Regional School District #4
Chester – Deep River – Essex – Region 4

Please Note:
Early Start
at 6:00 p.m.

REGIONAL SUPERVISION DISTRICT COMMITTEE

AGENDA

To:	Members of the Regional Supervision District Committee
Subject:	**Committee meeting Thursday, February 21, 2019**
Time:	Committee meeting will begin at **6:00 p.m**.
Place:	Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office- email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement
We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order. 6:00 p.m. – EES BOE Chair = Supv. Dist. Chair (yearly rotation at December mtg. – goes to Essex until Dec. 2019)**

2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

   2.1 Minutes from the Regular Meeting of December 03, 2018 *(encl #1)*
   2.2 Minutes from the Public Hearing of February 04, 2019 (encl #2)
   2.3 Accounts Payable report *(encl #3)*

3. **Other Items**
   3.1. Presentation of Supervision District 2017-18 audit report – *K. Allen*

   3.2. Discussion and Possible VOTE to approve Superintendent's recommendation for the return of surplus Supervision funds from FY 2017-18 to the member towns based on 2017-18 contributions *(encl #4)*

4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

5. **Reports.**

   5.1 Financial Status Report (*K. Allen*)

   a. Supervision District Budget Status Report *(encl #5)*

   b. Discussion and possible VOTE on recommended Supervision District budget transfers for 2018-19 *(encl #6)*

   c. Possible VOTE to move the proposed 2019-20 Supervision District Budget to the Joint BOE

   5.2 Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

5.3 Joint PK-12 Committees – *(Comm. Chairs)* Policy – *TBD*, Curriculum – *T. Dickson*, Finance – *TBD* (hold for Joint BOE meeting)

Finance	**Policy**	**Curriculum**
~~Sept. 25, 2018~~ ~~Oct. 16th added as well~~	~~Sept. 17, 2018~~ ~~Re-set to Oct. 15th~~	~~Sept. 17, 2018~~
~~Nov. 27, 2018~~	~~Nov. 12, 2018~~ ~~Re-set to Nov. 27th~~	~~Nov. 12, 2018~~ ~~Set on 2nd Mon~~
~~Jan 29, 2019~~	~~Jan. 28 2019~~ ~~Set on 4th Mon.~~	~~Jan. 29, 2019~~ ~~Set on 4th Tues.~~
Feb. TBD **2019**		
Mar. 19, **2019** Set on 3rd Tues.	Mar. 18, **2019**	Mar. 26, **2019**
Apr. TBD, **2019**		
May 28, **2019**	May 20, **2019**	May 14, **2019** Set on 2nd Tues.
Sept. 24, **2019**	Sept. 16, **2019**	Sept. 17, **2019**
Nov. 19, **2019** Set on 3rd Tues.	Nov. 18, **2019**	Nov. 19, **2019**

5.4 **Assistant Superintendent's report.**

a. District update. (hold for Joint BOE meeting)

5.5 **Superintendent's report.**

a. District update. (hold for Joint BOE meeting)

b. Information and communication.

6. Public comment.

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. Executive Session – Personnel

- Discuss Superintendent's recommendation regarding staff non-renewals

8. Action Item - VOTE on Superintendent's recommendation regarding Staff Non-Renewals

9. Future agenda items

9.1 Next regular Supervision District Committee meeting – April 04, 2019 @ 6:30 p.m. in JWMS library

10. Adjournment

Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2018-19 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)	
***Joint PK-12 Policy Sub-Committee**	R4(Sandmann/Clymas/Grow) CH(Iselin/Scherber) DR(Resnisky/Massey) ES(Seidman/McCluskey)
***Joint PK-12 Curriculum Sub-Comm.**	R4(Cavanaugh/Brookhart) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Rotella/McCann)
***Joint PK-12 Finance Sub-Committee**	R4 (Gioco/Clark/Daniels) CH (Stack/Englert) DR (Munawar/Ferretti) ES (TBD/Watson)
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Cavanaugh 19 / Gioco 19 / Clark 19) CH (Fearon 19 /Fitzgibbons 19 / Stack 19) DR (Weglarz 19 / Ferretti 19 / Morrissey 19) ES (Fitton 19 /McCluskey 19 / Seidman 19)

Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)		Contract duration	Initiate negotiations
Personnel & Negotiations			
- Joint BOE Teacher negotiations	R4 (Daniels/Brookhart Alt.) CH (Stack/Englert Alt.) DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson)	Expires 7/2019	6/2018
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2020	9/2019
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2020	3/2019
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	R4 (Daniels/Brookhart Alt.) CH (Fitzgibbons, Stack) DR (Massey/Ferretti Alt.) ES (Fitton/Watson)	Expires 7/2021	3/2021
- Cafeteria (all schools)		Expires 7/2020	3/2020
Public Relations & Community Outreach	R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD)		
Technology	R4(Gioco), CH(Englert), ES (Seidman), DR (Munawar)		
School Calendar	R4(Brookhart/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Myers), ES(Rotella), DR(Munawar)		
School Security Advisory Committee	R4(TBD), CH(Greenberg-Ellis), DR(Weglarz), ES(Fitton)		
Tuition Committee	R4(Grow), CH (Stack), DR (Morrissey), ES (McCluskey / Seidman Alt.)		
Transportation RFP Bid Review	R4(TBD), CH (Englert), DR (TBD), ES (TBD)		
Legal RFP Bid Review	R4(TBD), CH (Bibbiani), DR (TBD), ES (TBD)		

Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Chester BOE			
Facilities	Enlgert		
Internal Marketing	TBD		
PTO	Greenberg-Ellis		
CATV Advisory Council (Cable TV)	For Discussion		
Deep River BOE			
Facilities (Grounds and Buildings)	Morrissey/Ferretti		
PTO	rotating		
School Improvement Team	Weglarz/Ciaglo		
CATV Advisory Council (Cable TV)	TBD		
Essex BOE			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
Region 4 BOE			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses	Daniels/Brookhart Alt.	Expires 7/2020	3/2020
▪ R4 Custodians	Daniels/Brookhart Alt.	Expires 7/2021	3/2021
R4 Audit & Finance	TBD/Gioco		
School Improvement Team	TBD/TBD/TBD		
R4 Grounds and Buildings Maintenance and Oversight Committee	Fitton/Gioco/Grow/Clark		
R4 Building Committee	TBD/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark (only 1 rep needed)		
Public Relations & Outreach	TBD		
R4 Safety	TBD		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	TBD		

REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

David Fitzgibbons	**(CH)**	2019	**Paula Weglarz,**	**(DR)**	2019	**Lon Seidman,** Chair	**(ES)**	2019
John Stack	**(CH)**	2019	**Miriam Morrissey**	**(DR)**	2019	**Loretta McCluskey,**	**(ES)**	2019
Charlene Fearon	**(CH)**	2019	**Bob Ferretti**	**(DR)**	2019	**DG Fitton** Sec/Trsr	**(ES)**	2019
Jane Cavanaugh	**(R4)**	2019	**Jennifer Clark** Vice-Chair	**(R4)**	2019	**Mario Gioco**	**(R4)**	2019

Our contact information is listed on the District web site: www.reg4.k12.ct.us Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Ruth I. Levy, Ed.D., Superintendent of Schools
Kristina Martineau, Ed.D., Assistant Superintendent of Schools
Kimberly Allen, Business Manager
Sarah Smalley, Director of Pupil Services

Our committee clerk is **Jennifer Bryan.**

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.

Encl #1

THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE
February 21, 2019 MEETING
REGIONAL SUPERVISION DISTRICT COMMITTEE

December 03, 2018

A regular meeting of the Regional Supervision District Committee was held on Monday December 03, 2018 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	David Fitzgibbons, Charlene Fearon, John Stack
DEEP RIVER BOARD OF EDUCATION:	Paula Weglarz, Miriam Morrissey
ESSEX BOARD OF EDUCATION:	Lon Seidman, DG Fitton
REGION 4 BOARD OF EDUCATION:	Jennifer Clark, Jane Cavanaugh, Mario Gioco (6:36 p.m. arrival)

Also in attendance: Dr. Ruth Levy, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager, and Jennifer Bryan, Committee Clerk.

Audience of Citizens: none present

CALL TO ORDER

Committee Chair Lon Seidman called the meeting to order at 6:30 p.m. (The position of Committee Chair rotates yearly among BOE Chairs, and moved to Essex this year.)

On motion duly made and seconded, DG Fitton was re-elected as Secretary of the Supervision District Committee for another one year term.

CONSENT AGENDA

On motion duly made and seconded the Committee VOTED (8 yes / 0 no / 1 abstention - J. Cavanaugh = PASSED) to approve the consent agenda consisting of the Minutes from the regular meeting of October 04, 2018, Minutes and the Accounts Payable Report as presented.

OTHER ITEMS

Comments on the development of the 2019-20 Supervision District were deferred until tomorrow evening's first Supervision District budget workshop.

PUBLIC COMMENT -

No one was present

REPORTS AND COMMUNICATION

Business Manager Kim Allen reviewed the highlights of the Supervision District Budget Status Report.

On motion duly made and seconded the Committee unanimously VOTED to approve the following budget line transfers as presented:

Object 100: Salaries Decrease ($9,871)
Object 300: Purchased Services Increase $9,871
Total Transfers: $0.00

Individual BOE reports

Chester – Board Chair David Fitzgibbons shared the good news that Chester Elementary was ranked 17th in the State.

Deep River – Board Chair Paula Weglarz reported that overall Deep River's SBAC scores have risen. The school will be holding their 3rd annual STEM day soon with a lot of community volunteers participating. This Friday the PTO will be holding their Winter Wonderland event.

Essex – Board Chair Lon Seidman reported the Board recently reviewed their latest SBAC scores and discussed meaningful measurements of achievement. The School held their annual Veterans Day honor walk through the halls with the highest number of participants ever.

Region 4 – Board Chair Jennifer Clark reported that VRHS was recently resoundingly authorized as an International Baccalaureate (IB) school. At their last meeting the Board heard that they have a record high 45% application rate for early action for college this year; approved the purchase of a field injury transport vehicle; discussed the mandated oil tank removal at VRHS that had to be done at a cost of approx. $100,000, paid out of the Capital Reserve Fund; and reviewed sports expenditures showing compliance with Title IX requirements, and actually showing most recently that a bit more was spent on girls sports than boys sports. She also noted that it was their last Board meeting with Bill Duffy, now former principal of JWMS. He will be missed. The Board conducted a search for a new JWMS Principal, but at the end of the process they decided to appoint an interim and reopen the search for a permanent principal next spring.

ASSISTANT SUPERINTENDENT'S REPORT
Assistant Superintendent Martineau's report was deferred until the Joint BOE meeting

SUPERINTENDENT'S REPORT

Information and Communication
Superintendent Levy's main district report was deferred until the Joint Board meeting.

PUBLIC COMMENT – No one was present

The Board moved into Executive Session at 6:41 p.m. for a personnel matter - to conduct the mid-year evaluation of the Superintendent.

EXECUTIVE SESSION - Personnel – Mid-year evaluation of the Superintendent.

The Board moved out of Executive Session at 6:55 p.m.

FUTURE AGENDA ITEMS

- Supervision District Budget Workshop I – December 04, 2018 @ 6:00 p.m. in CO
- Supervision District Public Meeting on 2019-20 budget - Feb. 04, 2019 @ 7:00 p.m. in JWMS library
- Next regular Supervision District Committee meeting – February 21, 2018 @ 6:30 p.m. in JWMS library

ADJOURNMENT:
On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 6:55 p.m.

Respectfully Submitted,

DG Fitton, Secretary,
Jennifer Bryan, Clerk

Encl #2

Regional School District #4 Supervision District Committee Public Hearing

on the 2019-2020 Proposed Budget – February 4, 2019

This Public Hearing was held at the John Winthrop Middle School's Library with the following Committee members in attendance:

David Fitzgibbons, Charlene Fearon, Jane Cavanaugh, Paula Weglarz, Jennifer Clark, Lon Seidman, Loretta McCluskey, and DG Fitton

Also in attendance: Superintendent Ruth Levy, Assistant Superintendent Kristina Martineau, and Business Manager Kim Allen

There were approx. 30 citizens in the audience

CALL TO ORDER

Lon Seidman, Committee Chairperson, called the meeting to order at 7:00 pm.

ITEMS

Chair Seidman presented the proposed 2019-2020 Supervision District Budget.

