



**Regional School District #4
Chester – Deep River – Essex – Region 4**

CHESTER BOARD OF EDUCATION

AGENDA

Public – please note:

We anticipate being able to provide a hybrid option for this meeting.

If desired, please use dial-in information to join the anticipated hybrid meeting.

To: Members of the Chester Board of Education
Subject: **Chester Board of Education meeting on Thursday, September 28, 2023**
Time: **7:00 p.m.**
Place: **Chester Elementary Media Center** or Dial (318) 814-8367 PIN: 379 656 021#

(We kindly ask that if participating remotely, you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing *6 will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office via email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. Call to order 7:00 p.m. – D. Fitzgibbons, Chair

2. Verbal roll call for BOE members

3. Consent agenda. The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

3.1. Minutes from the Regular Meeting of May 25, 2023 (*encl #1*)

3.2. Accounts Payable report (*encl #2*)

4. Public comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

5. Reports and Other Items:

5.1. Superintendent's Report – B. White

- a. District update
- b. Information and communication

5.2. Assistant Superintendent's Report – S. Brzozowy

- a. General update

5.3. Financial Status Report – R. Grissom

- a. Financial Status Updates
 - o End of Year Financial Status Update (*encl #3*)
 - o Current Year to Date Financial Status Update (*encl #4*)
 - o Cafeteria Fund Update (*encl #5*)
 - o Medical Reserve Tracking (*encl #6*)
 - o Grants update (*as needed*)
 - o Cafeteria Equipment Update

5.4. Principal's Report *(as needed)*

Tyson Stoddard, CES

5.5. Other Items

- a. Early Grade Literacy – *S. Brzozowy*
- b. Discussion and possible VOTE to accept a donation of \$100 from Brenda Smith to be used at the discretion of administration to help offset outstanding student lunch balances for families in need – *T. Stoddard*
- c. Discussion and possible VOTE to accept a donation of a used bell kit valued at \$300 from Dean Demond to be used at the discretion of administration to benefit the music program at CES – *T. Stoddard*
- d. Discussion and possible VOTE to accept a donation of \$4000 from the Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Chester Elementary School for up to two years – *S. Brzozowy*

5.6. Committee reports (Chair)

- a. Joint PK-12 Committees (*comm. chairs*) – Policy – *L. Seidman*; Curriculum – *N. Johnston*; Finance – *R. Daniels*

Curriculum	Finance	Policy
Oct. 18 th , 2023 @ Noon	Oct. 18 th , 2023 @ Noon	Oct. 19 th , 2023 @ Noon
Dec. 13 th , 2023 @ Noon	Dec. 13 th , 2023 @ Noon	Dec. 14 th , 2023 @ Noon
Feb. 14 th , 2024 @ Noon	Feb. 14 th , 2024 @ Noon	Feb. 15 th , 2024 @ Noon
Apr. 17 th , 2024 @ Noon	Apr. 17 th , 2024 @ Noon	Apr. 18 th , 2024 @ Noon

- b. Supervision District Committee Update – *D. Fitzgibbons, D. Bernardoni, R. Greenberg-Ellis*
- c. LEARN Committee Update – *D. Bernardoni*
- d. Other committee reports (as needed)

d.1 Discussion regarding any pending policies for all BOEs – *standing item*

The First Reading on these policies was held at the June 01, 2023 Joint BOE meeting – (the Second Reading and possible Vote to approve will be at the October 05th Joint BOE meeting).
(existing policies may be viewed in our online [Policy Manual](#) – click for access)

Update Existing with the following:

Policy #5141 Student Health Services (*encl #7*)

Creation of New Policy

Policy #3542.44 Reserve Fund for School Food Service Accounts (*encl #8*)

6. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

7. Future Agenda Items

- 7.1 Joint BOE Meeting October 05, 2023 @ 7:00 p.m. at **VRHS Media Center Library** (until further notice)
- 7.2 Chester BOE Regular Meeting **Monday, Nov. 20, 2023** @ 7:00 p.m. @ CES Media Center

8. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2023-24 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Clark/Strauss) CH(Taigen/Scherber) DR(Maikowski/Grunko) ES (Seidman/TBD)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(McIntyre/Whelan) ES (Johnston/Russell)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels/Fearon) CH (Rice/TBD) DR (Rioux/Scholfield) ES (Seidman/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 / Bernardoni 23 / Greenberg-Ellis 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /TBD 23 / Johnston 23)	
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations		R4 (Daniels/Sandmann/Strauss) CH (Taigen) DR (Morrissey) ES (Watson) Expires 7/2025	6/2024
- Joint BOE Administrator negotiations		Same as ABOVE for Teacher negotiations Expires 7/2026	9/2025
- Joint BOE Paraeducator negotiations		Same as BELOW for Net Tech et al. Expires 7/2026	3/2026
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)		R4 (Daniels/Sandmann/Strauss) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson) Expires 7/2023	3/2023
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology		R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)	
School Calendar		R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)	
LEARN Joint BOE representative(s)		R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)	
School Safety Committee		R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)	
Tuition Committee		R4(Cavanaugh/Sandmann/Daniels), CH (Johnson), DR (Morrissey), ES (Seidman Alt.)	
RFP Review		R4(Cavanaugh/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)	
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
CATV Advisory Council (Cable TV)		For Discussion	
<u>Deep River BOE</u>			
Facilities		Morrissey/Ferretti	
CATV Advisory Council (Cable TV)		TBD	
<u>Essex BOE</u>			
Building		Seidman	
Essex Foundation		TBD	
CATV Advisory Council (Cable TV)		TBD	
<u>Region 4 BOE</u>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses		Daniels/Sandmann/Strauss Expires 7/2025	4/2025
▪ R4 Custodians		Daniels/Sandmann/Strauss Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee		Stack/Seidman/Strauss (alt. Sandmann)	
JWMS Security Project Building Committee		Daniels/ Cavanaugh/ Sandmann / Stack	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clark/Daniels/Sandmann (only 1 rep needed)	

CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

David Fitzgibbons , Chair	2023	Maria Scherber	2025	Stuart Johnson (appt. 'til Nov. 23)	2025
Dale Bernardoni Vice-Chair	2023	Rebecca Greenberg-Ellis , Sec.	2025	Ken Rice (appt. 'til Nov. 23)	2025
Lorraine Connelly (appt. 'til Nov. 23)	2023	Jan Taigen	2025	VACANCY (was appt. 'til Nov. 23)	2025

Our contact information is listed in the school calendar and the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4 – Chester – Deep River - Essex
Sarah Brzozowy, Ed.D., Assistant Superintendent of Schools
Robert Grissom, Finance Director
Tyson Stoddard, Principal

Our board clerk is Ms. Kelley Frazier.

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.

**CHESTER ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
CHESTER ELEMENTARY MEDIA CENTER
MAY 25, 2023 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

Chester BOE

David Fitzgibbons
Jan Taigen
Dale Bernardoni
Rebecca Greenbert-Ellis
Lorraine Connelly
Ken Rice

Administration

Brian White
Bob Grissom
Sarah Brzozowy
Tyson Stoddard

CALL TO ORDER

The meeting was called to order by Chair Fitzgibbons at approx. 7:02 p.m.

VERBAL ROLL CALL FOR BOE MEMBERS

CONSENT AGENDA

Upon duly made and seconded, the Board unanimously **VOTED** to approve the minutes from the regular meeting of March 23, 2023, and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment

REPORTS AND OTHER ITEMS:

Superintendent's Report

District Update – Information and Communication

Mr. White shared an update and some next steps regarding the recent passage of the Region 4 Athletics Fields and Facilities Improvements bonding initiative at referendum.

He also shared that school safety and security site assessments were completed at every building recently and discussed the process by which the results will be reported and addressed in the coming year.

Mr. White shared a brief summary of the discussions held at the Joint BOE Retreat on Saturday, May 6th. They emerged with a commitment to engage local town leadership.

Assistant Superintendent's Report

General Update

Dr. Brzozowy shared that The Connecticut Association of School Business officials have awarded Mr. Grissom with the Rising Star Award.

Financial Status Updates

Mr. Grissom reviewed the enclosures including the Current Year to Date Financial Status; the Cafeteria Fund Update; and the Medical Reserve Tracking report.

He also shared that he is collaborating with our Director of Food Services to develop a list and quotes for equipment that needs to be upgraded.

Mr. Grissom reviewed enclosure #6 and discussed the associated request for transfers between line items.

On motion duly made and seconded, the Board unanimously VOTED to approve the transfers as presented.

Principal's Update

Mr. Stoddard shared an update on recent and upcoming events at Chester Elementary.

Other Items

The Board discussed the items that were up for vote at the April 06, 2023 Joint BOE meeting where the Chester BOE did not have a quorum.

On motion duly made and seconded, the Chester Board unanimously VOTED to approve the Minutes of Regular Joint Board Meeting of February 23, 2023.

