



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**ESSEX BOARD OF EDUCATION**

**AGENDA**

Date November 02, 2016

To: Members of the Essex Board of Education  
Subject: Board of Education meeting **November 10, 2016**  
Time: Board meetings begin promptly at 7:00 p.m.  
Place: Media Center, Essex Elementary School

Please contact Jennifer Bryan at Central Office - email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order 7:00 p.m.** – Supt. Ruth Levy
2. **Election of Officers** for 1 yr. terms – Supt. Levy shall open the floor for nominations for the office of Chairman  
  
The newly elected Chair shall open the floor for nominations for the following offices:  
Vice-Chairman  
Secretary  
Committee Appointments (Any Standing / Any Ad Hoc Committees as needed)
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1. Minutes from the regular meeting of September 08, 2016 (*encl #1*)
  - 3.2. Accounts Payable Report (*encl #2*)
4. **Student report** – General update by EES students
5. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
6. **Other Items:**
  - 6.1. Community and Board input on 2017-18 Budget
  - 6.2. Principal's Update – *J. Tousignant*

## 7. Reports.

### 7.1. Financial Status Report - *G. Sawyer*

- a Financial Status and Cafeteria Budget Updates (*encl #3, encl #4*)

### 7.2 Committee reports. (*Chair*)

- a. Joint PK-12 Committees – Policy – *L. Rankin*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
<del>Sept. 29, 2015</del>	Sept. 28, 2015 Set on last Mon	Sept. 28, 2015 Set on last Mon
Nov. 17, 2015 <small>3<sup>rd</sup> Tues. b/c of holiday</small>	Nov. 16, 2015	<del>Nov. 16, 2015</del>
<del>Jan 19, 2016</del> Set on 3 <sup>rd</sup> Tues. To be re-set	Jan. 25, 2016 Set on last Mon.	Jan. 25, 2016 Set on last Mon
<del>Mar. 29, 2016</del> re-set to Apr. 11 <sup>th</sup>	Mar. 21, 2016	Mar. 21, 2016
No May Mtg.	May 16, 2016 cancelled	May 16, 2016 cancelled
Sept. 27, 2016 Re-set to Oct. 4	Sept. 19, 2016 Re-set to Sept. 26th	Sept. 19, 2016 Re-set to Sept. 26th
Nov. 29, 2016	Nov. 14, 2016 <small>2<sup>nd</sup> Mon. due to holiday</small>	Nov. 14, 2016 <small>2<sup>nd</sup> Mon. due to holiday</small>

- b. Supervision District Committee update – *L. Seidman*
- c. Other committee reports
  - c.1 LEARN Committee update – *C. Rotella*

### 7.3 Assistant Superintendent's report. (*K. Martineau*)

- d. General Update

### 7.4 Superintendent's report. (*R. Levy*)

- a. District update
- b. Information and Communication
  - b.1 Discussion regarding any pending policies - *standing item*  
- None to Discuss
  - b.2 Review proposed District Calendars for 2017-18 and 2018-19 (*encl #5*)
  - b.3 Discussion regarding Supervision District Services payment

- 8. **Public comment** - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

## 9. Future agenda items

- 9.1 Next Joint BOE meeting is December 01, 2016
- 9.2 Next Essex BOE next regular meeting January 12, 2017 @ 7:00 p.m.
- 9.3 BOE and Community input for 2018-19 budget (on-going)
- 9.4 Presentation of Major Budget Drivers for 2018-19 (TBD)
- 9.5 BOE Self-evaluation (TBD)

## 10. Adjournment.



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2016-17 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Fitzgibbons/Rankin) CH(Stack/Henick) DR(T. Ciaglo/J.Talbott) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Jim Olson/Lori Ann Clymas) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(T.Dickson/P.Weglarz/Kornacki Alt.) ES(Rotella/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Hollister) CH (Stack/Scherber) DR (Munawar/Morrissey) ES (Watson/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 17 / Riley 17 / Clark 17) CH (Fearon 17 /Fitzgibbons 17 / Henick 17) DR (Grow 17 / Andrews 17 / Morrissey 17) ES (Fitton 16 /McCluskey 17 / Seidman 16)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Rankin/Riley) CH (Fitzgibbons) DR (Morrissey) ES (Fitton / Watson)	Expires 6/2019	6/2018
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2017	9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2017	3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (Fitzgibbons, Stack) DR (Ciaglo) ES (Fitton/Watson)	Expires 6/2018	3/2018
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (Bibbiani) ES (Seidman) DR (Wegalarz/Grow)	Expires 6/2017	3/2017
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Munawar)		
Cafeteria	R4( Riley) CH (TBD) ES (TBD) DR (Dickson)		
School Calendar	R4 (Clark) CH (TBD) ES (McCluskey) DR (Grow)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Grow)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Grow)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Kornacki/Alt. Morrissey)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	Ropiak		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Grow		
PTO	Weglarz		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	Talbott		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2018	3/2018
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

# ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

<b>Loretta McCluskey,</b>	2017	<b>Carolyn Rotella</b>	2019	<b>Lon Seidman,</b>	2021
<b>Mark Watson</b>	2017	<b>Adam Conrad</b>	2019	<b>DG Fitton,</b>	2021

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools, Region 4

**Kristina Martineau**, Assistant Superintendent

**Jennifer Tousignant**, Principal

**Jennifer Nucci**, Assistant Principal

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.