The floor was opened to the public for questions and comments.

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx.. 8:20 p.m.

Respectfully Submitted,

Ruth Levy

Encl #3

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CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13355	12/07/2018	PRTD	7567	ALICE TRAINING INSTI	93942	38393	11/28/2018	19500065	SD120718	595.00
	Invoice: 38393						CERTIFICATION TRAINING - BRIST			
							CHECK		13355 TOTAL:	595.00
13356	12/07/2018	PRTD	2836	SYNCB/AMAZON	93943	458458874885	11/02/2018	19500022	SD120718	9.96
	Invoice: 458458874885						ACCT 60457 8781 0280135 0			
							CHECK		13356 TOTAL:	9.96
13357	12/07/2018	PRTD	2419	FRONTIER COMMUNICATI	93953	11/19/18	11/19/2018	19500019	SD120718	37.99
	Invoice: 11/19/18						ACCT 860-526-2490-123179-5			
							CHECK		13357 TOTAL:	37.99
13358	12/07/2018	PRTD	2419	AT & T MOBILITY	93944	1/05/18-11/04/18	11/04/2018	19500006	SD120718	33.55
	Invoice: 1/05/18-11/04/18						ACCT 287242481688			
							CHECK		13358 TOTAL:	33.55
13359	12/07/2018	PRTD	2764	CONNECTICUT LIBRARY	93946	300002134	10/22/2018		SD120718	363.72
	Invoice: 300002134						MEMBERSHIP DUES - SCHOOL LIBRARY			
							CHECK		13359 TOTAL:	363.72
13360	12/07/2018	PRTD	5352	SECTIGO LIMITED	93945	54579	12/18/2017		SD120718	335.85
	Invoice: 54579						3 YR INSTANT SSL FOR POWERSCHOOL			
							CHECK		13360 TOTAL:	335.85
13361	12/07/2018	PRTD	6999	CT COMPUTER SERVICES	93947	INV000157283	11/21/2018	19500008	SD120718	1,400.00
	Invoice: INV000157283						BACKUP, OFFSITE BACKUP AND SUP			
							CHECK		13361 TOTAL:	1,400.00
13362	12/07/2018	PRTD	7556	DIME OIL, LLC	93948	59544	11/26/2018	19500010	SD120718	2,857.44
	Invoice: 59544						ACCT REG4D			
							CHECK		13362 TOTAL:	2,857.44
13363	12/07/2018	PRTD	4835	EASTCONN	93949	9191197	11/20/2018		SD120718	225.00
	Invoice: 9191197						REG FEE WORKSHOP 10/23/18 ANDREA RICCI			
					93950	9191209	11/20/2018		SD120718	225.00

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
Invoice: 9191209						REG FEE WORKSHOP 10/23/18 DANA KEROP			
						CHECK 13363 TOTAL:			450.00
13364	12/07/2018	PRTD	2332 FIRST STUDENTS INC	93951	11526023	11/21/2018	19500016	SD120718	13,060.87
Invoice: 11526023						CUST 94420			
				93952	11526015	11/21/2018	19500016	SD120718	66,822.75
Invoice: 11526015						CUST 94420			
						CHECK 13364 TOTAL:			79,883.62
13365	12/07/2018	PRTD	7603 JESSE LEWIS CHOOSE L	93954	2018-018	11/06/2018		SD120718	2,500.00
Invoice: 2018-018						SCARLETT LEWIS FEB 25, 2019			
						CHECK 13365 TOTAL:			2,500.00
13366	12/07/2018	PRTD	4131 KRYSTAL KLEER	93955	160727	12/01/2018	19500018	SD120718	43.00
Invoice: 160727						MONTHLY RENTAL - WATER PURIFIC			
						CHECK 13366 TOTAL:			43.00
13367	12/07/2018	PRTD	2411 PITNEY BOWES GLOBAL	93956	3307621623	12/01/2018	19500021	SD120718	163.56
Invoice: 3307621623						ACCT 0012399752			
						CHECK 13367 TOTAL:			163.56
13368	12/07/2018	PRTD	5372 PMT ASSOCIATES, INC	93957	56283	11/16/2018		SD120718	120.00
Invoice: 56283						PHYSICAL/PSY - HILL GBUNBLEE JR			
						CHECK 13368 TOTAL:			120.00
13369	12/07/2018	PRTD	7605 R.A. PARADY & SONS,	93958	112118	11/21/2018		SD120718	4,320.00
Invoice: 112118						ROOF REPAIR FOR LEAK			
						CHECK 13369 TOTAL:			4,320.00
13370	12/07/2018	PRTD	2249 REGIONAL SCHOOL DIST	93959	12/4/18	12/04/2018	19500028	SD120718	1,020.31
Invoice: 12/4/18						LEGAL FEES - OCT 2018			
						CHECK 13370 TOTAL:			1,020.31

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13371	12/07/2018	PRTD	2761 SUBURBAN PROPANE-733	93960	48021	11/26/2018	19500023	SD120718	1,200.21
Invoice: 48021						ACCT 7335-152207			
						CHECK	13371	TOTAL:	1,200.21
13372	12/07/2018	PRTD	6082 VERIZON WIRELESS	93962	9818463191	11/15/2018	19500025	SD120718	1,587.86
Invoice: 9818463191						ACCT 587177501-00001			
						CHECK	13372	TOTAL:	1,587.86

NUMBER OF CHECKS 18 *** CASH ACCOUNT TOTAL *** 96,922.07

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	18	96,922.07

*** GRAND TOTAL *** 96,922.07

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 6 121								
APP 5000-2000 12/07/2018	SD120718	DP			SUPERVISION ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		96,922.07	
APP 5000-1040 12/07/2018	SD120718	DP			SUPERVISION CASH AP CASH DISBURSEMENTS JOURNAL			96,922.07
					JOURNAL 2019/06/121 TOTAL		96,922.07	96,922.07

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	6	121	12/07/2018		
5000-1040				SUPERVISION CASH		96,922.07
5000-2000				SUPERVISION ACCOUNTS PAYABLE	96,922.07	
				FUND TOTAL	96,922.07	96,922.07

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13373	12/07/2018	PRTD	2885 TEACHERS RETIREMENT	93968	112818	11/29/2018		SD12718A	16.53
Invoice: 112818						LATE DEP OCT CHESTER BOE			

