
	2213 Teacher Course Reimbursement	6,000	4,230	1,770	6,000	0	6,000	11,688	7,850	-32.84%	(0,000)	Contractual reimbursement for courses.
	TOTAL OTHER PROFESSIONAL SERVIO	6,000	4,230	1,770	6,000	0	6,000	11,688	7,850	-32.84%	(3,838)	
5330	Other Professional Services											
	2134 Health	450	0	450	450	0	450	0	0	0.00%	0	School Physical Fees
	2135 Physical Therapy	12,622	15,032	(2,410)	8,214	8,652	(438)	10,926	9,645	-11.72%	-	To provide physical therapy for special needs students.
		16,000	0	16.000	16,000	7 100	0.000	16.000	7 500	F2 120/	(9,500)	To provide diagnostic testing and consulting for special
	2140 Psychological Services	16,000	0	16,000	16,000	7,100	8,900	16,000	7,500	-53.13%	(0,500)	needs students serviced in district.
	Building Study				10,000	6,700	3,300	0	0	0.00%	0	
	2310 Board of Education	25,000	28,396	(3,396)	25,000	30,901	(5,901)	26,000	35,375	36.06%	9,375	Audit and legal fees.
	TOTAL OTHER PROFESSIONAL SERVIC	54,072	43,428	10,644	59,664	53,353	6,311	52,926	52,520	-0.77%	(406)	
5398	Supervision District	40,016	40,016	0	44,295	44,295	0	59,338	66,429	11.95%	7,091	Chester Elementary Schools proportionate share of Supervision District Purchased & Technical Services.
TOTAL	PURCHASED & TECHNICAL SERVICES	100,088	87,674	12,414	109,959	97,648	12,311	123,952	126,799	2.30%	2,847	
5411 5412 5430	CT 400 - PURCHASED PROPERTY SEF Water Electricity <u>Repairs & Maintenance</u> 1109 Music 1110 Physical Education 1114 Computer Education 1215 Phonak FM Maintenance 2134 Health	EVICES: 3,800 48,600 1,200 3,100 266 660	3,623 38,321 160 0 2,923 0 75	177 10,279 440 1,200 177 266 585	3,800 48,600 700 1,500 5,000 266 660	4,451 41,478 700 0 498 266 75	(651) 7,122 0 1,500 4,502 0 585	4,200 51,000 900 1,600 5,000 266 660	4,800 45,000 800 1,600 5,000 266 250	14.29% -11.76% -11.11% 0.00% 0.00% 0.00% -62.12%	(6,000) (100) 0 0	To provide water for the school. To provide electric power for the school. To provide repairs and maintenance to the music program. Project Adventure safety check. To provide repairs and maintenance to the technology equipment. To provide repairs and maintenance to the special education program. To provide repairs and maintenance to the health
	2134 Health	000	75	585	000	75	585	660	250	-62.12%	(410)	program.
	2222 Library	800	763	37	800	763	37	800	800	0.00%	Ű	To provide repairs and maintenance for the library.
	2410 Principal's Office	8,000	5,451	2,549	8,000	7,094	906	8,000	8,000	0.00%	0	Copiers Maintenance contracts for school copiers.
	2600 Security	540	0	540	560 72,651	560	0	675	690	2.22% 1.93%	15 1,563	To provide repairs and maintenance contracts for
	2600 Plant Operations	72,867	72,880	(13)	72,001	83,242	(10,591)	81,050	82,613	1.93%	1,565	general building maintenance, communications system, heating systems, plumbing, and grounds upkeep.
	TOTAL REPAIRS & MAINTENANCE	88,033	82,253	5,780	90,137	93,198	(3,061)	98,951	100,019	1.08%	1,068	
5440	Leases	64,234	63,401	833	65,475	75,563	(10,088)	66,737	61,967	-7.15%	×	Equipment lease agreements for technology and copy machines.
5498	Supervision District	4,814	4,814	0	4,257	4,257	0	3,742	4,605	23.06%	863	Chester Elementary Schools proportionate share of Supervision District Property Services.
TOTAL	PURCHASED PROPERTY SERVICES	209,481	192,412	17,069	212,269	218,947	(6,678)	224,630	216,391	-3.67%	(8,239)	