On motion duly made and seconded, the Chester Board unanimously VOTED to approve the Superintendent's recommendation to vote "yes" on implementing the healthy food option of C.G.S. Section 10-215f and approve the following motion language for the healthy food option: Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

On motion duly made and seconded, the Chester Board unanimously VOTED to approve the Superintendent's recommendation to vote "yes" to allow food and beverage exemptions and approve the following motion language: The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

On motion duly made and seconded, the Chester Board unanimously VOTE to adopt the following policies as recommended by the Joint BOE Policy Committee and adopted by the Deep River, Essex and Region 4 Boards of Education on April 06, 2023 :

Update Existing with the following:

Policy #1110.1 Communication – Parent Involvement (*encl #8*)
Policy #1324 Fundraising (*encl #9*)
Policy #1331 Prohibition Against Smoking (*encl #10*)
Policy #3171.1 Non-lapsing Education Fund (*encl #11*)
Policy #3542 School Lunch Service (*encl #12*)
Policy #4122 Evaluation, Termination, and non-Renewal of Athletic Coaches (*encl #13*)
Policy #5113/5113.2 Attendance / Truancy (*encl #14*)
Policy #5131.6 Drug, Alcohol and Tobacco Use by Students (*encl #15*)
Policy #5131.911 Bullying (*encl #16*)

Adopt New:

Policy #3542.22 Food Services Personnel Code of Conduct (*encl #17*)
Policy #3542.41 Food Services Personnel Professional Standards (*encl # 18*)
Policy #3542.43 Charging Policy Food Service (*encl # 19*)
Policy #4118.234 Psychotropic Drug Use (*encl #20*)
Policy #5131.62 Chemical Health for Student Athletes (*encl #21*)
Policy #5144.4 Physical Exercise and Discipline of Students (*encl #22*)
Policy #5163 Policy to Improve Completion Rates of Free Application for Federal Student Aid (FAFSA) (*encl #23*)
Policy #6141.51 Enrollment in an Advanced Course or Program and Challenging Curriculum (*encl # 24*)
Policy #6172.1 Equitable Identification of Gifted and Talented Students (*encl # 25*)

There was a discussion regarding enclosure #6, a memo from Supervision District Committee Chair, Lon Seidman regarding the general process for superintendent contract negotiations and evaluations.

Committee Reports

Curriculum

The Committee met, but did not discuss any new business

Finance

Mr. Grissom shared the agenda items that the Committee discussed

Policy

Several policies are in some stage of review.

Supervision District Committee Updates

No update was shared

LEARN

Dale Bernardoni shared an update on the work done by LEARN over the past year.

Discussion Regarding any Pending Policy for all BOE's

There was a chance to discuss the following proposed revised policies, all of which had their First Reading at the April 06, 2023 Joint BOE meeting. The Second Reading and possible Vote to approve them will be held at the June 1st Joint BOE meeting.

Policy #3160 Transfer of Funds between Categories (Fund Balance Section)
Policy #4118.231/4218.231 Alcohol, Tobacco and Drug Free Workplace
Policy #5114 Suspension and Expulsion / Due Process
Policy #5132 Dress Code
Policy #6162.4 Volunteers
Policy / Bylaw #9221

PUBLIC COMMENT

No comments were made

EXECUTIVE SESSION – Personnel

On motion duly made and seconded, the Board unanimously VOTED to move into Executive Session at approx. 8:24 p.m. for the following Personnel Matter:

- Evaluation of Superintendent

The Board returned from Executive Session at approximately 9:00 p.m.

FUTURE AGENDA ITEMS

- Joint BOE Meeting Thursday, June 01, 2023 @ 7:00pm
- Chester BOE Regular Meeting September 28, 2023 @7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at approx. 9:00 p.m.