CHECK 13373 TOTAL: 16.53

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 16.53

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	16.53

*** GRAND TOTAL *** 16.53

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 6 128								
APP 5000-2000 12/07/2018	SD12718A	DP			SUPERVISION ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		16.53	
APP 5000-1040 12/07/2018	SD12718A	DP			SUPERVISION CASH AP CASH DISBURSEMENTS JOURNAL			16.53
					JOURNAL 2019/06/128 TOTAL		16.53	16.53

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	6	128	12/07/2018		
5000-1040				SUPERVISION CASH		16.53
5000-2000				SUPERVISION ACCOUNTS PAYABLE	16.53	
				FUND TOTAL	16.53	16.53

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13374	12/19/2018	PRTD	2836	SYNCB/AMAZON	94198	476736435367	12/08/2018	19500066	SD121918	110.81
Invoice: 476736435367							ACCT 60457 8781 028035 0			
							CHECK		13374 TOTAL:	110.81
13375	12/19/2018	PRTD	2419	AT & T MOBILITY	94199	11/05/18-12/04/18	12/04/2018	19500006	SD121918	33.55
Invoice: 11/05/18-12/04/18							ACCT 287242481688			
							CHECK		13375 TOTAL:	33.55
13376	12/19/2018	PRTD	7613	DEDUCTIBLE RECOVERY	94200	0697160	12/05/2018		SD121918	2,500.00
Invoice: 0697160							CUST 0000204188			
							CHECK		13376 TOTAL:	2,500.00
13377	12/19/2018	PRTD	7556	DIME OIL, LLC	94201	60066	12/06/2018	19500010	SD121918	1,261.44
Invoice: 60066							ACCT REG4D			
							CHECK		13377 TOTAL:	1,261.44
13378	12/19/2018	PRTD	6171	EARTHLINK BUSINESS	94204	12/02/18-01/01/19	12/02/2018	19500009	SD121918	2,500.45
Invoice: 12/02/18-01/01/19							ACCOUNT 5214280			
							CHECK		13378 TOTAL:	2,500.45
13379	12/19/2018	PRTD	5580	ROY EICHENGREEN	94203	DEC 17 2018	12/17/2018	19500011	SD121918	4,500.00
Invoice: DEC 17 2018							MEDICAL ADVISOR - JAN - JUNE 30 2019			
							CHECK		13379 TOTAL:	4,500.00
13380	12/19/2018	PRTD	2329	LEARN	94205	20190620	11/20/2018		SD121918	500.00
Invoice: 20190620							CUST 4020			
					94208	20190621	11/20/2018		SD121918	40.00
Invoice: 20190621							CUST 4020			
					94209	20190622	11/20/2018		SD121918	40.00
Invoice: 20190622							CUST 4020			
							CHECK		13380 TOTAL:	580.00
13381	12/19/2018	PRTD	2379	MIDDLESEX COUNTY CHA	94210	1212612	12/18/2018	19500037	SD121918	235.00
Invoice: 1212612							MEMBERSHIP INVESTMENT ANNUALLY			

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
							CHECK		13381 TOTAL:	235.00
13382	12/19/2018	PRTD	7078	JENNIFER NUCCI	94211	121818	12/18/2018		SD121918	1,279.50
Invoice: 121818							REIMBURSEMENT FOR ONE COURSE			
							CHECK		13382 TOTAL:	1,279.50
13383	12/19/2018	PRTD	5185	ODYSSEY ADVISORS, IN	94214	4181	12/14/2018		SD121918	5,250.00
Invoice: 4181										
							CHECK		13383 TOTAL:	5,250.00
13384	12/19/2018	PRTD	4538	OLD SAYBROOK STUDENT	94215	DEC 12 2018	12/12/2018		SD121918	360.10
Invoice: DEC 12 2018							STUDENT AWARD LUNCHEON			
							CHECK		13384 TOTAL:	360.10
13385	12/19/2018	PRTD	2944	PLAN ADMINISTRATION,	94212	DEC2018	12/01/2018		SD121918	91.38
Invoice: DEC2018							PAL 0868			
							CHECK		13385 TOTAL:	91.38
13386	12/19/2018	PRTD	2944	PLAN ADMINISTRATION,	94213	DEC 2018	12/01/2018		SD121918	2,701.81
Invoice: DEC 2018							PAL 0768,0769,0771,0770,0744			
							CHECK		13386 TOTAL:	2,701.81
13387	12/19/2018	PRTD	6674	SCHOOL SPECIALTY	94218	0308103216151	10/31/2018		SD121918	6.80
Invoice: 0308103216151							STOCKING FEE			
							CHECK		13387 TOTAL:	6.80
13388	12/19/2018	PRTD	5776	THERMOMEDICS, LLC	94220	2332	12/09/2018		SD121918	984.58
Invoice: 2332							FURNANCE - CENTRAL OFFICE			
							CHECK		13388 TOTAL:	984.58
13389	12/19/2018	PRTD	2381	TYLER TECHNOLOGIES I	94221	045-246150	12/01/2018	19500024	SD121918	10,935.49
Invoice: 045-246150							CUST 4836			
					94222	0045-246150	12/01/2018		SD121918	1,050.00
Invoice: 0045-246150							ANNUAL PAYROLL TAX TABLE UPDATE			

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
						CHECK	13389	TOTAL:	11,985.49
13390	12/19/2018	PRTD	4765 WB MASON CO., INC	94223	I61474529	12/07/2018	19500026	SD121918	62.51
Invoice: I61474529						CUST C1024719			
						CHECK	13390	TOTAL:	62.51

NUMBER OF CHECKS 17 *** CASH ACCOUNT TOTAL *** 34,443.42

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	17	34,443.42

*** GRAND TOTAL *** 34,443.42

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER / SRC ACCOUNT	JNL / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2019 6	262								
APP 5000-2000	12/19/2018	SD121918	DP			SUPERVISION ACCOUNTS PAYABLE / AP CASH DISBURSEMENTS JOURNAL		34,443.42	
APP 5000-1040	12/19/2018	SD121918	DP			SUPERVISION CASH / AP CASH DISBURSEMENTS JOURNAL			34,443.42
						JOURNAL 2019/06/262 TOTAL		34,443.42	34,443.42