											Object Description
BY OBJECT	2020-2021 Approved	2020-2021 Actual	2020-2021 Surplus /	2021-2022 Approved	2021-2022 Actual	2021-2022 Surplus /	2022-2023 Approved	2023-2024 Requested	% Change Over 21/22	\$ Change Over 21/22	
	Budget	Expenses	(Deficit)	Budget	Expenses	(Deficit)	Budget	Budget	Budget	Budget	
OBJECT 500 - OTHER PURCHASED SERVIC	EQ.										
5510 Out-of-District Transportation	1,000	958	42	1,000	30,867	(29,867)	0	0	0.00%	0	Transportation for special education students placed out of district.
5515 Field Trips & School Events	14,121	1,362	12,759	16,792	4,541	12,251	19,003	22,350	17.61%	3,347	Money provided for student field trips directly related to curriculum.
5520 Comprehensive Insurance	44,709	42,386	2,323	44,709	42,385	2,324	44,709	44,755	0.10%	46	Includes estimated cost of Liability, Property, School Board Errors & Omissions and Excess Liability.
5530 Communications	6,800	6,138	662	6,900	6,323	577	7,050	9,160	29.93%	2,110	Cost of telephone service and postage.
5540 Advertising 5561 Tuition	-	0	0	0	0	0	0	0	0.00%	0	Primarily employment advertising in local media.
1215 Out-of-District Tuition	16,045	12,479	3,566	0	0	0	0	20,000	100.00%	20,000	Tuition for special education students placed out of district.
TOTAL TUITION	16,045	12,479	3,566	0	0	0	0	20,000	100.00%	20,000	
5580 Travel & Conference											
2213 Staff Travel & Conferences	7,070	184	6,886	7,070	4,738	2,332	7,000	7,000	0.00%	0	To provide for Professional Development Travel & Conferences for Certified and Non-Certified staff.
2310 Board of Education	300	0	300	300	0	300	300	300	0.00%	0	To provide for Professional Development Travel & Conferences for Board of Education members.
2410 Admin. Travel & Conferences	1,000	10	990	1,000	0	1,000	1,000	1,000	0.00%	0	To provide for Professional Development Travel & Conferences for Principal per contract.
TOTAL TRAVEL & CONFERENCES	8,370	194	8,176	8,370	4,738	3,632	8,300	8,300	0.00%	0	
5598 Supervision District	155,942	155,942	0	166,102	166,102	0	173,227	189,958	9.66%	16,731	Chester Elementary Schools proportionate share of Supervision District Purchased Services.
TOTAL OTHER PURCHASED SERVICES	246,987	219,459	27,528	243,873	254,956	(11,083)	252,289	294,523	16.74%	42,234	
OBJECT 600 - SUPPLIES: 5610 <u>General Supplies</u>											
2310 Board of Education	300	232	68	300	0	300	300	500	66.67%	200	To provide supplies needed for the Board of Education.
2410 Principal's Office	7,850	2,169	5,681	7,850	5,124	2,726	7,850	7,850	0.00%	0	Includes expenses for paper goods, local purchases and the parent handbook/calender.
TOTAL GENERAL SUPPLIES	8,150	2,401	5,749	8,150	5,124	3,026	8,150	8,350	2.45%	200	