Respectfully Submitted,

Jennifer Bryan, Substitute Clerk

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 1000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
420809	05/04/2023	PRINTED	002539 ALL WASTE, INC.	385.25			
420810	05/04/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	1,222.66			
420811	05/04/2023	PRINTED	003691 CAMP HAZEN YMCA	1,874.00			
420812	05/04/2023	PRINTED	006593 CRYSTAL ROCK LLC	53.96			
420813	05/04/2023	PRINTED	002534 DE LAGE LANDEN	203.00			
420814	05/04/2023	PRINTED	003773 SUSAN DEBLASIO	27.99			
420815	05/04/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	19.28			
420816	05/04/2023	PRINTED	006719 EVERSOURCE	1,561.52			
420817	05/04/2023	PRINTED	002332 FIRST STUDENT INC	142.02			
420818	05/04/2023	PRINTED	006678 FRONTIER	357.62			
420819	05/04/2023	PRINTED	007696 GRE FUND III HOLDCO LLC	791.07			
420820	05/04/2023	PRINTED	008799 ELISA GROTE	54.95			
420821	05/04/2023	PRINTED	005959 LEAF	515.00			
420822	05/04/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	198.55			
420823	05/04/2023	PRINTED	002862 PROJECT ADVENTURE	720.00			
420824	05/04/2023	PRINTED	007180 TREASURER - STATE OF CONN	735.00			
420825	05/04/2023	PRINTED	007866 TEACHER SYNERGY, LLC	136.24			
420826	05/04/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	55,541.96			
420827	05/18/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	57,388.63			
420828	05/18/2023	PRINTED	002534 DE LAGE LANDEN	399.00			
420829	05/18/2023	PRINTED	003631 ESSEX FLOWER SHOPPE	75.00			
420830	05/18/2023	PRINTED	006719 EVERSOURCE	1,283.16			
420831	05/18/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	138.76			
420832	05/18/2023	PRINTED	002264 SCHOOL HEALTH CORPORATION	307.02			
420833	05/18/2023	PRINTED	002267 SCHOOL SPECIALTY, LLC	787.35			
420834	05/18/2023	PRINTED	007243 STATE OF CONNECTICUT	320.00			
420835	05/18/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,852.81			
420836	05/18/2023	PRINTED	002518 TREASURER SUPERVISION DIS	117,379.38			
420837	06/06/2023	PRINTED	008179 AMERICAN CHORAL DIRECTORS	125.00			
420838	06/06/2023	PRINTED	008849 AUSTEN AHERN	35.84			
420839	06/06/2023	PRINTED	002539 ALL WASTE, INC.	385.25			
420840	06/06/2023	PRINTED	005719 ALLSTATE FIRE EQUIPMENT	306.00			
420841	06/06/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	465.17			
420842	06/06/2023	PRINTED	007496 ADAM BOCCALATTE	1,175.00			
420843	06/06/2023	PRINTED	003837 CES CAFETERIA	27.37			
420844	06/06/2023	PRINTED	007307 HILARY CLARK	61.75			
420845	06/06/2023	PRINTED	008848 CODE 1 TRAINING SOLUTIONS	154.00			
420846	06/06/2023	PRINTED	006593 CRYSTAL ROCK LLC	53.96			
420847	06/06/2023	PRINTED	002534 DE LAGE LANDEN	203.00			
420848	06/06/2023	PRINTED	003773 SUSAN DEBLASIO	42.04			
420849	06/06/2023	PRINTED	002197 ESSEX HARDWARE CO	214.94			
420850	06/06/2023	PRINTED	002332 FIRST STUDENT INC	286.80			
420851	06/06/2023	PRINTED	005857 ELAINE FLEISCHER	20.00			
420852	06/06/2023	PRINTED	005869 FLORENCE GRISWOLD MUSEUM	312.00			
420853	06/06/2023	PRINTED	006678 FRONTIER	358.37			
420854	06/06/2023	PRINTED	005393 MARGARET GISTER	65.87			
420855	06/06/2023	PRINTED	007696 GRE FUND III HOLDCO LLC	1,159.17			
420856	06/06/2023	PRINTED	005238 KATHY RAYMOND	16.49			
420857	06/06/2023	PRINTED	005959 LEAF	515.00			
420858	06/06/2023	PRINTED	003129 AMY LIPPINCOTT	69.75			
420859	06/06/2023	PRINTED	006760 NICHOL MIELE	47.80			
420860	06/06/2023	PRINTED	008157 NATIONAL ASSOCIATION FOR	140.00			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 1000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
420861	06/06/2023	PRINTED	008554 ANDREA SELMER	164.86			
420862	06/06/2023	PRINTED	007180 TREASURER - STATE OF CONN	735.00			
420863	06/06/2023	PRINTED	008700 STEWARD OUTDOOR DAY SCHOO	10,000.00			
420864	06/06/2023	PRINTED	006323 TYSON STODDARD	442.96			
420865	06/06/2023	PRINTED	008420 TRAFERA	158.99			
420866	06/06/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	4,389.31			
420867	06/06/2023	PRINTED	005105 WB MASON	1,113.90			
420868	06/14/2023	PRINTED	005390 CATHERINE ANOUAR	647.04			
420869	06/14/2023	PRINTED	008877 BAL-A-VIS-X CT LLC	290.00			
420870	06/14/2023	PRINTED	002108 BOOKSOURCE	640.92			
420871	06/14/2023	PRINTED	002155 CONNECTICUT WATER CO	1,301.25			
420872	06/14/2023	PRINTED	002534 DE LAGE LANDEN	399.00			
420873	06/14/2023	PRINTED	007592 DEMCO INC	56.82			
420874	06/14/2023	PRINTED	006877 DOGHOUSE PIANOS	340.00			
420875	06/14/2023	PRINTED	008799 ELISA GROTE	18.18			
420876	06/14/2023	PRINTED	002267 SCHOOL SPECIALTY, LLC	85.63			
420877	06/14/2023	PRINTED	004016 STEWART'S MUSIC LLC	550.00			
420878	06/14/2023	PRINTED	006323 TYSON STODDARD	408.83			
420879	06/14/2023	PRINTED	005776 THERMOMEDICS, LLC	883.81			
420880	06/23/2023	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	888.00			
420881	06/23/2023	PRINTED	006541 ACCO BRANDS USA LLC	2,023.67			
420882	06/23/2023	PRINTED	005704 ALAN'S SMALL ENGINE SERVI	889.96			
420883	06/23/2023	PRINTED	002532 ALARM SYSTEMS	1,766.00			
420884	06/23/2023	PRINTED	005390 CATHERINE ANOUAR	78.55			
420885	06/23/2023	PRINTED	002108 BOOKSOURCE	515.90			
420886	06/23/2023	PRINTED	003837 CES CAFETERIA	629.20			
420887	06/23/2023	PRINTED	005261 CES STUDENT ACTIVITY	522.00			
420888	06/23/2023	PRINTED	006645 COMMON CENTS EMS SUPPLY	890.44			
420889	06/23/2023	PRINTED	008846 HAL LEONARD	299.00			
420890	06/23/2023	PRINTED	002197 ESSEX HARDWARE CO	1,294.33			
420891	06/23/2023	PRINTED	006719 EVERSOURCE	957.00			
420892	06/23/2023	PRINTED	002332 FIRST STUDENT INC	2,619.77			
420893	06/23/2023	PRINTED	006678 FRONTIER	358.37			
420894	06/23/2023	PRINTED	003129 AMY LIPPINCOTT	72.00			
420895	06/23/2023	PRINTED	006325 LEANNE MCKENNA	169.10			
420896	06/23/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	7,490.95			
420897	06/23/2023	PRINTED	005342 NEW ENGLAND POWER EQUIPME	699.00			
420898	06/23/2023	PRINTED	004098 RNB ENTERPRISES, INC.	7,987.72			
420899	06/23/2023	PRINTED	006323 TYSON STODDARD	284.53			
420900	06/23/2023	PRINTED	005776 THERMOMEDICS, LLC	5,780.06			
420901	06/23/2023	PRINTED	002518 TREASURER SUPERVISION DIS	3,928.77			
420902	07/11/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	1,573.06			
420903	07/11/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	8,298.65			
420904	07/11/2023	PRINTED	008892 AHA ECC DISTRIBUTION	440.78			
420905	07/11/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	10.47			
420906	07/11/2023	PRINTED	007696 GRE FUND III HOLDCO LLC	864.01			
420907	07/11/2023	PRINTED	002126 JAMES GRZYBOWSKI	147.16			
420908	07/11/2023	PRINTED	008381 UNITED STATES TREASURY	274.04			
420909	07/11/2023	PRINTED	007511 K & S DISTRIBUTORS	532.53			
420910	07/11/2023	PRINTED	006323 TYSON STODDARD	406.35			
420911	07/11/2023	PRINTED	008420 TRAFERA	102.99			
420912	07/11/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	4,597.53			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 1000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
420913	07/11/2023	PRINTED	005704 ALAN'S SMALL ENGINE SERVI	768.97			
420914	07/11/2023	PRINTED	002539 ALL WASTE, INC.	418.45			
420915	07/11/2023	PRINTED	003584 ASCD	59.00			
420916	07/11/2023	PRINTED	002408 CABE	1,978.80			
420917	07/11/2023	PRINTED	006738 CAS	200.00			
420918	07/11/2023	PRINTED	002357 CIRMA	15,544.43			
420919	07/11/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	50,647.25			
420920	07/11/2023	PRINTED	006593 CRYSTAL ROCK LLC	53.96			
420921	07/11/2023	PRINTED	002534 DE LAGE LANDEN	602.00			
420922	07/11/2023	PRINTED	006809 FOLLETT SCHOOL SOLUTIONS	821.79			
420923	07/11/2023	PRINTED	008799 ELISA GROTE	209.80			
420924	07/11/2023	PRINTED	005517 THE HORN BOOK, INC	72.00			
420925	07/11/2023	PRINTED	002217 KONE INC.	931.08			
420926	07/11/2023	PRINTED	005959 LEAF	515.00			
420927	07/11/2023	PRINTED	005254 LEARNING A-Z	754.50			
420928	07/11/2023	PRINTED	002843 MUNICIPAL EMP. RETIREMENT	260.00			
420929	07/11/2023	PRINTED	002578 ROCHESTER 100, INC.	333.50			
420930	07/11/2023	PRINTED	008131 SCHOOL DATEBOOKS	113.60			
420931	07/11/2023	PRINTED	003789 SCHOOL LIBRARY JOURNAL	119.99			
420932	07/11/2023	PRINTED	005858 TEACHER CREATED RESOURCES	624.38			
420933	07/11/2023	PRINTED	007031 THE MATH LEARNING CENTER	102.00			
420934	07/11/2023	PRINTED	005776 THERMOMEDICS, LLC	5,485.00			
420935	07/11/2023	PRINTED	002518 TREASURER SUPERVISION DIS	166,030.92			
420936	07/11/2023	PRINTED	005775 VIA ACTUARIAL SOLUTIONS	2,100.00			
420937	07/25/2023	PRINTED	002168 DEEP RIVER HARDWARE CO.	795.67			
420938	07/25/2023	PRINTED	002518 TREASURER SUPERVISION DIS	50.43			
420939	07/25/2023	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	522.00			
420940	07/25/2023	PRINTED	005390 CATHERINE ANOUAR	9.65			
420941	07/25/2023	PRINTED	007488 BUDGET BLINDS	1,000.00			
420942	07/25/2023	PRINTED	006009 COUGHLAN COMPANIES LLC	2,058.97			
420943	07/25/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	50,647.25			
420944	07/25/2023	PRINTED	006593 CRYSTAL ROCK LLC	53.96			
420945	07/25/2023	PRINTED	003004 ERIC ARMIN INCORPORATED	214.59			
420946	07/25/2023	PRINTED	002481 EPS OPERATIONS, LLC	36.34			
420947	07/25/2023	PRINTED	006719 EVERSOURCE	2,639.19			
420948	07/25/2023	PRINTED	006678 FRONTIER	352.89			
420949	07/25/2023	PRINTED	007295 GREAT MINDS PBC	1,607.75			
420950	07/25/2023	PRINTED	006008 IXL LEARNING, INC.	2,875.00			
420951	07/25/2023	PRINTED	002748 LAKESHORE	1,183.77			
420952	07/25/2023	PRINTED	006821 LAKESHORE LEARNING MATERI	21.59			
420953	07/25/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	1,693.40			
420954	07/25/2023	PRINTED	008913 NATIONAL PROFESSIONAL RES	35.94			
420955	07/25/2023	PRINTED	008131 SCHOOL DATEBOOKS	320.85			
420956	07/25/2023	PRINTED	002264 SCHOOL HEALTH CORPORATION	310.04			
420957	07/25/2023	PRINTED	002267 SCHOOL SPECIALTY, LLC	1,972.74			
420958	07/25/2023	PRINTED	002304 THERAPRO	160.28			
420959	07/25/2023	PRINTED	002518 TREASURER SUPERVISION DIS	166,030.92			
420960	07/25/2023	PRINTED	005105 WB MASON	300.03			
420961	07/25/2023	PRINTED	006648 WILSON LANGUAGE TRAINING	3,039.08			
420962	07/25/2023	PRINTED	005938 WPS	86.90			
420965	08/09/2023	PRINTED	008420 TRAFERA	2,425.00			
420966	08/09/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	520.93			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 1000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
420967	08/09/2023	PRINTED	002539 ALL WASTE, INC.	418.45			
420968	08/09/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	7,847.89			
420969	08/09/2023	PRINTED	002108 BOOKSOURCE	334.25			
420970	08/09/2023	PRINTED	003979 PAUL H. BROOKES PUBLISHIN	677.94			
420971	08/09/2023	PRINTED	008916 EIGHTY-EIGHT, INC.	149.96			
420972	08/09/2023	PRINTED	002534 DE LAGE LANDEN	602.00			
420973	08/09/2023	PRINTED	002385 BLICK ART MATERIALS	71.38			
420974	08/09/2023	PRINTED	003004 ERIC ARMIN INCORPORATED	195.26			
420975	08/09/2023	PRINTED	002197 ESSEX HARDWARE CO	40.97			
420976	08/09/2023	PRINTED	008230 GENERATION GENIUS INC	300.00			
420977	08/09/2023	PRINTED	003273 GRAINGER	352.10			
420978	08/09/2023	PRINTED	007696 GRE FUND III HOLDCO LLC	802.39			
420979	08/09/2023	PRINTED	002150 GUMDROP BOOKS	1,508.49			
420980	08/09/2023	PRINTED	006998 INSTITUTE FOR MULTI-SENSO	367.44			
420981	08/09/2023	PRINTED	002748 LAKESHORE	140.15			
420982	08/09/2023	PRINTED	005959 LEAF	515.00			
420983	08/09/2023	PRINTED	006934 MULTISENSORY LEARNING ASS	267.30			
420984	08/09/2023	PRINTED	003632 NCS PEARSON, INC.	138.60			
420985	08/09/2023	PRINTED	007271 NIEMANVILLE, LLC	190.00			
420986	08/09/2023	PRINTED	007483 OPEN UP RESOURCES	1,650.00			
420987	08/09/2023	PRINTED	003864 NCS PEARSON, INC.	682.92			
420988	08/09/2023	PRINTED	004743 READ NATURALLY	690.00			
420989	08/09/2023	PRINTED	006786 REALLY GOOD STUFF, LLC	119.93			
420990	08/09/2023	PRINTED	006292 SCHOLASTIC INC.	2,181.33			
420991	08/09/2023	PRINTED	002267 SCHOOL SPECIALTY, LLC	1,887.89			
420992	08/09/2023	PRINTED	007866 TEACHER SYNERGY, LLC	24.84			
420993	08/09/2023	PRINTED	007031 THE MATH LEARNING CENTER	3,440.88			
420994	08/09/2023	PRINTED	008805 VENTRIS LEARNING	160.00			
420995	08/09/2023	PRINTED	005105 WB MASON	482.96			
420996	08/09/2023	PRINTED	005938 WPS	91.30			
420997	08/17/2023	PRINTED	008420 TRAFERA	78.99			
420998	08/22/2023	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	1,492.00			
420999	08/22/2023	PRINTED	002532 ALARM SYSTEMS	2,886.52			
421000	08/22/2023	PRINTED	008392 FACTORY MOTOR PARTS	29.64			
421001	08/22/2023	PRINTED	007488 BUDGET BLINDS	656.00			
421002	08/22/2023	PRINTED	002374 BURNS TREE SERVICE	1,400.00			
421003	08/22/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	50,647.25			
421004	08/22/2023	PRINTED	006593 CRYSTAL ROCK LLC	53.96			
421005	08/22/2023	PRINTED	002541 US ELECTRICAL SERVICES, I	391.50			
421006	08/22/2023	PRINTED	002197 ESSEX HARDWARE CO	472.13			
421007	08/22/2023	PRINTED	006719 EVERSOURCE	2,295.67			
421008	08/22/2023	PRINTED	003273 GRAINGER	751.47			
421009	08/22/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	1,567.35			
421010	08/22/2023	PRINTED	006458 CHRIS POULOS	1,500.00			
421011	08/22/2023	PRINTED	007822 RAPTOR TECHNOLOGIES, LLC	625.00			
421012	08/22/2023	PRINTED	002382 RUSTY KILN LLC	239.00			
421013	08/22/2023	PRINTED	002689 WILLIAM H. SADLIER, INC.	363.10			
421014	08/22/2023	PRINTED	008271 SAVVAS LEARNING COMPANY L	743.04			
421015	08/22/2023	PRINTED	002264 SCHOOL HEALTH CORPORATION	127.36			
421016	08/22/2023	PRINTED	002267 SCHOOL SPECIALTY, LLC	1,802.57			
421017	08/22/2023	PRINTED	004016 STEWART'S MUSIC LLC	145.00			
421018	08/22/2023	PRINTED	008914 SUBSCRIPTION SERVICES OF	229.95			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 1000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
421019	08/22/2023	PRINTED	005776 THERMOMEDICS, LLC	590.00			
421020	08/22/2023	PRINTED	002380 TIME FOR KIDS	220.00			
421021	08/22/2023	PRINTED	008420 TRAFERA	278.32			
421022	08/22/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	1,487.42			
421023	08/22/2023	PRINTED	002518 TREASURER SUPERVISION DIS	166,030.92			
421024	08/22/2023	PRINTED	006586 NICOLE WAZ	477.00			
421025	08/22/2023	PRINTED	006586 NICOLE WAZ	26.96			
421026	08/22/2023	PRINTED	005105 WB MASON CO., INC	107.99			
421027	08/22/2023	PRINTED	006304 ZANER-BLOSER	3,114.66			
217 CHECKS				CASH ACCOUNT TOTAL	1,088,604.81	.00	