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	6	262	12/19/2018		
5000-1040				SUPERVISION CASH		34,443.42
5000-2000				SUPERVISION ACCOUNTS PAYABLE	34,443.42	
				FUND TOTAL	34,443.42	34,443.42

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13376	12/19/2018	VOID	7613 DEDUCTIBLE RECOVERY	94200	0697160	12/05/2018 CUST 0000204188			-2,500.00
Invoice: 0697160									
						CHECK	13376 TOTAL:		-2,500.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -2,500.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	2,500.00

*** GRAND TOTAL *** -2,500.00

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2019 6 265								
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE			2,500.00
12/19/2018	13376	DP			AP CASH DISBURSEMENTS JOURNAL			
APP 5000-1040					SUPERVISION CASH		2,500.00	
12/19/2018	13376	DP			AP CASH DISBURSEMENTS JOURNAL			
					JOURNAL 2019/06/265 TOTAL		2,500.00	2,500.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	6	265	12/19/2018		
5000-1040				SUPERVISION CASH	2,500.00	
5000-2000				SUPERVISION ACCOUNTS PAYABLE		2,500.00
				FUND TOTAL	2,500.00	2,500.00

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13391	12/19/2018	PRTD	6838 UTICA NATIONAL INS.	94233	0697160	12/05/2018		SD1219A	2,500.00
Invoice: 0697160						POLICY 03960057			

CHECK 13391 TOTAL: 2,500.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 2,500.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	2,500.00

*** GRAND TOTAL *** 2,500.00

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12/19/2018 11:39
9781dpea

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 6 269								
APP 5000-2000 12/19/2018	SD1219A	DP			SUPERVISION ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,500.00	
APP 5000-1040 12/19/2018	SD1219A	DP			SUPERVISION CASH AP CASH DISBURSEMENTS JOURNAL			2,500.00
					JOURNAL 2019/06/269 TOTAL		2,500.00	2,500.00

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	6	269	12/19/2018		
5000-1040				SUPERVISION CASH		2,500.00
5000-2000				SUPERVISION ACCOUNTS PAYABLE	2,500.00	
				FUND TOTAL	2,500.00	2,500.00

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13392	01/07/2019	PRTD	2419	FRONTIER COMMUNICATI	94353	12/19/18	12/19/2018	19500019	SD010719	37.99
Invoice: 12/19/18							ACCT 860-526-2490-123179-5			
							CHECK 13392 TOTAL:			37.99
13393	01/07/2019	PRTD	7556	DIME OIL, LLC	94350	60477	12/17/2018	19500010	SD010719	10,022.89
Invoice: 60477							ACCT REG4D			
							CHECK 13393 TOTAL:			10,022.89
13394	01/07/2019	PRTD	2332	FIRST STUDENTS INC	94351	11535376	12/26/2018	19500016	SD010719	15,087.88
Invoice: 11535376							CUST 94420			
Invoice: 11535361					94352	11535361	12/26/2018	19500016	SD010719	78,615.00
							CUST 94420			
							CHECK 13394 TOTAL:			93,702.88
13395	01/07/2019	PRTD	4131	KRYSTAL KLEER	94354	162199	01/01/2019	19500018	SD010719	43.00
Invoice: 162199							MONTHLY RENTAL - WATER PURIFIC			
							CHECK 13395 TOTAL:			43.00
13396	01/07/2019	PRTD	2944	PLAN ADMINISTRATION,	94355	JAN2019	01/01/2019		SD010719	335.82
Invoice: JAN2019							PAL 0868			
Invoice: JAN 2019					94356	JAN 2019	01/01/2019		SD010719	2,815.71
							PAL 0768,0769,0771,0770,0744			
							CHECK 13396 TOTAL:			3,151.53
13397	01/07/2019	PRTD	6391	TYLER BUSINESS FORMS	94347	26609	12/21/2018		SD010719	192.07
Invoice: 26609							1095 FORMS/ENVEOLPES			
Invoice: 26323					94349	26323	12/18/2018		SD010719	731.63
							W2/1099 FORMS/EVELOPES			
							CHECK 13397 TOTAL:			923.70
13398	01/07/2019	PRTD	6082	VERIZON WIRELESS	94357	NOV 6- DEC 15 2018	12/15/2018	19500025	SD010719	1,332.51
Invoice: NOV 6- DEC 15 2018							ACCT 9809144644			
							CHECK 13398 TOTAL:			1,332.51

NUMBER OF CHECKS 7 *** CASH ACCOUNT TOTAL *** 109,214.50

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	7	109,214.50

*** GRAND TOTAL *** 109,214.50

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2019 7 70								
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		109,214.50	
01/07/2019	SD010719	DP			AP CASH DISBURSEMENTS JOURNAL			
APP 5000-1040					SUPERVISION CASH			109,214.50
01/07/2019	SD010719	DP			AP CASH DISBURSEMENTS JOURNAL			
					JOURNAL 2019/07/70 TOTAL		109,214.50	109,214.50

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	7	70	01/07/2019		
5000-1040				SUPERVISION CASH		109,214.50
5000-2000				SUPERVISION ACCOUNTS PAYABLE	109,214.50	
				FUND TOTAL	109,214.50	109,214.50