												Object Description
	BY OBJECT	2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus / (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus / (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change Over 21/22 Budget	\$ Change Over 21/22 Budget	
5611	Instruction Materials:	0.005	0.054		0.045	0.000	_	0.000	0.050	0 700/		To provide for all consumable materials necessary to
	1101 Art	3,665	3,654	11	3,615	3,608	7	3,820	3,850	0.79%		conduct the art program.
	1103 Language Arts	7,094	6,289	805	9,388	9,361	27	9,035	9,223	2.08%		To provide for all consumable materials necessary to conduct the language arts program.
	1104 Foreign Language (FLES)	820	771	49	820	596	224	814	814	0.00%	0	To provide for all consumable materials necessary to conduct the foreign language program.
	1107 Kindergarten	1,383	1,049	334	987	963	24	1,230	1,763	43.33%	533	To provide for all consumable materials necessary to conduct the kindergarten program.
	1108 Mathematics	3,327	3,276	51	4,891	3,434	1,457	4,980	5,291	6.24%	311	To provide for all consumable materials necessary to conduct the math program.
	1109 Music	1,261	493	768	1,425	1,422	3	1,500	2,020	34.67%	520	To provide for all consumable materials necessary to conduct the music program.
	1110 Physical Education	997	988	9	1,030	1,023	7	1,178	1,190	1.02%	12	To provide for all consumable materials necessary to
	1111 Reading	4,000	3,990	10	4,000	3,992	8	800	800	0.00%	0	conduct the physical education program. To provide for all consumable materials necessary to
	1112 Science	6,376	4,675	1,701	7,204	3,672	3,532	8,070	9,306	15.32%	1,236	conduct the reading program. To provide for all consumable materials necessary to
	1113 Social Studies	2,238	1,742	496	2,575	2,101	474	2,813	3,578	27.20%	765	conduct the science program. To provide for all consumable materials necessary to
	1114 Technology Education	3,500	2,878	622	4,500	1,649	2,851	3,500	3,500	0.00%	0	conduct the social studies program. To provide for all consumable materials necessary for
	1190 Other Instruction & Testing	15,000	7,831	7,169	15,000	10,085	4,915	15,000	16,054	7.03%	1 054	the technology in the classrooms. To provide for all consumable materials necessary to
	Ũ	12,575	3,715		12,400	4,013	8,387	,	13,100	0.00%	,	conduct other instruction and testing. To provide for all consumable materials necessary for
	1207 Technology	,	,	8,860	,	,	,	13,100	,		Ũ	the building technology.
	1210 Social-Wide Enrichment / G&T	3,039	645	2,394	2,478	1,121	1,357	2,821	3,038	7.69%		To provide for all consumable materials necessary to conduct the gifted & talented program.
	1215 Special Education	3,628	3,617	11	2,834	2,582	252	2,363	1,976	-16.38%	(/	To provide for all consumable materials necessary to conduct the special education program.
	2134 Health	4,090	2,248	1,842	4,090	2,028	2,062	4,090	4,090	0.00%	0	To provide for health care supplies.
	2213 Social Development	6,000	1,587	4,413	6,000	3,329	2,671	6,000	6,000	0.00%	0	To provide for all consumable materials necessary to conduct the social development program.
	2150 Speech & Langauge	1,864	1,139	725	1,010	836	174	1,010	1,101	9.01%	91	To provide for all consumable materials necessary for speech and language.
	2222 Library	1,200	1,178	22	1,200	1,127	73	1,400	1,400	0.00%	0	To provide for all consumable materials necessary for the library.
	TOTAL INSTRUCTION MATERIALS	82,057	51,767	30,290	85,447	56,940	28,507	83,524	88,094	5.47%	4,570	
5613	Operations Maintenance Supplies	27,000	26,692	308	27,000	25,998	1,002	29,500	30,500	3.39%	1,000	General maintenance supplies (floor finishes, mops, brooms, brushes, cleaning supplies, etc.) for building maintenance. Includes funding for air filters and light bulbs.
5624	Heating Fuel Oil	27,600	40,572	(12,972)	25,480	32,080	(6,600)	32,480	42,000	29.31%	9,520	To provide #2 Fuel Oil to heat the building; Based on
5626	Gasoline	600	0	600	600	46	554	600	600	0.00%	0	\$3.19 per gallon locked in price and historical use. Gasoline for equipment.