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
217 CHECKS	FINAL TOTAL	1,088,604.81	.00

** END OF REPORT - Generated by Robert Grissom **

Chester Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object	Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		3,456,891	(27,000)	3,429,891	3,386,991	-	42,900
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,155,792	-	1,155,792	1,135,277	-	20,515
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		123,952	40,150	164,102	160,452	-	3,650
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		224,630	-	224,630	204,343	-	20,287
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		252,289	(2,200)	250,089	231,832	-	18,257
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		221,473	(7,600)	213,873	195,429	-	18,444
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		1,800	-	1,800	1,248	-	552
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		4,695	-	4,695	4,254	-	441
SUBTOTAL		5,441,522	3,350	5,444,872	5,319,826	-	125,046

Chester Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 100 - SALARIES:								
5111		Administration	161,543	-	161,543	163,146	-	(1,603)
5113		Teachers' Salaries	1,329,654	-	1,329,654	1,317,127	-	12,527
5114		Secretary Salaries	109,006	-	109,006	108,723	-	283
5115		Custodial Salaries	197,110	-	197,110	153,091	-	44,019
5116		Nurse Salary	55,355	-	55,355	59,171	-	(3,816)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	63,557	-	63,557	63,241	-	316
5119		Para Educators	268,479	-	268,479	280,957	-	(12,478)
5123		Substitute Teachers	30,000	(20,000)	10,000	11,108	-	(1,108)
5124		Substitute Secretary/Para-Educators	9,400	(7,000)	2,400	31,600	-	(29,200)
5133		Coaches/Extra-Curricular	28,218	-	28,218	23,121	-	5,097
5134		Secretary OT	600	-	600	400	-	200
5135		Custodian OT	6,000	-	6,000	17,876	-	(11,876)
5138		Cafeteria OT	-	-	-	2,248	-	(2,248)
5198		Supervision District Salary	1,197,969	-	1,197,969	1,155,182	-	42,787
TOTAL SALARIES			3,456,891	(27,000)	3,429,891	3,386,991	-	42,900
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	688,664	-	688,664	688,664	-	-
5214		Life Insurance	3,019	-	3,019	3,211	-	(192)
5222		MERF	-	-	-	11,220	-	(11,220)
5223		FICA/Medicare	71,324	-	71,324	73,863	-	(2,539)
5250		Unemployment Compensation	6,500	-	6,500	-	-	6,500
5260		Worker's Compensation	22,504	-	22,504	19,556	-	2,948
5290		Other Employee Benefits	13,174	-	13,174	260	-	12,914
5291		Annuities	9,185	-	9,185	9,276	-	(91)
5298		Supervision District Fringe Benefits	341,422	-	341,422	329,228	-	12,195
TOTAL EMPLOYEE BENEFITS			1,155,792	-	1,155,792	1,135,277	-	20,515

Chester Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
5322		Professional Development Programs	11,688	(5,698)	5,990	5,650	-	340
5330		<u>Other Professional Services</u>						
	2134	Health	-	-	-	-	-	-
	2135	Physical Therapy	10,926	-	10,926	11,835	-	(909)
	2140	Other Services	16,000	34,985	50,985	50,985	-	-
	2310	BOE - Other Services	26,000	9,633	35,633	31,414	-	4,219
	2600	Building Study	-	3,350	3,350	3,350	-	-
		TOTAL OTHER PROF SERVICES	52,926	47,967	100,893	97,584	-	3,310
5398		Supervision District Purchased Svcs	59,338	(2,119)	57,219	57,219	-	-
TOTAL PURCHASED & TECHNICAL SERVICES			123,952	40,150	164,102	160,452	-	3,650
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
5411		Water	4,200	95	4,295	4,295	-	-
5412		Electricity	51,000	(95)	50,905	37,298	-	13,607
5430		<u>Repairs & Maintenance</u>						
	1109	Music	900	-	900	890	-	10
	1110	Phys Ed	1,600	-	1,600	1,440	-	160
	1114	Computer Education	5,000	(1,889)	3,111	1,448	-	1,663
	2134	Health	660	-	660	75	-	585
	2150	Repairs & Maintenance	266	-	266	-	-	266
	2222	Library	800	-	800	775	-	25
	2410	Contracts	8,000	-	8,000	6,818	-	1,182
	2600	Plant Operations Repairs	81,725	-	81,725	79,326	-	2,399
		TOTAL REPAIRS & MAINTENANCE	98,951	(1,889)	97,062	90,771	-	6,290
5440		Leases	66,737	1,889	68,626	68,370	-	257
5498		Supervision District Purchased Property Services	3,742	-	3,742	3,608	-	134
TOTAL PURCHASED PROPERTY SERVICES			224,630	-	224,630	204,343	-	20,287

Chester Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	-	-	-	-	-	-
5515		Field Trips & School Events	19,003	(450)	18,553	9,877	-	8,676
5520		Comprehensive Insurance	44,709	-	44,709	42,616	-	2,093
5530		Communications	7,050	450	7,500	7,367	-	133
5580		Travel & Conferences	8,300	(2,200)	6,100	4,932	-	1,168
5598		Supervision District Other Purchased Services	173,227	-	173,227	167,040	-	6,187
TOTAL OTHER PURCHASED SERVICES			252,289	(2,200)	250,089	231,832	-	18,257
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	2310	Principal's Office	300	-	300	403	-	(103)
	2410	Office Supplies	7,850	-	7,850	7,286	-	564
		TOTAL INSTRUCTIONAL SUPPLIES	8,150	-	8,150	7,689	-	461
5611		Instructional Supplies						
	1101	Art	3,820	-	3,820	3,763	-	57
	1103	Language Arts	9,035	-	9,035	8,297	-	738
	1104	Foreign Language (FLES)	814	-	814	233	-	581
	1107	Kindergarten	1,230	-	1,230	1,225	-	5
	1108	Mathematics	4,980	-	4,980	4,761	-	219
	1109	Music	1,500	-	1,500	1,413	-	87
	1110	Physical Education	1,178	-	1,178	1,170	-	8
	1111	Reading	800	-	800	771	-	29
	1112	Science	8,070	-	8,070	5,047	-	3,023
	1113	Social Studies	2,813	-	2,813	2,673	-	140
	1114	Technology Education	3,500	-	3,500	1,524	-	1,976
	1190	Testing	15,000	-	15,000	13,380	-	1,620
	1207	Technology	13,100	(2,600)	10,500	10,443	-	57
	1210	Gifted and Talented	2,821	-	2,821	2,002	-	819
	1215	Special Education	2,363	-	2,363	2,339	-	24
	2134	Nurse	4,090	-	4,090	2,299	-	1,791
	2150	Speech Hearing	1,010	-	1,010	974	-	36
	2213	Social Development	6,000	(1,000)	5,000	4,101	-	899
	2222	Library	1,400	-	1,400	1,381	-	19
		TOTAL INSTRUCTIONAL SUPPLIES	83,524	(3,600)	79,924	67,797	-	12,127