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13400	01/29/2019	PRTD	6432	A&A OFFICE SYSTEMS,	94772	INV362874	12/20/2018		SD012519	449.15
Invoice: INV362874							COLOR COPIES			
							CHECK		13400 TOTAL:	449.15
13401	01/29/2019	PRTD	7567	ALICE TRAINING INSTI	94773	38852	02/01/2018	19500064	SD012519	4,416.00
Invoice: 38852							ANNUAL TRAINING INSTITUTE SUBS			
							CHECK		13401 TOTAL:	4,416.00
13402	01/29/2019	PRTD	2419	FRONTIER COMMUNICATI	94779	1/19/19	01/19/2019	19500019	SD012519	37.99
Invoice: 1/19/19							ACCT 860-526-2490-123179-5			
							CHECK		13402 TOTAL:	37.99
13403	01/29/2019	PRTD	2419	AT & T MOBILITY	94774	12/05/18-01/04/19	01/04/2019	19500006	SD012519	28.55
Invoice: 12/05/18-01/04/19							ACCT 287242481688			
							CHECK		13403 TOTAL:	28.55
13404	01/29/2019	PRTD	2408	CABE	94775	21035	01/11/2019	19500069	SD012519	29.85
Invoice: 21035							CABE UNDERSTANDING CT FOIA BOO			
							CHECK		13404 TOTAL:	29.85
13405	01/29/2019	PRTD	6999	CT COMPUTER SERVICES	94776	INV000157796	12/20/2018	19500008	SD012519	1,400.00
Invoice: INV000157796							BACKUP, OFFSITE BACKUP AND SUP			
							CHECK		13405 TOTAL:	1,400.00
13406	01/29/2019	PRTD	7556	DIME OIL, LLC	94803	61645	01/23/2019	19500010	SD012519	8,589.90
Invoice: 61645							REG4D			
							CHECK		13406 TOTAL:	8,589.90
13407	01/29/2019	PRTD	6171	EARTHLINK BUSINESS	94777	01/02/19-02/01/19	01/02/2019	19500009	SD012519	2,329.82
Invoice: 01/02/19-02/01/19							ACCOUNT 5214280			
							CHECK		13407 TOTAL:	2,329.82
13408	01/29/2019	PRTD	5764	ELIZABETH GRIEDER	94780	010719	01/25/2019		SD012519	2,559.00
Invoice: 010719							REIMBURSEMENT FIOR 2 COURSES			

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
							CHECK		13408 TOTAL:	2,559.00
13409	01/29/2019	PRTD	7362	LINDBERG AND RIPPLE	94802	176RSD4- 0119	01/25/2019		SD012519	10,000.00
Invoice: 176RSD4- 0119							OCT-DEC EE BENEDFITS ADVISORY SERVICES			
							CHECK		13409 TOTAL:	10,000.00
13410	01/29/2019	PRTD	2165	EVERSOURCE	94778	51017903063 JAN 2019	01/11/2019	19500013	SD012519	454.00
Invoice: 51017903063 JAN 2019							ACCT 5101 790 3063			
							CHECK		13410 TOTAL:	454.00
13411	01/29/2019	PRTD	5372	PMT ASSOCIATES, INC	94782	56477	01/08/2019		SD012519	120.00
Invoice: 56477							PMT INITIAL TRAINING FOR J LARKIN			
							CHECK		13411 TOTAL:	120.00
13412	01/29/2019	PRTD	2249	REGIONAL SCHOOL DIST	94784	SEPT 2018 BILL	01/25/2019	19500013	SD012519	629.04
Invoice: SEPT 2018 BILL							R4 PAID SD SEPT BILL			
					94786	NOV 2018 BILL	01/25/2019	19500013	SD012519	450.49
Invoice: NOV 2018 BILL							R4 PAID SD NOV BILL			
					94789	DEC 2018 BILL	01/25/2019	19500013	SD012519	495.17
Invoice: DEC 2018 BILL							R4 PAID SD DEC BILL			
					94791	CUST-2019C	01/16/2019		SD012519	1,166.00
Invoice: CUST-2019C							CUST SERVICES - NOV - DEC 2018			
					94792	NOV 2018	12/21/2018	19500028	SD012519	1,190.70
Invoice: NOV 2018							LEGAL FEES - JULY 2018 - JUNE			
							CHECK		13412 TOTAL:	3,931.40
13413	01/29/2019	PRTD	2249	REGIONAL SCHOOL DIST	94790	OCT-DEC 2018	01/07/2019		SD012519	18,132.25
Invoice: OCT-DEC 2018							PAYMENT CAFE BAL DUE PRIOR YR			
							CHECK		13413 TOTAL:	18,132.25
13414	01/29/2019	PRTD	3825	THE SHREDDING SOURCE	94797	2099011419	01/14/2019		SD012519	3,029.40
Invoice: 2099011419							CONFIDENTIAL SHREDDING-330 BOXES			
							CHECK		13414 TOTAL:	3,029.40

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13415	01/29/2019	PRTD	2432	STAPLES ADVANTAGE	94796	3401787734	01/12/2019	19500022	SD012519	77.96
Invoice: 3401787734							CUST BOS 1824234			
							CHECK	13415	TOTAL:	77.96
13416	01/29/2019	PRTD	2761	SUBURBAN PROPANE-733	94798	39506	12/28/2018	19500023	SD012519	1,293.53
Invoice: 39506							ACCT 7335-152207			
							CHECK	13416	TOTAL:	1,293.53
13417	01/29/2019	PRTD	2276	TOWN OF DEEP RIVER	94794	OCT-DEC 2018	01/07/2019		SD012519	3,934.00
Invoice: OCT-DEC 2018							PAYMENT FOR CAFE BAL FROM PRIOR YR			
							CHECK	13417	TOTAL:	3,934.00
13418	01/29/2019	PRTD	2438	TREASURER TOWN OF CH	94793	OCT-DEC 2018	01/07/2019		SD012519	4,982.00
Invoice: OCT-DEC 2018							PAYMENT FOR CAFE BAL DUE PRIOR YR			
							CHECK	13418	TOTAL:	4,982.00
13419	01/29/2019	PRTD	2434	TREASURER TOWN OF ES	94804	OCT-DEC 2018	01/07/2019		SD012519	6,063.60
Invoice: OCT-DEC 2018							PAYMENT FOR CAFE BAL FOR PRIOR YR			
							CHECK	13419	TOTAL:	6,063.60
13420	01/29/2019	PRTD	2381	TYLER TECHNOLOGIES I	94799	045-249261	01/01/2019	19500030	SD012519	450.00
Invoice: 045-249261							DASHBOARD SAAS			
							CHECK	13420	TOTAL:	450.00
13421	01/29/2019	PRTD	2699	MARIA VALENCIA	94800	SEPT-DEC 2018	01/14/2019		SD012519	58.86
Invoice: SEPT-DEC 2018							REIMBURSEMENT FOR MILEAGE			
							CHECK	13421	TOTAL:	58.86
13422	01/29/2019	PRTD	6082	VERIZON WIRELESS	94801	DEC 16 - JAN 15 2019	01/14/2019	19500025	SD012519	1,533.79
Invoice: DEC 16 - JAN 15 2019							ACCT 587177501-00001			
							CHECK	13422	TOTAL:	1,533.79