BY OBJECT	2020-2021 Approved Budget	2020-2021 Actual Expenses	2020-2021 Surplus / (Deficit)	2021-2022 Approved Budget	2021-2022 Actual Expenses	2021-2022 Surplus / (Deficit)	2022-2023 Approved Budget	2023-2024 Requested Budget	% Change Over 21/22 Budget	\$ Change Over 21/22 Budget	Object Description
5641 <u>Textbooks & Workbooks</u> 1103 Language Arts	1,200	1,123	77	6,212	3,878	2,334	8,726	2,645	-69.69%	(6.081)	Purchase of replacement textbooks and supporting
		,		,							materials for language arts.
1107 Kindergarten	700	442	258	1,500	1,418	82	1,950	1,000	-48.72%	(950)	Purchase of replacement textbooks and supporting materials for kindergarten.
1108 Mathematics	3,000	2,943	57	4,719	3,908	811	5,353	5,356	0.06%	3	Purchase of replacement textbooks and supporting materials for math.
1111 Reading	7,700	6,951	749	7,700	7,696	4	11,250	14,075	25.11%	2,825	Purchase of replacement textbooks and supporting materials for reading.
1112 Science	1,423	1,071	352	2,484	1,056	1,428	3,213	3,457	7.59%	244	Ũ
1113 Social Studies	350	32	318	1,696	969	727	2,080	2,246	7.98%	166	
1114 Software	5,250	3,583	1,667	6,000	5,869	131	6,000	6,700	11.67%	700	
1215 Special Education	3,264	2,998	266	2,121	859	1,262	1,847	2,143	16.03%	296	Purchase of replacement textbooks and supporting materials for special education.
TOTAL INSTRUCTION MATERIALS	22,887	19,142	3,745	32,432	25,653	6,779	40,419	37,622	-6.92%	(2,797)	
5642 Library & Professional Books	10,067	8,009	2,058	11,550	8,750	2,800	11,950	13,950	16.74%	2,000	New and replacement books, magazines, licenses, and professional materials.
5698 Supervision District	15,103	15,103	0	15,546	15,546	0	14,850	18,230	22.76%	3,380	Chester Elementary Schools proportionate share of Supervision District Supplies.
TOTAL SUPPLIES	193,464	163,687	29,777	206,205	170,137	36,068	221,473	239,346	8.07%	17,873	
OBJECT 700 - PROPERTY:5730Equipment2600Plant OperationsTOTAL EQUIPMENT	4,800 4,800	2,979 2,979	1,821 1,821	1,800 1,800	689 689	1,111 1,111	1,800 1,800	2,800 2,800	55.56% 55.56%	1,000 1,000	Purchase of equipment for the building.
5798 Supervision District	-	0	0	0	0	0	0	0	0.00%	0	Chester Elementary Schools proportionate share of Supervision District Equipment.
TOTAL PROPERTY	4,800	2,979	1,821	1,800	689	1,111	1,800	2,800	55.56%	1,000	
OBJECT 800 - OTHER OBJECTS:5810Dues & Fees2134Health/Nurse2310Board of Education2410Principal's Office2905Projects	150 1,809 786 300	141 1,809 569 300	9 0 217 0	150 1,865 786 300	141 1,859 569 300	9 6 217 0	150 1,940 809 380	150 2,000 809 380	0.00% 3.09% 0.00%	0 60 0	To provide for board of education's CABE dues and fees. To provide for the CAS dues.
TOTAL DUES & FEES	3,045	2,819	226	3,101	2,869	232	3,279	3,339	1.83%	60	
5898 Supervision District	946	946	0	1,226	1,226	0	1,416	1,656	16.95%		Chester Elementary Schools proportionate share of Supervision District.
TOTAL OTHER OBJECTS	3,991	3,765	226	4,327	4,095	232	4,695	4,995	6.39%	300	
TOTAL	4,977,021	4,836,932	140.089	5,150,022	5,044,045	105,977	5,441,522	5,753,880	5.74%	312.358	
TOTAL	.,,	.,,	,	0,.00,022	0,0.1,010		C, , OLL	-,0,000	+/0	2.2,000	5.74%
GRAND TOTAL	4,977,021	4,836,932	140,089	5,150,022	5,044,045	105,977	5,441,522	5,753,880	5.74%	312,358	312,358

CHESTER ELEMENTARY STAFFING ANALYSIS

		21-22 Approved	22-23 Approved	23-24 Requested	Adjustments
Position	Description				
5111	Administration	1.0	1.0	1.0	0.0
5113	Teachers K-6 Classroom				
	Kindergarten	2.0	2.0	2.0	0.0
	1st Grade	2.0	2.0	2.0	0.0
	2nd Grade	2.0	2.0	2.0	0.0
	3rd Grade	2.0	2.0	2.0	0.0
	4th Grade	2.0	2.0	2.0	0.0
	5th Grade	2.0	2.0	2.0	0.0
	6th Grade	1.0	2.0	2.0	0.0
	Teachers Special Area				
	Library Media Specialist	0.0	0.0	0.0	0.0
	Physical Education	0.0	0.0	0.0	0.0
	Art Teacher	0.2	0.2	0.2	0.0
	Music Teacher	0.0	0.0	0.0	0.0
	Special Education	0.0	0.0	0.0	0.0
	Social Worker	0.2	0.2	0.2	0.0
	Reading Consultant	1.0	1.0	1.0	0.0
	Math Coach	1.0	1.0	1.0	0.0
	Total Teachers	15.4	16.4	16.4	0.0
5114	Secretaries	2.0	2.0	2.0	0.0
5115	Custodians	3.0	3.0	3.0	0.0
5116	Nurse	1.0	1.0	1.0	0.0
5119	Para-educators / Teacher Assistant				
	Special Education	8.0	8.0	9.0	1.0
	Kindergarten	1.0	1.0	1.0	0.0
	TLC	1.5	1.5	1.5	0.0
	Library	0.0	0.0	0.0	0.0
	Total Para-educators/Teacher Asst	10.5	10.5	11.5	1.0
5124	Building Substitutes	0.0	0.0	1.0	1.0
	TOTALS	32.9	33.9	35.9	2.0