Chester Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
5613		Operations Maintenance Supplies	29,500	-	29,500	29,410	-	90
5624		Heating Fuel Natural Gas	32,480	1,249	33,729	33,729	-	(0)
5626		Gasoline	600	-	600	147	-	453
5641		Instructional Materials						
	1103	Language Arts	8,726	(4,000)	4,726	4,630	-	96
	1104	Foreign Language (FLES)	-	-	-	-	-	-
	1107	Kindergarten	1,950	-	1,950	1,811	-	139
	1108	Mathematics	5,353	-	5,353	5,189	-	164
	1111	Reading	11,250	-	11,250	11,230	-	20
	1112	Science	3,213	(1,249)	1,964	693	-	1,271
	1113	Social Studies	2,080	-	2,080	1,216	-	864
	1114	Computer Education	6,000	-	6,000	5,875	-	125
	1210	Gifted and Talented	-	-	-	-	-	-
	1215	Special Education	1,847	-	1,847	1,030	-	817
		TOTAL INSTRUCTIONAL MATERIALS	40,419	(5,249)	35,170	31,673	-	3,497
5642		Library Books	11,950	-	11,950	10,663	-	1,287
5698		Supervision District Supplies	14,850	-	14,850	14,320	-	530
TOTAL SUPPLIES			221,473	(7,600)	213,873	195,429	-	18,444
OBJECT 700 - PROPERTY:								
5730		Equipment	1,800	-	1,800	1,248	-	552
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			1,800	-	1,800	1,248	-	552
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2134	Board of Education	150	-	150	141	-	9
	2310	School Dues & Fees	1,940	-	1,940	1,923	-	17
	2410	School Dues & Fees	809	-	809	524	-	285
	2905	School Dues & Fees	380	-	380	300	-	80
		TOTAL DUES & FEES	3,279	-	3,279	2,888	-	391
5898		Supervision District Other Objects	1,416	-	1,416	1,365	-	51
TOTAL OTHER OBJECTS			4,695	-	4,695	4,254	-	441
SUBTOTAL			5,441,522	3,350	5,444,872	5,319,826	-	125,046

Chester Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object	Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		3,714,929	-	3,714,929	447,035	3,142,649	125,245
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,154,097	-	1,154,097	265,902	788,936	99,260
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		126,799	-	126,799	18,707	51,022	57,070
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		216,391	-	216,391	27,796	103,234	85,361
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		294,523	-	294,523	58,975	179,184	56,364
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		239,346	-	239,346	56,945	44,032	138,369
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		2,800	-	2,800	1,477	504	819
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		4,995	-	4,995	2,652	1,242	1,101
SUBTOTAL		5,753,880	-	5,753,880	879,489	4,310,803	563,589

Chester Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 100 - SALARIES:								
5111		Administration	166,329	-	166,329	25,589	153,534	(12,795)
5113		Teachers' Salaries	1,379,440	-	1,379,440	51,550	1,340,309	(12,419)
5114		Secretary Salaries	111,477	-	111,477	9,072	101,265	1,140
5115		Custodial Salaries	198,843	-	198,843	27,058	177,123	(5,338)
5116		Nurse Salary	57,292	-	57,292	2,129	55,355	(192)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	65,543	-	65,543	1,326	21,617	42,601
5119		Para Educators	314,357	-	314,357	-	322,601	(8,244)
5123		Substitute Teachers	84,222	-	84,222	-	-	84,222
5124		Substitute Secretary/Para-Educators	8,000	-	8,000	4,320	-	3,680
5133		Coaches/Extra-Curricular	28,366	-	28,366	-	-	28,366
5134		Secretary OT	600	-	600	-	-	600
5135		Custodian OT	6,000	-	6,000	2,376	-	3,624
5138		Cafeteria OT	-	-	-	-	-	-
5198		Supervision District Salary	1,294,460	-	1,294,460	323,615	970,845	-
TOTAL SALARIES			3,714,929	-	3,714,929	447,035	3,142,649	125,245
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	607,767	-	607,767	151,942	455,825	-
5214		Life Insurance	3,393	-	3,393	-	84	3,309
5222		MERF	-	-	-	63	3,963	(4,026)
5223		FICA/Medicare	74,036	-	74,036	4,490	1,621	67,925
5250		Unemployment Compensation	6,500	-	6,500	-	-	6,500
5260		Worker's Compensation	22,504	-	22,504	4,889	14,667	2,948
5290		Other Employee Benefits	12,104	-	12,104	260	-	11,844
5291		Annuities	10,760	-	10,760	-	-	10,760
5298		Supervision District Fringe Benefits	417,033	-	417,033	104,258	312,775	-
TOTAL EMPLOYEE BENEFITS			1,154,097	-	1,154,097	265,902	788,936	99,260

Chester Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
5322		Professional Development Programs	7,850	-	7,850	-	-	7,850
5330		<u>Other Professional Services</u>						
	2134	Health	-	-	-	-	-	-
	2135	Physical Therapy	9,645	-	9,645	-	-	9,645
	2140	Other Services	7,500	-	7,500	-	-	7,500
	2310	BOE - Other Services	35,375	-	35,375	2,100	1,200	32,075
	2600	Building Study	-	-	-	-	-	-
		TOTAL OTHER PROF SERVICES	52,520	-	52,520	2,100	1,200	49,220
5398		Supervision District Purchased Svcs	66,429	-	66,429	16,607	49,822	-
TOTAL PURCHASED & TECHNICAL SERVICES			126,799	-	126,799	18,707	51,022	57,070
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
5411		Water	4,800	-	4,800	-	-	4,800
5412		Electricity	45,000	-	45,000	5,737	39,263	-
5430		<u>Repairs & Maintenance</u>						
	1109	Music	800	-	800	145	-	655
	1110	Phys Ed	1,600	-	1,600	-	-	1,600
	1114	Computer Education	5,000	-	5,000	278	1,722	3,000
	2134	Health	250	-	250	-	75	175
	2150	Repairs & Maintenance	266	-	266	-	-	266
	2222	Library	800	-	800	822	-	(22)
	2410	Contracts	8,000	-	8,000	-	-	8,000
	2600	Plant Operations Repairs	83,303	-	83,303	17,266	45,920	20,117
		TOTAL REPAIRS & MAINTENANCE	100,019	-	100,019	18,511	47,716	33,791
5440		Leases	61,967	-	61,967	2,396	12,802	46,769
5498		Supervision District Purchased Property Services	4,605	-	4,605	1,151	3,454	-
TOTAL PURCHASED PROPERTY SERVICES			216,391	-	216,391	27,796	103,234	85,361

Chester Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	-	-	-	-	-	-
5515		Field Trips & School Events	22,350	-	22,350	-	-	22,350
5520		Comprehensive Insurance	44,755	-	44,755	10,655	31,966	2,134
5530		Communications	9,160	-	9,160	353	4,447	4,360
5561		Out-of-District Tuition	20,000	-	20,000	-	-	20,000
5580		Travel & Conferences	8,300	-	8,300	477	303	7,520
5598		Supervision District Other Purchased Services	189,958	-	189,958	47,489	142,469	-
TOTAL OTHER PURCHASED SERVICES			294,523	-	294,523	58,975	179,184	56,364
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	2310	Principal's Office	500	-	500	-	-	500
	2410	Office Supplies	7,850	-	7,850	10	4,723	3,117
		TOTAL INSTRUCTIONAL SUPPLIES	8,350	-	8,350	10	4,723	3,617
5611		Instructional Supplies						
	1101	Art	3,850	-	3,850	777	-	3,074
	1103	Language Arts	9,223	-	9,223	6,410	1,048	1,765
	1104	Foreign Language (FLES)	814	-	814	-	90	724
	1107	Kindergarten	1,763	-	1,763	1,303	27	433
	1108	Mathematics	5,291	-	5,291	3,291	974	1,027
	1109	Music	2,020	-	2,020	-	862	1,158
	1110	Physical Education	1,190	-	1,190	-	270	920
	1111	Reading	800	-	800	673	58	69
	1112	Science	9,306	-	9,306	1,501	2,336	5,469
	1113	Social Studies	3,578	-	3,578	1,586	728	1,264
	1114	Technology Education	3,500	-	3,500	-	-	3,500
	1190	Testing	16,054	-	16,054	1,613	586	13,855
	1207	Technology	13,100	-	13,100	66	441	12,593
	1210	Gifted and Talented	3,038	-	3,038	-	-	3,038
	1215	Special Education	1,976	-	1,976	1,497	142	337
	2134	Nurse	4,090	-	4,090	437	108	3,545
	2150	Speech Hearing	1,101	-	1,101	737	364	-
	2213	Social Development	6,000	-	6,000	1,708	1,002	3,290
	2222	Library	1,400	-	1,400	-	-	1,400
		TOTAL INSTRUCTIONAL SUPPLIES	88,094	-	88,094	21,600	9,036	57,458