NUMBER OF CHECKS 23 *** CASH ACCOUNT TOTAL *** 73,901.05

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	23	73,901.05

*** GRAND TOTAL *** 73,901.05

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 7 358								
APP 5000-2000 01/29/2019	SD012519	DP			SUPERVISION ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		73,901.05	
APP 5000-1040 01/29/2019	SD012519	DP			SUPERVISION CASH AP CASH DISBURSEMENTS JOURNAL			73,901.05
					JOURNAL 2019/07/358 TOTAL		73,901.05	73,901.05

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	7	358	01/29/2019		
5000-1040				SUPERVISION CASH		73,901.05
5000-2000				SUPERVISION ACCOUNTS PAYABLE	73,901.05	
				FUND TOTAL	73,901.05	73,901.05

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 5000 1040 SUPERVISION CASH

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
13424	02/01/2019	PRTD	2836	SYNCB/AMAZON	94901	979668484647	01/09/2019	19500068	SD020119	310.40
Invoice: 979668484647							PROFESIONAL BOOKS - ORDER #112			
					94902	987698893363	01/07/2019	19500067	SD020119	279.36
Invoice: 987698893363							PROFESSIONAL BOOKS - ORDER #11			
							CHECK	13424	TOTAL:	589.76
13425	02/01/2019	PRTD	6999	CT COMPUTER SERVICES	94903	INV000158267	01/24/2019	19500008	SD020119	1,400.00
Invoice: INV000158267							BACKUP, OFFSITE BACKUP AND SUP			
							CHECK	13425	TOTAL:	1,400.00
13426	02/01/2019	PRTD	4131	KRYSTAL KLEER	94904	163632	02/01/2019	19500018	SD020119	43.00
Invoice: 163632							MONTHLY RENTAL - WATER PURIFIC			
							CHECK	13426	TOTAL:	43.00
13427	02/01/2019	PRTD	2432	STAPLES ADVANTAGE	94905	3402421848	01/19/2019	19500022	SD020119	17.00
Invoice: 3402421848							CUST BOS 1824234			
							CHECK	13427	TOTAL:	17.00
13428	02/01/2019	PRTD	4765	WB MASON CO., INC	94906	I62538680	01/19/2019	19500026	SD020119	318.04
Invoice: I62538680							CUST C1024719			
							CHECK	13428	TOTAL:	318.04

NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 2,367.80

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	5	2,367.80

*** GRAND TOTAL *** 2,367.80

REGIONAL SCHOOL DIST # 4
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2019 8 22								
APP 5000-2000					SUPERVISION ACCOUNTS PAYABLE		2,367.80	
02/01/2019	SD020119	DP			AP CASH DISBURSEMENTS JOURNAL			
APP 5000-1040					SUPERVISION CASH			2,367.80
02/01/2019	SD020119	DP			AP CASH DISBURSEMENTS JOURNAL			
					JOURNAL 2019/08/22 TOTAL		2,367.80	2,367.80

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR	PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
5000 SUPERVISION DISTRICT	2019	8	22	02/01/2019		
5000-1040				SUPERVISION CASH		2,367.80
5000-2000				SUPERVISION ACCOUNTS PAYABLE	2,367.80	
				FUND TOTAL	2,367.80	2,367.80

** END OF REPORT - Generated by Dawn Pearson **

Encl #4

Regional School District No. 4

CHESTER • DEEP RIVER • ESSEX

Ruth I. Levy, Ed.D.
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rlevy@reg4.k12.ct.us

Sarah Smalley
Director of Pupil Services
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Kristina Martineau, Ed.D.
Assistant Superintendent of Schools
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Kim Allen
Business Manager
kallen@reg4.k12.ct.us

To: Ruth Levy, Superintendent

From: Kim Allen, Business Manager

Date: February 21, 2019

Re: Supervision Surplus 2017-2018

Based on the 2017-2018 year-end audit report. I would like to make the recommendation that the Board approve the 2017-2018 total surplus of $60,955 be returned to the Towns of Chester, Deep River and Essex based on the 2017-2018 approved ADM percentages.

2017-2018 Year-End Expenditure Surplus	$60,955
Net Surplus for 2017-2018:	**$60,955**

Chester (24.88%)	$15,165.60
Deep River (34.52%)	$21,041.67
Essex (40.60%)	$24,747.73
	$60,955.00

Encl #5

Regional School District No. 4

CHESTER • DEEP RIVER • ESSEX

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Kim Allen
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To: Ruth I. Levy, Ed.D., Superintendent

From: Kim Allen, Business Manager

Date: February 21, 2019

Re: Supervision District 2018-2019 Budget Status Report through December 31, 2018

Attached is the 2018-2019 status report through December 31, 2018

Salaries: Overall surplus - savings from staff turnover after the budget was approved.

Line 5113 Teacher turnover allowed new hires with lower salaries.

Line 5118 Cafeteria – will be reimbursed throughout the year by the cafeteria accounts.

Benefits: Overall surplus– lower benefits directly correspond with lower salaries.

Purchased Services: Overall deficit

Line 5330 Other Professional Services – MUNIS upgrade costs higher than budgeted and ALICE Training for district-wide staff as recommended by the Joint Security Committee.

Rentals/Repairs: Overall surplus – folding machine lease reduction.

Other Outside Services: Overall surplus – reduced field trip and communication costs.

Supplies: Project that the entire approved budget will be expended.

Other: Overall surplus due to reduced membership dues.