GRANT FUI	NDED				
Position	Description				
5113	Teachers				
	Reading Consultant	0.0	0.0	0.0	0.0
	Special Education	0.0	0.2	0.2	0.0
	Psychological Services	0.0	0.5	0.5	0.0
	Speech/Language	0.2	0.3	0.3	0.0
5119	Para-educators / Teacher Assistant				
	Special Education	1.0	2.0	2.0	0.0
5124	Building Substitute	1.0	1.0	0.0	-1.0
	TOTAL GRANT FUNDED	2.2	4.0	3.0	-1.0
SUPERVISI	ON FUNDED				
Position	Description				
5113	Teachers				
	Art	0.8	0.8	0.8	0.0
	Music (General & Instrumental)	1.2	1.2	1.2	0.0
	Physical Education	0.8	0.8	0.8	0.0
	FLES	0.5	0.5	0.5	0.0
	Media Specialist	0.7	0.7	0.7	0.0
	Special Education	3.8	3.8	3.8	0.0
	Speech/Language	0.7	0.7	0.7	0.0
	Reading Consultant	0.0	0.0	0.0	0.0
	Social Worker	0.8	0.8	0.8	0.0
	Psychological Services	0.5	0.5	0.5	0.0
	Occupational & Physcial Therapy	0.2	0.2	0.2	0.0
	Behavior Analyst (BCBA)	0.1	0.2	0.2	0.0
	Total Teachers	10.1	10.2	10.2	0.0
5120	Network Technicians	1.00	1.00	1.00	0.0
5119	Para-educators				
5118	Special Education	0.00	0.00	0.00	0.0
		11.1	11.2	11.2	0.0

Chester Elementary School Committed to Excellence

CHESTER ELEMENTARY SCHOOL

2023-2024 Budget Presentation To Board of Education for VOTE to Approve for Presentation to Town March 23, 2023

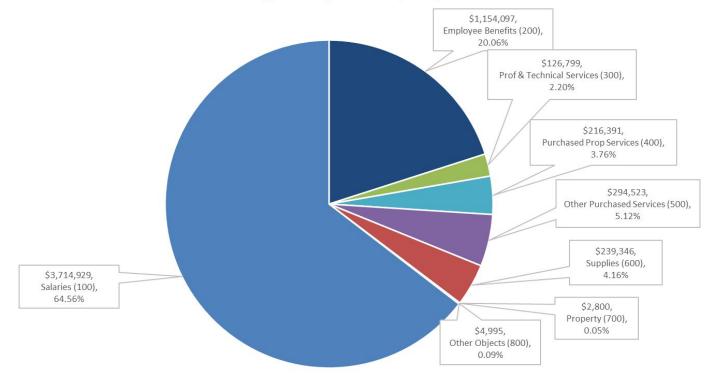
Proposed Chester Elementary School 2023-24 Budget

Description	Amount Presented 2/16/2023	Revised Amount 3/23/2023	Difference
Custodian Salaries (5115)	\$199,600	\$198,843	(\$757)
Health Insurance (5210)	\$642,796	\$607,767	(\$35,029)

Chester Total Proposed Education Budget (As of: March 23, 2023)	Approved 2022-2023	Requested 2023-2024	% Change	\$ Change
Chester Elementary School Excluding Supervision District	\$3,649,558	\$3,761,510	3.07%	\$111,952
Chester Elementary School Portion of Supervision District	\$1,791,964	\$1,992,370	11.18%	\$200,406
Town of Chester Portion of Region 4	\$4,937,675	\$4,960,720	0.47%	\$23,045
TOTAL Chester Proposed Educational Expenditures (PreK-12)	\$10,379,197	\$10,714,600	3.23%	\$335,403

Chester Proposed 2023-2024 Budget By Object

2023-2024 Analysis of Requested Budget by Object Total Budget Request: \$5,753,880



Chester Class Sizes By Grade and Section

Grade Level	2022-23 (Oct. 1, 2022)	Number of Sections	Class Size (Oct. 1, 2022)	2023-24 (NESDEC)	Number of Sections (Est.)	Class Size (Est.)
K	32	2	16/16	21	2	10/11
1	33	2	16/17	32	2	16/16
2	27	2	13/14	35	2	17/18
3	38	2	19/19	27	2	13/14
4	26	2	12/14	38	2	19/19
5	37	2	18/19	27	2	13/14
6	29	2	14/15	36	2	18/18
K-6	222	14	15.9	216	14	15.4 5

Chester Elementary School - Capital Requests

Updated 2/2/2023

Object	School Year 2023-2024
5700	30,000.00
5730	20,000.00
5730	25,000.00
	75,000.00
	5700 5730

Chester Budget Timeline and Next Steps

• March 23, 2023 (Tonight) - Chester BOE Meeting - Vote to

Approve 2023-2024 Chester Budget for Presentation to Town

- April 5, 2023 Present Chester BOE 2023-2024 Budget to Chester BOF/BOS
- May 9, 2023 Present Chester BOE 2023-2024 Budget at Public Hearing at Town Hall
- May 15, 2023 Chester Town Budget Vote
- May 25, 2023 Chester BOE Meeting