Chester Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
5613		Operations Maintenance Supplies	30,500	-	30,500	5,226	11,642	13,633
5624		Heating Fuel Natural Gas	42,000	-	42,000	-	-	42,000
5626		Gasoline	600	-	600	-	600	-
5641		Instructional Materials						
	1103	Language Arts	2,645	-	2,645	984	935	726
	1104	Foreign Language (FLES)	-	-	-	-	-	-
	1107	Kindergarten	1,000	-	1,000	300	-	700
	1108	Mathematics	5,356	-	5,356	5,141	-	215
	1111	Reading	14,075	-	14,075	10,594	128	3,353
	1112	Science	3,457	-	3,457	612	198	2,646
	1113	Social Studies	2,246	-	2,246	49	1,055	1,142
	1114	Computer Education	6,700	-	6,700	2,875	-	3,825
	1210	Gifted and Talented	-	-	-	-	-	-
	1215	Special Education	2,143	-	2,143	1,007	-	1,136
		TOTAL INSTRUCTIONAL MATERIALS	37,622	-	37,622	21,563	2,316	13,743
5642		Library Books	13,950	-	13,950	3,989	2,044	7,917
5698		Supervision District Supplies	18,230	-	18,230	4,558	13,672	-
TOTAL SUPPLIES			239,346	-	239,346	56,945	44,032	138,369
OBJECT 700 - PROPERTY:								
5730		Equipment	2,800	-	2,800	1,477	504	819
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			2,800	-	2,800	1,477	504	819
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2134	Board of Education	150	-	150	-	-	150
	2310	School Dues & Fees	2,000	-	2,000	1,979	-	21
	2410	School Dues & Fees	809	-	809	259	-	550
	2905	School Dues & Fees	380	-	380	-	-	380
		TOTAL DUES & FEES	3,339	-	3,339	2,238	-	1,101
5898		Supervision District Other Objects	1,656	-	1,656	414	1,242	-
TOTAL OTHER OBJECTS			4,995	-	4,995	2,652	1,242	1,101
SUBTOTAL			5,753.880	-	5,753.880	879.489	4,310.803	563.589

Chester Cafeteria Expense and Revenue Tracking

6/30/23

Chester 2022-2023		July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free		0	0	53	49	48	49	49	49	48	48	48	48	489
Eligible Students - Reduced		0	0	5	4	5	5	6	5	5	5	5	5	50
Eligible Students - Full Pay		0	0	164	169	170	170	169	169	168	167	167	166	1,679
Total Enrollment		0	0	222	222	223	224	224	223	221	220	220	219	2,218
Breakfast - Free meals served		0	0	200	289	173	199	169	152	253	120	222	127	1,904
Breakfast - Reduced meals served		0	0	13	1	5	4	0	2	21	15	23	7	91
Breakfast - Full Pay meals served		0	0	328	462	425	462	301	248	509	305	671	355	4,066
Lunch - Free meals served		0	0	706	756	650	544	683	592	789	505	773	314	6,312
Lunch - Reduced meals served		0	0	66	42	40	38	69	73	85	54	80	33	580
Lunch - Full Pay meals served		0	0	1,813	1,872	1,782	1,523	1,476	1,313	2,095	1,318	2,111	854	16,157
object	Total Meal Count	\$ -	0	3,126	3,422	3,075	2,770	2,698	2,380	3,752	2,317	3,880	1,690	29,110
4090 Miscellaneous Income		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96	\$ 872	\$ 968
4160 Café Lunch Cash Sales		\$ -	\$ -	\$ 27	\$ -	\$ -	\$ 52	\$ 5,044	\$ 5,147	\$ 841	\$ 104	\$ 229	\$ 724	\$ 12,167
4360 State & Fed Grants - Claims breakfast		\$ -	\$ -	\$ 641	\$ 886	\$ 613	\$ 689	\$ 532	\$ 471	\$ 867	\$ 453	\$ 882	\$ 478	\$ 6,514
4360 State & Fed Grants - Claims lunch		\$ -	\$ -	\$ 4,712	\$ 4,880	\$ 4,344	\$ 3,678	\$ 4,365	\$ 3,861	\$ 5,364	\$ 3,414	\$ 5,287	\$ 2,147	\$ 42,051
4360 State & Fed Grants - 6 Cent		\$ -	\$ -	\$ 207	\$ 214	\$ 198	\$ 168	\$ 178	\$ 158	\$ 238	\$ 150	\$ 237	\$ 96	\$ 1,844
4360 State & Fed Grants - Healthy Foods		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,136	\$ 2,136
4360 State & Fed Grants - CN State Match		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,123	\$ -	\$ 1,123
4360 State & Fed Grants - State School Breakfast		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,662	\$ 2,662
4360 State & Fed Grants - Smart Funds		\$ -	\$ -	\$ 7,062	\$ 7,495	\$ 7,109	\$ 4,670	\$ -	\$ -	\$ 8,394	\$ 5,255	\$ 8,735	\$ 3,680	\$ 52,401
4360 State & Fed Grants - Supply Chain Assistance		\$ -	\$ -	\$ -	\$ -	\$ 8,477	\$ -	\$ -	\$ -	\$ 6,632	\$ -	\$ -	\$ -	\$ 15,109
4360 State & Fed Grants - Emerg. Oper. Costs Reimb.		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628
4361 USDA commodities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue		\$ -	\$ -	\$ 12,649	\$ 13,474	\$ 20,741	\$ 9,257	\$ 10,748	\$ 9,638	\$ 22,336	\$ 9,376	\$ 16,589	\$ 12,796	\$ 137,603
5111 Administrator Salary														\$ -
5114 Secretary Salary														\$ -
5118 Food Service Salary														\$ -
5124 Sub Secty\ Café														\$ -
5138 OT Cafeteria Salary														\$ -
Total Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5210 Health Insurance														\$ -
5214 Life Insurance														\$ -
5222 Merf														\$ -
5223 Fica/Medicare														\$ -
Total Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salary & Benefit Cost		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5430 Repairs & Maintenance		\$ -	\$ -	\$ 406	\$ -	\$ -	\$ -	\$ 224	\$ 173	\$ -	\$ 168	\$ 1,214	\$ -	\$ 2,185
5600 All - Supplies / Energy		\$ -	\$ -	\$ 916	\$ 642	\$ 515	\$ 563	\$ 442	\$ 502	\$ 791	\$ 427	\$ 357	\$ 423	\$ 5,578
5601 USDA Donations		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5610 General Supplies		\$ -	\$ -	\$ 8,354	\$ 6,089	\$ 4,187	\$ 5,527	\$ 3,257	\$ 2,922	\$ 6,562	\$ 3,227	\$ 4,752	\$ 1,719	\$ 46,598
5800 All - Other Misc. Expense		\$ -	\$ -	\$ 73	\$ 59	\$ 63	\$ 4	\$ 217	\$ 108	\$ 13	\$ -	\$ 24	\$ -	\$ 560
5890 Other Objects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
Total Product Cost		\$ -	\$ -	\$ 9,750	\$ 6,789	\$ 4,766	\$ 6,094	\$ 4,140	\$ 3,704	\$ 7,367	\$ 3,822	\$ 6,347	\$ 77,142	\$ 129,921
Total Product, Salary & Benefit Costs		\$ -	\$ -	\$ 9,750	\$ 6,789	\$ 4,766	\$ 6,094	\$ 4,140	\$ 3,704	\$ 7,367	\$ 3,822	\$ 6,347	\$ 77,142	\$ 129,921
Profit (Loss)		\$ -	\$ -	\$ 2,900	\$ 6,685	\$ 15,975	\$ 3,163	\$ 6,608	\$ 5,934	\$ 14,969	\$ 5,554	\$ 10,242	\$ (64,346)	\$ 7,682
Operating Days		0	0	20	19	18	16	20	17	23	14	22	11	180
Lunch Participation	#DIV/0!	#DIV/0!	58.2%	63.3%	61.6%	58.7%	49.7%	52.2%	58.4%	60.9%	61.2%	49.9%	5.8%	
Breakfast Participation	#DIV/0!	#DIV/0!	12.2%	17.8%	15.0%	18.6%	10.5%	10.6%	15.4%	14.3%	18.9%	20.3%	1.5%	
Meals Product Cost	#DIV/0!	#DIV/0!	\$ 3.12	\$ 1.98	\$ 1.55	\$ 2.20	\$ 1.53	\$ 1.56	\$ 1.96	\$ 1.65	\$ 1.64	\$ 45.65		
Labor/Meal	#DIV/0!	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	#DIV/0!	#DIV/0!	\$ 3.12	\$ 1.98	\$ 1.55	\$ 2.20	\$ 1.53	\$ 1.56	\$ 1.96	\$ 1.65	\$ 1.64	\$ 45.65		
unpaid lunch balances - monthly value			\$ (218)	\$ (233)	\$ (342)	\$ (594)	\$ (1,138)	\$ (795)	\$ (733)	\$ (629)	\$ -			
lunch account balances- monthly value			\$ 2,889	\$ 2,835	\$ 6,270	\$ 5,896	\$ 4,781	\$ 5,009	\$ 5,013	\$ 5,105	\$ 5,091			
Month End Checking Account Balance			\$ 146,126	\$ 136,377	\$ 150,687	\$ 159,447	\$ 171,290	\$ 181,504	\$ 190,535	\$ 106,356	\$ 118,672	\$ 52,622		