SUPERVISION DISTRICT
FY2017-2018 BUDGET STATUS REPORT
through DECEMBER 31, 2018

ACCOUNT DESCRIPTION	2018-2019 ORIGINAL BUDGET	2018-2019 TRANSFERS	2018-2019 REVISED BUDGET	2018-2019 YTD EXPENDED	2018-2019 ENCUMBERED	2018-2019 AVAILABLE BUDGET	% USED
5111 ADMINISTRATOR SALARY	883,242	1,076	884,318	442,120	442,197	0	100.00%
5113 TEACHER SALARY	2,856,004	(23,765)	2,832,239	955,801	1,773,408	103,030	96.36%
5114 SECRETARY SALARY	426,013	22,689	448,702	207,958	243,919	(3,175)	100.71%
5115 CUSTODIAN SALARY	8,541	0	8,541	1,519	0	7,022	17.78%
5116 NURSE SALARY	3,000	0	3,000	1,500	1,500	0	100.00%
5118 FOOD SERVICE SALARY	0	0	0	5,848	15,657	(21,505)	#DIV/0!
5120 NETWORK TECHNICIAN SALARY	3,000	0	3,000	0	0	3,000	0.00%
5123 SUBSTITUTE TEACHER SALARY	47,450	0	47,450	21,507	25,417	526	98.89%
5124 SUB SECTY\ PARA-ED\CUST	20,000	(9,871)	10,129	10,499	0	(370)	103.65%
5134 SECRETARY OT\ BOE CLERK	500	0	500	0	500	0	100.00%
5135 CUSTODIAN OVERTIME SALARY	1,000	0	1,000	5,028	0	(4,028)	502.82%
SUBTOTAL SALARIES	**4,248,750**	**(9,871)**	**4,238,879**	**1,651,780**	**2,502,599**	**84,501**	**98.01%**
5210 HEALTH INSURANCE	920,868	0	920,868	535,504	385,364	0	100.00%
5214 LIFE INSURANCE	7,496	0	7,496	6,674	0	822	89.03%
5222 MERF	84,938	0	84,938	44,674	40,264	0	100.00%
5223 FICA/MEDICARE	121,989	0	121,989	53,008	65,443	3,538	97.10%
5250 UNEMPLOYMENT COMPENSATION	10,000	0	10,000	3,653	1,336	5,011	49.89%
5260 WORKER'S COMPENSATION	35,807	0	35,807	35,807	0	0	100.00%
5291 ANNUITIES	27,600	0	27,600	31,600	0	(4,000)	114.49%
SUBTOTAL BENEFITS	**1,208,698**	**0**	**1,208,698**	**710,919**	**492,407**	**5,372**	**99.56%**
5322 PROFESSIONAL DEVELOPMENT	89,740	2,868	92,608	69,582	23,026	0	100.00%
5330 OTHER PROFESSIONAL SERVICES	169,537	7,003	176,540	152,962	38,912	(15,334)	108.69%
SUBTOTAL PURCHASED SERVICES	**259,277**	**9,871**	**269,148**	**222,544**	**61,938**	**(15,334)**	**105.70%**

SUPERVISION DISTRICT
FY2017-2018 BUDGET STATUS REPORT
through DECEMBER 31, 2018

ACCOUNT DESCRIPTION	2018-2019 ORIGINAL BUDGET	2018-2019 TRANSFERS	2018-2019 REVISED BUDGET	2018-2019 YTD EXPENDED	2018-2019 ENCUMBERED	2018-2019 AVAILABLE BUDGET	% USED
5412 ELECTRICITY	7,800	0	7,800	1,769	6,031	0	100.00%
5430 REPAIRS & MAINTENANCE	6,000	0	6,000	6,549	0	(549)	109.15%
5440 RENTALS	9,052	0	9,052	747	4,907	3,398	62.47%
SUBTOTAL RENTALS/REPAIRS	**22,852**	**0**	**22,852**	**9,065**	**10,938**	**2,849**	**87.53%**
5510 TRANSPORTATION DAILY	722,585	0	722,585	220,347	502,238	0	100.00%
5513 SPEC ED IN DIST TRANSP	123,034	0	123,034	39,098	84,138	(202)	100.16%
5515 FIELD TRIPS	34,033	0	34,033	19,809	8,851	5,373	84.21%
5520 COMPREHENSIVE INSURANCE	4,679	0	4,679	2,626	2,053	0	100.00%
5530 COMMUNICATIONS	50,000	0	50,000	18,473	27,307	4,220	91.56%
5540 ADVERTISING	750	0	750	1,366	0	(616)	182.13%
5580 TRAVEL & CONFERENCE	32,516	0	32,516	13,316	15,654	3,546	89.09%
SUBTOTAL OUTSIDE SERVICES	**967,597**	**0**	**967,597**	**315,035**	**640,240**	**12,322**	**98.73%**
5610 GENERAL SUPPLIES	13,500	0	13,500	5,675	10,237	(2,412)	117.86%
5611 INSTRUCTIONAL SUPPLIES	4,772	0	4,772	2,439	2,333	0	100.00%
5613 MAINTENANCE SUPPLIES	1,000	0	1,000	0	1,000	0	100.00%
5624 HEATING OIL	6,500	0	6,500	1,607	4,893	0	100.00%
5626 GASOLINE / FUEL OIL	82,000	0	82,000	26,110	55,890	0	100.00%
5641 TEXTBOOKS & WORKBOOKS	1,300	0	1,300	357	943	0	100.00%
5642 LIBRARY & PROFESSIONAL BOOKS	1,000	0	1,000	208	792	0	100.00%
SUBTOTAL SUPPLIES	**110,072**	**0**	**110,072**	**36,396**	**76,087**	(2,412)	**102.19%**
5810 DUES & FEES	8,924	0	8,924	8,241	480	203	97.73%
SUBTOTAL OTHER	**8,924**	**0**	**8,924**	**8,241**	**480**	**203**	**97.73%**
GRAND TOTAL	**6,826,170**	**0**	**6,826,170**	**2,953,982**	**3,784,688**	**87,500**	**98.72%**

Encl #6

Regional School District No. 4

CHESTER • DEEP RIVER • ESSEX

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Kim Allen
Business Manager
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To: Ruth Levy, Superintendent

From: Kim Allen, Business Manager

Date: February 21, 2019

Re: Supervision Requested Budget Transfers – 2018-2019

I would like to make the following request to the Board for 2018-2019 budget transfers. Please contact me prior to the next BOE meeting with any questions so that I will be prepared to answer them at the meeting.

Object 100:	Salaries	Decrease	$21,569
Object 200:	Fringe Benefits		
Object 300:	Purchased Services	Increase	$20,584
Object 400:	Rentals & Repairs	Increase	$985
Object 500:	Other Outside Services		
Object 600:	Supplies		
Object 700:	Equipment		
Object 800:	Other Miscellaneous		

Total Transfers 0.00

Explanation:

1. Central Office Heating Repairs – no air flow to circulate heat. Utilizing savings seen in the teacher salary account due to staff changes after budget approved. ($985)
2. Supervision District OPEB Report. ($5250)
3. ALICE Training and program ($15,334)