



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

REVISED

**REGIONAL SUPERVISION DISTRICT COMMITTEE**

**AGENDA**

Date: November 27, 2012

To: Members of the Regional Supervision District Committee  
Subject: **Committee meeting December 6, 2012**  
Time: Committee meeting will begin at **6:30 p.m.**  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office- email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

- 1. Call to order. 6:30 p.m. – Wendy King – Chair (yearly rotation goes to Chester for 1 year)**
  - **Election of Officers (Vice-Chair & Secretary/Treasurer) for 1 year term**
  
- 2. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1 Minutes from the Regular Meeting of October 4, 2012 (enclosure # 1)
  - 2.2 Accounts Payable report (enclosure #2)
  
- 3. Other Items**
  - 3.1 BOE & Community input on 2013-14 budget
  
- 4. Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
  
- 5. Reports.**
  - 5.1 Financial Status Report (G. Sawyer)
    - a. Supv. Dist. Financial Status Update (enclosure #3)
  - 5.2 Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

5.3 Joint PK-12 Committees – Policy – *E. Fitzgibbons*, Curriculum – *MB. Harrigan*, Finance – *TBD*  
 (hold for Joint BOE meeting)

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Nov. 27, 2012 canceled	Nov. 20, 2012 canceled	Nov. 20, 2012 canceled
Jan 28, 2013 Moved to Mon. wkshp conflict	Jan. 16, 2013 Moved to Wed. wkshp conflict	Jan. 16, 2013 Moved to Wed. wkshp conflict
Mar. 25, 2013 Moved to Mon. holiday conflict	Mar. 18, 2013 Moved to Mon. wkshp conflict	Mar. 18, 2013 Moved to Mon. wkshp conflict
No May Mtg.	May 21, 2013	May 21, 2013
Sept. 24, 2013.	Sept. 17, 2013	Sept. 17, 2013
Nov. 26, 2013	Nov. 19, 2013	Nov. 19, 2013

5.4 **Assistant Superintendent’s report.**

- a. District update. (hold for Joint BOE meeting)

5.5 **Superintendent’s report.**

- a. District update. (hold for Joint BOE meeting)
- b. Information and communication.
  - b.1 Presentation of Proposed Draft Supervision District Budget for 2013-14 – *R. Levy* (hold for Joint BOE meeting)
  - b.2 Discussion and possible VOTE on revision to 2012-13 school calendar (enclosure #4)
  - b.3 Discussion and possible VOTE on revision to 2013-14 school calendar (enclosure #5– current, options A & B)

6. **Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. **Executive Session - Personnel**

8. **Future agenda items.**

- 8.1 Supervision District Budget Workshops scheduled for Dec 10<sup>th</sup>, 2012; Jan 8<sup>th</sup> & Jan. 15<sup>th</sup>, 2013
- 8.2 Supervision District Public Meeting on February 4<sup>th</sup> at 7:00 p.m.
- 8.3 Next regular Supervision District Committee Meeting is February 28, 2013
- 8.4 Review/approval of Supervision District Audit Report for 2011-12 (TBD)
- 8.5 BOE/Community input on 2013-14 budget (on-going)

9. **Adjournment.**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2012-13**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4 (Clark/Fitzgibbons) CH (Reyer/ Rutty) DR (Morrisey/Nelson-Oliveria) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/BerardisAlt.Grabowski) ES(Burzin/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Riley) CH (Savoie/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 12 / Hall 12 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 12 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 12)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations	R4 (Gates/Riley) CH (King, Fitzgibbons) DR (Morrisey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2013	6/2012
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2012  Expires 6/2013	3/2012  3/2013
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (McCann) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Rutty), ES(TBD), DR(Grabowski)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	Rutty		
Internal Marketing	TBD		
PTO	Safran		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Malcarne/Olson/Morrisey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

### WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

<b>Wendy King</b> (CH)	2013	<b>Art Robbins</b> (DR)	2013	<b>Lon Seidman, Chair</b> (ES)	2012
<b>Laurie Rubinow</b> (CH)	2013	<b>Christine Daniels</b> (DR)	2012	<b>Loretta McCluskey</b> (ES)	2013
<b>Peg Reyer</b> (CH)	2013	<b>Kc Nelson-Oliveria</b> (DR)	2013	<b>DG Fitton</b> (ES)	2013
<b>Elaine Fitzgibbons</b> (R4)	2012	<b>Linda Hall</b> (R4)	2012	<b>Mary Beth Harrigan</b> (R4)	2012

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed. D.**, Superintendent of Schools  
**Joanne D. Beekley, Ed.D.**, Assistant Superintendent of Schools

**Garth Sawyer**, Business Manager  
**Tracy Johnston**, Director of Pupil Services

Our committee clerk is **Jennifer Bryan**.

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.