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School
District No. 4, and the Supervision District

2022-2023

As of: 06.30.2023

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week	391,669	250,148	89,039	3,088	87,111	42,853	55,028	152,792	117,184	37,192	149,527	85,023	1,460,652
2nd Week	58,050	67,339	154,801	153,284	240,912	95,135	152,930	173,687	221,639	175,526	202,913	317,766	2,013,982
3rd Week	118,954	33,037	68,542	59,805	86,916	139,887	243,227	209,018	224,928	102,033	132,005	56,990	1,475,342
4th Week		90,522	119,859	61,403	95,135	77,165	80,557	128,065	141,782	90,079	118,373		1,002,940
5th week				78,324		10,939	68,476				263,460		421,199
H S A Payments	188,086	17,946	124,704	33,251	31,685	28,660	117,285	39,210	33,398	32,198	31,998	38,620	717,042
Medicare Supp.	7,654	7,527	7,527	3,700	11,354	7,642	7,642	7,754	7,754	7,754	7,754	3,807	87,867
Miscellaneous exp	4,092	8,816	504		11,049	1,058			10,527		10,000	10,531	56,576
Total Expenses	768,504	475,336	564,976	392,855	564,161	403,339	725,144	710,526	757,211	444,782	916,029	512,738	7,235,602
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	1,217,645
Reg 4	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,860,860
Chest. BOE	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	688,667
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	652,705
Essex BOE	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	1,056,808
First Pay EE		622	50,940	58,873	58,018	58,069	58,537	57,554	57,619	57,426	56,978	57,106	571,743
Second Pay EE	12,771		59,355	58,232	58,099	58,534	59,670	57,554	57,546	57,426	57,166	57,724	594,078
TRB	19,289		28,639	(1,100)		25,119			21,819				93,768
Retirees	40,150	23,005	29,807	24,402	26,647	13,112	33,414	18,462	23,219	20,456	7,197	39,588	299,460
Other Rev.													-
													-
Total Revenue	611,934	563,351	708,464	680,130	682,488	694,559	691,345	673,294	699,928	675,033	661,065	694,142	8,035,734
Net Rev/Exp/Month	(156,569)	88,014	143,488	287,275	118,328	291,220	(33,799)	(37,233)	(57,283)	230,250	(254,965)	181,405	
Self Insured cash													
balance at month end	\$ 5,551,360	\$ 5,548,978	\$ 6,149,273	\$ 6,357,672	\$ 6,579,550	\$ 6,718,992	\$ 6,913,254	6,590,486	6,724,340	6,934,558	6,501,076	6,689,461	

Revenue (Full Year Projection) 8,035,734

Expenses (YTD) 7,235,602

Net Position 800,132

Students

Student Health Services

School District Medical Advisor

The Board of Education shall appoint a school district medical advisor and appropriate medical support service personnel including nurses.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. Appraising the health status of student and school personnel;
2. Counseling students, parents, and others concerning the findings of health examination;
3. Encouraging correction of defects;
4. Helping prevent and control disease;
5. Providing emergency care for student injury and sudden illness;
6. Maintaining school health records.

Health Records

There shall be a health record for each student enrolled in the school district which will be maintained in the school nurse's room. For the purposes of confidentiality, records will be treated in the same manner as the student's cumulative academic record.

Student health records are covered by the Family Educational Rights and Privacy Act (FERPA) and are exempt from the Health Insurance Portability Accountability Act (HIPAA) privacy rule. However, it is recognized that obtaining medical information from health care providers will require schools to have proper authorization and to inform parents that such information once released by health care providers is no longer protected under HIPAA but is covered under FERPA.

Students

Student Health Services (continued)

Regular Health Assessments

Prior to enrollment in kindergarten, each child shall have a health assessment by one of the following medical personnel of the parents or guardians choosing to ascertain whether the student has any physical disability or other health problem tending to prevent him or her from receiving the full benefit of school work and to ascertain whether such school work should be modified in order to prevent injury to the student or to secure for the student a suitable program of education:

1. a legally qualified physician;
2. an advanced practice registered nurse;
3. a registered nurse;
4. a physician's assistant.

Such health assessment shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. 10-204a as periodically amended;
3. Vision, hearing, postural, and gross dental screening;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's Anemia;
5. Any other information including a health history as the physician believes to be necessary and appropriate.

Students

Student Health Services (continued)

Health assessments shall also be required in grades 6 or 7 and in grades 9 or 10 by a legally qualified physician of each student's parents or guardians own choosing, or by the school medical advisor, or the advisor's designee, to ascertain whether a student has any physical disability or other health problem. Such health assessments shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. 10-204a and the Department of Public Health, Public Health Code, 10-204a-2a, 10-204-3a and 10-204a-4;
3. Vision, hearing, postural, and gross dental screening;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's Anemia; TB screening will be required as determined by the child's health care provider or required from children who are at increased risk of acquiring tuberculosis infection and disease. Students entering for outside the United States will be required to have a new tuberculin test and results reported prior to entry into the District's schools.
5. Any other information including a health history as the physician believes to be necessary and appropriate.

A child will not be allowed, as the case may be, to begin or continue in district schools unless health assessments are performed as required. Students transferring into the district must provide evidence of required Connecticut vaccinations, immunizations, and health assessments at enrollment and prior to school attendance.

Health assessments will be provided by the school medical advisor or the advisor's designee without charge to all students whose parents or guardians meet the eligibility requirement of free and reduced priced meals under the National School Lunch Program or for free milk under the special milk program.

The Board of Education shall annually designate a representative to receive reports of health assessments and immunizations from health care providers.

Health assessment results and recommendations signed by the examining physician or authorized medical personnel shall be recorded on forms provided by the Connecticut State Board of Education and kept on file in the school the student attends. Upon written authorization from the student's parent or guardian, original cumulative health records shall be sent to the chief administrative

Students

Student Health Services (continued)

officer of the school district to which such student moves and a true copy of the student's cumulative health records maintained with the student's academic records. The Superintendent of Schools, or designee, shall notify parents of any health-related problems detected in health assessments and shall make reasonable efforts to assure that further testing and treatment is provided, including advice on obtaining such required testing or treatment.

Students who are in violation of Board requirements for health assessments and immunizations will be excluded from school after appropriate parental notice and warning.

Vision Screening

All students in grades K-6, and grade 9 will be screened using a Snellen chart, or equivalent screening, by the school nurse or school health aide. Additional vision screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student in question. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Hearing Screening

All students will be screened for possible hearing impairments in grades K-3, grade 5, and grade 8. Additional audiometric screening will be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of hearing, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Students

Student Health Services (continued)

Postural Screening

School nurses will screen all students in grades 5 through 9 inclusive for scoliosis or other postural problems. Additional postural screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any postural defect or problem, with a brief statement describing such defect or disease.

As necessary, special educational provisions shall be made for students with disabilities.

Tuberculin Testing

In addition to tuberculin testing required by the school district medical advisor as part of regular student health assessments, all new students, including preschool students, will be required to have at least one test for tuberculosis prior to entry in district schools.

A test for tuberculosis should be performed if any of the following risk factors prevail:

1. birth in a high risk country of the world (to include all countries in Africa, Asia, the former Soviet Union, Eastern Europe, Central South America, Dominican Republic, and Haiti);
2. travel to a high risk country staying at least a week with substantial contact with the indigenous population since the previously required examination;
3. extensive contact with persons who have recently come to the United States since the previously required examination;
4. contact with persons suspected to have tuberculosis, or
5. had contact with anyone who was in a homeless shelter, jail or prison, uses illegal drugs or has an HIV infection.

Students

Student Health Services (continued)

Immunizations/Vaccinations

No student will be allowed to enroll in any program operated as part of the district schools without adequate immunization against the following diseases:

1. Measles
2. Rubella
3. Poliomyelitis
4. Diphtheria
5. Tetanus
6. Pertussis
7. Mumps
8. Hemophilus influenza type B
9. Any other vaccine required by Section 19a-7f of Connecticut General Statutes.
10. Hepatitis B
11. Varicella (chickenpox)
12. Hepatitis A
13. Pneumococcal disease
14. Influenza ([see preschool specific requirement below per Regulations of CT State Agencies 10-204a-2a](#))
15. Meningococcal disease

All students in grades K-12 are required to have received 2 doses of measles, mumps and rubella vaccine or serologic proof of immunity. Students entering kindergarten and seventh grade shall show proof of having received 2 doses of varicella vaccine, laboratory confirmation of immunity, or present a written statement signed by a physician, physician assistant or advanced practice registered nurse indicating the individual has had varicella based on family or medical history. (Varicella requirement effective August 1, 2011)

Effective August 1, 2011, all seventh grade students must show proof of 1 dose of meningococcal vaccine and 1 dose of Tdap in addition to the completion of the primary DTP series.

All students in grades K-12 are required to have 3 doses of Hepatitis B vaccine or serologic evidence of immunity.

By January 1 of each year, children aged 24-59 months enrolled in the District's preschool program must show proof of receipt of at least one dose of influenza vaccine between August 1 and

December 31 of the preceding year. All children aged 24-59 months have not received vaccination against influenza previously must show proof of receipt of two doses of the vaccine the first influenza season they are vaccinated. Children seeking to enroll in the District's preschool program between January 1 and March 31 are required to receive the influenza vaccine prior to being permitted to enter the program. Children who enroll in the preschool program after March 31 of any given year are not required to meet the influenza vaccine requirement until the following January.

Students

Student Health Services

Immunizations/Vaccinations (continued)

Students shall be exempt from the appropriate provisions of this policy when:

1. they present a certificate from a physician, physician assistant, advanced practice registered nurse, or local health agency stating that initial immunizations have been given and additional immunizations are in process under guidelines and schedules specified by the Commissioner of Health Services; or
2. they present a certificate from a physician, physician assistant, advanced practice registered nurse stating that in the opinion of such physician medical provider, immunization is medically contraindicated because of the physical condition of such child Such certification shall be provided on the medical exemption certificate form developed by the Department of Public Health and available on its website; or
3. they present a statement from their parents or guardians that such immunization would be contrary to the religious beliefs of such child or his/her parents/guardians; such statement to be officially acknowledged by a notary public or a judge, a court clerk/deputy clerk, a town clerk, a justice of the peace, a Connecticut attorney, or a school nurse, and such religious exemption was granted prior to April 28, 2021 (by midnight April 27, 2021). Such student retains this exemption through grade twelve, even if the student transfers to another school in Connecticut; or

Note: To be eligible for such an exemption, a student: (a) must have been enrolled in school in Grades K-12 on or before midnight April 28, 2021; and (b) must have submitted a valid religious exemption prior to midnight, April 27, 2021. Students must meet both conditions in order to be eligible for a religious exemption.

5141(h)

4. In the case of a child enrolled in pre-school or pre-kindergarten on or before April 28, 2021 whose parent/guardian appropriately submitted a statement necessary for the religious exemption shall have until September 1, 2022 to comply with Connecticut's required immunizations or within fourteen days after transferring to a different public or private school, whichever is later. The deadline for such pre-school/pre-K student complying with the immunization requirements can be altered if the school/district is provided with a written declaration from the child's physician, physician assistant or advanced practice registered nurse recommending a different immunization schedule for the child.; or

4. in the case of measles, mumps or rubella, present a certificate from a physician, physician assistant or advanced practice registered nurse or from the Director of Health in such child's present or previous town of residence, stating that the child has had a confirmed case of such disease; or
5. in the case of Hemophilus influenza type B has passed his or her fifth birthday; or
6. in the case of diphtheria, tetanus and pertussis, has a medical exemption confirmed in writing by a physician, physician assistant or advanced practice registered nurse (per C.G.S. 19a-7f).

The school nurse will report to the local Director of Health any occurrence of State of Connecticut defined reportable communicable diseases.

Note: In the situation regarding the religious exemption, a child is considered enrolled in school on or before April 28, 2021 as a parent/guardian provides documentation, consistent with District policy, establishing that such child is eligible to attend school in the district in the current or upcoming school year based upon age and residency, and that the family intends for the child to do so, whether the District refers to eligibility as "registration" or "enrollment." Families that took such steps, on or before April 28, 2021, toward having children attend Kindergarten for the 2020-2021 school year would be considered enrolled in the District as a Kindergarten student. Such a student would be eligible for a religious exemption if the student also provided a valid religious exemption statement by midnight on April 27, 2021. (CSDE Guidance-5/25/21)

Health Assessments/Interscholastic Sports Programs

Any student participating in an interscholastic sports program must have a health assessment, within the past thirteen months prior to the first training session for the sport or sports. After the initial examination, repeat examinations are required every two years. Each participant in a sport program must complete a health questionnaire before participating in each sport.

Students

Student Health Services (continued)

Parents are expected to use the services of their private physician. If a student is unable to obtain a health assessment from his/her personal physician for financial or other reasons, an examination can be arranged with school medical advisor. Health assessment results shall be recorded on forms provided by the Connecticut State Board of Education, signed by the examining physician, school medical advisor or advisor's designee, filed in the student's health folder, and maintained up to date by the school nurse.

Coaches and physical education staff shall insure appropriate monitoring of an athlete's physical condition.

Student Medical Care at School

School personnel are responsible for the immediate care necessary for a student whose sickness or injury occurs on the school premises during school hours or in school-sponsored and supervised activities.

Schools shall maintain files of emergency information cards for each student. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building principal, or other personnel designated by the principal, and advised of the student's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, the student will be transported to the nearest hospital unless otherwise indicated on the student's Emergency Information card. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

(cf. 5125.11 - Health/Medical Records HIPAA)

(cf. 5142 - Student Safety)

(cf. 5141.3 - Health Assessments & Immunizations)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.5 - Suicide Prevention)

(cf. 6142.1 - Family Life and Sex Education)

(cf. 6145.2 - Interscholastic/Intramural Athletics)

(cf. 6171 - Special Education)

Students

Student Health Services (continued)

Legal Reference: Connecticut General Statutes
 10-203 Sanitation.
 10-204a Required immunizations (as amended by PA 15-174 and PA 15-242 and PA 21-6).
 10-204c Immunity from liability
 10-205 Appointment of school medical advisors.
 10-206 Health assessments (as amended by PA 07-58).
 10-206a Free health assessments.
 10-207 Duties of medical advisers.
 10-208 Exemption from examination or treatment.
 10-208a Physical activity of student restricted; boards to honor notice.
 10-209 Records not to be public. (as amended by P.A. 03-211)
 10-210 Notice of disease to be given parent or guardian.
 10-212 School nurses and nurse practitioners.
 10-212a Administration of medicines by school personnel.
 10-213 Dental hygienists.
 10-214 Vision, audiometric and postural screening: When required; notification of parents re defects; record of results. (as amended by PA 96-229 An Act Concerning Scoliosis Screening)
 10-214a Eye protective devices.
 10-214b Compliance report by local or regional board of education.
 10-217a Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools.

Department of Public Health, Public Health Code – 10-204a-2a, 10-204a-3a and 10-204a-4

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act (as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g).

42 U.S.C. 1320d-1320d-8, P.L. 104-191, Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Policy adopted: Nov. 10, 1997

Policy revised: Oct. 6th, 2011

Policy revised: TBD

CHESTER BOARD OF EDUCATION
 DEEP RIVER BOARD OF EDUCATION
 ESSEX BOARD OF EDUCATION
 REGION 4 BOARD OF EDUCATION

Non-Instructional Operations

Non-Lapsing Education Fund

(Reserve Fund for Nonprofit School Food Service Accounts and Cafeteria Meal Programs)

Sections [7 CFR 210.14 \(a\)](#) of the National School Lunch Program (NSLP) regulations and [7 CFR 220.13\(i\)](#) of the School Breakfast Program (SBP) regulations require School Food Authorities (SFAs) to establish a Nonprofit School Food Service Account (NSFSA). The NSFSA is the restricted account in which all the revenue from all food service operations conducted by the SFA, principally for the benefit of school children, is retained and used only for the operation or improvement of the nonprofit school food service.

The following policy will govern the Reserve Fund for Nonprofit School Food Service Accounts and Cafeteria Meal Programs:

1. The school food authority shall limit its net cash resources (NCR) to an amount that does not exceed 3 months average expenditures for its nonprofit school food service or such other amount as may be approved by the State agency in accordance with [§ 210.19\(a\)](#). “Net cash resources” means all monies, as determined in accordance with the state agency’s established accounting system that are available to or have accrued to a SFA’s nonprofit school food service at any given time, less cash payable. Such monies may include, but are not limited to, cash on hand, cash receivable, earnings on investments, cash on deposit and the value of stocks, bonds, or other negotiable securities.
2. The school food authority shall meet the requirements of the State agency for compliance with [§ 210.19\(a\)](#) including any separation of records of nonprofit school food service from records of any other food service which may be operated by the school food authority.
3. To document compliance with the NCR requirement, SFAs must submit the annual Financial Report for School Nutrition Programs in the Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). SFAs that exceed three months’ average expenditures must submit a Plan to Reduce Excess Operating Balance to the CSDE to indicate how the excess balance will be spent to maintain the SFA’s nonprofit status. Expenditures must make improvements to the school nutrition programs such as improving food quality and replacing or purchasing necessary equipment.
4. This fund cannot be used to subsidize the cost of unpaid student paid meal charges or adult meals.
5. Interest and investment earnings received with respect to amounts held in the Cafeteria Reserve Fund shall be credited to the Cafeteria Reserve Fund. The Cafeteria

Reserve Fund shall be a separate, non-lapsing account and such funds shall be held in a separate account from operating funds.

6. This policy shall be reviewed by a committee of the Region 4 Board at least once every five years. Said committee shall include Town officials from each member town.

Legal Reference:

Code of Federal Regulations:

Section [7 CFR 210.14\(a\)](#) of the NSLP regulations

Section [7 CFR 210.14\(b\)](#) of the NSLP regulations

Section [7 CFR 210.19\(a\)\(1\)](#) of the NSLP regulations

Sections [7 CFR 220.13\(i\)](#) of the SBP regulations

Policy adopted: TBD

CHESTER BOARD OF EDUCATION
DEEP RIVER BOARD OF EDUCATION
ESSEX BOARD OF EDUCATION
REGION 4 BOARD OF EDUCATION